**RE: 15419 Warwick St**

**Description of Project:**

The property manager of 15419 Warwick replaced the windows with a repair budget given to them by the property owner. The property owner is out of state and had no knowledge of the laws or regulations regarding permits for the work being completed. The project manager is unreachable. I’ve reached out to him numerous times to further understand the story. My understanding from witnesses to the job have told me the windows were in major disrepair, mechanically and structurally and needed to be replaced. Neither the homeowner or I were present or involved in the day to day work performed in this property.

**Description of Existing Condition:**

28 brand new beige vinyl windows were installed to replace the damaged windows. They have been properly installed and are in good condition.

**Scope of Work:**

* Removed 28 existing windows
* Disposed of debris
* Replaced the windows with 28 new vinyl windows
* Applied caulking and insulation
* Cleaned interior and exterior