



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
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ADVERTISE: AUGUST 27, 2010

FILE NUMBER 35061

**REQUEST FOR QUALIFICATIONS
FOR
CEMETERY BEAUTIFICATION**

Sealed qualifications to provide **CEMETERY BEAUTIFICATION** will be received by the City of Detroit, Finance Department-Purchasing Division, at Two Woodward Ave, Room 1008 Detroit, Michigan 48226 on or before **2:00 p.m., local time** on **SEPTEMBER 24, 2010**.

Late qualifications will be returned to the sender unopened.

There will be no Public Opening or Reading of the qualifications.

All qualifications submitted by **2:00 p.m., SEPTEMBER 24, 2010** will be publicly recorded at **2:30 p.m.** on **SEPTEMBER 24, 2010** in the Finance Department, Detroit, MI. Qualifications submitted **will not** be available for review. This will be the vendor's opportunity to be informed as to what firms have submitted qualifications in response to the Request for Qualifications.

A MANDATORY PRE-PROPOSAL CONFERENCE AND WALKTHROUGH WILL BE HELD ON SEPTEMBER 9, 2010 AT 1:00 P.M. PROPOSALS WILL ONLY BE ACCEPTED FROM FIRMS WHO ATTEND THE PRE-PROPOSAL AND WALK-THROUGH FOR ALL SITES INCLUDED IN THE REQUEST FOR PROPOSAL.

Should you be in doubt as to the true meaning of a portion of this Request for Qualifications, or should you find any ambiguity, inconsistency, or omission therein, please make a written request for an official interpretation or correction via e-mail. **No phone calls will be accepted. To request a copy of this solicitation or request clarification please send an e-mail to Enna Bachelor at ENNAB@DETROITMI.GOV.**

SEALED QUALIFICATIONS WILL BE RECEIVED AT THE OFFICE OF THE FINANCE DEPARTMENT, PURCHASING DIVISION, 2 WOODWARD AVE., ROOM 1008 DETROIT, MICHIGAN 48226. SPECIFICATIONS CAN BE EXAMINED AND QUALIFICATION REQUIREMENTS OBTAINED AT THIS OFFICE. THE CITY OF DETROIT RESERVES THE RIGHT TO WAIVE ANY IRREGULARITY IN ANY PROPOSALS OR TO REJECT ANY OR ALL PROPOSALS, SHOULD IT BE DEEMED FOR ITS BEST INTEREST.

**ANDRE K. DUPERRY
CHIEF PROCUREMENT OFFICER**

DAVE BING, MAYOR