



Adopt-A-Shelter Program Agreement

Detroit Department of Transportation (DDOT) and _____

_____ ("Volunteer") agree to the following terms and conditions related to maintaining the shelter and the removal of litter in receptacle at the following location indicated on the Application:

Street:

Direction of Bus Travel:

Cross Street:

In consideration of DDOT installing a shelter and receptacle and providing plastic liners at the Site, Volunteer(s) agrees as follows:

- To sweep up trash found inside the shelter and in the immediate area, place trash in the receptacle and notify DDOT's Adopt-A-Shelter Coordinator at 313-833-7898 for removal of the litter before the shelter or surrounding area becomes unsightly.
- To promptly remove all graffiti and rinse/wash the shelter and receptacle to maintain a tidy appearance.
- To immediately notify DDOT if the shelter or receptacle is damaged beyond what can be remedied by cleaning.

Volunteer(s) understands and acknowledges the litter may contain materials that are or are suspected to be hazardous, dangerous, heavy or unyielding. Accordingly, Volunteer(s) are asked not to touch or pick up syringes, hypodermic needles, or exceptionally large, heavy or unyielding objects, and to immediately contact DDOT Adopt-A-Shelter Coordinator for litter removal

Volunteer(s) agrees this Agreement shall be effective from the date signed by DDOT and continue until terminated by either party.

Volunteer(s) and DDOT agree this Agreement may be terminated at the written request of the Volunteer(s) or upon the determination by DDOT that termination is in the best interest of the City of Detroit.

Volunteer agrees DDOT may temporarily suspend this Agreement because of construction at or near the Site or if the bus stop is temporarily closed. DDOT will lift the suspension after completion of construction or temporary closure.

Volunteer agrees that if this Agreement is terminated for any reason related to failure or neglect of the Volunteer to properly maintain the shelter or any inappropriate handling of the process, Volunteer(s) will not be allowed to participate in the Adopt-A-Shelter Program for at least six months from the date of termination.

Volunteer shall contact the DDOT Adopt-A-Shelter Coordinator at 313-833-7898 to request repair or replacement of the shelter. In addition, Volunteer may contact the Coordinator if there are questions or comments about the Site or the Adopt-A-Shelter Program.

By signing below, Volunteer has acknowledged his or her acceptance of the terms and conditions of this Agreement.

VOLUNTEER:

If Individual -

Print Name:

Signature:

Address:

Phone No.:

Date:

If Organization –

Name of Organization:

Signature of Contact Person:

Print Name:

Title:

Address:

Phone No.:

Date:

DETROIT DEPARTMENT OF TRANSPORTATION

Name:

Title:

Date:
