

PROFESSIONAL SERVICE CONTRACT TRANSMITTAL RECORD

APPROVED

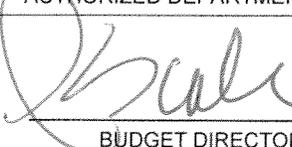
DEC 01 2014

Insurance Requirement

ACCOUNTS PAYABLE WILL HOLD UP ALL CONTRACT PAYMENTS UNTIL ALL INSURANCE CERTIFICATES/POLICIES REQUIRED UNDER THE CONTRACT HAVE BEEN RECEIVED. CONTRACTORS SHOULD BE MADE AWARE OF THIS REQUIREMENT.

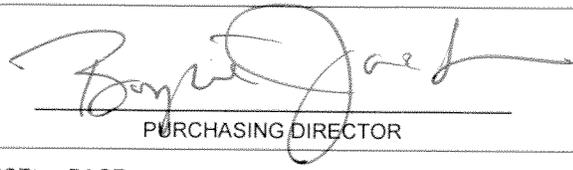
CONTRACT PO NUMBER 2877577
STANDARD PO NUMBER
CHANGE ORDER # 2

TYPE OF CONTRACT: (Check One) <input type="checkbox"/> CONSTRUCTION/DEMOLITION <input type="checkbox"/> LEASE <input type="checkbox"/> DEED <input checked="" type="checkbox"/> PROFESSIONAL SERVICES		DEPARTMENT HEAD'S SIGNATURE 	DEPARTMENT HUMAN RESOURCES
FUNDING SOURCE (Percent) FEDERAL 0% STATE 0% CITY 100% OTHER 0%	DEPARTMENT CONTACT PERSON LOLITA CROMER	PHONE NO. 224-9223	REVISION
CONTRACTOR'S NAME: PREMIER STAFFING SOURCE, INC.		DATE PREPARED 9/23/14	REVISION
CONTRACTOR'S ADDRESS: 4640 FORBES BLVD., SUITE 200 A LANHAM, MARYLAND 20706	ENGINEER'S ESTIMATE <input type="checkbox"/> CONTRACT <input type="checkbox"/> CHANGE <input type="checkbox"/>	TOTAL CONTRACT AMOUNT \$1,685,000	
	TOTAL CPO AMOUNT \$	CHANGE AMOUNT \$935,000	
PHONE NO. 301-306-0774	X CORPORATION <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> INDIVIDUAL		
FEDERAL EMPLOYER/SOCIAL SECURITY NUMBER:	MINORITY FIRM <input type="checkbox"/> YES <input type="checkbox"/> NO		
PURPOSE OF CONTRACT: TO PROVIDE TEMPORARY STAFF TO CITY OF DETROIT DEPARTMENTS			
CHARGE ACCOUNT: 470100 617900 12153 3100-350073-000000-628500-13824-000000-000000 GSD: 1000-470110-006004-601100-13152-000000; 1000-470005-006004-617903-11825-3100-350073-000000-628500-13824-000000-000000 FIRE: 3601-240703-000000-721100-13625-000000 FINANCE: 1000-230010-000074-617900-00058-000000, 1000-230080-000077-617900-00063-000000 POLICE: 1000-372376-000000-617900-13712-000000 HUMAN RESOURCES: 1000-280110-617900-00105-000000; 1000-280530-617900-00108-000000			

TIME & DATE IN	APPROVER MUST ALSO MAKE APPROPRIATE NOTES IN ORACLE PURCHASE ORDER	TIME & DATE IN
	REQUESTING DEPARTMENT  AUTHORIZED DEPARTMENT REPRESENTATIVE	
OCT 08 2014	BUDGET <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL  BUDGET DIRECTOR OR DEPUTY	OCT 31 2014
	GRANT MANAGEMENT SECTION <input type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL _____ GRANT ACCOUNTANT	
NOV 03 2014	FINANCE DEPARTMENT <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL RECEIVED SEP 30 2014  FINANCE DIRECTOR OR DEPUTY	11/3/14
	LAW DEPARTMENT <input checked="" type="checkbox"/> RECOMMEND APPROVAL <input type="checkbox"/> RECOMMEND DENIAL CITY OF DETROIT CONTRACTS SECTION LAW DEPARTMENT  CORPORATION COUNSEL	11-4-14

NOV 25 2014

PURCHASING DIVISION


PURCHASING DIRECTOR

CITY COUNCIL APPROVAL JCC REFERENCE: PAGE _____ DATE _____

Use Only One Set For Each Contract Package

R E C E I V E D
NOV 03 2014
CITY OF DETROIT
CONTRACTS SECTION
LAW DEPARTMENT

Detroit City Council
Legislative Policy Division

TO: Purchasing Division Staff
FROM: David Teeter
DATE: November 26, 2014

RE: **PURCHASING ITEMS APPROVED BY THE CITY COUNCIL**

There were no contracts approved on November 18, 2014, that were Reconsidered

*The following contracts and purchase orders were reported to the City Council, by the Standing Committee, at the Regular Session of November 25, 2014 and **APPROVED**.*

Reported by the Budget, Finance and Audit Committee:

86996 Denise L. Moore (QOL Funded) \$55,000 FINANCE/Grants Mgmt.
Submitted in the List and Referred Nov. 18, 2014; Approved by Chief Financial Officer.

86997 Aisha Taylor (QOL Funded) \$57,200 FINANCE/Grants Mgmt.
Submitted in the List and Referred Nov. 18, 2014; Approved by Chief Financial Officer.

Reported by the Internal Operations Committee:

86998 Leslie Howard Ellison \$35,712 GENERAL SERVICE
Submitted in the List and Referred Nov. 5, 2014.

2900390 Alta Equipment (4 mo. Rental) \$34,500 GENERAL SERVICE
Submitted in the List and Referred Nov. 12, 2014; Approved with ***WAIVER***.

2877416,Extend. Computech Corp. (temp.staffing) + \$935,000 to \$1,685,000 HUM. RESOURCE
Submitted in the List and Referred Nov. 12, 2014; Amend. twice; Approved with ***WAIVER***.

2877420,Extend. FutureNet Goup (temp.staffing) + \$935,000 to \$1,685,000 HUM. RESOURCE
Submitted in the List and Referred Nov. 12, 2014; Amended; Approved with ***WAIVER***.

2877577,Extend. Premier Staffing (temp.staffing) + \$935,000 to \$1,685,000 HUM. RESOURCE
Submitted in the List and Referred Nov. 12, 2014; Amended; Approved with ***WAIVER***.

2754725,Amend Governmental Consultant Services + \$360,000 to \$2,816,000 LAW
Submitted in the List and Referred Nov. 18, 2014; Approved with ***WAIVER***.

2865980,Renew All Type Truck & Trailer Repair + \$0 to \$156,800 GENERAL SERVICE
Submitted in the List and Referred November 18, 2014; Approved with ***WAIVER***.

Contracts received, approved and referred at the Regular Session of November 25, 2014

Purchasing Division
Contracts and Purchase Orders Received, Considered at Regular Session
of November 25, 2014

Page 2

The following contracts and purchase orders were reported to the City Council, by the Standing Committee, at the Regular Session of November 25, 2014 and APPROVED.

Reported by the Internal Operations Committee: - continued

2900588	Alta Equipment Submitted in the List and Referred November 18, 2014; Approved with <i>WAIVER</i> .	\$150,000	GENERAL SERVICE
2896853	Health Decision Submitted in the List for Nov. 25, 2014; Moved to New Business and Approved.	\$131,800	HUMAN RESOURCE
87021	Tyrone Butler (liaison tween City and 3 rd Party Admin.) Submitted in the List for Nov. 25, 2014; Moved to New Business and Approved.	\$40,000	LAW
87022	Sean Tate (misdemeanor & ordinance prosec.) Submitted in the List for Nov. 25, 2014; Moved to New Business and Approved.	\$52,320	LAW
87012	Nyasia Valdez (Castaneda-Lopez) Submitted in the List for Nov. 25, 2014; Place on Consent Agenda; Approved with <i>WAIVER</i> .	\$1,000	CITY COUNCIL
87027	Derrick Hale II (Cushingberry) Submitted in the List for Nov. 25, 2014; Place on Consent Agenda; Approved with <i>WAIVER</i> .	\$1,980	CITY COUNCIL
87028	Sidney Bass III (Cushingberry) Submitted in the List for Nov. 25, 2014; Place on Consent Agenda; Approved with <i>WAIVER</i> .	\$1,980	CITY COUNCIL
87033	Montez Miller (Jones) Submitted in the List for Nov. 25, 2014; Place on Consent Agenda; Approved with <i>WAIVER</i> .	\$36,080	CITY COUNCIL

Reported by the Neighborhood and Community Services Committee:

2898978	New Life City Community (Operate Evans Rec. Center) Submitted in the List and Referred Nov. 12, 2014; Approved with <i>WAIVER</i> .	\$0.00	RECREATION
87031	Lanita Griffin (Coca Cola Troops) Submitted in the List for Nov. 25, 2014; Moved to New Business and Approved with <i>WAIVER</i> .	\$2,400	RECREATION

The following contracts and purchase orders were reported to the City Council, by the Standing Committee, at the Regular Session of November 25, 2014 and APPROVED.

Reported by the Planning and Economic Development Committee:

- 2881158, Amend National Consulting Services + \$108,000 to \$324,000 PLAN & DEVELOPMT
Submitted in the List and Referred November 18, 2014.
- 2900808 Local Initiatives Support Corporation \$6,600,000 PLANNING & DEVELOPMT
Submitted in the List and Referred November 18, 2014.

Reported by the Public Health and Safety Committee:

- 2899138 QOE Consulting \$205,626 AIRPORT
Submitted in the List and Referred Nov. 5, 2014; Approved with *WAIVER*.
- 2900015 Jorgensen Ford (QOL Funded) \$1,650,000 POLICE
Submitted in the List and Referred November 12, 2014.
- 2876243, Amend. HNTB Michigan + \$46,897.11 to \$1,618,203.45 PUBLIC WORKS
Submitted in the List and Referred November 12, 2014.
- 2899139 3M Company \$150,550.79 PUBLIC WORKS
Submitted in the List and Referred November 12, 2014.
- 2900264 Suburban Ford of Waterford (10 Ford pick-ups) \$320,829 PUBLIC WORKS
Submitted in the List and Referred November 12, 2014.
- 2900455 Red Holman GM Truck (6 Yukon Trucks) \$291,268 POLICE
Submitted in the List and Referred November 18, 2014; Approved with *WAIVER*.
- 2869879, Renew Pick-up & Run Auto Recovery + \$0 to \$116,650 MUNIC. PARKING
Submitted in the List and Referred November 18, 2014.
- 2897616 The Realty Company (3yr. Lease, 7800 Dix) \$360,000 POLICE
Submitted in the List and Referred November 18, 2014; Approved with *WAIVER*.
- 2897127 Detroit Building Authority \$9,683,569.22 MUNICIPAL PARKING
Submitted in the List and Referred November 18, 2014; Approved with *WAIVER*.

*The following contracts and purchase orders were reported to the City Council, by the Standing Committee, at the Regular Session of November 25, 2014 and **APPROVED.***

Reported by the Public Health and Safety Committee: - continued

87014	Clarence White (Hearing Officer)	\$20,000	BUILD.SAFE.ENG.& ENV.
	Submitted in the List for November 25, 2014; Moved to New Business and Approved.		
87013	Derek Segars (Plan Examiner for Fire Safety Equipt.)	\$60,000	FIRE
	Submitted in the List for November 25, 2014; Moved to New Business and Approved.		
2897399	Odyssey Enterprise (Paratransit Transpt.)	\$190,976	TRANSPORTATION
	Submitted in the List for November 25, 2014; Moved to New Business and Approved.		

*The following contracts were **REFERRED** on November 18, 2014 to the indicated Standing Committee for consideration and report to the City Council.*

Referred to Budget, Finance and Audit Committee

No Contracts Referred

Referred to Internal Operations Committee

No Contracts Referred

Referred to Neighborhood and Community Services Committee

No Contracts Referred

Referred to Planning and Economic Development Committee

No Contracts Referred

Referred to Public Health and Safety Committee

No Contracts Referred

Purchasing Division
Contracts and Purchase Orders Received, Considered at Regular Session
of November 25, 2014

Page 5

There are NO items that have been HELD for review, discussion or report to the Standing Committees.

City Of Detroit

Law Department
-Contracts Section-

INTERDEPARTMENTAL MEMORANDUM

TO: Contracts Desk
Purchasing Division

FROM: Renita R. Johnson
Assistant Corporation Counsel
Direct Dial: (313) 237-3027

SUBJECT: EXPIRED DOCUMENTS - CONTRACT NUMBER: 2877577
Vendor Name: PREMIER STAFFING SOURCE, INC.

DATE: 11-3-14

The documents checked below have expired or are not included. Prior to placement of this contract on City Council's agenda, please insure that the documents identified below are current or have been renewed. The department has been notified on the date listed below.

Thank you for your cooperation in this request.

CLEARANCES

_____ Property Tax _____ Income Tax
_____ Human Rights _____ Other (Identify: _____)

INSURANCE

X The coverage required by this contract per the certificate of insurance furnished with this contract has expired or is deficient as follows:

Entire Certificate: _____ General Liability: _____
Prof. Liability: _____ Excess Liability: _____
(owned AUTO COVERAGE missing) Automobile: X Workers Comp. & Emp. Liab.: _____
Other (Identify) _____

The departmental requestor was notified by this writer on _____.

cc: _____ Department - Attn: _____



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVE., SUITE 1008
DETROIT, MICHIGAN 48226
PHONE 313•224•4600
FAX 313•628•1160
WWW.DETROITMI.GOV

November 6, 2014

TO: HONORABLE CITY COUNCIL

Re: Contracts and Purchase Orders Scheduled to be considered at the Formal Session of
November 11, 2014

Please be advised that the Contract submitted on Thursday, November 6, 2014 for the City Council
Agenda November 11, 2014 has been amended as follows:

1. The contractor's **contract date** was submitted incorrectly to Purchasing by the Department.
Please see the corrections below:

Submitted as: Page 1

HUMAN RESOURCES

2877577 100% City Funding – To Provide Temporary Staffing Personnel to the City of Detroit –
Contractor: Premier Staffing Source, Inc., Location: 4640 Forbes Blvd., Suite 200A,
Lanham, MD 20706 – Current Contract Period: April 9, 2013 through March 31,
2015 – Increase Amount: \$935,000.00 – Contract Amount: \$1,685,000.00

This contract is for increase of funds, not time. Original amount \$750,000.00

Should read as: Page 1

HUMAN RESOURCES

2877577 100% City Funding – To Provide Temporary Staffing Personnel to the City of Detroit –
Contractor: Premier Staffing Source, Inc., Location: 4640 Forbes Blvd., Suite 200A,
Lanham, MD 20706 – Current Contract Period: April 9, 2013 through **June 30,**
2015 – Increase Amount: \$935,000.00 – Contract Amount: \$1,685,000.00

This contract is for increase of funds and extension of time. Original amount \$750,000.00

Respectfully Submitted,

Boysie Jackson
Chief Procurement Officer
BJ/zh

BY COUNCIL MEMBER: _____

RESOLVED, that CPO# 2877577 referred to in the foregoing communication dated November 11, 2014, be hereby and is approved.

City Council Contract Agenda Items Review Checklist

Reviewer: (purchasing agent sign here)

Date Received: 11/04/2014

Date: 11/04/2014

Department HR

Division: Administrative Services

Dept Head/Contact Person: Lolita Cromer

Phone No.: 224-9223

Description: The contract amendment provides staffing resources expeditiously to various City departments on a temporary basis.

Contract No.: 2877577 PO Type: CPO Est. Value: \$ 1,685,000

Previous Contract Amount: \$750,000

Change Contract Amount: \$935,000

Contract Term (if applicable): 7/1/14 to 6/30/15

Funding: City 100% State 0% Federal 0% Other: _____ %

(Documentation must be furnished by the Dept. if anything other than City funding)

Recommended Supplier: Premier Staffing Source Group Inc. Required Date: 7/1/14

1. The business being awarded is RENEWAL. If a renewal, provide justification for renewal: The original contract needs amending to increase the amount of funds available for the provided services and to extend the contract period.

2. Was the product or service competitively bid? Yes No

Attach Copy of Bid Tabulation/Evaluation score sheets as needed

If the answer to #2 is "NO" explain why there was no competition: This is a contract amendment for the existing service.

3. Was a Co-Operative Agreement Considered? Yes No Co-Operative Name: _____

If answer to #3 is "No" explain why a Co-Op was not considered: The vendor provides a specific temporary staffing service that is needed by the City.

4. Were savings achieved?

4. Were savings achieved?
 Yes Amount \$0 X No

5. Does this agreement represent an increase? Yes
 Variance in unit price only (Current unit price \$0.00 Proposed Unit Price \$0.00)
X Change in amount/volume of the good or service to be used. The contract amount was increased by \$935,000 to cover the outstanding invoices. The contract period was also increased by three (3) months to coincide with the fiscal year end.

6. Does the supplier currently provide other goods and services to the City? X Yes No
If yes please list: Contracts with ITS.

7. Is this good/service used by other departments? X Yes No
If "yes" can this Req/PAR be combined other department requirements? X Yes No

8. Is this a service that can be performed by City employees? X Yes No
Is this a service that City employees can be trained to do? X Yes No

NOTES: Buyer:

a. Excluded Parties List / Supplier Award Management Website Reviewed? Yes ___ No ___

PLACE ON CITY COUNCIL AGENDA

REJECT AND NOTIFY DEPARTMENT DIRECTOR:

SIGNED:  DATE: 11/5/14
(Department)

INFORMATION PROVIDED BY: Lolita Cromer

TITLE: Manager II

PHONE: 224-9223



REQUEST FOR INCOME TAX CLEARANCE

1-31-2013

REQUESTING DEPARTMENT/DIVISION: FINANCE PURCHASING

ADDRESS: Patterson & Detroit MI, GA

CONTACT NAME: IWA PATTERSON PHONE: 301-3060-0774 FAX: 866-723-1338

Type of Clearance: New Renewal (Please submit 30 days prior to submitting bid or expiration date)

To: City of Detroit
Income Tax Division
Coleman A. Young Municipal Center
2 Woodward Avenue, Ste. 512
Detroit, MI 48226

For: Individual or
Company Name Premier Staffing Source, Inc.
Address 4640 Forbes Boulevard, Suite 200A

Phone: (313) 224-3328 or 224-3329
Fax: (313) 224-4588

City Lanham
State Maryland Zip Code 20706
Telephone 301-306-0774 Fax # 866-723-1338
E-mail Address mcooks@premierstaffingsource.com

B. Name of Chief Financial Officer/Authorized Contact Person (include address if different from above)
Melanie Bilal-Douglas
Telephone # 301-306-0774
Fax # 866-782-4674

Employer Identification or Social Security Number
20-0534569
Spouse Social Security Number

Nature of Contract Temporary Staffing Services
BID CONTRACT AMOUNT (if known):
Labor: \$ _____ Material: \$ _____
Contract # (if known) _____

C. ALL QUESTIONS MUST BE ANSWERED TO EXPEDITE APPROVAL PROCESS. ANY QUESTION NOT ANSWERED MAY RESULT IN A DENIAL OF INCOME TAX CLEARANCE.

Check One: Individual Corporation Partnership Estate & Trust

INDIVIDUALS ANSWER QUESTIONS 1,2,3,4.

1. Have you filed joint returns with spouse during the last seven (7) years? (If yes, include spouse SSN above) Yes No
2. Are you a student, and/or claimed as a dependent on someone else's tax return? Yes No
3. Were you employed during the last seven (7) years? Yes No
4. Were you a resident of Detroit during the last seven (7) years? Yes No

CORPORATIONS AND PARTNERSHIPS ANSWER QUESTIONS 5,6,7.

5. Is the company a new business in Detroit? If yes, attach Employer Registration (Form DSS-4). Yes No
6. Will the company have employees working in Detroit? Yes No
7. Will the company use sub-contractors or independent contractors in Detroit? Yes No

D. FOR INCOME TAX USE ONLY

Has the contractor complied with the provisions of the City Income Tax Ordinance?

Yes No Signature LUCHETA JENNINGS Date MAR 28 2013 Expires MAR 28 2014
 Yes No Signature S. Worth Date 9/26/2014 Expires 9/26/2015
 Yes No Signature _____ Date _____ Expires _____

VISIT OUR WEBSITE FOR INFORMATION AND TAX FORMS AT: www.detroitmi.gov

NOTE: An approved Income Tax Certificate may be used in multiple city wide departments that require a bid. Please e-mail your completed request form (preferably in pdf format) to: IncomeTaxClearance@detroitmi.gov.

Back
224 4618

PURCHASING DIVISION
VENDOR CLEARANCE REQUEST

Submit to: Revenue Collections
Purchasing Vendor
128 Coleman A, Young Municipal Center
Detroit, MI 48226
(313) 224 - 4087 (Telephone)
(313) 224 - 4238 (Fax)

REVENUE COLLECTIONS
APPROVED
CONTRACT CLEARANCES

Nature of Contract Temporary Employment Services
Contract Amount _____

Business Type: Corp Partnership Sole Proprietorship Personal Services

Business Name Premier Staffing Source, Inc.

Business Address 1640 Forbes Boulevard, Suite 200A, Lanham, MD 20706

Ward/Item # N/A

F.I.D. NO. 20-0534569

City Personal Property I.D. # N/A

Owner(s) Name Myrna L. Cooka

Owner(s) SS# 563-25-6686

Contact Person Myrna L. Cooka

Phone Number 301-306-0774

Fax Number 866-723-1338

Owner(s) Home Address 703 Amer Drive, Ft. Washington, MD 20744 Lease Own

Please do not write below this line for department use only.

Real Property Special Assessment Personal Property Other Receivable

Denied Denied Denied Denied
 Approved Approved Approved Approved

Comments: _____

Please mail, fax or drop off this Vendor Request Form to the Revenue Collection Unit at the address indicated above. You will be responsible for keeping the clearance and submitting a photocopy to Purchasing with your bid packages.

Johnella M. Lewis
Signature (City of Detroit)

9-25-2014
Date

Expiration Date **JAN 15 2015**

REVISED 7-12-2012

COVENANT OF EQUAL OPPORTUNITY

(Application for Clearance – Terms Enforced After Contract is Awarded)

I, being a duly authorized representative of Premier Staffing Source, Inc., (hereinafter "Contractor"), am hereby authorized to enter into a Covenant of Equal Opportunity, (hereinafter "Covenant") with the City of Detroit, ("hereinafter" City); obligating the Contractor and all sub-contractors, not to discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of the contract, with respect to his/her hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, religious beliefs, public benefit status, national origin, age, marital status, disability, sex, sexual orientation, or gender identity or expression; except as otherwise exempted under City Code, Ordinance No. 27-2-12.

Contractor will ensure that the City of Detroit Human Rights Department shall receive notification of all potential sub-contractors and a copy of their Covenant prior to the commencement of work on any City of Detroit contract. Contractor further agrees that the City of Detroit reserves the right to require additional information prior to, during, and at any time after the Covenant is fully executed.

Furthermore, Contractor agrees that this Covenant is valid for the life of the contract and/or for a specified period of time as indicated below and that a breach of this Covenant shall be deemed a material breach of contract and be subject to damages pursuant to City Code, Ordinance No. 27-3-2, Section (e).

RFQ / PO No.: (if applicable) 43721

Duration of Covenant _____ to _____

Printed Name of Contractor/Organization Premier Staffing Source, Inc. (Type or Print Legibly)

Contractor Address 4640 Forbes Boulevard, Suite 200A Lanham, MD 20706 (City) (State) (Zip)

Contractor Phone/E-mail 301-306-0774 / mcooks@premierstaffingsource.com (Phone) (E-mail)

Printed Name & Title of Authorized Representative Myrna L. Cooks, President/CEO

Signature of Authorized Representative Myrna L. Cooks

Date: January 16, 2013

*** This document MUST be notarized ***

Signature of Notary: Melanie Z. Bilal-Douglas

Printed Name of Seal of Notary: Melanie Bilal-Douglas

MELANIE Z. BILAL-DOUGLAS NOTARY PUBLIC PRINCE GEORGES COUNTY MARYLAND

My Commission Expires: 1, 29, 2016

My Commission Expires 1-29-2016

FOR CONTRACTING DEPARTMENT USE ONLY Date Rec'd: Received by: Title:

Please fax a COPY of the notarized Covenant and Award Letter to the Human Rights Department (313) 221-3434



PREMSTA-10

PPISANO

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/24/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CTK North American Insurance Services, LLC 1240 North Lakeview Avenue, #240 Anaheim, CA 92807	CONTACT NAME:		
	PHONE (A/C, No, Ext): (714) 779-2000	FAX (A/C, No): (714) 779-4129	
E-MAIL ADDRESS:			
INSURER(S) AFFORDING COVERAGE			NAIC #
INSURER A : Zurich American Insurance Co. of IL			27855
INSURER B : American Guarantee and Liability Ins. Co.			26247
INSURER C : Commerce and Industry Insurance Co.			19410
INSURER D :			
INSURER E :			
INSURER F :			

INSURED

Premier Staffing Source Inc
4640 Forbes Blvd, Suite 200
Lanham, MD 20706

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD YWV	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	PRA590872901	08/12/2014	08/12/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		PRA590872901	08/12/2014	08/12/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		UMB549960001	08/12/2014	08/12/2015	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y N/A	WC51760364	08/08/2014	08/08/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liab.		PRA590872901	08/12/2014	08/12/2015	\$1M/\$3M Ded \$10K
A	Crime		PRA590872901	08/12/2014	08/12/2015	Ded 1,500 250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Detroit named as additional insured as respects to general liability.

CERTIFICATE HOLDER CANCELLATION

City of Detroit Temporary Staffing Services Municipal Center 1008 Coleman A. Young Detroit, MI 48226	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

Hiring Policy Compliance Affidavit

I, Myrna L. Cooks, being duly sworn, state that I am the _____
President/CEO of Premier Staffing Source, Inc.
Title Name of Bidder Corporation or Other Business Entity

and that I have reviewed the hiring policies of this employer. I affirm that these policies are in compliance with the requirements of Article V, Division 6 of the Detroit City Code of 1984, being Sections 18-5-81 through 18-5-86 thereof. I further affirm that this employer will not inquire or consider the criminal convictions of applicants for employment needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted, until such times as the employer interviews the applicant or determines that the applicant is qualified.

In support of this affidavit, I attach a copy of the application form that will be used to hire employees needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted.

SIGNED,

Myrna L. Cooks

Title: President/CEO Date: 1-16-2013

STATE OF Maryland)
COUNTY OF Prince George's) SS

The foregoing Affidavit was acknowledged before me the 16 day of January 2013,
by Melanie Z. Bilal-Douglas.

Notary Public, County of Prince Georges County

State of Maryland

My commission expires: 1-29-2016

MELANIE Z. BILAL-DOUGLAS
NOTARY PUBLIC
PRINCE GEORGE'S COUNTY
MARYLAND
My Commission Expires 1-29-2016



PREMIER STAFFING SOURCE, INC.
"People Impacting Performance!"



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Registration

• Select an Office Near You:

• Category Of Work:

• Type Of Work:

Selections here are for record-keeping only and do not limit the job openings you can search on or apply to.

Authorized to work in US?

Visa Status

• User ID:

• Password:

• Confirm Password:

Your password must contain at least 6 characters, including at least 1 number and 1 letter.

Prefix:

• First Name:

Middle Name:

• Last Name:

Preferred Name:

• Primary Email Address Type:

• Primary Email Address:

How did you hear about us?

Primary Address:

Street Address:

Building/Apt#:

City:

State:

Zip Code:

Primary Phone Type

Primary Phone Number ext

Phone (other): ext

We are an equal opportunity employer. In order to comply with Federal reporting requirements, we are required to solicit the following information. This information is voluntary and for record-keeping purposes only. It is not used to select candidates for openings.

I Prefer not to answer:

• Race/Ethnicity:

• Gender:

Primary Language

Disability Level

Disability Percentage

Disability Type

Accommodations Needed?

Year Of Birth

Veteran



CITY OF DETROIT
SLAVERY ERA RECORDS AND INSURANCE DISCLOSURE AFFIDAVIT

1. Name of Contractor: Premier Staffing Source, Inc.

2. Address of Contractor: 4640 Forbes Boulevard, Suite 200A
Lanham, MD 20706

3. Name of Predecessor Entities (if any): N/A

4. Prior Affidavit submission? No Yes, on: _____
(Date of prior submission)

If "No", complete Items 5 and 6.

If "Yes", list date of prior submission above, go to Item 6 and execute this Affidavit.

5. Contractor was established in 2001 (year) and did not exist during the slavery era in the United States, is not a successor in interest to any entity that existed during such time, and therefore has no relevant records to search, or any pertinent information to disclose.

Contractor has searched their records and those of any predecessor entity, and has found no records that they or any predecessor(s) made any investments in, or derived profits from the slave industry or from slave holder insurance policies.

Contractor has found records that they or their predecessor(s) made investments in, or derived profits from, the slave industry or slave holder insurance policies. The nature of the investment, profits, or insurance policies, including the names of any slaves or slave holders, is disclosed in the attached document(s).

6. I declare that the representations made in this Affidavit are accurate to the best of my knowledge and are based upon a diligent search of records in the Contractor's possession or knowledge. All documentation attached to this Affidavit reflects full disclosure of all records that are required to be disclosed to the City of Detroit. I also acknowledge that any failure to conduct a diligent search, or to make a full and complete disclosure, shall render this contract voidable by the City of Detroit.

Myrna L. Cooks (Printed Name) President/CEO (Title)

Myrna L. Cooks (Signature) January 16, 2013 (Date)

Subscribed and sworn to before me
this 16 day of January 2013

Melanie Z. Bilal-Douglas
Notary Public, _____ County, Michigan Prince Georges County, MD
My Commission expires: 1-29-2016

MELANIE Z. BILAL-DOUGLAS
NOTARY PUBLIC
PRINCE GEORGE'S COUNTY
MARYLAND
My Commission Expires 1-29-2016

**CITY OF DETROIT
AMENDMENT AGREEMENT NO. 2
TO CONTRACT NO. 2877577**

THIS AMENDMENT AGREEMENT NO. 2 is entered into by and between the City of Detroit, a Michigan municipal corporation, acting by and through its **Human Resources Department** ("City"), and **Premier Staffing Source, Inc., a Maryland Corporation** with its Principal place of business located at **4640 Forbes Blvd. Suite 200 A, Lanham, MD 20706** ("Contractor").

WITNESSETH:

WHEREAS, the City has engaged the Contractor to provide certain services ("Services") to the City; and

WHEREAS, the City and the Contractor have entered into a Contract reflecting the terms and conditions governing the subject engagement; and

WHEREAS, Article 17 of the Contract permits the parties to amend the Contract by mutual agreement; and

WHEREAS, it is the mutual desire of the parties to enter into this Amendment to amend the Contract as set out in detail in the following sections;

NOW, THEREFORE, in consideration of the foregoing, and of the benefits to accrue to the parties from this Amendment, the parties agree that this Contract is amended as follows:

**1. AMENDMENT TO SECTION 7
COMPENSATION**

1.01 Section 7.01, which now reads:

Compensation for *Services* provided shall not exceed the amount up to **\$750,000**, Inclusive of expenses, and will be paid as provided for in Exhibits A and B. Unless this *Contract* is amended pursuant to Article 17, this amount shall be the entire compensation to which the *Contractor* is entitled for the performance of *Services* under this *Contract*.

Is amended to read:

Compensation for *Services* provided shall not exceed the amount up to **\$ 1,685,000**, Inclusive of expenses, and will be paid as provided for in Exhibits A and B. Unless this *Contract* is amended pursuant to Article 17, this amount shall be the entire compensation to which the *Contractor* is entitled for the performance of *Services* under this *Contract*.

2. AMENDMENT TO EXHIBIT A

2.01 Exhibit A, which now reads:

The term of this *Contract* shall begin on **April 9, 2013** and shall terminate on **March 31, 2015**. The *Contractor* shall commence performance of this *Contract* upon receipt of a written "*Notice to Proceed*" from the *City* and in the manner specified in the *Notice to Proceed*.

Is amended to read:

The term of this *Contract* shall begin on **April 9, 2013** and shall terminate on **June 30, 2015**. The *Contractor* shall commence performance of this *Contract* upon receipt of a written "*Notice to Proceed*" from the *City* and in the manner specified in the *Notice to Proceed*.

3. AMENDMENT TO EXHIBIT B

3.01 NO CHANGES TO EXHIBIT B

4. EFFECT OF AMENDED TERMS ON THE REMAINING PROVISIONS OF THE CONTRACT

4.01 With the exception of the provisions of the Contract specifically contained in this Amendment, all other terms, conditions and covenants contained in the Contract shall remain in full force and effect and as set forth in the Contract.

5. AMENDMENT AUTHORIZATION

5.01 This Amendment to the Contract shall not become effective until:

- (a) The Amendment has been approved by the required City departments;
- (b) The Amendment has been authorized by resolution of the City Council; and/or approved by the Emergency Manager
- (c) The Amendment has been signed by the City's Purchasing Director.

Prior to the approvals set forth in this Section, the Finance Director shall not authorize any payments to the Contractor pursuant to this Amendment, nor shall the City incur any liability to pay for any services or to reimburse the Contractor for any expenditure authorized by this Amendment.

IN WITNESS WHEREOF, the City and the Contractor, by and through their duly authorized officers and representatives, have executed this Amendment.

WITNESSES:

1. Melanie Bilal-Douglas
(signature)

Melanie Bilal-Douglas

(print name)

2. Elizabeth Harris
(signature)

Elizabeth Harris

(print name)

CONTRACTOR: Premier Staffing Source, Inc.

BY: Myrna L. Cooks
(signature)

Myrna L. Cooks

(print name)

ITS: President/CEO
(title)

WITNESSES:

1. Lolita Cromer
(signature)

Lolita Cromer

(print name)

2. Janee Haliburton
(signature)

Janee Haliburton

(print name)

CITY OF DETROIT Human Resources
DEPARTMENT:

BY: Michael A. Hall
(signature)

Michael A. Hall

(print name)

ITS: Human Resources / HR Director
(title)

**THIS AMENDMENT WAS APPROVED
BY THE CITY COUNCIL ON**

NOV 25 2014

Boysie Jack
Purchasing Director

Date

**APPROVED BY LAW DEPARTMENT
PURSUANT TO SECTION 6-406 OF THE
CHARTER OF THE CITY OF DETROIT**

[Signature] 11/4/14
Corporation Counsel Date

**THIS AMENDMENT IS NOT VALID OR AUTHORIZED UNTIL APPROVED BY
RESOLUTION OF THE CITY COUNCIL AND SIGNED BY THE PURCHASING
DIRECTOR.**

CITY ACKNOWLEDGEMENT

STATE OF MICHIGAN)
)SS
COUNTY OF WAYNE)

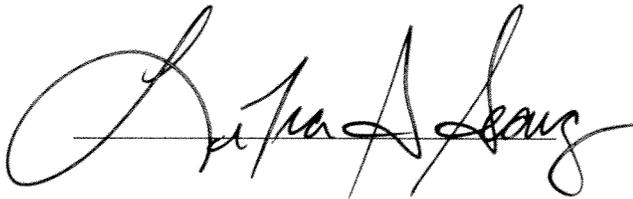
The foregoing ~~Assignment~~ ^{Amendment} Agreement was acknowledged before me this 24th day of September, 2014.

by Michelle A. Hall _____,

the Human Resources and Labor Relations Director,

of the Human Resources Department,

on behalf of the City.



Notary Public, County of WAYNE

State of MICHIGAN

My commission expires: Nov. 24, 2015

LATIA S. SEARCY
NOTARY PUBLIC STATE OF MICHIGAN
WAYNE COUNTY
ACTING IN: Wayne
MY COMMISSION EXPIRES NOV. 24, 2015

