

Dudget # 5681

# PERSONAL SERVICE CONTRACT TRANSMITTAL RECORD

CONTRACT PO NUMBER 2909631  
STANDARD PO NUMBER

### Insurance Requirement

ACCOUNTS PAYABLE WILL HOLD UP ALL CONTRACT PAYMENTS UNTIL ALL INSURANCE CERTIFICATES/POLICIES REQUIRED UNDER THE CONTRACT HAVE BEEN RECEIVED. CONTRACTORS SHOULD BE MADE AWARE OF THIS REQUIREMENT.

TYPE OF CONTRACT: (Check One) <input type="checkbox"/> CONSTRUCTION/DEMOLITION <input type="checkbox"/> LEASE <input type="checkbox"/> DEED <input checked="" type="checkbox"/> PROFESSIONAL SERVICES	DEPARTMENT HEAD'S SIGNATURE 	DEPARTMENT POLICE
FUNDING SOURCE (Percent) FEDERAL % STATE % CITY 100% OTHER %	DEPARTMENT CONTACT PERSON 2nd Deputy Chief Tina Tolliver	PHONE NO. 596-1922
CONTRACTOR'S NAME: MOTOR CITY ELECTRIC TECHNOLOGIES INC.		DATE PREPARED 06-29-15
CONTRACTOR'S ADDRESS: 9440 GRINNELL, DETROIT, MICHIGAN 48213	ENGINEER'S ESTIMATE <input type="checkbox"/> CONTRACT X <input checked="" type="checkbox"/> CHANGE <input type="checkbox"/>	
	TOTAL CONTRACT AMOUNT \$955,815.00	
	TOTAL CPO AMOUNT \$	
	CHANGE AMOUNT \$	
PHONE NO. (313) 921-5300	<input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> INDIVIDUAL	
FEDERAL EMPLOYER/SOCIAL SECURITY NUMBER: 38-2648392	MINORITY FIRM <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

PURPOSE OF CONTRACT: THREE (3) YEAR MAINTENANCE CONTRACT FOR SERVICES AT LYNDON RADIO. AUGUST 1, 2015 THRU JUNE 30, 2018. *1000-370677-000000-622400-00119-000000-00000*

**APPROVED**  
JUN 30 2015  
*Kim Williams*  
OFFICE OF THE CHIEF  
BUDGET OPERATIONS

TIME & DATE IN	APPROVER MUST ALSO MAKE APPROPRIATE NOTES IN ORACLE PURCHASE ORDER	TIME & DATE IN
JUL - 9 2015	<b>REQUESTING DEPARTMENT</b>  BUDGET <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL	JUL 13 2015
	 AUTHORIZED DEPARTMENT REPRESENTATIVE   BUDGET DIRECTOR OR DEPUTY	15 JUL 17 PM 2:26
	<b>GRANT MANAGEMENT SECTION</b> <input type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL  GRANT ACCOUNTANT	
JUL 14 2015	<b>FINANCE DEPARTMENT</b> <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL   FINANCE DIRECTOR OR DEPUTY	JUL 14 2015
	<b>LAW DEPARTMENT</b> <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL   CORPORATION COUNSEL	7/17/15
	<b>PURCHASING DIVISION</b> JUL 15 2015 16 CITY OF DETROIT  PURCHASING DIRECTOR	9/29/15
	CONTRACTS SECTION APPROVAL JCC REFERENCE: PAGE _____ DATE <b>AUG 20 2015</b>	

**RECEIVED**  
JUL 15 2015  
16  
CITY OF DETROIT

Use Only One Set For Each Contract Package

**FRC APPROVAL**  
AUG 28 2015

**SERVICES CONTRACT**  
**BETWEEN**  
**CITY OF DETROIT, MICHIGAN**  
**AND**  
**MOTOR CITY ELECTRIC TECHNOLOGIES, INC.**  
**CONTRACT NO.**  
**2909631**



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**CITY OF DETROIT  
SERVICES CONTRACT**

**This Services Contract** ("Contract") is entered into by and between the City of Detroit, a Michigan municipal corporation, acting by and through its Department of Public Works Department ("City"), and Motor City Electric Technologies, Inc., a Michigan Corporation, with its principal place of business located at 9440 Grinnell St, Detroit, Michigan 48213 ("Contractor").

**Recitals:**

Whereas, the City desires to engage the Contractor to render certain ("Services") as set forth in this Contract; and

Whereas, the Contractor desires to perform the Services as set forth in this Contract; and

Accordingly, the parties agree as follows:

**Article 1.  
Definitions**

1.01 The following words and expressions or pronouns used in their stead shall be construed as follows:

"Additional Services" shall mean any services in addition to the services set forth in Exhibit A that are related to fulfilling the objectives of this Contract and are agreed upon by the parties by written Amendment.

"Amendment" shall mean modifications or changes in this Contract that have been mutually agreed upon by the City and the Contractor in writing and approved by the City Council.

"Associates" shall mean the personnel, employees, consultants, subcontractors, agents, and parent company of the Contractor or of any Subcontractor, now existing or subsequently created, and their agents and employees, and any entities associated, affiliated, or subsidiary to the

Contractor or to any subcontractor, now existing or subsequently created, and their agents and employees.

"City" shall mean the City of Detroit, a municipal corporation, acting through the office or department named in the Contract as contracting for the Services on behalf of the City.

"City Council" shall mean the legislative body of the City of Detroit.

"Contract" shall mean each of the various provisions and parts of this document, including all attached Exhibits and all Amendments, as executed and approved by the appropriate City departments or offices and by the City Council.

"Contractor" shall mean the party that contracts with the City by way of this Contract, whether an individual, sole proprietorship, partnership, corporation, or other form of business organization, and its heirs, successors, personnel, agents, employees, representatives, executors, administrators and assigns.

"Exhibit A" is the Scope of Services for this Contract and sets forth all pertinent data relating to performance of the Services.

"Exhibit B" is the Fee Schedule for this Contract and sets forth the amount of compensation to be paid to the Contractor, including any Reimbursable Expenses, and any applicable hourly rate information.

"Records" shall mean all books, ledgers, journals, accounts, documents, and other collected data in which information is kept regarding the performance of this Contract.

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"Reimbursable Expenses" shall mean only those costs incurred by the Contractor in the performance of the Services, such as travel costs and document reproduction costs, that are identified in Exhibit B as reimbursable.

"Services" shall mean all work that is expressly set forth in Exhibit A, the Scope of Services, and all work expressly or impliedly required to be performed by the Contractor in order to achieve the objectives of this Contract.

"Subcontractor" shall mean any person, firm or corporation, other than employees of the Contractor, that contracts with the Contractor, directly or indirectly, to perform in part or assist the Contractor in achieving the objectives of this Contract.

"Technology" shall mean any and all computer-related components and systems, including but not limited to computer software, computer code, computer programs, computer hardware, embedded integrated circuits, computer memory and data storage systems, whether in the form of read-only memory chips, random access memory chips, CD-ROMs, floppy disks, magnetic tape, or some other form, and the data retained or stored in said computer memory and data storage systems.

"Unauthorized Acts" shall mean any acts by a City employee, agent or representative that are not set forth in this Contract and have not been approved by City Council as part of this Contract.

"Work Product" shall mean the originals, or copies when originals are unavailable, of all materials prepared by the Contractor under this Contract or in anticipation of this Contract, including but not limited to Technology, data, studies, briefs, drawings, maps, models, photographs, files, records, computer printouts, estimates, memoranda, computations, papers, supplies, notes, recordings, and videotapes, whether such materials are reduced to writing, magnetically or optically stored, or kept in some other form.

## **Article 2.**

### **Engagement of Contractor**

2.01 By this Contract, the City engages the Contractor and the Contractor hereby agrees to faithfully and diligently perform the Services set forth in Exhibit A, in accordance with the terms and conditions contained in this Contract.

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2.02 The Contractor shall perform in a satisfactory manner as shall be determined within the sole and reasonable discretion of the City. In the event that there shall be any dispute between the parties with regard to the extent, character and progress of the Services to be performed or the quality of performance under this Contract, the interpretation and determination of the City shall govern.

2.03 The Contractor shall confer as necessary and cooperate with the City in order that the Services may proceed in an efficient and satisfactory manner. The Services are deemed to include all conferences, consultations and public hearings or appearances deemed necessary by the City to ensure that the Contractor will be able to properly and fully perform the objectives as set forth in this Contract.

2.04 All Services are subject to review and approval of the City for completeness and fulfillment of the requirements of this Contract. Neither the City's review, approval nor payment for any of the Services shall be construed to operate as a waiver of any rights under this

Contract, and the Contractor shall be and will remain liable in accordance with applicable law for all damages to the City caused by the Contractor's negligent performance or nonperformance of any of the Services furnished under this Contract.

2.05 The Services shall be performed as set forth in Exhibit A, or at such other locations as are deemed appropriate by the City and the Contractor for the proper performance of the Services.

2.06 The City and the Contractor expressly acknowledge their mutual understanding and agreement that there are no third party beneficiaries to this Contract and that this Contract shall not be construed to benefit any persons other than the City and the Contractor.

2.07 It is understood that this Contract is not an exclusive services contract, that during the term of this Contract the City may contract with other firms, and that the Contractor is free to render the same or similar services to other clients, provided the rendering of such services does not affect the Contractor's obligations to the City in any way.

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### **Article 3.**

#### **Contractor's Representations and Warranties**

3.01 To induce the City to enter into this Contract, the Contractor represents and warrants that the Contractor is authorized to do business under the laws of the State of Michigan and is duly qualified to perform the Services as set forth in this Contract, and that the execution of this Contract is within the Contractor's authorized powers and is not in contravention of federal, state or local law.

3.02 The Contractor makes the following representations and warranties as to any Technology it may provide under this Contract:

- (a) That all Technology provided to the City under this Contract shall perform according to the specifications and representations set forth in Exhibit A and according to any other specifications and representations, including any manuals, provided by the Contractor to the City;

- (b) That the Contractor shall correct all errors in the Technology provided under this Contract so that such technology will perform according to Contractor's published specifications;
- (c) That the Contractor has the full right and power to grant the City a license to use the Technology provided pursuant to this Contract;
- (d) That any Technology provided by Contractor under this Contract is free of any software, programs or routines, commonly known as "disabling code," that are designed to cause such Technology to be destroyed, damaged, or otherwise made inoperable in the course of the use of the Technology;
- (e) That any Technology containing computer code and provided under this Contract is free of any known or reasonably discoverable computer program, code or set of instructions, commonly known as a "computer virus," that is not designed to be a part of the Work Product and that, when inserted into the computer's memory: (i) duplicates all or part of itself without specific user instructions to do so, or (ii) erases, alters or renders unusable any Technology with or without specific user instructions to do so, or (iii) that provide unauthorized access to the Technology and
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- (f) That all Technology shall be delivered new and in original manufacturer's packaging and shall be fully warranted for repair or replacement during the term of this Contract as amended or extended.
- (g) That any Technology that it is provided to the City shall:
- (1) Accurately recognize and process all time and date data including, but not limited to, daylight savings time and leap year data, and
  - (2) Use accurate same-century, multi-century, and similar date value formulas in its calculations, and use date data interface values that accurately reflect the correct time, date and century.

#### **Article 4.**

#### **Contract Effective Date and Time of Performance**

- 4.01 This Contract shall be approved by the required City departments, approved by the City Council, and signed by the City's Purchasing Director. The effective date of this Contract shall be the date upon which the Contract has been authorized by resolution of the City Council. The term of this Contract shall terminate on **June 30, 2018**.
- 4.02 Prior to the approvals set forth in Section 4.01, the Contractor shall have no authority to begin work on this Contract. The Finance Director shall not authorize any payments to the Contractor, nor shall the City incur any liability to pay for any services rendered or to reimburse the Contractor for any expenditure, prior to such award and approvals.
- 4.03 The City and the Contractor agree that the commencement and duration of the Contractor's performance under this Contract shall be determined as set forth in Exhibit A.
- 4.04 The term of this Contract shall begin on **August 1, 2015 and shall terminate on June 30, 2018**. The Contractor shall commence performance of this Contract upon receipt of a written "Notice to Proceed" from the City and in the manner specified in the Notice to Proceed.

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#### **Article 5.**

##### **Data To Be Furnished Contractor**

- 5.01 Copies of all information, reports, records, and data as are existing, available, and deemed necessary by the City for the performance of the Services shall be furnished to the Contractor upon the Contractor's request. With the prior approval of the City, the Contractor will be permitted access to City offices during regular business hours to obtain any necessary data. In addition, the City will schedule appropriate conferences at convenient times with administrative personnel of the City for the purpose of gathering such data.

#### **Article 6.**

##### **Contractor Personnel and Contract Administration**

- 6.01 The Contractor represents that, at its own expense, it has obtained or will obtain all personnel and equipment required to perform the Services. It warrants that all such personnel are qualified and possess the requisite licenses or other such legal qualifications to perform the services assigned. If requested, the Contractor shall supply a résumé of the managerial staff or consultants it proposes to assign to this Contract, as well as a dossier on the Contractor's activities and major undertakings.

6.02 The City may interview the Contractor's managerial staff and other employees assigned to this Contract. The Contractor shall not use any managerial staff or other employees to whom the City objects and shall replace in an expedient manner those rejected by the City. The Contractor shall not replace any of the personnel working on this Contract with new personnel without the prior written consent of the City.

6.03 When the City deems it reasonable to do so, it may assign qualified City employees or others to work with the Contractor to complete the Services. Nevertheless, it is expressly understood and agreed by the parties that the Contractor shall remain ultimately responsible for the proper completion of the Services.

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6.04 The relationship of the Contractor to the City is and shall continue to be that of an independent contractor and no liability or benefits, such as workers' compensation, pension rights or liabilities, insurance rights or liabilities, or other rights or liabilities arising out of or related to a contract for hire or employer/employee relationship shall arise or accrue to either party or either party's agent, Subcontractor or employee as a result of the performance of this Contract. No relationship other than that of independent contractor shall be implied between the parties or between either party's agents, employees or Subcontractors. The Contractor agrees to indemnify, defend, and hold the City harmless against any claim based in whole or in part on an allegation that the Contractor or any of its Associates qualify as employees of the City, and any related costs or expenses, including but not limited to legal fees and defense costs.

6.05 The Contractor warrants and represents that all persons assigned to the performance of this Contract shall be regular employees or independent contractors of the Contractor, unless otherwise authorized by the City. The Contractor's employees' daily working hours while working in or about a City of Detroit facility shall be the same as those worked by City employees working in the facility, unless otherwise directed by the City.

6.06 The Contractor shall comply with and shall require its Associates to comply with all security regulations and procedures in effect on the City's premises.

**Article 7.**  
**Compensation**

7.01 Compensation for Services provided shall not exceed the amount of **Nine Hundred Fifty Five Thousand Eight Hundred Fifteen and 00/100 Dollars (\$955,815.00)**, inclusive of expenses, and will be paid in the manner set forth in Exhibit B. Unless this Contract is amended pursuant to Article 16, this amount shall be the entire compensation to which the Contractor is entitled for the performance of Services under this Contract.

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7.02 Payment for Services provided under this Contract is governed by the terms of Ordinance No. 42-98, entitled "Prompt Payment of Vendors," being Sections 18-5-71 through 18-5-79 of the 1984 Detroit City Code.

The City employee responsible for accepting performance under this Contract is:

Tina Tolliver  
2nd Deputy Chief  
1301 Third St. 6th Floor  
Detroit, Michigan 48226  
(313) 596-1922  
(313) 596-6817

The City employee from whom payment should be requested is:

Tina Tolliver  
2nd Deputy Chief  
1301 Third St. 6th Floor  
Detroit, Michigan 48226  
(313) 596-1922  
(313) 596-6817

**Article 8.**

## **Maintenance and Audit of Records**

8.01 The Contractor shall maintain full and complete Records reflecting all of its operations related to this Contract. The Records shall be kept in accordance with generally accepted accounting principles and maintained for a minimum of three (3) years after the Contract completion date.

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8.02 The City and any government-grantor agency providing funding under this Contract shall have the right at any time without notice to examine and audit all Records and other supporting data of the Contractor as the City or any agency deems necessary.

- (a) The Contractor shall make all Records available for examination during normal business hours at its Detroit offices, if any, or alternatively at its facility nearest Detroit. The City and any government-grantor agency providing funds for the Contract shall have this right of inspection. The Contractor shall provide copies of all Records to the City or to any such government-grantor agency upon request.
- (b) If in the course of such inspection the representative of the City or of another government-grantor agency should note any deficiencies in the performance of the Contractor's agreed upon performance or record-keeping practices, such deficiencies will be reported to the Contractor in writing. The Contractor agrees to promptly remedy and correct any such reported deficiencies within ten (10) days of notification.
- (c) Any costs disallowed as a result of an audit of the Records shall be repaid to the City by the Contractor within thirty (30) days of notification or may be set off by the City against any funds due and owing the Contractor, provided, however, that the Contractor shall remain liable for any disallowed costs exceeding the amount of the setoff.
- (d) Each party shall pay its own audit costs. However, if the dollar amount of the total disallowed costs, if any, exceeds three percent (3%) of the dollar amount of this Contract, the Contractor shall pay the City's audit costs.

- (a) The Contractor shall make all Records available for examination during normal business hours at its Detroit offices, if any, or alternatively at its facility nearest Detroit. The City and any government-grantor agency providing funds for the Contract shall have this right of inspection. The Contractor shall provide copies of all Records to the City or to any such government-grantor agency upon request.
- (b) If in the course of such inspection the representative of the City or of another government-grantor agency should note any deficiencies in the performance of the Contractor's agreed upon performance or record-keeping practices, such deficiencies will be reported to the Contractor in writing. The Contractor agrees to promptly remedy and correct any such reported deficiencies within ten (10) days of notification.
- (c) Any costs disallowed as a result of an audit of the Records shall be repaid to the City by the Contractor within thirty (30) days of notification or may be set off by the City against any funds due and owing the Contractor, provided, however, that the Contractor shall remain liable for any disallowed costs exceeding the amount of the setoff.
- (d) Each party shall pay its own audit costs. However, if the dollar amount of the total disallowed costs, if any, exceeds three percent (3%) of the dollar amount of this Contract, the Contractor shall pay the City's audit costs.
- (e) Nothing contained in this Contract shall be construed or permitted to operate as any restriction upon the powers granted to the Auditor General by the City Charter, including but not limited to the powers to audit all accounts chargeable against the City and to settle disputed claims.

8.03 The Contractor agrees to include the covenants contained in Sections 8.01 and 8.02 in any contract it has with any Subcontractor, consultant or agent whose services will be charged directly or indirectly to the City for Services performed pursuant to this Contract.

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**Article 9.**  
**Indemnity**

9.01 The Contractor agrees to indemnify, defend, and hold the City harmless against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges, losses and expenses (including, without limitation, fees and expenses for attorneys, expert witnesses and other consultants) that may be imposed upon, incurred by, or asserted against the City or its departments, officers, employees, or agents by reason of any of the following occurring during the term of this Contract:

- (a) Any negligent or tortious act, error, or omission attributable in whole or in part to the Contractor or any of its Associates; and
- (b) Any failure by the Contractor or any of its Associates to perform their obligations, either express or implied, under this Contract; and
- (c) Any and all injury to the person or property of an employee of the City where such injury arises out of the Contractor's or any of its Associates performance of this Contract.

9.02 The Contractor shall examine all places where it will perform the Services in order to determine whether such places are safe for the performance of the Services. The Contractor undertakes and assumes all risk of dangerous conditions when not performing Services inside City offices. The Contractor also agrees to waive and release any claim or liability against the City for personal injury or property damage sustained by it or its Associates while performing under this Contract on premises that are not owned by the City.

9.03 In the event any action shall be brought against the City by reason of any claim covered under this Article 9, the Contractor, upon notice from the City, shall at its sole cost and expense defend the same.

9.04 The Contractor agrees that it is the Contractor's responsibility and not the responsibility of the City to safeguard the property that the Contractor or its Associates use while performing this Contract. Further, the Contractor agrees to hold the City harmless for any loss of such property used by any such person pursuant to the Contractor's

performance under this Contract.

9.05 The indemnification obligation under this Article 9 shall not be limited by any limitation on the amount or type of damages, compensation, or benefits payable under workers' compensation acts or other employee benefit acts.

9.06 The Contractor agrees that this Article 9 shall apply to all claims, whether litigated or not, that may occur or arise between the Contractor or its Associates and the City and agrees to indemnify, defend and hold the City harmless against any such claims.

## **Article 10.**

### **Insurance**

10.01 During the term of this Contract, the Contractor shall maintain the following insurance, at a minimum and at its expense:

<u>TYPE</u>	<u>AMOUNT NOT LESS THAN</u>
(a) Workers' Compensation	Michigan Statutory minimum
(b) Employers' Liability	\$500,000.00 minimum each disease \$500,000.00 minimum each person \$500,000.00 minimum each accident
(c) Commercial General Liability Insurance (Broad Form Comprehensive)	\$1,000,000.00 each occurrence \$2,000,000.00 aggregate
(d) Automobile Liability Insurance (covering all owned, hired and personal and property protection insurance, including residual liability insurance under Michigan no fault insurance law)	\$1,000,000.00 combined single limit for bodily injury and property damage

10.02 The commercial general liability insurance policy shall include an endorsement naming the "City of Detroit" as an additional insured. The additional insured endorsement shall provide coverage to the additional insured with respect to liability arising out of the named insured's ongoing work or operations performed for the additional insured under the terms of this Contract. The commercial general liability policy shall state that the Contractor's insurance is primary and not excess over any insurance already carried by the City of Detroit and shall provide blanket contractual liability insurance for all written contracts.

10.03 Each such policy shall contain the following cross-liability wording: "In the event of a claim being made hereunder by one insured for which another insured is or may be liable, then this policy shall cover such insured against whom a claim is or may be made in the same manner as if separate policies had been issued to each insured hereunder."

10.04 All insurance required by this Contract shall be written on an occurrence-based policy form, if the same is commercially available.

10.05 The Commercial General Liability policy shall be endorsed to have the general aggregate apply to the Services provided under this Contract only.

10.06 If during the term of this Contract changed conditions or other pertinent factors should, in the reasonable judgment of the City, render inadequate the insurance limits, the Contractor shall furnish on demand such additional coverage or types of coverage as may reasonably be required under the circumstances. All such insurance shall be effected at the Contractor's expense, under valid and enforceable policies, issued by insurers licensed to conduct business in Michigan and are otherwise acceptable to the City.

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10.07 All insurance policies shall name the Contractor as the insured and shall provide a commitment from the insurer that such policies shall not be canceled or reduced without written notice to the City as required in the policy. Certificates of insurance evidencing the coverage required by this Article 10 shall, in a form acceptable to the City, be submitted to the City prior to the commencement of the Services and at least fifteen (15) days prior to the expiration dates of expiring policies.

10.08 If any work is subcontracted in connection with this Contract, the Contractor shall require each Subcontractor to effect and maintain the types and limits of insurance set forth in this Article 10 and shall require documentation of same, copies of which documentation shall be promptly furnished the City.

10.09 The Contractor shall be responsible for payment of all deductibles contained in any insurance required under this Contract. The provisions requiring the Contractor to carry the insurance required under this Article 10 shall not be construed in any manner as waiving or restricting the liability of the Contractor under this Contract.

**Article 11.**  
**Default and Termination**

11.01 This Contract shall remain in full force and effect until the end of its term unless otherwise terminated for cause or convenience according to the provisions of this Article 11.

11.02 The City reserves the right to terminate this Contract for cause. Cause is an event of default.

(a) An event of default shall occur if there is a material breach of this Contract, and shall include the following:

(1) The Contractor fails to begin work in accordance with the terms of this Contract; or

(2) The Contractor, in the judgment of the City, is unnecessarily, unreasonably, or willfully delaying the performance and completion of the Work Product or Services; or

(3) The Contractor ceases to perform under the Contract; or

- (4) The City is of the opinion that the Services cannot be completed within the time provided and that the delay is attributable to conditions within the Contractor's control; or
- (5) The Contractor, without just cause, reduces its work force on this Contract to a number that would be insufficient, in the judgment of the City, to complete the Services within a reasonable time, and the Contractor fails to sufficiently increase such work force when directed to do so by the City; or
- (6) The Contractor assigns, transfers, conveys or otherwise disposes of this Contract in whole or in part without prior approval of the City; or
- (7) Any City officer or employee acquires an interest in this Contract so as to create a conflict of interest; or
- (8) The Contractor violates any of the provisions of this Contract, or disregards applicable laws, ordinances, permits, licenses, instructions or orders of the City; or
- (9) The performance of the Contract, in the sole judgment of the City, is substandard, unprofessional, or faulty and not adequate to the demands of the task to be performed; or
- (10) The Contractor fails in any of the agreements set forth in this Contract; or
- (11) The Contractor ceases to conduct business in the normal course; or
- (12) The Contractor admits its inability to pay its debts generally as they become due.

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- (b) If the City finds an event of default has occurred, the City may issue a Notice of Termination for Cause setting forth the grounds for terminating the Contract. Upon receiving a Notice of Termination for Cause, the Contractor shall have ten (10) calendar days within which to cure such default. If the default is cured within said ten (10) day period, the right of termination for such default shall cease. If the default is not cured to the satisfaction of the City, this Contract shall

terminate on the thirtieth calendar day after the Contractor's receipt of the Notice of Termination for Cause; unless the City, in writing, gives the Contractor additional time to cure the default. If the default is not cured to the satisfaction of the City within the additional time allowed for cure, this Contract shall terminate for cause at the end of the extended cure period.

- (c) If, after issuing a Notice of Termination for Cause, the City determines that the Contractor was not in default, the rights and obligations of the parties shall be the same as if the Notice of Termination had been issued as a Notice of Termination for Convenience. Alternatively, in the City's discretion, the Notice of Termination for Cause may be withdrawn and the Contract, if terminated, may be reinstated.
- (d) The Contractor shall be liable to the City for any damages it sustains by virtue of the Contractor's breach or any reasonable costs the City might incur in enforcing or attempting to enforce this Contract. Such costs shall include reasonable fees and expenses for attorneys, expert witnesses and other consultants. However, if the Contractor makes a written offer prior to the initiation of litigation or arbitration, then the City shall not be entitled to such attorney fees unless the City declines the offer and obtains a verdict or judgment for an amount more than ten percent (10%) above the amount of the Contractor's last written offer prior to the initiation of litigation or arbitration. The City may withhold any payment(s) to the Contractor, in an amount not to exceed the amount claimed in good faith by the City to represent its damages, for the purpose of setoff until such time as the exact amount of damages due to the City from the Contractor is determined. It is expressly understood that the Contractor shall remain liable for any damages the City sustains in excess of any setoff.

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- (e) The City's remedies outlined in this Article 11 shall be in addition to any and all other legal or equitable remedies permissible.

11.03 The City shall have the right to terminate this Contract at any time at its convenience by giving the Contractor five (5) business days written Notice of Termination for Convenience. As of the effective date of the termination, the City will be obligated to

pay the Contractor the following: (a) the fees or commissions for Services completed and accepted in accordance with Exhibit A in the amounts provided for in Exhibit B; (b) the fees for Services performed but not completed prior to the date of termination in accordance with Exhibit A in the amounts set forth in the Contractor's rate schedule as provided in Exhibit B; and (c) the Contractor's costs and expenses incurred prior to the date of the termination for items that are identified in Exhibit B. The amount due to the Contractor shall be reduced by payments already paid to the Contractor by the City. In no event shall the City pay the Contractor more than maximum price, if one is stated, of this Contract.

11.04 After receiving a Notice of Termination for Cause or Convenience, and except as otherwise directed by the City, the Contractor shall:

- (a) Stop work under the Contract on the date and to the extent specified in the Notice of Termination;
- (b) Obligate no additional Contract funds for payroll costs and other costs beyond such date as the City shall specify, and place no further orders on subcontracts for material, services, or facilities, except as may be necessary for completion of such portion of the Services under this Contract as is not terminated;
- (c) Terminate all orders and subcontracts to the extent that they relate to the portion of the Services terminated pursuant to the Notice of Termination;
- (d) Preserve all Records and submit to the City such Records and reports as the City shall specify, and furnish to the City an inventory of all furnishings, equipment, and other property purchased for the Contract, if any, and carry out such directives as the City may issue concerning the safeguarding or disposition of files and property; and
- (e) Submit within thirty (30) days a final report of receipts and expenditures of funds relating to this Contract, and a list of all creditors, Subcontractors, lessors and other parties, if any, to whom the Contractor has become financially obligated pursuant to this Contract.

11.05 After termination of the Contract, each party shall have the duty to assist the other party in the orderly termination of this Contract and the transfer of all rights and duties arising under the Contract, as may be necessary for the orderly, un-disrupted continuation of the business of each party.

**Article 12.**  
**Assignment**

12.01 The Contractor shall not assign, transfer, convey or otherwise dispose of any interest whatsoever in this Contract without the prior written consent of the City; however, claims for money due or to become due to the Contractor may be assigned to a financial institution without such approval. Notice of any assignment to a financial institution or transfer of such claims of money due or to become due shall be furnished promptly to the City. If the Contractor assigns all or any part of any monies due or to become due under this Contract, the instrument of assignment shall contain a clause stating that the right of the assignee to any monies due or to become due shall be subject to prior liens of all persons, firms, and corporations for Services rendered or materials supplied for the performance of the Services called for in this Contract.

**Article 13.**  
**Subcontracting**

13.01 None of the Services covered by this Contract shall be subcontracted without the prior written approval of the City and, if required, any grantor agency. The City reserves the right to withhold approval of subcontracting such portions of the Services where the City determines that such subcontracting is not in the City's best interests.

13.02 Each subcontract entered into shall provide that the provisions of this Contract shall apply to the Subcontractor and its Associates in all respects. The Contractor agrees to bind each Subcontractor and each Subcontractor shall agree to be bound by the terms of the Contract insofar as applicable to the work or services performed by that Subcontractor.

13.03.1 The Contractor and the Subcontractor jointly and severally agree that no approval by the City of any proposed Subcontractor, nor any subcontract, nor anything in the Contract, shall create or be deemed to create any rights in favor of a Subcontractor and against the City, nor shall it be deemed or construed to impose upon the City any obligation, liability or duty to a Subcontractor, or to create any contractual relation whatsoever between a Subcontractor and the City.

13.04 The provisions contained in this Article 13 shall apply to subcontracting by a Subcontractor of any portion of the work or services included in an approved subcontract.

13.05 The Contractor agrees to indemnify, defend, and hold the City harmless against any claims initiated against the City pursuant to any subcontracts the Contractor enters into in performance of this Contract. The City's approval of any Subcontractor shall not relieve the Contractor of any of its responsibilities, duties and liabilities under this Contract. The Contractor shall be solely responsible to the City for the acts or defaults of its Subcontractors and of each Subcontractor's Associates, each of whom shall for this purpose be deemed to be the agent or employee of the Contractor.

#### **Article 14. Conflict of Interest**

14.01 The Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the Services under this Contract. The Contractor further covenants that in the performance of this Contract no person having any such interest shall be employed by it.

14.02 The Contractor further covenants that no officer, agent, or employee of the City and no other public official who exercises any functions or responsibilities in the review or approval of the undertaking or performance of this Contract has any personal or financial interest, direct or indirect, in this Contract or in its proceeds, whether such interest arises by way of a corporate entity, partnership, or otherwise.

14.03 The Contractor warrants (a) that it has not employed and will not employ any person to solicit or secure this Contract upon any agreement or arrangement for payment of a commission, percentage, brokerage fee, or contingent fee, other than bona fide employees working solely for the Contractor either directly or indirectly, and (b) that if this warranty is breached, the City may, at its option, terminate this Contract without penalty, liability or obligation, or may, at its option, deduct from any amounts owed to the Contractor under this Contract any portion of any such commission, percentage, brokerage, or contingent fee.

14.04 The Contractor covenants not to employ an employee of the City for a period of one (1) year after the date of termination of this Contract without written City approval.

#### **Article 15.**

#### **Confidential Information**

15.01 In order that the Contractor may effectively fulfill its covenants and obligations under this Contract, it may be necessary or desirable for the City to disclose confidential and proprietary information to the Contractor or its Associates pertaining to the City's past, present and future activities. Since it is difficult to separate confidential and proprietary information from that which is not, the Contractor shall regard, and shall instruct its Associates to regard, all information gained as confidential and such information shall not be disclosed to any organization or individual without the prior consent of the City. The above obligation shall not apply to information already in the public domain or information required to be disclosed by a court order.

15.02 The Contractor agrees to take appropriate action with respect to its Associates to ensure that the foregoing obligations of non-use and non-disclosure of confidential information shall be fully satisfied.

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#### **Article 16.**

#### **Compliance With Laws**

16.01 The Contractor shall comply with and shall require its Associates to comply with all applicable federal, state and local laws.

16.02 The Contractor shall hold the City harmless with respect to any damages arising from any violation of law by it or its Associates. The Contractor shall commit no trespass on any public or private property in performing any of the Services encompassed by this Contract. The Contractor shall require as part of any subcontract that the Subcontractor comply with all applicable laws and regulations.

**Article 17.**  
**Amendments**

17.01 The City may consider it in its best interest to change, modify or extend a covenant, term or condition of this Contract or require the Contractor to perform Additional Services that are not contained within the Scope of Services as set forth in Exhibit A. Any such change, addition, deletion, extension or modification of Services may require that the compensation paid to the Contractor by the City be proportionately adjusted, either increased or decreased, to reflect such modification. If the City and the Contractor mutually agree to any changes or modification of this Contract, the modification shall be incorporated into this Contract by written Amendment.

17.02 Compensation shall not be modified unless there is a corresponding modification in the Services sufficient to justify such an adjustment. If there is any dispute as to compensation, the Contractor shall continue to perform the Services under this Contract until the dispute is resolved.

17.03 No Amendment to this Contract shall be effective and binding upon the parties unless it expressly makes reference to this Contract, is in writing, is signed and acknowledged by duly authorized representatives of both parties, is approved by the appropriate City departments and the City Council, and is signed by the Purchasing Director.

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17.04 The City shall not be bound by Unauthorized Acts of its employees, agents, or representatives with regard to any dealings with the Contractor and any of its Associates.

17.04 The City shall not be bound by Unauthorized Acts of its employees, agents, or representatives with regard to any dealings with the Contractor and any of its Associates.

### **Article 18.**

#### **Fair Employment Practices**

18.01 The Contractor shall comply with, and shall require any Subcontractor to comply with, all federal, state and local laws governing fair employment practices and equal employment opportunities.

18.02 The Contractor agrees that it shall, at the point in time it solicits any subcontract, notify the potential Subcontractor of their joint obligations relative to non-discrimination under this Contract, and shall include the provisions of this Article 18 in any subcontract, as well as provide the City a copy of any subcontract upon request.

18.03 Breach of the terms and conditions of this Article 18 shall constitute a material breach of this Contract and may be governed by the provisions of Article 11, "Default and Termination."

### **Article 19.**

#### **Notices**

19.01 All notices, consents, approvals, requests and other communications ("Notices") required or permitted under this Contract shall be given in writing, mailed by postage prepaid, certified or registered first-class mail, return receipt requested, and addressed as follows:

If to the Detroit Police Department on behalf of the City:

Tina Tolliver  
2nd Deputy Chief  
1301 Third St. 6th Floor  
Detroit, Michigan 48226  
(313) 596-1922  
(313) 596-6817

If to the Contractor:

Motor City Electric Technologies, Inc.  
9440 Grinnell Street  
Detroit, Michigan 48213  
Attention: Mr. David Krausman, RCDD

19.02 All Notices shall be deemed given on the day of mailing. Either party to this Contract may change its address for the receipt of Notices at any time by giving notice of the address change to the other party. Any Notice given by a party to this Contract must be signed by an authorized representative of such party.

19.03 The Contractor agrees that service of process at the address and in the manner specified in this Article 19 shall be sufficient to put the Contractor on notice of such action and waives any and all claims relative to such notice.

## **Article 20.**

### **Proprietary Rights and Indemnity**

20.01 The Contractor shall not relinquish any proprietary rights in its intellectual property (copyright, patent, and trademark), trade secrets or confidential information as a result of the Services provided under this Contract. Any Work Product provided to the City under this Contract shall not include the Contractor's proprietary rights, except to the extent licensed to the City.

20.02 The City shall not relinquish any of its proprietary rights, including, but not limited to, its data, privileged or confidential information, or methods and procedures, as a result of the Services provided under this Contract.

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20.03 The parties acknowledge that should the performance of this Contract result in the development of new proprietary and secret concepts, methods, techniques, processes, adaptations, discoveries, improvements and ideas ("Discoveries"), and to the extent said Discoveries do not include modifications, enhancements, configurations, translations, derivative works, and interfaces from the Contractor's intellectual property, trade secrets or confidential information, said Discoveries shall be deemed "Work(s) for Hire" and shall be promptly reported to the City and shall belong solely and exclusively to the City

without regard to their origin, and the Contractor shall not, other than in the performance of this Contract, make use of or disclose said Discoveries to anyone. At the City's request, the Contractor shall execute all documents and papers and shall furnish all reasonable assistance requested in order to establish in the City all right, title and interest in said Discoveries or to enable the City to apply for United States patents or copyrights for said Discoveries, if the City elects to do so.

20.04 Any Work Product provided by the Contractor to the City under this Contract shall not be disclosed, published, copyrighted or patented, in whole or in part, by the Contractor. The right to the copyright or patent in such Work Product shall rest exclusively in the City. Further, the City shall have unrestricted and exclusive authority to publish, disclose, distribute and otherwise use, in whole or in part, any of the Work Product. If Work Product is prepared for publication, it shall carry the following notation on the front cover or title page: "This document was prepared for, and is the exclusive property of, the City of Detroit, Michigan, a municipal corporation."

20.05 The Contractor warrants that the performance of this Contract shall not infringe upon or violate any patent, copyright, trademark, trade secret or proprietary right of any third party. In the event of any legal action related to the above obligations of the Contractor filed by a third party against the City, the Contractor shall, at its sole expense, indemnify, defend and hold the City harmless against any loss, cost, expense or liability arising out of such claim, whether or not such claim is successful.

20.06 The making of payments, including partial payments by the City to the Contractor, shall vest in the City title to, and the right to take possession of, all Work Product produced by the Contractor up to the time of such payments, and the City shall have the right to use said Work Product for public purposes without further compensation to the Contractor or to any other person.

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20.07 Upon the completion or other termination of this Contract, all finished or unfinished Work Product prepared by the Contractor shall, at the option of the City, become the City's sole and exclusive property whether or not in the Contractor's possession. Such Work Product shall be free from any claim or retention of rights on the part of the Contractor and shall promptly be delivered to the City upon the City's request. The City shall return all of the Contractor's property to it. The Contractor acknowledges that any intentional failure or unreasonable delay on its part to deliver the Work Product to the City will cause irreparable

harm to the City not adequately compensable in damages and for which the City has no adequate remedy at law. The Contractor accordingly agrees that the City may in such event seek and obtain injunctive relief in a court of competent jurisdiction to compel delivery of the Work Product, to which injunctive relief the Contractor consents, as well as seek and obtain all applicable damages and costs. The City shall have full and unrestricted use of the Work Product for the purpose of completing the Services.

**Article 21.**  
**Force Majeure**

21.01 No failure or delay in performance of this Contract, by either party, shall be deemed to be a breach thereof when such failure or delay is caused by a force majeure event including, but not limited to, any Act of God, strikes, lockouts, wars, acts of terrorism, riots, epidemics, explosions, sabotage, breakage or accident to equipment, the binding order of any court or governmental authority, or any other cause, whether of the kind herein enumerated or otherwise, not within the control of a party. In the event of a dispute between the parties with regard to what constitutes a force majeure event, the City's reasonable determination shall be controlling.

**Article 22.**  
**Waiver**

22.01 The City shall not be deemed to have waived any of its rights under this Contract unless such waiver is in writing and signed by the City.

22.02 No delay or omission on the part of the City in exercising any right shall operate as a waiver of such right or any other right. A waiver on any one (1) occasion shall not be construed as a waiver of any right on any future occasion.

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22.03 No failure by the City to insist upon the strict performance of any covenant, agreement, term or condition of this Contract or to exercise any right, term or remedy consequent upon its breach shall constitute a waiver of such covenant, agreement, term, condition, or breach.

**Article 23.**  
**Miscellaneous**

23.01 If any provision of this Contract or its application to any person or circumstance shall to any extent be invalid or unenforceable, the remainder of this Contract shall not be affected and shall remain valid and enforceable to the fullest extent permitted by law.

23.02 This Contract contains the entire agreement between the parties and all prior negotiations and agreements are merged into this Contract. Neither the City nor the City's agents have made any representations except those expressly set forth in this Contract, and no rights or remedies are, or shall be, acquired by the Contractor by implication or otherwise unless expressly set forth in this Contract. The Contractor waives any defense it may have to the validity of the execution of this Contract.

23.03 Unless the context otherwise expressly requires, the words "herein," "hereof," and "hereunder," and other words of similar import, refer to this Contract as a whole and not to any particular section or subdivision.

23.04 The headings of the sections of this Contract are for convenience only and shall not be used to construe or interpret the scope or intent of this Contract or in any way affect the same.

23.05 This Contract and all actions arising under it shall be governed by, subject to, and construed according to the law of the State of Michigan. The Contractor agrees, consents and submits to the exclusive personal jurisdiction of any state or federal court of competent jurisdiction in Wayne County, Michigan, for any action arising out of this Contract. The Contractor also agrees that it shall not commence any action against the City because of any matter whatsoever arising out of or relating to the validity, construction, interpretation and enforcement of this Contract in any state or federal court of competent jurisdiction other than one in Wayne County, Michigan.

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23.06 If any Associate of the Contractor shall take any action that, if done by a party, would constitute a breach of this Contract, the same shall be deemed a breach by the Contractor.

23.07 The rights and remedies set forth in this Contract are not exclusive and are in addition to any of the rights or remedies provided by law or equity.

23.08 For purpose of the hold harmless and indemnity provisions contained in this Contract, the term "City" shall be deemed to include the City of Detroit and all other associated,

affiliated, allied or subsidiary entities or commissions, now existing or subsequently created, and their officers, agents, representatives, and employees.

23.09 The Contractor covenants that it is not, and shall not become, in arrears to the City upon any contract, debt, or other obligation to the City including, without limitation, real property, personal property and income taxes, and water, sewage or other utility bills.

23.10 This Contract may be executed in any number of originals, any one of which shall be deemed an accurate representation of this Contract. Promptly after the execution of this Contract, the City shall provide a copy to the Contractor.

23.11 As used in this Contract, the singular shall include the plural, the plural shall include the singular, and a reference to either gender shall be applicable to both.

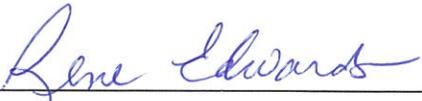
23.12 The rights and benefits under this Contract shall inure to the City of Detroit and its agents, successors, and assigns.

23.13 The City shall have the right to recover by setoff from any payment owed to the Contractor all delinquent withholding, income, corporate and property taxes owed to the City by the Contractor, any amounts owed to the City by the Contractor under this Contract or other contracts, and any other debt owed to the City by the Contractor.

(Signatures appear on next page)

The City and the Contractor, by and through their duly authorized officers and representatives, have executed this Contract as follows:

Witnesses:

1.   
Name Rene Edwards

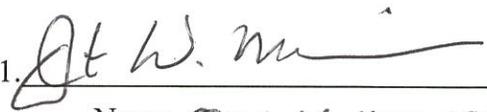
2.   
Name Scott Sutherland

Contractor:

By:   
Name: David M. Krausman, RCDD

Its: General Manager  
Title

Witnesses:

1.   
Name OTIS W. MILHOUSE

2.   
Name PATRICIA WILLIAMS

City of Detroit

POLICE Department:

By:   
Name JAMES E. CRAIG

Its: \_\_\_\_\_  
Title CHIEF OF POLICE

THIS CONTRACT WAS APPROVED  
BY THE CITY COUNCIL ON:

**AUG 20 2015**

APPROVED BY LAW DEPARTMENT  
PURSUANT TO § 6-406 OF THE  
CHARTER OF THE CITY OF DETROIT

\_\_\_\_\_  
Date  
*Bonnie Jackson* *9/28/15* — *[Signature]* *7/17/15*  
Purchasing Director Date Corporation Counsel Date

**FRC APPROVAL**

**SEP 28 2015**

**THIS CONTRACT IS NOT VALID OR AUTHORIZED UNTIL APPROVED BY  
RESOLUTION OF THE CITY COUNCIL AND SIGNED BY THE PURCHASING  
DIRECTOR.**

## **EXHIBIT A**

### **SCOPE OF SERVICES**

#### **I. Notice to Proceed**

The term of this Contract shall begin on August 1, 2015 and shall terminate on June 30, 2018. The Contractor shall commence performance of this Contract upon receipt of a written "Notice to Proceed" from the City and in the manner specified in the Notice to Proceed.

#### **II. Services to be Performed**

##### **INTRODUCTION:**

Under this contract, the awarded Contractor **Must** provide an experienced on-site Maintenance / Project Manager that will not only be responsible for the monitoring of the 24-hr emergency calls (per telephone or on-line) pertaining to the critical system failures at this facility, but will also be the primary person to oversee the Maintenance schedules (Preventative; Corrective; Routine and Emergency).

The awarded Contractor **MUST** also submit a plan detailing the frequency of their Maintenance schedules (Routine; Preventative and Corrective) and detail the type of work to be performed under each Maintenance Activity Type.

The awarded Contractor **MUST** identify how their Repair/Replace Tickets are maintained: Daily Written Log; Electronic Log (weekly, daily, monthly, etc)

##### **Spare Parts:**

Because Spare Parts may be needed to fix and/or repair an item, the Contractor **MUST** have adequate spare parts available in their Inventory

##### **Maintenance Plan Overview**

The enclosed Maintenance Plan is provided to the City of Detroit to outline the specifics of the Extended Maintenance Services to be provided for the City of Detroit Lyndon Emergency Communications Center. This plan was developed with the intent to fulfill all requirements for building and equipment maintenance at the above mentioned facility not covered by other Contractors.

This plan provides for Corrective, Regular and Preventative Maintenance for all construction and equipment. Exceptions to this would be any equipment that is part of the actual radio system which is currently covered by another Contract. The Contractor will ensure that all contractors employed to perform maintenance services under this plan, will obtain the standard security clearance required to work at City facilities.

The awarded supplier will provide an experienced Maintenance Manager to oversee the maintenance services outlined in this RFP. The awarded supplier will maintain an office at the Lyndon facility and it is intended that the awarded supplier will have this Maintenance Manager assigned to this contract for the duration of the Contract period.

### **Trouble Reporting**

Trouble reports or requests for corrective maintenance generated by the Owner are to be transmitted to the Contractor by way of a pre-established 24 Hour Emergency Service toll free number. In order for the Contractor to take action, all trouble reports must include the following minimum information: contact information for the individual making the report, trouble location, specific equipment affected, nature of the problem and severity level. All owner-generated trouble reports should be reported by from the CHO or Technical Services Department, in order to minimize the issuance of duplicate reports. It is anticipated that in many cases the need for corrective maintenance will be first identified by the Contractor or one of its other sub-contractors, through system monitoring and/or inspections. In these cases, on-line trouble tickets will be generated the same as for Owner-generated trouble reports with notifications sent to the Owner's designated representatives via e-mail or text message.

### **Corrective Maintenance -Coverage and Response Times**

Corrective Maintenance will be provided for all construction and equipment according to the terms the awarded contract. All services will be performed at the Contractor's expense provided the problem or deficiency was not resultant of actions or operations outside of the Contractor's or Manufacturer's specified operating requirements. Once properly notified of the need for corrective maintenance, the Contractor will respond within two (2) hours of notification. The response will depend on the nature of the problem, and will generally involve an initial response by the Contractor who will correct the problem or contact the appropriate service provider to determine and correct the problem. Contractor will endeavor to complete repairs within four (4) hours, for failures, which are critical to public safety, employee, or system function, or within thirty-six (36) hours for all others. If in the process of investigating the report it is determined that, the problem is not within the Contractor's area of responsibility (for example in cases of vandalism, abuse, or being outside the scope of this agreement), the Contractor will notify the Owner's representative of its findings. At that point, the Contractor may be directed to make the necessary repairs at the Owner's expense, or the Owner may undertake the necessary corrective action. For those instances where there is disagreement on whether the Contractor or the Owner should be responsible, the Contractor agrees to negotiate determinations in mutual fashion with the Owner.

### **Report Tracking**

All reports received by the contractor will be entered into a web-based report-tracking database that will be updated as information becomes available. The report information will be available for viewing by the Owner's representatives through Internet access and will allow for real-time tracking of report status and resolution. The report tracking software will be configured to automatically alert Contractor and Owner contacts when a new trouble report is initiated. This notification is done through e-mail or text messaging to a pager or cell phone and will be set up to notify individuals identified by the Owner. The trouble-report database will be maintained through the duration of the Contract term of service and monthly reports will be provided to the Owner's designated representative.

### **Spare Parts**

Spare parts will be maintained by the Contractor in sufficient quantities to promote the replacement or repair of equipment within the timeframes described in previous sections. The Contractor will be responsible for security and inventory control of all spare parts, provided that, adequate space and shelving are set aside within the Lyndon facility for this purpose.

### **Covered Repairs**

The equipment and systems listed below will be repaired or replaced if they fail to function as intended, according to the terms of the contract.

### **Covered Repairs**

Building and Grounds, Roofing, Exterior Finish, Masonry Work, Exterior Doors and Hardware, Floor Slabs and Equipment Pads, Guardhouse East Entrance Gate and Operator Sprinkler Systems, Barrier Wall, Parking Areas, Lawn Maintenance of Entire Facility, Interior Construction, Hardened Area Walls, Blast Doors and Operators, Partition Walls, Ceilings, Doors and Door Hardware Door Locks and Locking Mechanisms, Tile Work, Paint and Finish, Restroom Fixtures, Electrical Systems, Wiring, Light Fixtures, Replace lamps, Transformer Power Distribution Equipment, Circuit Protection Devices, Wiring Devices, Mechanical Systems, Air Handlers, Boilers, Chiller Leibert Units and Dry Coolers (AC-1, AC-2, and AC-3 only), Rooftop AC and MAU Units (West Building) (RTU-2, RTU-3, MAU-1, MAU-4), Domestic Water Heater, Pumps and Motors, Mechanical Systems Exhaust Fans Unit Heaters, VAV Boxes, Temperature Controls, DDC System, Piping, Control Valves, Valve Operators Security System, Video Cameras, Fence Detection Systems, Card Readers, Electric Locking Devices Fire Alarm, Control Panels, Pull Stations Annunciators, Smoke Detectors, Wiring Fire Suppression Systems (Water and FM200), (Excluding Radio Equipment Room FM200), Control Panels, Detectors Piping, Valves, Release Mechanisms, Back-Flow Prevention, Furniture Inscap Workstations, Zybiz Workstations, Desks and Workbenches, Seating, Shelving, Storage Equipment, Exercise Equipment LCD Projectors, 010902 (WordPerfect) 5

**Routine and Preventive Maintenance**

The Contractor will provide preventative maintenance for all construction and equipment covered under this contract in accordance with the equipment manufacturer's Operation and Maintenance Manuals. The following table lists the major mechanical equipment covered under this contract along with the preventative maintenance schedule. Similar maintenance will be performed for all covered systems. Visual Inspections will be performed by the Contractor. All PM Inspections and Routine Maintenance to be performed by Manufacturer approved Service Providers.

**EXHIBIT B**

**FEE SCHEDULE**

**I. General**

(a) The Contractor shall be paid for those Services performed pursuant to this Contract a maximum amount of **Nine Hundred Fifty Five Thousand Eight Hundred Fifteen and 00/100 Dollars (\$955,815.00)** for the term of this Contract as set forth in Exhibit A, Scope of Services.

(b) Payment for the proper performance of the Services shall be contingent upon receipt by the City of invoices for payment. Each invoice shall certify the total cost, itemizing costs when applicable. Each invoice must be received by the City not more than thirty (30) days after the close of the calendar month in which the services were rendered and must be signed by an authorized officer or designee of the Contractor.

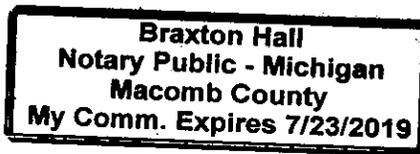
CITY ACKNOWLEDGMENT

STATE OF MICHIGAN )  
 )SS.  
COUNTY OF WAYNE )

The foregoing contract was acknowledged before me the 9<sup>TH</sup> day of JULY,  
2015, by JAMES E. CRAIG,  
(name of person who signed the contract)  
the CHIEF,  
(title of person who signed the contract as it appears on the contract)  
of POLICE,  
(complete name of the City department)

on behalf of the City.

Braxton Hall  
Notary Public, County of Macomb  
State of Michigan  
My commission expires: 07/23/19



**CORPORATE ACKNOWLEDGMENT**

STATE OF Michigan )  
 )SS.  
COUNTY OF Wayne )

The foregoing contract was acknowledged before me the 9th day of June,  
2015, by David M. Krausman, RCDD,  
(name of person who signed the contract)  
the General Manager,  
(title of person who signed the contract as it appears on the contract)  
of Motor City Electric Technologies Inc.,  
(complete name of the corporation)  
on behalf of the Corporation.

Grace M. Guardado  
Notary Public, County of Wayne  
State of Michigan  
My commission expires: 01/18/22

GRACE M. GUARDADO  
Notary Public, Wayne County, Michigan  
My Commission Expires January 18, 2022

**CORPORATION CERTIFICATE OF AUTHORITY**

I, Denise J. Hodgins, Corporate Secretary of  
(name of corporate secretary)  
Motor City Electric Technologies Inc., a Michigan  
(complete name of corporation) (state of incorporation)

for profit corporation (the "Corporation"), **DO HEREBY CERTIFY** that the  
(non-profit or for profit)

following is a true and correct excerpt from the minutes of the meeting of the Board of Directors  
duly called and held on September 14, 2011, and that the same is now in full force  
and effect:

(date of meeting)

"**RESOLVED**, that the Chairman, the President, each Vice President, the Treasurer, and  
the Secretary and each of them, is authorized to execute and deliver, in the name of and  
on behalf of the Corporation and under its corporate seal or otherwise, any agreement or  
other instrument or document ('Contract') in connection with any matter or transaction  
that shall have been duly approved; and the execution and delivery of any Contract by  
any of the aforementioned officers shall be conclusive evidence of such approval."

**FURTHER, I CERTIFY** that \_\_\_\_\_ is Chairman,  
Dale M. Wieczorek is President,  
Denise J. Hodgins, Thomas F. McGrail, Stephen J. Frantz are Vice President(s),  
Denise J. Hodgins is Treasurer,  
Denise J. Hodgins is Secretary,  
\_\_\_\_\_ is Executive Director, and  
David M. Krausman, RCDD is General Manager.

**FURTHER, I CERTIFY** that any of the aforementioned officers or employees of the  
Corporation are authorized to execute and commit the Corporation to the conditions, obligations,  
stipulations and undertakings contained in the foregoing Contract between the City and the  
above-referenced Corporation and that all necessary corporate approvals have been obtained in  
relationship thereto.

**IN WITNESS THEREOF**, I have set my hand this 10th day of June, 2015.

CORPORATE SEAL  
(if any)

  
\_\_\_\_\_  
Corporation Secretary

**PLEASE NOTE THAT THE PERSON WHO SIGNS THE CONTRACT ON BEHALF OF  
YOUR CORPORATION MUST BE ONE OF THE INDIVIDUALS LISTED ABOVE AS  
PERSON AUTHORIZED TO EXECUTE CONTRACTS IN THE NAME OF AND ON  
BEHALF OF THE CORPORATION.**

# Detroit City Council

## Legislative Policy Division

TO: Purchasing Division Staff  
FROM: David Teeter *DT*  
DATE: August 20, 2015  
RE: **PURCHASING ITEMS SUBMITTED TO THE CITY COUNCIL FOR THE WEEK OF August 17, 2015**

The following contracts and purchase orders were reported to the City Council during the Recess Week of August 17, 2015. Under the Recess procedures, approved by the City Council on July 14, 2015, contracts submitted for the Week of August 17 are considered approved and can be processed on Thursday, August 20, 2015, if not held by a Council Member.

The City Clerk's office received 3 requests to hold contracts from the list submitted for the Week of August 10, 2015.

### **Contracts Requested to Be HELD**

2867153,Extension	Genuine Parts (NAPA)	+\$1,746,836 to \$16,735,684	GENERAL SERVICE
Requested to be Held by Council Members Gabe Leland and Andre Spivey.			
2884809,Amend.2	Inst. For Population Health	+\$396,220 to \$14,752,220	HEALTH & WELL.
Requested to be Held by Council Member Gabe Leland.			
2884810,Amend.2	Inst. For Population Health	+\$164,004 to \$7,460,825	HEALTH & WELL
Requested to be Held by Council Member Gabe Leland.			
2906609,Conf.Req.	Motor City Electric	\$318,605	POLICE
Requested to be Held by Council Member Scott Benson			
2912431	Heritage Crystal Clean	\$121,500	TRANSPORTATION
Requested to be Held by Council Member Scott Benson			

Purchasing Staff  
Contracts and Purchase Orders submitted for  
Recess Week of August 17, 2015

Page 2

*The following contracts were submitted for the Week of August 17, 2015; No requests to hold the contracts were received in the City Clerk's Office and are considered **APPROVED**.*

2909631	Motor City Electric Technologies	\$995,815/ 3 yrs	POLICE
2911201,Conf.Req.	Motorola Solutions	\$42,624.47	POLICE
2884498,Amend.3	TMC Alliance	+ \$2,000,000 to \$12,448,923	PUBLIC LIGHTS
2882001,Extens.	Shrader Tire & Oil	\$74,957.48	TRANSPORTATION

cc: City Council Members

01/11/12

## City Council Contract Agenda Items Review Checklist

Reviewer: \_\_\_\_\_ Date Received: \_\_\_\_\_

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Date June 29, 2015 Department: Police Division: Grants and Contracts

Dept Head/Contact Person: Tina Tolliver Phone No.: 313-596-1922

Description: One (1) year routine and preventative maintenance to be provided for the City of Detroit Lyndon Emergency Communications Center. Contract No.: 2909631 PO Type: Prof Svc - CPO # Est. Value: \$955,815.00

Contract Term (if applicable): August 1, 2015 thru June 30, 2018

Funding: City 100% State % Federal \_\_\_\_\_% Other: \_\_\_\_\_ %  
(Documentation must be furnished by the Dept. if anything other than City funding)

Recommended Supplier: Motor City Electric Tech. Required Date: August 1, 2015

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1. Is the product or service ESSENTIAL to department operations?  Yes  No

If "Yes" please explain why: Maintenance Agreement for Services at Lyndon Radio

Consequence of not buying: \_\_\_\_\_

2. Was the product or service competitively bid?  Yes  No  
(Request copies of bid tabulation/evaluation score sheets as needed)

If the answer to #2 is "NO" explain why there was no competition:  
\_\_\_\_\_

3. Was a Co-Operative Agreement Considered?  Yes  No Co-Operative Name: \_\_\_\_\_  
If answer to #3 is "No" explain why a Co-Op was not considered: \_\_\_\_\_

4. Were savings achieved?  
 Yes Amount \$ \_\_\_\_\_  No  
Were additional savings requested?  Yes  No

5. Does the supplier currently provide other goods and services to the City?  Yes  No  
If yes please list: \_\_\_\_\_

6. The business being awarded is RENEWAL OF EXISTING CONTRACT  
If #6 is a renewal provide justification for renewal: \_\_\_\_\_  
If #6 is a increase/decrease does this represent:

01/11/12

- Variance in unit price only (Current unit price \$            Suggest Unit Price \$            )
- Change in amount/volume of the good or service to be used (no change in unit price)

7. Is this good/service used by other departments?  Yes  No  
If "yes" can this req/par be combined other department requirements.?  Yes  No
8. Is this a service that can be performed by City employees?  Yes  No  
Is this a service that City employees can be trained to do?  Yes  No
- 

NOTES:

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**PLACE ON CITY COUNCIL AGENDA**

**REJECT AND NOTIFY DEPARTMENT DIRECTOR:**

SIGNED:  DATE: June 29, 2015

INFORMATION PROVIDED BY: Otis Milhouse  
TITLE: Police Assistant  
PHONE NO. 596-1922



**RANKING TEMPLATE**

Rank value is 1 through 3

**A. PHASE ONE CRITERIA**

Direct Experience - Years in Business; Similar Engagements with	15
Cost of Base Bid	25
Experience and expertise of key employess	10
Suppliers Work Plan	10
Exceptional Proposal Features	5
<i>Maximum points for Phase One Criteria not to exceed sixty five (65) points.</i>	
<b>Total</b>	<b>0</b>

RFP Ranking	
Motor City Electric	US Metro Group
15	7.5
25	12.5
10	5.0
10	5.0
5	0
<b>0</b>	<b>0</b>

**A. PHASE TWO CRITERIA - PRIME**

<b>Points</b>	
Detroit Headquartered Business	10
Detroit Based Business	5
<i>Maximum points for Phase two Criteria not to exceed fifteen (15) points.</i>	
<b>Total</b>	<b>0</b>

RFP Scoring	
Motor City Electric	US Metro Group
10.00	0.00
5.00	0.00
<b>15.00</b>	<b>0</b>

**A. PHASE THREE CRITERIA - SUB Mentor**

<b>Points</b>	
Detroit Headquartered Business	15
Detroit Based Business	5
<i>Maximum points for Phase two Criteria not to exceed twenty (20) points.</i>	
<b>Total</b>	<b>0</b>

RFP Scoring	
Motor City Electric	US Metro Group
0.00	0.00
0.00	0.00
<b>0</b>	<b>0</b>

Final Scoring

*[Signature]* 6/2/15  
*[Signature]* 6/2/15

80.00 30.00  
 Lyndon Emergency Center Team RFP vendor ranking  
*[Signature]*



# REQUEST FOR INCOME TAX CLEARANCE

REQUESTING DEPARTMENT/DIVISION: Water & Sewerage

E-MAIL ADDRESS: retillma@dwsd.org

CONTACT NAME: Renee' Tillman

PHONE: 964-9385

FAX: 964-9490

Type of Clearance:

New

Renewal (Please submit 30 days prior to submitting bid or expiration date)

To:  
A. City of Detroit  
Income Tax Division  
Coleman A. Young Municipal Center  
2 Woodward Avenue, Ste. 512  
Detroit, MI 48226

For:  
Individual or  
Company Name Motor City Electric

Address 9440 Grinnell

Phone: (313) 224-3328 or 224-3329  
Fax: (313) 224-4588

City Detroit

State MI Zip Code 48213

Telephone (313) 957-3475 Fax # \_\_\_\_\_

E-mail Address \_\_\_\_\_

B. Name of Chief Financial Officer/Authorized Contact Person  
(Include address if different from above)

Patrick Mitchell

Telephone # 957-3475

Fax # \_\_\_\_\_

Employer Identification or Social Security Number  
38-1405142

Spouse Social Security Number \_\_\_\_\_

Nature of Contract Various Contracts

BID CONTRACT AMOUNT (if known):

Labor: \$ \_\_\_\_\_ Material: \$ \_\_\_\_\_

Contract # (if known) \_\_\_\_\_

C. ALL QUESTIONS MUST BE ANSWERED TO EXPEDITE APPROVAL PROCESS. ANY QUESTION NOT ANSWERED MAY RESULT IN A DENIAL OF INCOME TAX CLEARANCE.

Check One:

Individual

Corporation

Partnership

Estate & Trust

### INDIVIDUALS ANSWER QUESTIONS 1,2,3,4.

1. Have you filed joint returns with spouse during the last seven (7) years? (If yes, include spouse SSN above)

Yes  No

2. Are you a student, and/or claimed as a dependent on someone else's tax return?

Yes  No

3. Were you employed during the last seven (7) years?

Yes  No

4. Were you a resident of Detroit during the last seven (7) years?

Yes  No

### CORPORATIONS AND PARTNERSHIPS ANSWER QUESTIONS 5,6,7.

5. Is the company a new business in Detroit? If yes, attach Employer Registration (Form DSS-4).

Yes  No

6. Will the company have employees working in Detroit?

Yes  No

7. Will the company use sub-contractors or independent contractors in Detroit?

Yes  No

D.

### FOR INCOME TAX USE ONLY

Has the contractor complied with the provisions of the City Income Tax Ordinance?

Yes  No

Signature LUCRETIA JENNINGS

Date AUG 18 2014

Expires AUG 18 2015

Yes  No

Signature \_\_\_\_\_

Date \_\_\_\_\_

Expires \_\_\_\_\_

Yes  No

Signature \_\_\_\_\_

Date \_\_\_\_\_

Expires \_\_\_\_\_

VISIT OUR WEBSITE FOR INFORMATION AND TAX FORMS AT: [www.detroitmi.gov](http://www.detroitmi.gov)

NOTE: An approved Income Tax Certificate may be used in multiple city wide departments that require a bid. Please e-mail your completed request form (preferably in pdf format) to: [IncomeTaxClearance@detroitmi.gov](mailto:IncomeTaxClearance@detroitmi.gov)

CITY OF DETROIT

ACCOUNTS RECEIVABLE CLEARANCE APPLICATION
2 WOODWARD AVENUE, SUITE 105, COLEMAN A YOUNG MUNICIPAL CENTER
REVENUE COLLECTIONS UNIT (313) 224-4087 / FAX: 224-4238 / RevenueCollections@DetroitMi.gov

SECTION A: BUSINESS LICENSE BUDGET CITY COUNCIL DDOT DPW FINANCE FIRE HEALTH
HUMAN RIGHTS LAW MAYOR OMBUDSMAN PLANNING & DEVELOPMENT POLICE PURCHASING
RECREATION WATER & SEWAGE OTHER

ADDRESS OF DEPARTMENT Electrical Contract for Bidding Purposes
DATE SENT 2/17/15 CONTACT PERSON Patricia Ford
PHONE NUMBER 313-224-9515 FAX NUMBER EMAIL fordpl@detroitmi.gov
CONTRACT AMOUNT \$

SECTION B: CORPORATION LICENSE TYPE DHB Certificate
CORPORATION NAME Motor City Electric Co.
ADDRESS 9440 Grinnell CITY/STATE/ZIP Detroit MI 48213
CITY PERSONAL PROPERTY NUMBER 19990401.02 FID/EIN NUMBER 38-1405142
OTHER CITY-OWNED PROPERTY PARCELS
CONTACT PERSON Patrick Mitchell PHONE NUMBER 313-957-3475 EMAIL ADDRESS PMitchell@mceco.com

SECTION C: PARTNERSHIP LICENSE TYPE
BUSINESS NAME
BUSINESS ADDRESS CITY/STATE/ZIP OWN LEASE
CITY PERSONAL PROPERTY NUMBER FID/EIN NUMBER
A: PARTNER'S NAME PHONE NUMBER
HOME ADDRESS CITY/STATE/ZIP OWN LEASE
DRIVER'S LICENSE # OTHER CITY-OWNED PROPERTY PARCELS

B. PARTNER'S NAME PHONE NUMBER
HOME ADDRESS CITY/STATE/ZIP OWN LEASE
DRIVER'S LICENSE # OTHER CITY-OWNED PROPERTY PARCELS
CONTACT PERSON PHONE NUMBER EMAIL ADDRESS

SECTION D: SOLE PROPRIETORSHIP LICENSE TYPE
BUSINESS NAME
BUSINESS ADDRESS CITY/STATE/ZIP OWN LEASE
CITY PERSONAL PROPERTY NUMBER FID/EIN NUMBER
OWNER'S NAME DRIVER'S LICENSE # PHONE NUMBER
HOME ADDRESS CITY/STATE/ZIP OWN LEASE
OTHER CITY-OWNED PROPERTY PARCELS
EMAIL ADDRESS

SECTION E: PERSONAL SERVICES
NAME ADDRESS OWN LEASE
CITY/STATE/ZIP
PHONE NUMBER DRIVER LICENSE #
OTHER PROPERTY ADDRESSES OWNED IN WITHIN DETROIT
SOCIAL SECURITY NUMBER EMAIL ADDRESS

REVENUE COLLECTIONS
APPROVED
CONTRACT CLEARANCES

FOR READY COLLECTION USE ONLY:
APPROVED DENIED DENIED WITH ATTACHMENTS
SIGNATURE DATE FEB 27 2015 CLEARANCE VALID UNTIL AUG 30 2015

REVISED 7-12-2012

COVENANT OF EQUAL OPPORTUNITY

(Application for Clearance - Terms Enforced After Contract is Awarded)

I, being a duly authorized representative of Motor City Electric Technologies Inc. (hereinafter "Contractor"), am hereby authorized to enter into a Covenant of Equal Opportunity, (hereinafter "Covenant") with the City of Detroit, ("hereinafter" City); obligating the Contractor and all sub-contractors, not to discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of the contract, with respect to his/her hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, religious beliefs, public benefit status, national origin, age, marital status, disability, sex, sexual orientation, or gender identity or expression; except as otherwise exempted under City Code, Ordinance No. 27-2-12.

Contractor will ensure that the City of Detroit Human Rights Department shall receive notification of all potential sub-contractors and a copy of their Covenant prior to the commencement of work on any City of Detroit contract. Contractor further agrees that the City of Detroit reserves the right to require additional information prior to, during, and at any time after the Covenant is fully executed.

Furthermore, Contractor agrees that this Covenant is valid for the life of the contract and/or for a specified period of time as indicated below and that a breach of this Covenant shall be deemed a material breach of contract and be subject to damages pursuant to City Code, Ordinance No. 27-3-2, Section (e).

RFQ / PO No.: (if applicable) \_\_\_\_\_

Duration of Covenant \_\_\_\_\_ to \_\_\_\_\_

Printed Name of Contractor/Organization Motor City Electric Technologies Inc.  
(Type or Print Legibly)

Contractor Address 9440 Grinnell St., Detroit, MI 48213  
(City) (State) (Zip)

Contractor Phone/E-mail (313) 215-2440 / jarmbruster@mce-tech.com  
(Phone) (E-mail)

Printed Name & Title of Authorized Representative David M. Krausman, General Manager

Signature of Authorized Representative: [Signature]

Date: August 14, 2014

\*\*\* This document MUST be notarized \*\*\*

Signature of Notary: [Signature]

Printed Name of Seal of Notary: Grace M. Guardado

My Commission Expires: 01 / 18 / 2015

GRACE M. GUARDADO  
Notary Public, Wayne County, Michigan  
My Commission Expires January 18, 2015

FOR CONTRACTING DEPARTMENT USE ONLY  
Date Rec'd: 8/14/2014 Received by: [Signature] Title: [Title]

Please fax a COPY of the notarized Covenant and Award Letter to the Human Rights Department (313) 224-3134



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
6/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

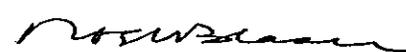
PRODUCER Guy Hurley Blaser and Heuer, LLC 1080 Kirts Blvd., Suite 500 Troy MI 48084		CONTACT NAME: Donna Griffiths PHONE (A/C No, Ext): (248) 519-1439 E-MAIL ADDRESS: dgriffiths@ghbh.com		FAX (A/C No): (248) 519-1401
INSURED Motor City Electric Technologies Co., Inc. 9440 Grinnell Detroit MI 48213		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A: The Travelers Indemnity Co. A+XV		25658
		INSURER B: Travelers Prop & Cas Co. A+XV		25674
		INSURER C: The Travelers Ind Co. of CT A+XV		25666
		INSURER D:		
		INSURER E:		
		INSURER F:		

COVERAGES CERTIFICATE NUMBER: 15-16 MCEI Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			VTC2KCO338G1755	7/1/2015	7/1/2016	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input checked="" type="checkbox"/> XCU Coverage Included	X					MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Contractual Liability						PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						\$
B	AUTOMOBILE LIABILITY			VTC2JCAP338G1767	7/1/2015	7/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
							DOC & Broadened Named \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR			VTSMJGUP8A097391	7/1/2015	7/1/2016	EACH OCCURRENCE \$ 10,000,000
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$ 10,000,000
	DED RETENTION \$						\$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			VTC2EUB1236L654	7/1/2015	7/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Inland Marine			QT6305456B996	7/1/2015	7/1/2016	Leased/Rented \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Project: MCE TI Job No. 915000. Lyndon Emergency Communication Center Maintenance. The City of Detroit, its consultants & agents, including their respective subsidiaries or affiliates and its respective directors, officers, share holders, agents or employees and 21170 W 8 Mile LLC Building, Lyndon Building are Additional Insureds for General Liability on a primary and non-contributory basis when required by written contract. Waiver of Subrogation applies in favor of the City of Detroit and the Owner for General Liability when required by written contract.

<b>CERTIFICATE HOLDER</b>  City of Detroit Attn: Otil Millhouse - DPD Grants & Contr Coleman A. Young Municipal Ctr 2 Woodward Avenue - Suite 1008 Detroit, MI 48226	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Roger Blaser/WEAL 



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/17/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Guy Hurley Blaser and Heuer, LLC 1080 Kirts Blvd., Suite 500  Troy MI 48084		<b>CONTACT NAME:</b> Donna Griffiths <b>PHONE (A/C, No, Ext):</b> (248) 519-1439 <b>E-MAIL ADDRESS:</b> dgriffiths@ghbh.com <b>FAX (A/C, No):</b> (248) 519-1401	
<b>INSURED</b> Motor City Electric Co. 9440 Grinnell  Detroit MI 48213		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> The Travelers Indemnity Co. A+XV	<b>NAIC #</b> 25658
		<b>INSURER B:</b> Travelers Prop & Cas Co. A+XV	<b>NAIC #</b> 25674
		<b>INSURER C:</b> The Travelers Ind Co. of CT A+XV	<b>NAIC #</b> 25682
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES** CERTIFICATE NUMBER: 14-15 MCET Master REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY					
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X	VTC2KCO338G1755	7/1/2014	7/1/2015	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input checked="" type="checkbox"/> XCU Coverage Included					MED EXP (Any one person) \$ 5,000
	<input checked="" type="checkbox"/> Contractual Liability					PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE \$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC					PRODUCTS - COM/POP AGG \$ 2,000,000
B	AUTOMOBILE LIABILITY					
	<input checked="" type="checkbox"/> ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ALL OWNED AUTOS		VTC2JCAP338G1767	7/1/2014	7/1/2015	BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB	<input checked="" type="checkbox"/> OCCUR				PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE	VTSMJ-CUP-8A097409			DOC & Broadened Named Indv \$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			7/1/2014	7/1/2015	EACH OCCURRENCE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					AGGREGATE \$ 10,000,000
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	VTC2EUB1236L654	7/1/2014	7/1/2015	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				E.L. EACH ACCIDENT \$ 1,000,000
B	Inland Marine		QT6305456B996	7/1/2014	7/1/2015	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
						E.L. DISEASE - POLICY LIMIT \$ 1,000,000
						Leased/Rented Equip \$500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 Project: Work performed by Motor City Electric Co. for the City of Detroit. The City of Detroit is listed as is an Additional Insured for General Liability when required by written contract. 30 Day Notice of Cancellation (Except Non-Payment of Premium) applies in favor of the City of Detroit for General Liability when required by written contract.

<b>CERTIFICATE HOLDER</b>  *City of Detroit Grants & Contracts 1301 Third Street Detroit, MI 48226	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Roger Blaser/WEAL 

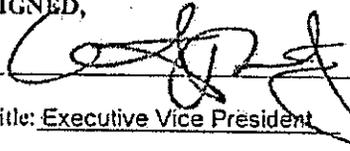
## Hiring Policy Compliance Affidavit

I, Stephen J. Frantz, being duly sworn, state that I am the Executive Vice President  
\_\_\_\_\_ of Motor City Electric Co.  
Title Name of Bidder Corporation or Other Business Entity

and that I have reviewed the hiring policies of this employer. I affirm that these policies are in compliance with the requirements of Article V, Division 6 of the Detroit City Code of 1984, being Sections 18-5-81 through 18-5-86 thereof. I further affirm that this employer will not inquire or consider the criminal convictions of applicants for employment needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted, until such times as the employer interviews the applicant or determines that the applicant is qualified.

In support of this affidavit, I attach a copy of the application form that will be used to hire employees needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted.

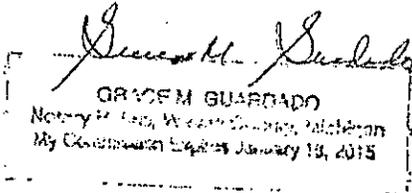
SIGNED,

  
\_\_\_\_\_

Title: Executive Vice President Date: May 22, 2014

STATE OF Michigan )  
COUNTY OF Wayne ) SS

The foregoing Affidavit was acknowledged before me the 22nd day of May, 2014,  
by Stephen J. Frantz



Notary Public, County of Wayne

State of Michigan

My commission expires: 01-13-15

# Application for Employment



Motor City Electric Co.  
9440 Grinnell  
Detroit, MI 48213

Please Print

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resources Department.

Name \_\_\_\_\_ Applicant ID # \_\_\_\_\_  
Last First Middle

Address \_\_\_\_\_  
Street City State ZIP Code

Telephone # (\_\_\_\_) \_\_\_\_\_ Cellular/Other Phone # (\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_

Position(s) applied for \_\_\_\_\_ Date of application \_\_\_\_/\_\_\_\_/\_\_\_\_

Referral Source (Please check the appropriate category and list the source.)

<input type="checkbox"/> Walk-In	<input type="checkbox"/> School
<input type="checkbox"/> Employee	<input type="checkbox"/> Job Fair
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Staffing Agency
<input type="checkbox"/> Company's Website	<input type="checkbox"/> Government Employment Agency
<input type="checkbox"/> Other Internet	<input type="checkbox"/> Other

If necessary, best time to call you is \_\_\_\_\_  
 Home  Cellular/Other

May we contact you at work?  Yes  No  
 If yes, work number and best time to call: \_\_\_\_\_

If you are under 18 and it is required, can you furnish a work permit?  Yes  No  
 If no, please explain: \_\_\_\_\_

Have you submitted an application here before?  Yes  No  
 If yes, give date(s) and position(s): \_\_\_\_\_

Have you ever been employed here before?  Yes  No  
 If yes, give dates: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Is this application a request for reemployment following an extended military leave of absence from this company?  Yes  No

Are you legally eligible for employment in this country?  Yes  No

Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_

What is your desired salary range or hourly rate of pay?  
 \$ \_\_\_\_\_ Per \_\_\_\_\_

Type of employment desired:  Full-Time  Part-Time  
 Educational Co-Op  Seasonal  Temporary

Will you relocate if job requires it?  Yes  No  
 If you travel if job requires it?  Yes  No

If they have been explained to you, are you able to meet the attendance requirements of the position?  N/A  Yes  No

Will you work overtime if required?  Yes  No  
 If no, please explain: \_\_\_\_\_

Are you able to perform the "essential functions" of the job for which you are applying (with or without reasonable accommodation)?  
This question is not designed to elicit information about an applicant's disability. Please do not provide information about the existence of a disability, particular accommodation, or whether accommodation is necessary. These issues may be addressed at a later stage to the extent permitted by law.  
 Yes  No  Need more information about the job's "essential functions" to respond

Driver's license number required if driving may be required in the job for which you are applying: \_\_\_\_\_ State \_\_\_\_\_

Have you ever been bonded?  Yes  No

Have you entered into an agreement with any former employer or other party (such as a noncompetition agreement) that might, in any way, restrict your ability to work for our company?  Yes  No  
 If yes, please explain: \_\_\_\_\_

Starting with your most recent employer, provide the following information.

Employer	Telephone #	Dates employed: Month / Year to Month / Year
Street address	( ) City State	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Starting job title/final job title		Commission/Bonus/Other Compensation \$
Immediate supervisor and title (for most recent position held)	May we contact for reference?	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Why did you leave?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Commission/Bonus/Other Compensation \$
Summarize the type of work performed and job responsibilities.	E-mail:	
What did you like most about your position?		
What were the things you liked least about the position?		

Employer	Telephone #	Dates employed: Month / Year to Month / Year
Street address	( ) City State	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Starting job title/final job title		Commission/Bonus/Other Compensation \$
Immediate supervisor and title (for most recent position held)	May we contact for reference?	<input type="checkbox"/> Hourly <input type="checkbox"/> Salary \$ per
Why did you leave?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Commission/Bonus/Other Compensation \$
Summarize the type of work performed and job responsibilities.	E-mail:	
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Why did you leave?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later	Commission/Bonus/Other Compensation \$
Summarize the type of work performed and job responsibilities.	E-mail:	
What did you like most about your position?		
What were the things you liked least about the position?		

**Employment History**

Explain any gaps in your employment, other than those due to personal illness, injury or disability.

If not addressed on previous page, have you ever been fired or asked to resign from a job?

Yes  No

If yes, please explain:

**Skills and Qualifications**

Summarize any special training, skills, licenses and/or certificates that may assist you in performing the position for which you are applying:

**Computer Skills** (Check appropriate boxes. Include software titles and years of experience.)

<input type="checkbox"/> Word Processing	Years: _____	<input type="checkbox"/> Internet	Years: _____
<input type="checkbox"/> Spreadsheet	Years: _____	<input type="checkbox"/> Other	Years: _____
<input type="checkbox"/> Presentation	Years: _____	<input type="checkbox"/> Other	Years: _____
<input type="checkbox"/> E-mail	Years: _____	<input type="checkbox"/> Other	Years: _____

**Educational Background**

Starting with your most recent school attended, provide the following information.

Name (Last, First, and Middle Initial)	Address	City	State	Zip	Phone	Year Attended	Year Graduated	Diploma	GED	Degree	Certification	Other
								<input type="checkbox"/>				
								<input type="checkbox"/>				
								<input type="checkbox"/>				
								<input type="checkbox"/>				

**References**

List names and telephone numbers of three business/work references who are *not* related to you and are *not* previous supervisors. If not applicable, list three school or personal references who are *not* related to you.

Name	Address	City	State	Zip	Phone
					( )
					( )
					( )

**Special Circumstances**

SS# \_\_\_\_\_

We will use this information only for employment purposes and make reasonable efforts to safeguard your privacy.

**To what job-related organizations (professional, trade, etc.) do you belong?**

Exclude memberships that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve, National Guard or any other similarly protected status.

**List special accomplishments, publications, awards, etc.**

Exclude information that would reveal race, color, religion, sex, national origin, citizenship, age, mental or physical disabilities, veteran/reserve, National Guard or any other similarly protected status.

**In your current or a previous job, have you ever written instructions or directions to be followed by employees or customers?**

Yes  No  Not Applicable

If yes, please explain:

**Is there any other job-related information you want us to know about you?**

**Applicant Statement**

I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.

I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resumé or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's president.

I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

This Company does not tolerate unlawful discrimination in its employment practices. No question on this application is used for the purpose of limiting or excluding an applicant from consideration for employment on the basis of his or her sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status under applicable federal, state, or local law. This Company likewise does not tolerate harassment based on sex, race, color, religion, national origin, citizenship, age, disability, or any other protected status. Examples of prohibited harassment include, but are not limited to, unwelcome physical contact, offensive gestures, unwelcome comments, jokes, epithets, threats, insults, name-calling, negative stereotyping, possession or display of derogatory pictures or other graphic materials, and any other words or conduct that demean, stigmatize, intimidate, or single out a person because of his/her membership in a protected category. Harassment of our employees is strictly prohibited, whether it is committed by a manager, coworker, subordinate, or non-employee (such as a vendor or customer). The Company takes all complaints of harassment seriously and all complaints will be investigated promptly and thoroughly.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT.**

I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant

Date / /



**CITY OF DETROIT**  
**SLAVERY ERA RECORDS AND INSURANCE DISCLOSURE AFFIDAVIT**

1. Name of Contractor: Motor City Electric Technologies Inc.
2. Address of Contractor: 9440 Grinnell St.  
Detroit, MI 48213
3. Name of Predecessor Entities (if any): \_\_\_\_\_
4. Prior Affidavit submission?  No  Yes, on: 11/16/12  
(Date of prior submission)  
If "No", complete Items 5 and 6.  
If "Yes", list date of prior submission above, go to Item 6 and execute this Affidavit.
5. \_\_\_\_\_ Contractor was established in \_\_\_\_\_ (year) and did not exist during the slavery era in the United States, is not a successor in interest to any entity that existed during such time, and therefore has no relevant records to search, or any pertinent information to disclose.
- \_\_\_\_\_ Contractor has searched their records and those of any predecessor entity, and has found no records that they or any predecessor(s) made any investments in, or derived profits from the slave industry or from slave holder insurance policies.
- \_\_\_\_\_ Contractor has found records that they or their predecessor(s) made investments in, or derived profits from, the slave industry or slave holder insurance policies. The nature of the investment, profits, or insurance policies, including the names of any slaves or slave holders, is disclosed in the attached document(s).
6. I declare that the representations made in this Affidavit are accurate to the best of my knowledge and are based upon a diligent search of records in the Contractor's possession or knowledge. All documentation attached to this Affidavit reflects full disclosure of all records that are required to be disclosed to the City of Detroit. I also acknowledge that any failure to conduct a diligent search, or to make a full and complete disclosure, shall render this contract voidable by the City of Detroit.

David M. Krausman (Printed Name) General Manager (Title)  
[Signature] (Signature) August 14, 2014 (Date)

Subscribed and sworn to before me  
this 14th day of August 2014  
[Signature]  
Notary Public, Wayne County, Michigan  
My Commission expires: 01-18-15

GRACE M. GUARDADO  
Notary Public, Wayne County, Michigan  
My Commission Expires January 18, 2015

USER NAME

[Forgot I](#)

# Entity Dashboard

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**MOTOR CITY ELECTRIC TECHNOLOGIES INC**

**DUNS: 151427507 CAGE Code: 3ZZE8**

**Status: Active**

**Expiration Date: 01/07/2016**

**Purpose of Registration: All Award**

## Entity Overview

### Entity Information

**Name:** MOTOR CITY ELECTRIC TECHNOLOGIES INC  
**Business Type:** Business or Organization  
**POC Name:** Debbie Williams  
**Registration Status:** Active  
**Activation Date:** 01/07/2015  
**Expiration Date:** 01/07/2016

### Exclusions

**Active Exclusion Records? No**

**Zenola Holland - 2909631 Motor City Electric Technologies**

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**From:** Zenola Holland  
**To:** Tolliver, Tina  
**Subject:** 2909631 Motor City Electric Technologies

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Good Afternoon Ms. Tolliver

With regard to the above listed contract, the Insurance has expired and I will need an updated version before this can go on the Agenda. Please update and forward to me as soon as possible.

Thank you.

*Zenola Holland  
Purchasing Assistant  
City of Detroit-Finance Dept.  
Purchasing Division  
2 Woodward Ave., Ste. 1008  
Detroit, MI 48226  
Office: 313-224-9235  
Fax: 313-628-1160  
[hollandz@detroitmi.gov](mailto:hollandz@detroitmi.gov)*

*Michael E. Duggan, Mayor*



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Donna Griffiths	
Guy Hurley Blaser and Heuer, LLC		PHONE (A/C, No, Ext): (248) 519-1439	FAX (A/C, No): (248) 519-1401
1080 Kirts Blvd., Suite 500		E-MAIL ADDRESS: dgriffiths@ghbh.com	
Troy	MI 48084	INSURER(S) AFFORDING COVERAGE	
INSURED		INSURER A: The Travelers Indemnity Co.	A+XV 25658
Motor City Electric Technologies Co., Inc.		INSURER B: Travelers Prop & Cas Co.	A+XV 25674
9440 Grinnell		INSURER C: The Travelers Ind Co. of CT	A+XV 25666
Detroit		INSURER D:	
MI 48213		INSURER E:	
		INSURER F:	

## COVERAGES

CERTIFICATE NUMBER: 15-16 MCET Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		VTC2KCO338G1755	7/1/2015	7/1/2016	EACH OCCURRENCE \$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000	
	<input checked="" type="checkbox"/> XCU Coverage Included						MED EXP (Any one person) \$ 5,000	
	<input checked="" type="checkbox"/> Contractual Liability						PERSONAL & ADV INJURY \$ 1,000,000	
GEN'L AGGREGATE LIMIT APPLIES PER:								
<input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC							GENERAL AGGREGATE \$ 2,000,000	
OTHER:								
B	AUTOMOBILE LIABILITY			VTC2JCAP338G1767	7/1/2015	7/1/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000	
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$	
	<input type="checkbox"/> ALL OWNED AUTOS						<input type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident) \$
	<input checked="" type="checkbox"/> HIRED AUTOS						<input checked="" type="checkbox"/> NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident) \$
							DOC & Broadened Named \$	
B	<input checked="" type="checkbox"/> UMBRELLA LIAB			VTSMJCUP8A097391	7/1/2015	7/1/2016	EACH OCCURRENCE \$ 10,000,000	
	<input type="checkbox"/> EXCESS LIAB						<input checked="" type="checkbox"/> OCCUR	AGGREGATE \$ 10,000,000
	<input type="checkbox"/> DED						<input type="checkbox"/> CLAIMS-MADE	\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY								
C	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A	VTC2EUB1236L654	7/1/2015	7/1/2016	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. EACH ACCIDENT \$ 1,000,000	
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000	
E.L. DISEASE - POLICY LIMIT \$ 1,000,000								
B	Inland Marine			QT6305456B996	7/1/2015	7/1/2016	Leased/Rented \$500,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: MCE TI Job No. 915000. Lyndon Emergency Communication Center Maintenance. The City of Detroit, its consultants & agents, including their respective subsidiaries or affiliates and its respective directors, officers, share holders, agents or employees and 21170 W 8 Mile LLC Building, Lyndon Building are Additional Insureds for General Liability on a primary and non-contributory basis when required by written contract. Waiver of Subrogation applies in favor of the City of Detroit and the Owner for General Liability when required by written contract.

## CERTIFICATE HOLDER

## CANCELLATION

City of Detroit  
Attn: Otil Millhouse - DPD Grants & Contr  
Coleman A. Young Municipal Ctr  
2 Woodward Avenue - Suite 1008  
Detroit, MI 48226

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Roger Blaser/WEAL

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