

**DEPARTMENTAL BUDGET INFORMATION  
DEPARTMENT OF ADMINISTRATIVE HEARINGS (45)**

**STATEMENT OF PURPOSE**

The Department of Administrative Hearings (DAH) will play an integral role in supporting the Mayor's vision to create a cleaner Detroit by supporting the City's efforts to eradicate blight and illegal dumping. The DAH will support these efforts by establishing an efficient and cost effective manner to adjudicate cases in an impartial and independent forum.

**DESCRIPTION**

The Department of Administrative Hearings (DAH) incorporates the Municipal Ordinance Violations Bureau's (MOVB) collection process into its system, thereby establishing new procedures for the administration, adjudication and collection of blight violations into one framework. The Zoning, Environmental, and Property Maintenance Branches of the MOVB are now adjudicated under the Department of Administrative Hearings. The DAH will assess civil fines and costs pursuant to the schedules of violations for the Blight Ordinances. Under the DAH, violation notices will contain hearing dates, so no separate citation will be generated, and hearings will yield Decisions and Orders with which a defendant must comply or appeal to the 3<sup>rd</sup> Circuit Court of Michigan.

**MAJOR INITIATIVES FOR  
FY 2008-09**

The DAH opened its doors in January 2005 at 561 E. Jefferson. Since then, 169,589 blight violation notices have been issued by the enforcing agencies and 158,897 DAH hearings have been held. The total future volume of violations and hearings is not known, but it is expected to decrease. The decrease is due to the expected deterrent effects of increased enforcement as these efforts continue throughout the city.

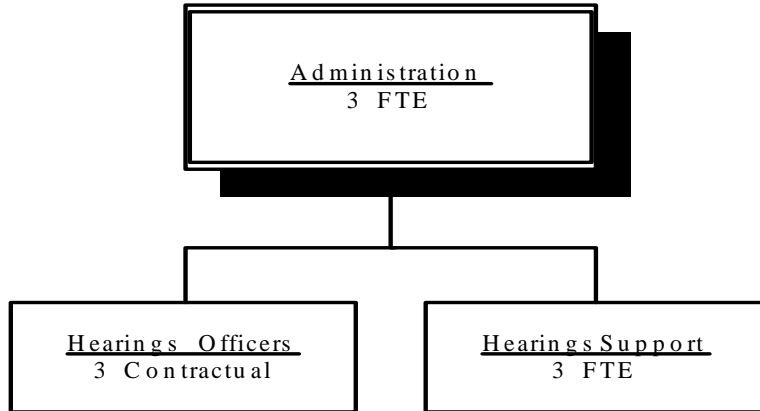
The DAH's major initiative is the "Community Docket, which commenced in 2008. The Community Docket is a collaborative effort between the Detroit Police Department, neighborhood-based groups and the DAH. Community and neighborhood groups report blight observed in their areas to DPD ticket writers; a specialized DAH docket is created so that all of the tickets issued for the reported violations in a particular neighborhood can be heard at the same date and time; and the hearings are held in the evening to enable the community members to attend the hearing on the violations that they reported.

The DAH also played an integral role in the successful passage of state legislation to expand the DAH's jurisdiction to include dangerous buildings, right-of-way signage and advertising violations. Additionally, the DAH worked to increase compliance with DAH orders and judgments by the implementation of a judgment notification process to work in tandem with the collections effort.

**PLANNING FOR THE FUTURE FOR  
FY 2009-10, FY 2010-11 and BEYOND**

In 2009, the DAH will complete technology initiatives to enhance citizens' access to blight violation information. The DAH will implement web-based and automated telephone blight violation information and payment options.

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**PERFORMANCE MEASURES AND TARGETS**

<b>Type of Performance Measure:</b> List of Measures	<b>2007-08 Actual</b>	<b>2008-09 Projection</b>	<b>2009-10 Target</b>
<b>Outputs: Units of Activity directed toward Goals:</b>			
Number of zoning division violations heard	13,000	14,000	14,000
Number of solid waste/illegal dumping division violations heard	10,000	10,500	10,500
Number of property maintenance division violations heard	22,000	23,000	23,000
<b>Outcomes: Results or Impacts of Program Activities</b>			
Average number of days between violation issuance and hearing date	55	55%	55%
Percent of Decisions and Orders overturned	<1%	<1%	<1%
Percent of Decisions and Orders appealed	0%	0%	0%
<b>Efficiency: Program Costs related to Units of Activity</b>			
Percent of Orders in delinquency	45%	40%	40%
Percent of cases that are no-show	45%	40%	40%

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**EXPENDITURES**

	2007-08 Actual Expense	2008-09 Redbook	2009-10 Mayor's Budget Rec	Variance	Variance Percent
Salary & Wages	\$ 332,151	\$ 384,491	\$ 360,002	\$ (24,489)	-6%
Employee Benefits	245,449	241,250	247,702	6,452	3%
Prof/Contractual	1,037,991	1,298,460	820,990	(477,470)	-37%
Operating Supplies	19,824	10,000	40,580	30,580	306%
Operating Services	172,675	268,639	658,574	389,935	145%
Capital Equipment	8,000	5,000	5,000	-	0%
Other Expenses	19,345	-	40,000	40,000	0%
<b>TOTAL</b>	<b>\$ 1,835,435</b>	<b>\$ 2,207,840</b>	<b>\$ 2,172,848</b>	<b>\$ (34,992)</b>	<b>-2%</b>
<b>POSITIONS</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>-</b>	<b>0%</b>

**REVENUES**

	2007-08 Actual Expense	2008-09 Redbook	2009-10 Mayor's Budget Rec	Variance	Variance Percent
Rev From Use of Assets	\$ 21,692	500	77,432	76,932	15386%
Sales and Charges	154,914	886,482	\$ 414,800	(471,682)	-53%
<b>TOTAL</b>	<b>\$ 176,604</b>	<b>\$ 886,982</b>	<b>\$ 492,232</b>	<b>\$ (394,750)</b>	<b>-45%</b>

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