HISTORIC DISTRICT COMMISSION PROJECT REVIEW REQUEST

DATE: 7-21-2020

CITY OF DETROIT
PLANNING & DEVELOPMENT DEPARTMENT
2 WOODWARD AVENUE, ROOM 808, DETROIT, MI 48226

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PROPERTY INFORMATION	
ADDRESS: 1258 Washington Blvd A	(A:_ 1260 Washington Blvd
HISTORIC DISTRICT: Washington Boulevard Historic District	
APPLICANT IDENTIFICATION	
Owner/ Contractor	Fenant or Business Decupant Architect/ Engineer/ Consultant
NAME: James Flora COMPANY NAM	ME: Beer Exchange, LLC
	STATE: MI ZIP: 49007 jflora@kalamazoobeerexchange.com
PHONE: (269) 532-1188 MOBILE: (248) 207-6069	EMAIL:
PROJECT REVIEW REQUEST CHECKLIST	
Please attach the following documentation to your request:	
Photographs of ALL sides of existing building or site	NOTE: Based on the scope of work,
Detailed photographs of location of proposed work (photographs to show existing condition(s), design, color, &	■ additional documentation may
Description of existing conditions (including materials and design)	See www.detroitmi.gov/hdc for scope-specific requirements.
Description of project (if replacing any existing material(s), include an explanation as to why replacementrather than repairof existing and/or construction of new is required)	
Detailed scope of work (formatted as bulleted list)	
Brochure/cut sheets for proposed replacement material(s) and/or product(s), as applicable	

SUBMIT COMPLETED REQUESTS TO HDC@DETROITMI.GOV

Upon receipt of this documentation, staff will review and inform you of the next steps toward obtaining your building

permit from the Buildings, Safety Engineering and Environmental Department (BSEED) to perform the work.

HISTORIC DISTRICT COMMISSION REVIEW & PERMIT PROCESS

SUBMIT **COMPLETE APPLICATION** TO HDC STAFF **Application Staff** placed on Substantial Corrected **Reviews** upcoming HDC application Scope meeting Scope submitted agenda³ to HDC **HDC HDC** Staff **Applicant** issues Denial appeals OR Reviews **Denies** with Appeal corrects Scope Proposal Procedure application Appeal filed Staff issues a **HDC** w/State Certificate of **Approves** Hist. Pres. **Appropriateness** Review Board **Proposal** (COA)

OBTAIN BUILDING PERMIT

FROM BUILDINGS, SAFETY ENGINEERING AND ENVIRONMENTAL DEPT. (BSEED)

* THE **COMMISSION MEETS REGULARY AT LEAST ONCE PER MONTH,** TYPICALLY ON THE SECOND WEDNESDAY OF THE MONTH. (SEE WEBSITE FOR MEETING SCHEDULE/AGENDAS)

FIND OUT MORE AT WWW.detroitmi.gov/hdc