

# PROFESSIONAL SERVICE CONTRACT TRANSMITTAL RECORD

CONTRACT PO NUMBER  
8805811

CHANGE ORDER #

STANDARD PO NUMBER

REVISION 1

Insurance Requirement

ACCOUNTS PAYABLE WILL HOLD UP ALL CONTRACT PAYMENTS UNTIL ALL INSURANCE CERTIFICATES/POLICIES REQUIRED UNDER THE CONTRACT HAVE BEEN RECEIVED. CONTRACTORS SHOULD BE MADE AWARE OF THIS REQUIREMENT.

TYPE OF CONTRACT: (Check One) <input type="checkbox"/> CONSTRUCTION/DEMOLITION <input type="checkbox"/> LEASE <input type="checkbox"/> DEED <input checked="" type="checkbox"/> PROFESSIONAL SERVICES	DEPARTMENT HEAD'S SIGNATURE 	DEPARTMENT Health & Wellness Promotion
FUNDING SOURCE (Percent) FEDERAL   % STATE <u>100</u> % CITY   % OTHER   %	DEPARTMENT CONTACT PERSON Deborah Whiting	PHONE NO. 876-0301
CONTRACTOR'S NAME: Southeastern Michigan Health Association	DATE PREPARED 4/21/15	
CONTRACTOR'S ADDRESS: 3011 West Grand Blvd, 200 Fisher building Detroit, MI 48202	ENGINEER'S ESTIMATE <input type="checkbox"/> CONTRACT <input type="checkbox"/> CHANGE <input type="checkbox"/> TOTAL CONTRACT AMOUNT   \$ 75,000 TOTAL CPO AMOUNT   \$ CHANGE AMOUNT   \$	PHONE NO. <u>313-873-6500</u> <input checked="" type="checkbox"/> CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> INDIVIDUAL
FEDERAL EMPLOYER/SOCIAL SECURITY NUMBER: <u>38-1671500</u> MINORITY FIRM <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
PURPOSE OF CONTRACT: <u>To complete a Health Impact Assessment for the Harold Hitt Fund demolition program</u>		
CHARGE ACCOUNT: - - - - -		

TIME & DATE IN	APPROVER MUST ALSO MAKE APPROPRIATE NOTES IN ORACLE PURCHASE ORDER	TIME & DATE IN
	REQUESTING DEPARTMENT  AUTHORIZED DEPARTMENT REPRESENTATIVE	4/21
APR 22 2015	BUDGET <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input checked="" type="checkbox"/> RECOMMEND DENIAL  BUDGET DIRECTOR OR DEPUTY	APR 30 2015
<del>MAY 15 2015</del> JUL 07 2015	GRANT MANAGEMENT SECTION <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL  GRANT ACCOUNTANT	JUL 07 2015
MAY 01 2015	FINANCE DEPARTMENT <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL  FINANCE DIRECTOR OR DEPUTY	5/1/15
	LAW DEPARTMENT <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL  CORPORATION COUNSEL	5/6/15
	RECEIVED PURCHASING DIVISION MAY 04 2015  PURCHASING DIRECTOR	4/24/2015

RECEIVED

MAY 04 2015

CITY OF DETROIT  
 CITY COUNCIL APPROVAL JCC REFERENCE:   PAGE   DATE SEP 22 2015

**CITY OF DETROIT  
AMENDMENT AGREEMENT NO. 1  
TO CONTRACT NO. 2895811**

**THIS AMENDMENT AGREEMENT NO. 1** is entered into by and between the City of Detroit, a municipal corporation of the State of Michigan, acting by and through its **Health and Wellness Department ("City")** and the **Southeastern Michigan Health Association ("Fiduciary")**, a Michigan non-profit corporation with an office located at 200 Fisher Building, 3011 West Grand Boulevard, Detroit, Michigan 48202-3011.

**WITNESSETH:**

**WHEREAS**, the City has engaged the Contractor to provide certain services ("Services") to the City; and

**WHEREAS**, the City and the Contractor have entered into a Contract reflecting the terms and conditions governing the subject engagement; and

**WHEREAS**, Article 17.01 of the Contract permits the parties to amend the Contract by mutual agreement; and

**WHEREAS**, it is the mutual desire of the parties to enter into this Amendment to amend the Contract as set out in detail in the following sections;

**NOW, THEREFORE**, in consideration of the foregoing, and of the benefits to accrue to the parties from this Amendment, the parties agree that this Contract is amended as follows:

**1. AMENDMENT TO SECTION 4.0  
Contract Effective Date and Time of Performance**

**1.01** Section 4.01, which now reads:

This Contract shall be approved by the required City departments, approved by the City Council, Emergency Manager and signed by the City's Purchasing Director. The effective date of this Contract shall be the date upon which the Contract has been authorized by resolution of the City Council. The term of this Contract shall terminate on **August 31, 2014**.

Is amended to read:

This Contract shall be approved by the required City departments, approved by the City Council and signed by the City's Purchasing Director. The effective date of this Contract shall be the date upon which the Contract has been authorized by resolution of the City Council. The term of this Contract shall terminate on **September 30, 2015**.

#### **5. EFFECT OF AMENDED TERMS ON THE REMAINING PROVISIONS OF THE CONTRACT**

**5.01** With the exception of the provisions of the Contract specifically contained in this Amendment, all other terms, conditions and covenants contained in the Contract shall remain in full force and effect and as set forth in the Contract.

#### **6. AMENDMENT AUTHORIZATION**

**6.01** This Amendment to the Contract shall not become effective until:

- (a) The Amendment has been approved by the required City departments;
- (b) The Amendment has been authorized by resolution of the City Council; and
- (c) The Amendment has been signed by the City's Purchasing Director.

Prior to the approvals set forth in this Section, the Finance Director shall not authorize any payments to the Contractor pursuant to this Amendment, nor shall the City incur any liability to pay for any services or to reimburse the Contractor for any expenditure authorized by this Amendment.

IN WITNESS WHEREOF, the City and the Contractor, by and through their duly authorized officers and representatives, have executed this Amendment.

WITNESSES:

1. Anna H. Kruk  
(signature)

ANNA H. KRUK  
(print name)

2. Colleen Digna  
(signature)

Colleen Digna  
(print name)

CONTRACTOR:

BY: Sary Petroni  
(signature)

CORNY J. PETRONI  
(print name)

ITS: EXECUTIVE DIRECTOR  
(title)

WITNESSES:

1. Kizzy Montgomery  
(signature)

Kizzy Montgomery  
(print name)

2. Veronica Buz  
(signature)

Veronica Benjamin  
(print name)

CITY OF DETROIT Health + Wellness  
DEPARTMENT:

BY: Deborah Whiting  
(signature)

Deborah Whiting  
(print name)

ITS: Director  
(title)

THIS AMENDMENT WAS APPROVED  
BY THE CITY COUNCIL ON

SEP 22 2015

APPROVED BY LAW DEPARTMENT  
PURSUANT TO SECTION 6-406 OF THE  
CHARTER OF THE CITY OF DETROIT

Bonnie Jackson 9/24/2015  
Purchasing Director Date

[Signature] 5-6-15  
Corporation Counsel Date

THIS AMENDMENT IS NOT VALID OR AUTHORIZED UNTIL APPROVED BY  
RESOLUTION OF THE CITY COUNCIL AND SIGNED BY THE PURCHASING  
DIRECTOR.



**CORPORATE ACKNOWLEDGMENT**

STATE OF Michigan )  
 )SS.  
COUNTY OF Wayne )

The foregoing contract was acknowledged before me the 15<sup>th</sup> day of April,  
20 15, by Gary Petroni  
(name of person who signed the contract)  
the Executive Director  
(title of person who signed the contract as it appears on the contract)  
of Southeast Michigan Health Association  
(complete name of the corporation)  
on behalf of the Corporation.

Madge M White  
Notary Public, County of Wayne  
State of Michigan  
My commission expires: 8/31/18

**MADGE M. WHITE**  
**NOTARY PUBLIC-STATE OF MICHIGAN**  
**COUNTY OF WAYNE**  
My Commission Expires 8/31/18

**PLEASE NOTE THAT THE PERSON WHO SIGNS THE CONTRACT ON BEHALF OF YOUR ENTITY MUST BE ONE OF THE INDIVIDUALS LISTED BELOW AS A PERSON AUTHORIZED TO EXECUTE CONTRACTS IN THE NAME OF AND ON BEHALF OF THE ENTITY.**

**RESOLUTION OF CORPORATE AUTHORITY**

I, William Ridella, Corporate Secretary for the Southeastern Michigan Health Association, a Michigan Corporation (the "Company") **DO HEREBY CERTIFY** that the following is a true and correct excerpt from the minutes of the meeting of the Board of Directors duly called and held on September 9, 2014 and that the same is now in force and effect:

"Resolved that the President, each Vice President, the Secretary and the Treasurer and each of them is authorized to execute and deliver, in the name and on behalf of the company and under its corporate seal or otherwise, an agreement or other instrument or documents in connection with any matter of transaction that shall have been duly approved; the execution and delivery of agreement, document or other instrument, or document "(Contract)" in connection with any matter of transaction that shall have been duly approved and the execution and delivery of any contract by any of the aforementioned officers shall be conclusive evidence of such approval."

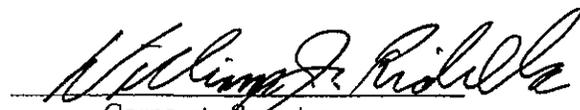
I, FURTHER CERTIFY THAT Kim Comerzan is Chairman \_\_\_\_\_ is President, Kathy Forzley<sup>1st</sup> Vice President, William Ridella is Treasurer, Gary Petroni is Executive Director and William Ridella is Corporate Secretary.

I, FURTHER CERTIFY THAT any of the aforementioned officers of the Company are authorized to execute or guarantee and commit the Company to the conditions, obligations, stipulations, and undertakings contained in the agreement between the City of Detroit and Southeastern Michigan Health Association and that all necessary corporate approval have been obtained in relationship thereto.

IN WITNESS THEREOF, I have set my hand to this 22nd day of April, 2015

**CORPORATE SEAL.**

(If any)

  
Corporate Secretary  
William Ridella

**Detroit City Council**  
Legislative Policy Division

TO: Purchasing Division Staff  
FROM: David Teeter  
DATE: September 23, 2015

RE: **PURCHASING ITEMS APPROVED BY THE CITY COUNCIL**

There were no contracts, approved at the September 15, 2015 Session, requested to be Reconsidered.

*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of September 22, 2015 and **APPROVED***

**Reported by the Finance, Budget and Audit Committee:**

No Contracts Reported

**Reported by the Internal Operations Committee:**

2898660,Amend.1	Pinnacle Actuarial Services	+ \$30,000 to \$105,000	LAW
Submitted in the List and Referred September 8, 2015.			
87159,Amend.1	Paris Powell (Cushingberry)	+ \$2,944 to \$16,640	CITY COUNCIL
Submitted in the List for September 22, 2015; Placed on Consent Agenda; Approved with <b>WAIVER</b>			
CHE-00303	Chenelle L. Willis (Cushingberry)	\$4,840	CITY COUNCIL
Submitted in the List for September 22, 2015; Placed on Consent Agenda; Approved with <b>WAIVER</b>			
2909757	Wolverine Solutions Group	\$115,500	ELECTIONS
Submitted in the List for September 22, 2015; Moved to New Business and Approved			

**Reported by the Neighborhood and Community Services Committee:**

2908597	W-3 Construction Co. (Butzel & Williams)	\$2,446,717.09	RECREATION
Submitted in the List and Referred September 8, 2015.			
87277	Mark Weldon (Coca-Cola Fitness)	\$2,400	RECREATION
Submitted in the List and Referred September 8, 2015.			
87421	Walter Hardman (Coca-Cola Fitness)	\$2,400	RECREATION
Submitted in the List and Referred September 8, 2015.			

*Contracts received, approved and referred at the Regular Session of September 22, 2015*

Purchasing Division  
Contracts and Purchase Orders Received, Considered at Regular Session  
of September 22, 2015

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*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of September 22, 2015 and **APPROVED***

**Reported by the Planning and Economic Development Committee:**

No Contracts Reported

**Reported by the Public Health and Safety Committee:**

2555944,Amend.3 Bishop Real Estate (Lease, 14655 Dexter) + \$669,950 to \$7,336,175 POLICE  
Submitted in the List for the Recess Week of August 10, 2015 and Held.

87341 Ronald Fleming (Ex. Protection, Mayor) \$94,500 POLICE  
Submitted in the List for the Recess Week of Aug. 10, 2014 and Held; Approved with *WAIVER*.

2884809,Amend.2 Institute for Population Health + \$396,220 to \$14,752,220 HEALTH & WELL.  
Submitted in the List for Recess Week of Aug. 17, 2015 and Held; Approved with *WAIVER*.

2884810,Amend.2 Institute for Population Health + \$164,004 to \$7,460,825 HEALTH & WELL.  
Submitted in the List for Recess Week of Aug. 17, 2015 and Held; Approved with *WAIVER*.

2906609,Conf.Req. Motor City Electric \$371,709.34 POLICE  
Submitted in the List for the Recess Week of Aug. 17, 2015; Contract Amount corrected.

2913193 Target Solutions \$61,125 FIRE  
Submitted in the List for the Recess Week of Aug. 31, 2015 and Held.

2865739,Purch.Increase Qualified Abatement + \$40,782 BUILD.SAFE.ENG.&ENV.  
Submitted in the List and Referred July 28, 2015.

2865134,Renew J & B Medical Supplies \$10,500 FIRE  
Submitted in the List and Referred July 28, 2015.

2895811,Amend.1 SE Mich. Health Association \$75,000 HEALTH & WELLN.  
Submitted in the List and Referred July 28, 2015; Approved with *WAIVER*.

87292 Marilyn Berkley (Animal Control) \$97,000 POLICE  
Submitted in the List and Referred July 28, 2015.

Purchasing Division  
Contracts and Purchase Orders Received, Considered at Regular Session  
of September 22, 2015

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*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of September 22, 2015 and **APPROVED***

**Reported by the Public Health and Safety Committee:** *continued*

2830398,Amend.2	Detroit Building Authority	+ \$650,000 to \$2,100,000	PUB.WORKS
Submitted in the List and Referred July 28, 2015.			
2910810	Bob Maxey Ford	\$59,227.69	TRANSPORTATION
Submitted in the List and Referred July 14; Approved July 21, 2015; Correction Referred July 28, 2015			
2898443,Renew	Hercules & Hercules	\$33,500	PUBLIC WORKS
Submitted in the List and Referred September 8, 2015.			
2912340,Revenue	Red Metal Recycling	\$34,000	PUBLIC WORKS
Submitted in List and Referred as No. 2907090; Approved July 28, 2015; Correction to Contract Number Referred Sept. 8, 2015.			
2914367, QOL Fund	Motorola Solutions	\$7,499,999	POLICE
Walked-on to Committee Sept. 21, 2015; Moved to New Business			

*The following contract was reported to the City Council by the indicated Standing Committee, at the Regular Session of September 22, 2015, and requested to be **REFERRED BACK to Committee.***

**Reported by the Public Health and Safety Committee:**

2886496,Amend.1	Ramona H. Pearson	+ \$137,875 to \$487,875	HEALTH & WELL.
Submitted in the List of the Recess Week of August 3, 2015; <i>Committee approved 9-14-15.</i>			

Purchasing Division  
Contracts and Purchase Orders Received, Considered at Regular Session  
of September 22, 2015

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*The following contracts were **REFERRED** on September 22, 2015 to the indicated Standing Committee for consideration and report to the City Council.*

**Referred to Budget, Finance and Audit Committee:**

2911783	Plante & Moran	FINANCE
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**Referred to Internal Operations Committee:**

87288	Tony S. Rumph	GENERAL SERVICES
REB-00470	Rebecca Christensen	MAYOR'S OFFICE

**Referred to Neighborhood and Community Services Committee:**

87283	Steve Hodges (Coca-Cola)	RECREATION
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**Referred to Planning and Economic Development Committee:**

No Contracts Referred

**Referred to Public Health and Safety Committee:**

2912914,Revenue	Center for Innovations	AIRPORT
2912085,Lease	MBPIA Title Holding Corp	HEALTH & WELLNESS
UNI-00342	Robert B. Dunne (EMS-Med.Dir)	FIRE
UNI-00344	Marlo Pryzbyiski (Communica.)	FIRE
KEI-00487	Keith Pendell Hutchings	MUNICIPAL PARKING

Purchasing Division  
Contracts and Purchase Orders Received, Considered at Regular Session  
of September 22, 2015

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*The following are contracts that are currently HELD for review, discussion or report to the Standing Committees:*

**Planning and Economic Development Committee:**

2896965, Amend.1 Heat and Warmth Fund (THAW) + \$100,000 to \$347,589.40 PLAN & DEVELOPT  
Submitted in the List and Referred June 16, 2015; Waiting for Law Opinion on Ethics question

**Public Health and Safety Committee:**

2912044 Wayne County Registrar of Deeds \$120,000 PUBLIC WORKS  
Submitted in the List for the Recess Week of Aug. 10, 2015.

2912431 Heritage Crystal Clean \$121,500 TRANSPORTATION  
Submitted in the List for the Recess Week of Aug. 17, 2015; *Committee approved 9-21-15.*

2912468, Conf. Req. Randy Lane \$31,058 TRANSPORTATION & PARKING  
Submitted in the List for the Recess Week of Aug. 24, 2015; *Committee approved 9-21-15.*

2909352 Industrial Door and Weatherstrip \$220,000 TRANSPORTATION  
Submitted in the List and Referred September 8, 2015; *Committee approved 9-21-15.*

# City Council Contract Agenda Items Review Checklist

Reviewer: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date: 4/21

Department \_\_\_\_\_

Division: Health + Wellness

Dept Head/Contact Person: Deborah Whiting Phone No.: \_\_\_\_\_

Description: Extending the date to complete the funding  
brief explanation of function or need of the goods/services  
for an environmental impact assessment in demolition  
zones

Contract No.: 2895811 PO Type: \_\_\_\_\_ Est. Value: \$ 75,000

Contract Term (if applicable): May 1, 2014 to Sept. 30 2015

Funding: City \_\_\_\_\_ % State 100 % Federal \_\_\_\_\_ % Other: \_\_\_\_\_ %  
(Documentation must be furnished by the Dept. if anything other than City funding)

Recommended Supplier: SEMHA Required Date: ASAP

1. The business being awarded is NEW / RENEWAL. If a renewal, provide justification for renewal: There was funding still remaining on the account.  
DAMP needed to extend the contract in order to spend the funding
2. Was the product or service competitively bid?  Yes  No  
Attach Copy of Bid Tabulation/Evaluation score sheets as needed  
If the answer to #2 is "NO" explain why there was no competition: SEMHA  
The Health Impact Assessment requires a specialized set of  
skills
3. Was a Co-Operative Agreement Considered?  Yes  No Co-Operative Name: \_\_\_\_\_  
If answer to #3 is "No" explain why a Co-Op was not considered: \_\_\_\_\_
4. Were savings achieved?  
 Yes Amount \$ \_\_\_\_\_  No