

LAW (32)

AGENCY PLAN: STATEMENT OF PURPOSE, GOALS AND BUDGET SUMMARY

STATEMENT OF PURPOSE:

The Law Department delivers exceptional and efficient legal counseling and representation to the Executive and Legislative branches of City government as mandated by the City Charter.

AGENCY GOALS:

1. Maximize and monitor the level of client satisfaction with department services.
2. Provide effective, ongoing and proactive advice and counseling to all City departments in order to assist them in accomplishing their business objectives and to eliminate, or minimize to the greatest extent possible, the potential for legal liability.
3. Ensure attorney preparedness for all legal proceedings and client contacts.
4. Provide continuous professional skills training to all lawyers and staff to maximize the quality and efficiency of legal services delivered to the City.
5. Maximize the City's financial solvency and business growth through aggressive collection of City revenues, effective representation in claims and litigation for and against the City, and effective and timely advice and representation of the City in commercial and development transactions.
6. Effectively assist in community empowerment by vigorous prosecution of quality of life crimes, environmental and ordinance violations.

AGENCY FINANCIAL SUMMARY:

| 2009-10 <u>Requested</u> | | 2008-09 <u>Budget</u> | 2009-10 <u>Recommended</u> | Increase <u>(Decrease)</u> |
|-----------------------------|----------------------|--------------------------|-------------------------------|-------------------------------|
| \$ 23,818,918 | City Appropriations | \$ 22,723,896 | \$ 19,764,987 | \$ (2,958,909) |
| \$ 23,818,918 | Total Appropriations | \$ 22,723,896 | \$ 19,764,987 | \$ (2,958,909) |
| | | | | |
| \$ 2,720,000 | City Revenues | \$ 2,720,000 | \$ 2,611,073 | \$ (108,927) |
| \$ 2,720,000 | Total Revenues | \$ 2,720,000 | \$ 2,611,073 | \$ (108,927) |
| | | | | |
| \$ 21,098,918 | NET TAX COST: | \$ 20,003,896 | <u>\$ 17,153,914</u> | \$ (2,849,982) |

AGENCY EMPLOYEE STATISTICS:

| 2009-10 <u>Requested</u> | | 2008-09 <u>Budget</u> | 04-02-09 <u>Actual</u> | 2009-10 <u>Recommended</u> | Increase <u>(Decrease)</u> |
|-----------------------------|-----------------|--------------------------|---------------------------|-------------------------------|-------------------------------|
| <u>148</u> | City Positions | <u>148</u> | <u>129</u> | <u>124</u> | <u>(24)</u> |
| 148 | Total Positions | 148 | 129 | 124 | (24) |

ACTIVITIES IN THIS AGENCY:

| | 2008-09 <u>Budget</u> | 2009-10 <u>Recommended</u> | Increase <u>(Decrease)</u> |
|-------------------------------|--------------------------|-------------------------------|-------------------------------|
| Administration and Operations | \$ 21,773,896 | \$ 18,814,987 | \$ (2,958,909) |
| Legislative Liaison | <u>950,000</u> | <u>950,000</u> | - |
| Total Appropriations | \$ 22,723,896 | \$ 19,764,987 | \$ (2,958,909) |

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ADMINISTRATION AND OPERATIONS ACTIVITY INFORMATION

ACTIVITY DESCRIPTION: ADMINISTRATION AND OPERATIONS

The function of this activity is to provide legal services to all branches of government of the City of Detroit. These services include researching and writing legal opinions, representing the City, its agencies and employees in a variety of legal proceedings, including condemnation proceedings, civil litigation, criminal prosecution of ordinance violations and claims against the City. Services also include reviewing all City contracts, leases, development agreements, indemnity agreements, preparing ordinances and rendering legal advice.

Sections within the department are Litigation, Labor/WC, 36th District Court, Claims, Municipal, Contracts, Tax/RC, Commercial and Appeals for a total of 9 sections. Major client agencies are: Mayor's Office, City Council, Police, Public Works, Transportation, Water and Sewerage, Planning and Development, Buildings and Safety Engineering, Finance, Public Lighting, Human Resources, Fire, Recreation, Budget, Health, Municipal Parking, and Civic Center for a total of 17.

GOALS:

1. Maximize and monitor the level of client satisfaction with department services.
2. Provide effective, ongoing and proactive advice and counseling to all City departments in order to assist them in accomplishing their business objectives and to eliminate or minimize to the greatest extent possible the potential for legal liability.
3. Ensure attorney preparedness for all legal proceedings and client contacts.
4. Provide continuous professional skills training to all lawyers and staff to maximize the quality and efficiency of legal services delivered to the City.
5. Maximize the City's financial solvency and business growth through aggressive collection of City revenues, effective representation in claims and litigation for and against the City, and effective and timely advice and representation of the City in commercial and development transactions.
6. Effectively assist in community empowerment by vigorous prosecution of quality of life crimes, environmental and ordinance violations.

MAJOR INITIATIVES FOR FY 2008-09:

The City of Detroit Law/ITS section is looking forward to upgrading the current Legal Edge Client Server software. This project was created for the purpose of streamlining the system by integrating GroupWise calendaring, Legal Key records management and Worldox document management systems.

The Law Department desires to replace the currently used Worldox document management system. LegalEdge will build an interface to an open source Enterprise Content and Document Management product to provide analogous functionality as Worldox on an open source base. Such would provide customers, including the Law Department, with a full featured, fully supported Document Management system, integrated with LegalEdge. The broad functionality would include; linking documents directly to cases and people, profile fields, text search and folder capability.

The new LegalEdge Matter Management system will replace the functions currently being performed by LegalKey and upon implementation; LegalKey will no longer be utilized by the Law Department.

PLANNING FOR THE FUTURE FOR FY 2009-10, FY 2010-11 and BEYOND:

The department is continuously examining best practices of the legal industry to enhance department operations.

The department has established the appropriate supervisory staff ratios as a result of a department-wide workforce analysis. This will help the department streamline and fine-tune its operational practices for the future fiscal years, along with the continuous efforts to reduce operational costs now and into the future.

Both Federal and State Courts are moving towards total electronic filing of pleadings and documents. To that end, we see a need for the digitization of documents, both in the Law Department and other city departments. This

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would allow for easy and more economical access, transferring and storage of City records, by both City departments and the public.

This would save a tremendous amount of money in costs; enable citizens to purchase documents from the appropriate departments on-line; and avoid time-consuming and costly requests.

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ADMINISTRATION AND OPERATIONS MEASURES AND TARGETS

Administration Division Employee & Office Support, Financial Mgt, Records Section & Law Library

| Type of Performance Measure: List of Measures | 2006-07 Actual | 2007-08 Actual | 2008-09 Projection | 2009-10 Target |
|--|-------------------|-------------------|-----------------------|-------------------|
| Inputs: Resources Allocated or Service Demands Made | | | | |
| Percentage of professional staff attending at least one external training program per year | 100% | 100% | 100% | 100% |
| Number of Attorneys in Division | 2 | 2 | 2 | 2 |
| Number of Staff in Division | 15 | 15 | 9 | 9 |
| Outputs: Units of Activity directed towards Goals | | | | |
| Percent "plain English" documents | 98% | 98% | 98% | 98% |
| Percent of time response is written assignment | 96% | 96% | 96% | 98% |
| Number of cases handled by outside counsel (OPEN) | 38 | 54 | 65 | 65 |

Commercial Division

| Type of Performance Measure: List of Measures | 2006-07 Actual | 2007-08 Actual | 2008-09 Projection | 2009-10 Target |
|--|-------------------|-------------------|-----------------------|-------------------|
| Inputs: Resources Allocated or Service Demands Made | | | | |
| Percentage of professional staff attending at least one external training program per year | 100% | 100% | 100% | 100% |
| Number of Attorneys in Division | NA | 23 | 23 | 23 |
| Number of Legal Assistants in Division | NA | 3 | 3 | 3 |
| Number of Clerical Support Staff in Division | NA | 4 | 4 | 4 |
| Outputs: Units of Activity directed towards Goals | | | | |
| Client training workshops | 22 | 0 | 0 | 1 |
| Contract Opinions (written or oral) | 250 | 6 | 10 | 10 |
| Number of Contracts reviewed | | 1,097 | 1,200 | 1,200 |
| Percent "plain English" documents | 98% | 98% | 98% | 99% |
| Settlement write-ups completed within 10 days of agreement | 100% | 100% | 100% | 100% |
| Participation in City/related entities' bond transactions | 8 | 14 | 8 | 9 |
| Bonds/Insurance Certificates Reviewed | 705 | 1,100 | 990 | 980 |
| Involvement in City commercial transactions ¹ | 1,850 | 835 | 850 | 875 |
| Acquisition deed proceedings | 10 | 120 | 150 | 150 |
| Number of cases handled by outside counsel ² | N/A | 55 | 57 | 50 |
| Water Department contractor claims | 10 | 1 | 1 | 0 |
| Water Department opinions rendered | 165 | 33 | 25 | 25 |
| Case (contract) per Attorney ratio | 61/1 | 40/1 | 40/1 | 40/1 |
| Secretary to Attorney ratio | 1/5.75 | 1/5.75 | 1/5.75 | 1/5.75 |
| Legal Assistant to Attorney ratio | 1/7.6 | 1/7.6 | 1/7.6 | 1/7.6 |

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Litigation Division

| Type of Performance Measure: List of Measures | 2006-07 Actual | 2007-08 Actual | 2008-09 Projection | 2009-10 Target |
|--|-------------------|-------------------|-----------------------|-------------------|
| Inputs: Resources Allocated or Service Demands Made | | | | |
| Percentage of professional staff attending at least one external training program per year | 100% | 40% | 50% | 50% |
| Number of Attorneys in Division | NA | 26 | 26 | 28 |
| Number of Legal Assistants in Division | NA | 5 | 6 | 6 |
| Number of Clerical Support Staff in Division | NA | 9 | 10 | 10 |
| Collection opportunities (fees, costs or sanctions) | 98 | 280 | 300 | 300 |
| Efficiency: | | | | |
| Average number of days a case is open | NA | 150 | 150 | 150 |
| Case per Attorney ratio | NA | 32:1 | 35:6.1 | 39:1.1 |
| Secretary to Attorney ratio | NA | 1:3.2 | 1:3.6 | 1:3.6 |
| Outcomes: Results or Impacts of Program Activities | | | | |
| Percentage of clients rating department services satisfactory or better | 97% | 97% | 97% | 97% |
| Total levels of revenue collections * | 1,000,000 | 526,164 | 2,526,164 | 2,526,164 |
| Bankruptcy collections * | 500,000 | 30,000 | 1,030,000 | 1,030,000 |
| Income Tax collections (civil and criminal) * | 250,000 | 111,048 | 1,000,000 | 1,000,000 |
| General accounts receivable amounts collected | 250,000 | 385,116 | 496,164 | 496,164 |
| Total amount of settlements paid against City | 25,000,000 | 23,408,531 | 20,000,000 | 20,000,000 |
| Total amount of arbitration paid against City | 2,500,000 | 4,646,510 | 5,000,000 | 5,000,000 |
| Total amount of judgments paid against City | 7,000,000 | 4,810,367 | 6,000,000 | 6,000,000 |
| Outputs: Units of Activity directed towards Goals | | | | |
| Client training workshops | 22 | 4 | 5 | 6 |
| Number of Motions filed | NA | 2000 | 2000 | 2000 |
| Percent "plain English" documents | 98% | 98% | 98% | 98% |
| Number of Cases Active | NA | 830 | 850 | 850 |
| Number of Cases Dismissed | NA | 160 | 165 | 170 |
| Number of risk management reports (Non- Auditors request) | 6 | 35 | 35 | 40 |
| Settlement write-ups completed within 10 days of agreement | 100% | 75% | 85% | 90% |
| Number of cases handled by outside counsel ² | N/A | 6 | 4 | 2 |
| Total number of appeals pending (close of fiscal year) | 58 | 50 | 47 | 50 |
| Claims Received | 324 | 497 | 500 | 500 |

Notes:

Revenue collections include collections of bankruptcy, municipal parking, income tax, property tax, general accounts receivable, general fees and utility users tax delinquencies, and environmental cost recoveries.

Cases handled by outside counsel are those contracted out for reasons other than conflicts and applicable insurance coverage

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Governmental Affairs Division/ FOIA Section

| Type of Performance Measure: List of Measures | 2006-07 Actual | 2007-08 Actual | 2008-09 Projection | 2009-10 Target |
|---|-------------------|-------------------|-----------------------|-------------------|
| Inputs: Resources Allocated or Service Demands Made | | | | |
| % of professional staff attending an external training program | 100% | 50% | 100% | 100% |
| Number of Attorneys in Section | 4 | 4 | 4 | 4 |
| Number of Legal Assistants in Section | 1 | 2 | 2 | 3 |
| Number of Clerical Support Staff in Section | 1 | 2 | 2 | 2 |
| FOIA requests – all | 2,755 | 2,977 | 3,500 | 3,800 |
| Municipal Public Hearings / Formal meetings | 2,000 | 380 | 400 | 420 |
| Outputs: Units of Activity directed towards Goals | | | | |
| Client training workshops | 22 | 1 | 1 | 2 |
| Number of face-to-face client contacts to assess client needs | 2,566 | 190 | 200 | 200 |
| Percent “plain English” documents | 98% | 95% | 98% | 100% |
| Number of Cases Active | NA | 6 | 10 | 12 |
| Number of Cases Closed | NA | 5 | 8 | 10 |
| Number of Cases Dismissed | NA | 5 | 7 | 9 |
| Settlement write-ups completed within 10 days of agreement | 100% | 100% | 100% | 1005 |
| Percent of timely responses to written assignments | 96% | 75% | 80% | 80% |
| Number of cases handled by outside counsel ² | N/A | 1 | 1 | 1 |
| Outcomes: Results or Impacts of Program Activities | | | | |
| Percentage of clients rating department services satisfactory or better | 97% | 98% | 98% | 98% |
| Total amount of settlements paid against City | NA | \$12,202.98 | \$20,000 | \$20,000 |
| Total amount of judgments paid against City | 7,000,000 | 0 | \$600,000 | \$20,000 |

Governmental Affairs Division/ Municipal Section

| Type of Performance Measure: List of Measures | 2006-07 Actual | 2007-08 Actual | 2008-09 Projection | 2009-10 Target |
|--|-------------------|-------------------|-----------------------|-------------------|
| Inputs: Resources Allocated or Service Demands Made | | | | |
| % of professional staff attending an external training program | 100% | 100% | 100% | 100% |
| Number of Attorneys in Section | 5 | 5 | 4 | 6 |
| Number of Legal Assistants in Section | 1 | 1 | 1 | 1 |
| Number of Clerical Support Staff in Section | 1 | 1 | 1 | 1 |
| FOIA requests – all | 2,755 | 55 | 92 | 100 |
| Municipal Public Hearings / Formal meetings | 2,000 | 701 | 725 | 1,000 |
| Municipal – Administrative Proceedings | 5 | 2 | 8 | 10 |
| Outputs: Units of Activity directed towards Goals | | | | |
| Client training workshops | 22 | 2 | 2 | 2 |
| Number of face-to-face client contacts to assess client needs | 2,566 | 352 | 400 | 700 |
| Municipal Opinions (written or oral) | 2,200 | 687 | 700 | 1,000 |
| Percent “plain English” documents | 98% | 99% | 99% | 100% |
| Number of Cases Active | NA | 10 | 20 | 20 |
| Number of Cases Closed | NA | 4 | 8 | 16 |
| Number of Cases Dismissed | NA | 4 | 8 | 16 |
| Settlement write-ups completed within 10 days of agreement | 100% | 100% | 100% | 100% |
| Subpoenas | 720 | 436 | 575 | 650 |
| Ordinances, Resolutions, Executive Orders | 720 | 353 | 400 | 600 |
| Percent of timely responses to written assignments | 96% | 85% | 75% | 95% |
| Outcomes: Results or Impacts of Program Activities | | | | |
| % of clients rating department services satisfactory or better | 97% | 98% | 99% | 100% |
| Total amount of settlements paid against City | NA | 0 | \$200.00 | \$200.00 |

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Labor and Employment Division

| Type of Performance Measure: List of Measures | 2006-07 Actual | 2007-08 Actual | 2008-09 Projection | 2009-10 Target |
|--|-------------------|-------------------|-----------------------|-------------------|
| Inputs: Resources Allocated or Service Demands Made | | | | |
| Percentage of professional staff attending at least one external training program per year | 100% | 100% | 100% | 100% |
| Number of Attorneys in Labor | 12 | 11 | 9 | 9 |
| Number of Attorneys in Workers Comp | 2 | 2 | 1 | 1 |
| Number of Clerical Support Staff in Division | 4 | 5 | 3 | 3 |
| Legal Assistant to Attorney ratio | 2:12 | 2:11 | 1:9 | 1:9 |
| Outcomes: Results or Impacts of Program Activities | | | | |
| Total amount of settlements paid against City | NA | 26,500,000 | 28,000,000 | 30,000,000 |
| Total amount of arbitration paid against City | 2,500,000 | 2,600,000 | 2,750,000 | 2,900,000 |
| Total amount of judgments paid against City | 7,000,000 | 10,000,000 | 17,000,000 | 22,000,000 |
| Efficiency: | | | | |
| Average number of days a case is open | 450 | 470 | 500 | 530 |
| Secretary to Attorney ratio | 4:12 | 5:11 | 3:9 | 3:9 |
| Legal Assistant to Attorney ratio | 2:12 | 2:11 | 1:9 | 1:9 |
| Outputs: Units of Activity directed towards Goals | | | | |
| Client training workshops | 22 | 4 | 2 | 2 |
| Number of face-to-face client contacts to assess client needs | 2,566 | 2,580 | 2,610 | 2,620 |
| Contract Opinions (written or oral) | 250 | 255 | 267 | 272 |
| Number of Motions filed Labor | 1126 | 1238 | 1360 | 1504 |
| Labor/Employment Investigations | 114 | 122 | 125 | 129 |
| EEOC & MDCR claims | 75 | 78 | 82 | 82 |
| Worker Compensation redemptions | 66 | NA | 52 | 52 |
| Civil service grievances | 67 | 70 | 73 | 80 |
| Percent "plain English" documents | 98% | 99% | 99% | 99% |
| Number of Cases Closed | 40 | 38 | 30 | 20 |
| Settlement write-ups completed within 10 days of agreement | 100% | 90% | 80% | |
| Percent of timely responses to written assignments | 96% | 85% | 80% | |
| Number of cases handled by outside counsel ² | N/A | 6 | 13 | 20 |
| Total Number of Labor Cases pending at start of fiscal year | 563 | 619 | 680 | 752 |
| Total number of Labor trials | 20 | 25 | 10 | 30 |
| Total number of appeals pending (close of fiscal year) | 58 | 60 | 62 | 65 |
| Labor cases to arbitration | 233 | 256 | 245 | 276 |
| Labor MERC cases | 126 | 130 | 138 | 145 |
| Veterans preference hearings | 1 | 2 | 3 | 4 |
| Police Trial Boards | 280 | 285 | 300 | 307 |

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Governmental Affairs/Local Prosecution Section

| Type of Performance Measure: List of Measures | 2006-07 Actual | 2007-08 Actual | 2008-09 Projection | 2009-10 Target |
|--|--------------------------|--------------------------|------------------------------|--------------------------|
| Inputs: Resources Allocated or Service Demands Made | | | | |
| Percentage of professional staff attending at least one external training program per year | 100% | 100% | 100% | 100% |
| Number of Attorneys in Section | 7 | 6 | 7 | 7 |
| Number of Legal Assistants in Section | 0 | 0 | 0 | 0 |
| Number of Clerical Support Staff in Section | 1 | 1 | 1 | 1 |
| Outcomes: Results or Impacts of Program Activities | | | | |
| Percentage of clients rating department services satisfactory or better | 97% | 98% | 99% | 100% |
| Total amount of settlements paid against City | NA | 19,000 | 20,000 | 25,000 |
| Total amount of judgments paid against City | 7,000,000 | 5,000 | 7,500 | 10,000 |
| Outputs: Units of Activity directed towards Goals | | | | |
| Client training workshops | 22 | 1 | 1 | 2 |
| Number of face-to-face client contacts to assess client needs | 2,566 | 13 | 15 | 20 |
| Number of responses filed | | 474 | 600 | 750 |
| Percent "plain English" documents | 98% | 100% | 100% | 100% |
| Number of Small claims cases active | 0 | 10 | 15 | 20 |
| Number of small claims cases closed | 0 | 10 | 15 | 20 |
| Number of small claims cases dismissed | 0 | 10 | 15 | 20 |
| Settlement write-ups completed within 10 days of agreement | 100% | 100% | 100% | 100% |
| Percent of timely responses to written assignments | 96% | 100% | 99% | 100% |
| Total number of appeals pending (close of fiscal year) | 58 | 5 | 18 | 22 |

CITY OF DETROIT
Law Department
Financial Detail by Appropriation and Organization

| Administration | 2008-09 | | 2009-10 | | 2009-10 | |
|---------------------------------------|----------------|---------------------|-------------------|---------------------|----------------|---------------------|
| | Redbook | | Dept Final | | Mayor's | |
| Administration and Operations | FTE | AMOUNT | FTE | AMOUNT | FTE | AMOUNT |
| <i>APPROPRIATION</i> | | | | | | |
| <i>ORGANIZATION</i> | | | | | | |
| 00527 - Administration and Operations | | | | | | |
| 320010 - Administration | 148 | \$21,773,896 | 148 | \$22,868,918 | 124 | \$18,814,987 |
| APPROPRIATION TOTAL | 148 | \$21,773,896 | 148 | \$22,868,918 | 124 | \$18,814,987 |
| ACTIVITY TOTAL | 148 | \$21,773,896 | 148 | \$22,868,918 | 124 | \$18,814,987 |

CITY OF DETROIT
Budget Development for FY 2009-2010
Appropriations - Summary Objects

| | 2008-09 Redbook | 2009-10 Dept Final Request | 2009-10 Mayor's Budget Rec |
|--------------------------------|----------------------------|---|---|
| AC0532 - Administration | | | |
| <i>A32000 - Law Department</i> | | | |
| SALWAGESL - Salary & Wages | 10,525,374 | 10,647,945 | 8,348,625 |
| EMPBENESL - Employee Benef | 6,587,917 | 7,391,969 | 5,738,542 |
| PROFSVCSL - Professional/Cor | 1,693,771 | 1,752,103 | 1,666,759 |
| OPERSUPSL - Operating Suppli | 404,456 | 477,012 | 474,012 |
| OPERSVCSL - Operating Servic | 2,442,578 | 2,485,389 | 2,476,549 |
| CAPEQUPSL - Capital Equipme | 87,800 | 82,500 | 82,500 |
| OTHEXPSSL - Other Expenses | 32,000 | 32,000 | 28,000 |
| <i>A32000 - Law Department</i> | <i>21,773,896</i> | <i>22,868,918</i> | <i>18,814,987</i> |
| AC0532 - Administration | 21,773,896 | 22,868,918 | 18,814,987 |
| Grand Total | 21,773,896 | 22,868,918 | 18,814,987 |

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LEGISLATIVE LIAISON ACTIVITY INFORMATION

ACTIVITY DESCRIPTION: LEGISLATIVE LIAISON

The City of Detroit engages the services of a legislative liaison in Lansing and in Washington, D.C. The appropriation pays for an office in Lansing and a contract for services in Washington. The Mayor's Office provides the oversight of this contract.

GOALS:

1. Represent the City's interest in all state and federal legislative matters pertaining to or having an effect upon the City of Detroit.
2. Keep the City Administration informed of the latest legislative attitudes and actions on matters pertaining to or having an effect upon the City of Detroit.

CITY OF DETROIT
Budget Development for FY 2009-2010
Appropriations - Summary Objects

| | 2008-09 Redbook | 2009-10 Dept Final Request | 2009-10 Mayor's Budget Rec |
|-------------------------------------|----------------------------|---|---|
| AC1032 - Legislative Liaison | | | |
| <i>A32000 - Law Department</i> | | | |
| PROFSVCSL - Professional/Cor | 900,000 | 900,000 | 900,000 |
| OPERSUPSL - Operating Suppli | 5,000 | 5,000 | 5,000 |
| OPERSVCSL - Operating Servic | 45,000 | 45,000 | 45,000 |
| <i>A32000 - Law Department</i> | <i>950,000</i> | <i>950,000</i> | <i>950,000</i> |
| AC1032 - Legislative Liaison | 950,000 | 950,000 | 950,000 |
| Grand Total | 950,000 | 950,000 | 950,000 |

CITY OF DETROIT
Budget Development for FY 2009-2010
Appropriation Summary - Revenues

| | 2007-08 Actuals | 2008-09 Redbook | 2009-10 Dept Final Request | 2009-10 Mayor's Budget Rec | Variance |
|--|--------------------|--------------------|----------------------------------|----------------------------------|------------------|
| A32000 - Law Department | | | | | |
| <i>00527 - Administration and Operations</i> | | | | | |
| 449110 - Personal Services Ot-C | (748,676) | 0 | 0 | 0 | 0 |
| 449160 - Personal Services-Airp | 0 | 15,000 | 15,000 | 15,000 | 0 |
| 449175 - Personal Services-Ced | 0 | 900,000 | 900,000 | 750,000 | (150,000) |
| 449200 - Personal Services-Mpc | 0 | 100,000 | 100,000 | 100,000 | 0 |
| 449205 - Personal Services-Nsd | 0 | 25,000 | 25,000 | 25,000 | 0 |
| 449215 - Personal Services-DO | 0 | 700,000 | 700,000 | 700,000 | 0 |
| 449220 - Personal Services-Wat | (471,792) | 800,000 | 800,000 | 841,073 | 41,073 |
| 474100 - Miscellaneous Receipts | 89,924 | 180,000 | 180,000 | 180,000 | 0 |
| <i>00527 - Administration and Operation:</i> | <i>(1,130,544)</i> | <i>2,720,000</i> | <i>2,720,000</i> | <i>2,611,073</i> | <i>(108,927)</i> |
| <i>06915 - Bryne Memorial Formula Grant</i> | | | | | |
| 474100 - Miscellaneous Receipts | (3,568) | 0 | 0 | 0 | 0 |
| <i>06915 - Bryne Memorial Formula Grai</i> | <i>(3,568)</i> | <i>0</i> | <i>0</i> | <i>0</i> | <i>0</i> |
| A32000 - Law Department | (1,134,112) | 2,720,000 | 2,720,000 | 2,611,073 | (108,927) |
| Grand Total | (1,134,112) | 2,720,000 | 2,720,000 | 2,611,073 | (108,927) |

**CITY OF DETROIT
MAYOR'S 2009-2010 RECOMMENDED BUDGET**

Law Department

| Appropriation | REDBOOK FY | | DEPT REQUEST | | MAYORS FY | |
|--|-------------------|-------------|---------------------|----------------|------------------|------------|
| Organization | 2008 | 2009 | FTE | FY 2009 | 2010 | FTE |
| Classification | | | | | | |
| 00527 - Administration and Operations | | | | | | |
| 320010 - Administration | | | | | | |
| Corp Counsel - Election Comm | 1 | | | 1 | | 1 |
| Deputy Corporation Counsel | 1 | | | 1 | | 1 |
| Admin Asst GD II - Law | 2 | | | 2 | | 2 |
| Executive Legal Secretary | 1 | | | 1 | | 1 |
| Chief Asst Corporation Counsel | 4 | | | 4 | | 4 |
| Supervising Asst Corp Counsel | 11 | | | 11 | | 9 |
| Sr Asst Corporation Counsel | 25 | | | 25 | | 22 |
| Sr Asst Corp Counsel Exempted | 1 | | | 1 | | 0 |
| Assistant Corporation Counsel | 35 | | | 35 | | 32 |
| Asst Corp Counsel - Exempt | 4 | | | 4 | | 4 |
| Librarian IV - Law Reference | 1 | | | 1 | | 0 |
| Records Manager | 1 | | | 1 | | 1 |
| Legal Investigator | 5 | | | 5 | | 4 |
| Legal Assistant | 14 | | | 14 | | 12 |
| Senior Legal Secretary | 5 | | | 5 | | 4 |
| Legal Secretary | 20 | | | 20 | | 15 |
| Principal Clerk | 1 | | | 2 | | 2 |
| Senior Clerk | 4 | | | 3 | | 1 |
| Clerk | 9 | | | 9 | | 7 |
| Office Assistant III | 1 | | | 1 | | 1 |
| Office Assistant II | 2 | | | 2 | | 1 |
| Principal Clerk | 0 | | | 0 | | 0 |
| Total Administration | 148 | | | 148 | | 124 |
| Total Administration and Operations | 148 | | | 148 | | 124 |
| Agency Total | 148 | | | 148 | | 124 |