

CITY OF DETROIT FISCAL 2008/09 BUDGET

AGENCY 47 GENERAL SERVICES

STATEMENT OF PURPOSE

The General Services Department (GSD) supports various city departments by managing municipal leases, operating municipal facilities, grounds, urban forestry, fleet and managing the inventory of major field operations.

DESCRIPTION

The GSD has five divisions: **Grounds Maintenance** maintains all city-owned grounds, parks, right of ways, vacant lots and the urban forest. **Inventory Management** receives, organizes, uses storeroom, monitors, secures and tracks usage of inventories of major city field operations. **Fleet Management**, procures, maintains and makes available appropriate vehicles for General Fund operations. **Property Management** maintains an accurate inventory of municipal spaces, and participates in negotiating lease agreements for office space, or sales of city owned land. **Building Maintenance and Operations**, which maintains all city-owned facilities.

GOALS

1. Maintain all city-owned grounds, parks, medians of public right of ways, vacant lots and the urban forest of the City.
2. Procure, maintain and make available appropriate vehicles for General Fund operations.
3. Procure and manage cost-effective space and occupancy arrangements for General Fund city operations.
4. Clean and maintain all city-owned facilities.
5. Manage human and technological resources associated with security of city operations and facilities.
6. Receive, store, monitor and track inventories of major city field operations.

DEPARTMENTAL FINANCIAL INFORMATION

	<u>GENERAL FUND</u>	<u>CAPITAL PROJECTS</u>	<u>TOTAL</u>
EXPENDITURES	\$70,825,926	\$1,100,000	\$71,925,926
REVENUES	<u>12,738,171</u>	<u>1,100,000</u>	<u>13,838,171</u>
NET TAX COST	\$58,087,755	\$ 0	\$58,087,755
POSITIONS	627	16	643