



**PROFESSIONAL SERVICES CONTRACT**

**BETWEEN**

**CITY OF DETROIT, MICHIGAN**

**AND**

**LIMBACH COMPANY LLC**

**CONTRACT NO.**

**2838910**

**Amendment #2**

**CITY OF DETROIT  
AMENDMENT AGREEMENT NO. 2  
TO CONTRACT NO. 2838910**

**THIS AMENDMENT AGREEMENT NO. 2** is entered into by and between the City of Detroit, a Michigan municipal corporation, acting by and through its General Services Department ("City"), and Limbach Company LLC of Pontiac, a Michigan LLC, with its principal place of business located at 926 Featherstone Road, Pontiac, MI 48342 ("Contractor").

**WITNESSETH:**

**WHEREAS**, the City has engaged the Contractor to provide certain services ("Services") to the City; and

**WHEREAS**, the City and the Contractor have entered into a Contract reflecting the terms and conditions governing the subject engagement; and

**WHEREAS**, Article 16 of the Contract permits the parties to amend the Contract by mutual agreement; and

**WHEREAS**, it is the mutual desire of the parties to enter into this Amendment to amend the Contract as set out in detail in the following sections;

**NOW, THEREFORE**, in consideration of the foregoing, and of the benefits to accrue to the parties from this Amendment, the parties agree that this Contract is amended as follows:

**1. AMENDMENT TO SECTION 7 COMPENSATION**

Section 7.01 Now Reads

7.01 Compensation for Services provided under this contract shall not exceed the amount of Four Million Twenty Thousand Eight Hundred Seventy Six Dollars and 00/100 Dollars (\$4,020,876.00), inclusive of expenses, for three (3) years of service and will be paid in the manner set forth in Exhibit B. Unless this Contract is amended pursuant to Section 16, this amount shall be the entire compensation to which the Contractor is entitled for the performance of Services under this Contract.

**Section 7.01 Is Amended to Read**

7.01 Compensation for Services provided under this contract shall not exceed the amount of Five Million Two Hundred Seventy Eight Thousand Eight Hundred Thirty Two Dollars and 00/100 Dollars (\$5,278,832.00), inclusive of expenses, for one (1) year of service and will be paid in the manner set forth in Exhibit B. Unless this Contract is amended pursuant to Section 16, this amount shall be the entire compensation to which the Contractor is entitled for the performance of Services under this Contract.

## **2. AMENDMENT TO EXHIBIT A**

**1.01** First Amended Exhibit A of the Contract is amended by deleting the existing language and by substituting the attached Second Amended Exhibit A in its place.

## **3. AMENDMENT TO EXHIBIT B**

First Amended Exhibit B of the Contract is amended by deleting the existing language and by substituting the attached Second Amended Exhibit B in its place.

## **4. EFFECT OF AMENDED TERMS ON THE REMAINING PROVISIONS OF THE CONTRACT**

**4.01** With the exception of the provisions of the Contract specifically contained in this Amendment, all other terms, conditions and covenants contained in the Contract shall remain in full force and effect and as set forth in the Contract.

## **5. AMENDMENT AUTHORIZATION**

**5.01** This Amendment to the Contract shall not become effective until:

- (a) The Amendment has been approved by the required City departments;
- (b) The Amendment has been authorized by resolution of the City Council; and
- (c) The Amendment has been signed by the City's Purchasing Director.

Prior to the approvals set forth in this Section, the Finance Director shall not authorize any payments to the Contractor pursuant to this Amendment, nor shall the City incur any liability to pay for any services or to reimburse the Contractor for any expenditure authorized by this Amendment.

IN WITNESS WHEREOF, the City and the Contractor, by and through their duly authorized officers and representatives, have executed this Amendment.

**WITNESSES:**

1. E. Ammori  
(signature)

Enoud Ammori  
(print name)

2. Ian Switalski  
(signature)

Ian Switalski  
(print name)

**CONTRACTOR:**

Limbach Company, LLC

BY: [Signature]  
(signature)

Kris Thorne  
(print name)

ITS: SVP / Branch mgr  
(title)

**WITNESSES:**

1. Michael Johnson  
(signature)

MICHAEL JOHNSON  
(print name)

2. Margaicha Welch  
(signature)

Margaicha Welch  
(print name)

**CITY OF DETROIT:**

General Services Department

BY: [Signature]  
(signature)

BRAD DICK  
(print name)

ITS: Director  
(title)

**THIS AMENDMENT WAS APPROVED BY THE CITY COUNCIL ON**

**FEB 24 2015**

**FRC APPROVAL**

**MAR 23 2015**

**APPROVED BY LAW DEPARTMENT PURSUANT TO SECTION 6-406 OF THE CHARTER OF THE CITY OF DETROIT**

[Signature]  
Purchasing Director

Date

3/23/15

[Signature]  
Corporation Counsel

2-6-15  
Date

**THIS AMENDMENT IS NOT VALID OR AUTHORIZED UNTIL APPROVED BY RESOLUTION OF THE CITY COUNCIL AND SIGNED BY THE PURCHASING DIRECTOR.**

**CITY ACKNOWLEDGMENT**

STATE OF Michigan )  
 )SS.  
COUNTY OF Wayne )

The foregoing contract was acknowledged before me the 6<sup>th</sup> day of January,  
20 15, by Brad Dick  
(name of person who signed the contract)  
the Director  
(title of person who signed the contract as it appears on the contract)  
of General Services  
(complete name of the City department)

on behalf of the City.

Edward E. Porche

Notary Public, County of Wayne

State of Michigan

My commission expires: 12-15-20

EDWARD E. PORCHE  
NOTARY PUBLIC, STATE OF MI  
COUNTY OF WAYNE  
MY COMMISSION EXPIRES Dec 15, 2020  
ACTING IN COUNTY OF Wayne

**CORPORATE ACKNOWLEDGMENT**

STATE OF Michigan )  
COUNTY OF Oakland )SS.

The foregoing contract was acknowledged before me the 31<sup>st</sup> day of December,  
20 14, by Kristopher Thorne  
(name of person who signed the contract)  
the Senior Vice President / Branch Manager  
(title of person who signed the contract as it appears on the contract)  
of Limbach Company LLC  
(complete name of the corporation)

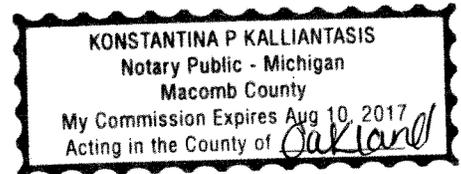
on behalf of the Corporation.

RK

Notary Public, County of Macomb

State of Michigan

My commission expires: 8/10/17



**CORPORATION CERTIFICATE OF AUTHORITY**

I, Virginia Baumgardner, Assistant Corporate Secretary of  
(name of corporate secretary)  
Limbach Company LLC, a Delaware  
(complete name of corporation) (state of incorporation)  
for-profit limited liability co. corporation (the "Corporation"), **DO HEREBY CERTIFY** that the  
(non-profit or for profit)  
following is a true and correct excerpt from the minutes of the meeting of the Board of Directors  
duly called and held on 1/6/2015, and that the same is now in full force and effect  
(date of meeting)

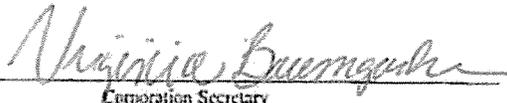
"RESOLVED, that the Chairman, the President, each Vice President, the Treasurer, and the Secretary and each of them, is authorized to execute and deliver, in the name of and on behalf of the Corporation and under its corporate seal or otherwise, any agreement or other instrument or document ("Contract") in connection with any matter or transaction that shall have been duly approved; and the execution and delivery of any Contract by any of the aforementioned officers shall be conclusive evidence of such approval." All authorization is conditioned upon Limbach's Limits of Authority.

FURTHER, I CERTIFY that

<u>Charles A. Bacon, III</u>	is Chairman,
<u>N/A</u>	<del>is President;</del>
<u>Kristopher Thorne</u>	is (are) Vice President(s),
<u>Padraic D. McGrath</u>	is Treasurer,
<u>Virginia Baumgardner</u>	is Secretary (Assistant)
<u>N/A</u>	<del>is Executive Director, and</del>
<u>Enoud Ammori</u>	is Assistant Treasurer

FURTHER, I CERTIFY that any of the aforementioned officers or employees of the Corporation are authorized to execute and commit the Corporation to the conditions, obligations, stipulations and undertakings contained in Contract No. 2838910 between the City and the above-referenced Corporation and that all necessary corporate approvals have been obtained in relationship thereto.

IN WITNESS THEREOF, I have set my hand this 6th day of January, 2015.  
CORPORATE SEAL  
(if any)

  
Corporation Secretary  
Virginia Baumgardner, Assistant Secretary

**PLEASE NOTE THAT THE PERSON WHO SIGNS THE CONTRACT ON BEHALF OF YOUR CORPORATION MUST BE ONE OF THE INDIVIDUALS LISTED ABOVE AS A PERSON AUTHORIZED TO EXECUTE CONTRACTS IN THE NAME OF AND ON BEHALF OF THE CORPORATION.**

## **SECOND AMENDED EXHIBIT A**

### **SCOPE OF SERVICES**

#### **I. Notice to Proceed**

The Contractor shall commence performance of this Contract upon receipt of the City's delivery of a written "Notice to Proceed" and in the manner specified in the Notice to Proceed. The amended contract is for one (1) year with one (1) one (1) year renewal. The Contract shall start on March 1, 2011 and be completed on February 28, 2016.

#### **1. INTRODUCTION**

The City of Detroit General Services is responsible for the day-to-day operation and maintenance of the building and its major systems. The General Services Department has contracted with Limbach Company the Building Management Firm to assume these responsibilities.

For the purposes of this professional services contract, the General Services Department will be the contracting agency and the 36<sup>th</sup> District Court will be the tenant of the buildings.

#### **2. MADISON CENTER BUILDING**

The home of the 36<sup>th</sup> District Court is the Madison Center Building located at 421 Madison Street in Detroit, Michigan is the subject of this professional services contract.

#### **BACKGROUND**

This building is located on Madison Avenue, north of Gratiot and east of Brush. The existing building was constructed in 1985 by Limbach, and is currently managed by Limbach Facilities Services.

The building includes approximately 240,000 square feet of space on six levels. The building contains One Main Entrance, Cashier's Station, 32 Courtrooms, 114 Restrooms, 1 Cafeteria (non-service), 36 Judges Chambers, offices, 10 Prisoner Holding Areas, Shipping and Receiving Docks and an entire floor for Storage.

Currently, the Court is open to the public Monday through Friday 8:00 a.m. to 4:30 p.m., but is open for arraignments 365 days of the year.

#### **3. BUILDING SYSTEMS**

The Madison Center Building has the following major systems:

- (a) Heating: Three (3) LAIRDS Boilers provide perimeter heating for the entire building. Approximate age 2 years. The facility is serviced with gas from DTE.
- (b) Cooling: One (1) 500-ton chiller tower located on the sixth floor with an approximate age of 2 years.
- (c) Air Handling: There are twelve air handling mechanical equipment rooms; two on each floor of the building.
- (d) Building Controls: The building controls are DDC controls from American Auto-Matrix and are approximately 15 years. They are located in several locations throughout the building and in a Lower Level office.
- (e) Conveying Systems The building has eight passenger elevators and two escalators.
- (f) Electrical Systems The building is powered by DTE Energy and there is an Emergency Natural Gas Generator. The generator services the Fire Pump, one elevator and the emergency lights in the event of an emergency.
- (g) Domestic Hot Water Peerless Boiler for domestic Hot Water

#### **4. REQUIRED SERVICES**

The required services are all those necessary to operate the systems within the buildings, to provide all scheduled maintenance, to perform any non-scheduled maintenance and repairs, cleaning/janitorial services and to provide input into potential capital projects.

#### **APPLICABLE SYSTEMS**

The Limbach Company will be responsible to, operate and maintain the following building systems:

- (a) Environmental conditioning systems including but not limited to primary energy sources, heating, cooling, humidification, air handling, building controls
- (b) Plumbing systems
- (c) Fire protection systems including smoke and fire alarm
- (d) Electrical systems including primary power, emergency power, distribution, terminations, power to systems.
- (e) Lighting, both interior and exterior
- (f) Doors and hardware maintenance
- (g) Grounds maintenance

- (h) Conveying systems
- (i) Pest eradication
- (j) Janitorial and cleaning services to included but limited to all of the aforementioned spaces, any open office spaces, floor waxing and maintenance, all daily maintenance.
- (k) Waste management

## EXCLUDED SYSTEMS

The following systems are separately contracted services. Maintenance and operation of these services is not included in the required services. The General Services Department staff will manage these systems or will separately contract for these services:

- (l) CCTV surveillance
- (m) Intrusion detection
- (n) Telephone system
- (o) Data network system

The Limbach Company will be responsible for interfacing with the outside contractors managing these systems and/or services.

## OPERATIONS MANUAL

At the initiation of the project, Limbach Company will undertake the following:

- Comprehensively review the existing building systems, the Courts operations, the Court contents and required standards to produce an Operations Manual
- Define policies and procedures to be utilized during the term of the contract. Policies and Procedures shall include schedules for all repetitive activities, required maintenance, and required actions for all probable events.
- Develop forms to be utilized in invoicing.
- Policies and Procedures shall be documented in an Operations Manual.
- Copies of the draft manual shall be reviewed with the General Services Department and the 36<sup>th</sup> District Court and four copies of the final manual shall be provided to GSD.
- The Operations Manual shall be retained in an Operations Office and will be considered a guide for all operations staff work
- The Operations Manual shall be completed within 30 days of the commencement of the services
- The Operations Manual shall describe the computerized maintenance management system to be utilized by Limbach Company
- The Operations Manual shall become the property of the City of Detroit and the General Services Department.

## SERVICES INITIATION AND SUPERVISION

The Limbach Company shall adequately train, manage and direct all Limbach's employees in the

performance of the services in accordance with the Operations Manual. The Limbach Company shall provide facility maintenance and support to ensure passing City and/or State inspections of the building systems that are the subject of this professional services contract.

## EMERGENCY CONTACT

The Limbach Company shall be the emergency contact for any “after hours” situations at the buildings except those related to security. The Limbach Company is to provide an emergency telephone number plus a back-up number that will ensure a response to “after hours” emergencies at all times.

## SYSTEMS OPERATION

Required services for normal systems operation include but are not limited to the operation of the following:

- (a) Air cooled glycol/water chillers and their related installations
- (b) Chilled water pumps, the piping distribution system and related installations
- (c) Air handling units and their related installations
- (d) Heating and humidification system, piping distribution systems and their related installations
- (e) Exhaust ventilation systems and related installations
- (f) Domestic water heating equipment, the piping distribution system and related installations
- (g) Domestic cold water system, the piping distribution system and related installations
- (h) Plumbing drainage and vent systems, sump pumps and related installations
- (i) Fire protection systems and related installations
- (j) Lighting systems and related installations
- (k) Power distribution systems and related installations

## SCHEDULED MAINTENANCE

Required services for Scheduled Maintenance include but are not limited to the following:

- (a) Turning on and off heating and cooling systems based on season
- (b) Adjust and/or replace v-belts of all air-handling and exhaust systems based on wear.  
Check sheaves for alignment and wear
- (c) Replace air filters of all air handling systems based on pressure drop
- (d) Clean condensers of air-cooled chillers periodically, especially during cotton seed season
- (e) Clean pipe strainers in steam, heating hot water and chilled water systems at least twice a year
- (f) Check/adjust glycol and corrosion inhibitor concentration in chilled water system before start of cooling season
- (g) Grease bearings based on manufacturers recommended interval
- (h) Check/adjust chemical treatment in hot water heating system before start of heating

season

- (i) Periodic testing (at least once each quarter) of all motors (fans, hot water and chilled water pump, sump pumps, condensate pumps, etc.) in manual mode.
- (j) Periodic control valve and control damper monitoring (functional testing of actuator and linkages at least twice a year)
- (k) Replace burned-out exterior lamps. Clean exterior light fixtures once a year
- (l) Check and adjust door hardware.

## SCHEDULES

The Limbach Company is required to provide a schedule detailing the equipment, the manufacturer, the month the maintenance is required, and the type of maintenance to be performed (i.e. In June, the operational inspection is required for Chiller 1).

## NON-SCHEDULED MAINTENANCE

Non-scheduled maintenance includes all unforeseen events occurring in connection with the systems being operated. Services included include all those necessary to determine the nature of the unscheduled event, to determine the necessary remedy, and to implement and/or oversee the remedial and/or repairs work. These potential services shall be addressed in the Operation Manual. Refer to Section 12 of the RFP for details of payment for non-scheduled maintenance.

The Limach Company will be expected to assist the General Services Department in establishing an annual budget for the non-scheduled maintenance.

Costs for the non-scheduled maintenance work with materials plus labor costs exceeding \$500 each repair are to be approved by the General Services Department before committing to the work.

After hours service coverage is to be available 24 hours a day and 7 days per week including holidays.

## CAPITAL PROJECTS

The ownership of the building is retained by the City of Detroit. As such they will be eligible for support for capital projects.

Services to be included in the response include those necessary to identify desirable capital projects, particularly those that will significantly contribute to the more efficient operation of the facilities. Design work, cost estimating, etc. of these projects will be undertaken separately. However services should be included in the responses for the normal participation of the building systems operator in such projects.

## SERVICES STANDARDS

All services shall be provided in strict conformance with local, state and federal laws, regulations, ordinances, codes and standards.

## PERFORMANCE MEASUREMENTS

Limbach's performance is to be reviewed monthly with the General Services Department including but not limited to the following:

- Building Operator performance
- Building Operator scheduled absences and alternative coverage
- Status of repair expenditures and allowance budgets
- Service response times – review of records
- Outstanding service requests
- Equipment downtime
- Maintenance schedule completion status
- Utility bill review
- 36<sup>th</sup> District Court satisfaction rating

**FIRST AMENDED EXHIBIT B  
FEE SCHEDULE**

**I. General**

(a) The Contractor shall be paid for those Services performed pursuant to the Contract a maximum amount of Five Million Two Hundred Seventy Eight Thousand Eight Hundred Thirty Two Dollars and 00/100 Dollars (\$5,278,832.00), for a one (1) year period and one (1) one (1) year time extensions, beginning on the date of approval by the City Council.

(b) Payment for the proper performance of the Services shall be contingent upon receipt by the City of invoices for payment. Each invoice shall certify the total cost, itemizing costs when applicable. Each invoice must be received by the City not more than thirty (30) days after the close of the calendar month in which the services were rendered and must be signed by an authorized officer or designee of the Contractor.

**Limbach Company LLC  
Madison Center Amended Budget**

<b>10/1/14-2/28/15 Additional Services</b>	<b>342,956.00</b>
<b>3//1/15-2/28/16</b>	
<b>Activity</b>	
<b>Elevator Maintenance</b>	<b>48,000.00</b>
<b>Janitorial</b>	<b>388,560.00</b>
<b>Landscape and Snow</b>	<b>18,000.00</b>
<b>Fire System Maintenance</b>	<b>5,000.00</b>
<b>Pest Control</b>	<b>7,200.00</b>
<b>Trash Removal</b>	<b>18,000.00</b>
<b>Building Manager</b>	<b>85,000.00</b>
<b>Operating Engineers</b>	<b><u>220,000.00</u></b>
<b>Total Cost</b>	<b>789,760.00</b>
<b>Overhead and Profit 7.22%</b>	<b><u>57,020.67</u></b>
<b>Total Yearly Costs Without Repairs</b>	<b>\$846,780.67</b>
<b>Elevator Repairs</b>	<b>7,000.00</b>
<b>Exterior Repairs</b>	<b>7,000.00</b>
<b>Interior Repairs</b>	<b>10,989.39</b>
<b>HVAC Maintenance Contract</b>	<b>21,000.00</b>
<b>Lights bulbs, door locks, etc</b>	<b>4,000.00</b>
<b>Emergency Repairs O/T</b>	<b>12,000.00</b>
<b>Limbach management fee for repairs</b>	<b><u>6,229.94</u></b>
<b>Total Yearly Repair Costs</b>	<b>\$68,219.33</b>
<b>Total Amended Costs</b>	<b>\$1,257,956.00</b>

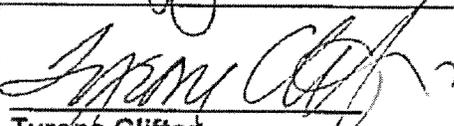
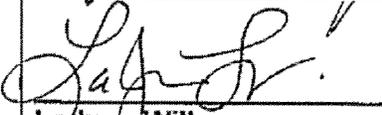
General Services Department  
 Building Operations & Maintenance  
 36th District Court at Madison Center  
 Bid Evaluation RFQ 35411 Building Operations

Item	Description	Limbach Company	Jones Lang LaSalle
1	Proposal A Including full time on site Building Operator-Year 1	739,365.00	235,308.00
2	Proposal A Including full time on site Building Operator-Year 2	776,334.00	242,367.00
3	Proposal A Including full time on site Building Operator-Year 3	799,623.00	249,638.00
4	Proposal B Other Basis-Year 1	0.00	N/A
5	Proposal B Other Basis-Year 2	0.00	N/A
6	Proposal B Other Basis-Year 3	0.00	N/A
7	Mark up on repair materials	15%	0%
8	Building Operator Overtime Hourly Rates-Year 1	86.50	72.00
9	Building Operator Overtime Hourly Rates-Year 2	89.15	74.16
10	Building Operator Overtime Hourly Rates-Year 3	91.94	76.38
11	Additional Building Operator Regular Hourly Rate-Year 1	50.25	48.00
12	Additional Building Operator Regular Hourly Rate-Year 2	51.75	49.44
13	Additional Building Operator Regular Hourly Rate-Year 3	53.75	50.93
14	Additional Building Operator Overtime Hourly Rate-Year 1	70.35	72.00
15	Additional Building Operator Overtime Hourly Rate-Year 2	72.45	74.16
16	Additional Building Operator Overtime Hourly Rate-Year 3	75.25	76.38
17	Regular Hours	6:00 a.m.-5:30 p.m. Mon.-Sat.	After 40 hours. 0-40
18	Overtime Hours	Sundays	40 and above, Sundays & Holidays
19	Regular Journeyman Service Hourly Rate-Year 1	98.00	N/A
20	Regular Journeyman Service Hourly Rate-Year 2	99.00	N/A
21	Regular Journeyman Service Hourly Rate-Year 3	102.00	N/A
22	Regular Journeyman Overtime Hourly Rate-Year 1	137.00	N/A
23	Regular Journeyman Overtime Hourly Rate-Year 2	139.00	N/A
24	Regular Journeyman Overtime Hourly Rate-Year 3	140.00	N/A
25	Regular Apprentice Service Hourly Rate-Year 1	81.00	N/A
26	Regular Apprentice Service Hourly Rate-Year 2	85.00	N/A
27	Regular Apprentice Service Hourly Rate-Year 3	87.50	N/A

General Services Department  
 Building Operations & Maintenance  
 36th District Court at Madison Center  
 Bid Evaluation RFQ 35411 Building Operations

		Limbach Company	Jones Lang LaSalle
Item	Description		
28	Regular Apprentice Overtime Hourly Rate-Year 1	113.50	N/A
29	Regular Apprentice Overtime Hourly Rate-Year 2	119.00	N/A
30	Regular Apprentice Overtime Hourly Rate-Year 3	122.50	N/A
31	Repairs Regular Hours	Monday-Friday, 7:00 a.m.-3:30 p.m.	N/A
32	Repairs Overtime Hours	Monday-Friday, 3:30 p.m.-6:00 a.m., Weekends & Holidays	N/A
33	Proposal A Staff	Chief Engineer-40/week-Madison	Asset Manager-20 week-Both First Class Engineer-40 week-Both First Class Engineer (Over time)-8 week-Both
34	Other Staff	Elevator Mechanic-9/week-Sub Janitorial Services-80/week-Sub Landscape & Snow -4/week-Sub Pest Control-2/week-Sub Rubbish Removal-1/week-Sub HVAC-8/week-Limbach	As Needed

**Facilities Management Services  
Madison Center Building  
Committee's Individual Scoring Summary**

Committee Member	LIMBACH COMPANY	JONES LANG LASALLE
 Vincent Anwunah	80	61
 Edward Porshe	92	70
 Beverly Johnson	46*	46*
 Tyrone Clifton	76	79
 LaJuan Wilks	56	54
<b>CONTRACTOR TOTALS:</b>	<b>350</b>	<b>310</b>

\*denotes No Interview points included

**Detroit City Council**  
Legislative Policy Division

TO: Purchasing Division Staff  
FROM: David Teeter  
DATE: February 25, 2015

RE: **PURCHASING ITEMS APPROVED BY THE CITY COUNCIL**

There were no contracts approved at the February 17, 2015 Session requested to be Reconsidered.

*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of February 24, 2015 and **APPROVED***

**Reported by the Budget, Finance and Audit Committee:**

2834380, Renew	Renkim Corporation	\$70,000 (total)	FINANCE- Assessmts.
Submitted in the List and Referred on February 17, 2015.			
2881148, Ext.	Preferred Building Services (Pub.Safe.Hdqrtrs)	\$316,884	FINANCE
Submitted in the List and Referred on February 17, 2015.			

**Reported by the Internal Operations Committee:**

2838910, Ext.	Limbach Company (MadisonCntr)	+ \$1257,956 to \$5,278,832	GENERAL SERVICE
Submitted in the List and Referred February 17, 2015.			
87063	Modeira Johnson (IT Support)	\$56,000	LAW
Submitted in the List and Referred February 17, 2015; Approved with <i>WAIVER</i> .			
2904553	Nationwide Envelope Specialist	\$210,576	ELECTIONS
Submitted in the List for February 24, 2015; Moved to New Business; Approved with <i>WAIVER</i> .			

**Reported by the Neighborhood and Community Services Committee:**

No Contracts Reported

Purchasing Division  
Contracts and Purchase Orders Received, Considered at Regular Session  
of February 24, 2015

Page 2

*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of February 24, 2015 and **APPROVED***

**Reported by the Planning and Economic Development Committee:**

2895698,Amend.1                      Operation Get Down + \$100,000 to \$200,000                      PLAN.& DEVELOPT  
Submitted in the List and Referred February 17, 2015.

**Reported by the Public Health and Safety Committee:**

2901465                      Michigan State Firemen's Assoc.                      \$99,000                      FIRE  
Submitted in the List and Referred February 10, 2015.

*The following contracts were **REFERRED** on February 24, 2015 to the indicated Standing Committee for consideration and report to the City Council.*

**Referred to Budget, Finance and Audit Committee:**

No Contracts Referred

**Referred to Internal Operations Committee:**

87096                      Maurice Cox (Plan&Dev. Direct.)                      MAYOR'S OFFICE  
2900248                      Fink & Associates                      LAW  
87020,Amend.                      Douglas Baker                      LAW  
*Correction, Contract No. previously submitted 83847*  
2888179,Amend.2                      Aquarius Professional Staff                      GENERAL SERVICES  
*Correction, Original Amount of \$1,460,000*

**Referred to Neighborhood and Community Services Committee:**

2899715                      Healthy Kidz (Tindal Rec.)                      RECREATION

Purchasing Division  
Contracts and Purchase Orders Received, Considered at Regular Session  
of February 17, 2015

Page 3

The following contracts were **REFERRED** on February 17, 2015 to the indicated Standing Committee for consideration and report to the City Council.

**Referred to Planning and Economic Development Committee:**

2893862,Amend.1    Coalition on Temp.Shelt.    PLAN.&DEVELOPMT

**Referred to Public Health and Safety Committee:**

2903755	Motorola Solutions	FIRE
2904514	R & R Fire Truck	FIRE
2881929,Amend.	Enterprise Uniform	MUNICIPAL PARKING
2901750	New Flyer	TRANSPORTATION
2821497,Ext.	PIE Management	ADMINIST. HEARINGS

*Correction to add beginning date of Extension*

*Contracts that are currently HELD for review, discussion or report to the Standing Committees.*

**HELD in Internal Operations Committee**

87073                    Hagar Marcella Davis                    \$19,440                    GENERAL SERVICES  
Submitted in the List and Referred February 17, 2015; Committee approved 2-25.

87020,Amend.1                    Douglas Baker                    + \$5,106 TO \$114,106                    LAW  
Submitted in the List and Referred February 17, 2015; Correction submitted 2-16; Tentatively appr. 2-25

2888170,Amend.2    Aquarius Professional Staff.    + \$465,712 to \$1,925,712    GENERAL SERVICE  
Submitted in the List and Referred February 17, 2015; Correction submitted 2-13.

87096                    Maurice Cox                    \$17,400                    MAYOR'S OFFICE  
Submitted in the List and Referred February 24, 2015; Report requested from LPD.

**CONTRACT #** 2838910 Amendment #2

**DEPARTMENT** General Services

**WAVIER**

**AGENDA DATE:** \_\_\_\_\_

**CONTRACT SYNOPSIS**

**CONTRACTOR NAME:** Limbach Company LLC

**ADDRESS:** 926 Featherstone Road  
Poniac, MI 48342  
\_\_\_\_\_

**PROJECT:** Building Management Services @ 36Th District Court

**TYPE OF FUNDING AND %:** 100% COD

**CONTRACT AMOUNT:** \$5,278,832.00 (Increase of \$1,257,956.00)

**CONTRACT PERIOD:** March 1, 2011-February 28, 2016

**ADVANCE PAYMENT:** \_\_\_\_\_

**BRIEF DESCRIPTION:** Building and operations management services at Madison  
Center, 36Th District Court.  
\_\_\_\_\_  
\_\_\_\_\_

**REASON FOR DELAY:** \_\_\_\_\_  
\_\_\_\_\_



# City Council Contract Agenda Items Review Checklist

Reviewer: ( \_\_\_\_\_ ) Date Received: \_\_\_\_\_

Date: 12/11/14 Department General Services Division: Facilities & Planning

Dept Head/Contact Person: Ed Porche Phone No.: 628-0910

Description: Building Management Services @ 36Th District Court.

brief explanation of function or need of the goods/services

Contract No.: 2838910 PO Type: CPO Amendment #2 Est. Value: \$ 1,257,956.00

Contract Term (if applicable): 3/1/15 to 2/28/16

Funding: City 100% State \_\_\_\_\_% Federal \_\_\_\_\_% Other: \_\_\_\_\_%  
(Documentation must be furnished by the Dept. if anything other than City funding)

Recommended Supplier: Limbach Company Required Date: 3/1/15

1. The business being awarded is **RENEWAL**. If a renewal, provide justification for renewal: Building Management Services @ 36Th District Court.

2. Was the product or service competitively bid?  Yes  No  
**Attach Copy of Bid Tabulation/Evaluation score sheets as needed**

If the answer to #2 is "NO" explain why there was no competition: \_\_\_\_\_

3. Was a Co-Operative Agreement Considered?  Yes  No Co-Operative Name: \_\_\_\_\_  
If answer to #3 is "No" explain why a Co-Op was not considered: N/A

4. Were savings achieved?  
 Yes Amount \$ \_\_\_\_\_  No



Does this agreement represent an increase? No.

Variance in unit price only (Current unit price \$0.00 Proposed Unit Price \$0.00)

Change in amount/volume of the good or service to be used. \_\_\_\_\_.

6. Does the supplier currently provide other goods and services to the City?  Yes  No  
If yes please list: \_\_\_\_\_

7. Is this good/service used by other departments?  Yes  No  
If "yes" can this Req/PAR be combined other department requirements?  Yes  No

8. Is this a service that can be performed by City employees?  Yes  No  
Is this a service that City employees can be trained to do?  Yes  No

NOTES: Buyer:

a. Excluded Parties List / Supplier Award Management Website Reviewed? Yes\_\_\_\_ No\_\_\_\_

**PLACE ON EMERGENCY MANAGER AGENDA**

**PLACE ON CITY COUNCIL AGENDA**

**REJECT AND NOTIFY DEPARTMENT DIRECTOR:**

SIGNED: Ed Porche DATE: 12/11/14  
(Department)

INFORMATION PROVIDED BY: Ed Porche

TITLE: Contracts Manager

PHONE: 628-0910

NOV 07 2014

REQUEST FOR INCOME TAX CLEARANCE

REQUESTING DEPARTMENT/DIVISION: General Service CONTACT: Ed. Porche PHONE: 313-628-0910

Type of Clearance: [ ] New [X] Renewal (Please submit 30 days prior to submitting bid or expiration date)

A. To: City of Detroit Income Tax Division Coleman A. Young Municipal Center 2 Woodward Avenue, Ste. 512 Detroit, MI 48226
For: Individual or Company Name Limbach Copmany LLC
Address: 926 Featherstone
City: Pontiac
State: Michigan Zip Code: 48342-1827
Telephone: 248.391.1411 Fax #: 248.975.5860

B. Name of Chief Financial Officer/Authorized Contact Person (include address if different from above) Kristopher Throne Telephone #: 248.391.1411 Fax #: 248.975.5860
Employer Identification or Social Security Number 16-1622725 Spouse Social Security Number

Nature of Contract: BID/CONTRACT AMOUNT (if known): Labor: \$ Material: \$
Contract # (if known)

C. ALL QUESTIONS MUST BE ANSWERED TO EXPEDITE APPROVAL PROCESS. ANY QUESTION NOT ANSWERED MAY RESULT IN A DENIAL OF INCOME TAX CLEARANCE

Check One: [ ] Individual [ ] Corporation [ ] Partnership

INDIVIDUALS ANSWER QUESTIONS 1, 2, 3, 4.

- 1. Have you filed joint returns with spouse during the last seven (7) years? (if yes, include spouse SSN above) [ ] Yes [X] No
2. Are you a student, and/or claimed as a dependent on someone else's tax return? [ ] Yes [ ] No
3. Were you employed during the last seven (7) years? [ ] Yes [ ] No
4. Were you a resident of Detroit during the last seven (7) years? [ ] Yes [ ] No

CORPORATIONS AND PARTNERSHIPS ANSWER QUESTIONS 5, 6, 7.

- 5. Is the company a new business in Detroit? If yes, attach Employer Registration (Form DSS-4). [ ] Yes [ ] No
6. Will the company have employees working in Detroit? [X] Yes [ ] No
7. Will the company use sub-contractors or independent contractors in Detroit? [X] Yes [ ] No

FOR INCOME TAX USE ONLY

Has the contractor complied with the provisions of the City Income Tax Ordinance?

[X] Yes [ ] No Signature: LAMONT FISHER INCOME TAX INVESTOR Date: NOV 10 2014 Expires: NOV 10 2015
[ ] Yes [ ] No Signature: Date: Expires:
[ ] Yes [ ] No Signature: Date: Expires:

**PURCHASING DIVISION  
VENDOR CLEARANCE REQUEST**

Submit to: Revenue Collections  
Purchasing Vendor  
128 Coleman A. Young Municipal Center  
Detroit, MI 48226  
(313) 224 - 4087 (Telephone)  
(313) 224 - 4238 (Fax)

*Ed Porche  
GSD  
628-0910  
628-1915 Fax*

Nature of Contract Building Maintenance Contract  
Contract Amount \_\_\_\_\_

Business Type:  Corp    ( ) Partnership    ( ) Sole Proprietorship    ( ) Personal Services  
Business Name Limbach Company LLC

Business Address 926 Featherstone Pontiac, MI 48342-1827

Ward/Item # \_\_\_\_\_

F.I.D. NO. 16-1622725

City Personal Property I.D. # \_\_\_\_\_

Owner(s) Name \_\_\_\_\_

Owner(s) SS# \_\_\_\_\_

Contact Person Kristopher Thome

Phone Number 248.391.1411

Fax Number 248.975.5860 (fax)

Owner(s) Home Address \_\_\_\_\_ ( ) Lease ( ) Own

Please do not write below this line for department use only.

<u>Real Property</u>	<u>Special Assessment</u>	<u>Personal Property</u>	<u>Other Receivable</u>
( ) Denied	( ) Denied	( ) Denied	( ) Denied
( ) Approved	( ) Approved	( ) Approved	( ) Approved

**REVENUE COLLECTIONS  
APPROVED  
CONTRACT CLEARANCES**

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please submit tax or other information indicated above. You will receive a Vendor Request Form to the Revenue Collection Unit at the address indicated above. You will be responsible for keeping the clearance and submitting a photocopy to Purchasing with your bid packet.

Signature (City of Detroit)

**NOV 12 2014**  
Date

**AUG 30 2015**  
Expiration Date

**COVENANT OF EQUAL OPPORTUNITY**

**(Application for Clearance – Terms Enforced After Contract is Awarded)**

I, being a duly authorized representative of the Limbach Company, (hereinafter "Contractor"), do hereby enter into a Covenant of Equal Opportunity (hereinafter "Covenant") with the City of Detroit, ("hereinafter" City); obligating the Contractor and all sub-contractors not to discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of the contract, with respect to his or her hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, religious beliefs, public benefit status, national origin, age, marital status, disability, sex, sexual orientation, or gender identity or expression.

I understand that it is my responsibility to ensure that all potential sub-contractors are reported to the City of Detroit Human Rights Department and have a current *Contract Specific Clearance* on file prior to working on any City of Detroit contract. I further understand that the City of Detroit reserves the rights to require additional information prior to, during, and at any time after the Clearance is issued.

Furthermore, I understand that this covenant is valid for the life of the contract and that a breach of this covenant shall be deemed a material breach of the contract and subject to damages in accordance with the City of Detroit Code, Ordinance No. 27-3-2, Section (e).

RFQ/PO No. 283 8910

Printed Name of Contractor: Limbach Company  
(Type or Print Legibly)

Contractor Address: 421 MADISON DETROIT MI 48226  
(City) (State) (Zip)

Contractor Phone/E-mail: (248) 521-0918 / CARTERJESSE3@CS.COM  
(Phone) (E-mail)

Printed Name & Title of Authorized Representative: JESSE CARTER - FACILITY MANAGER

Signature of Authorized Representative: [Signature]

Date: Feb 3, 2011

\*\*\* This document **MUST** be notarized \*\*\*

Signature of Notary: [Signature]

Printed Name of Seal of Notary: Darnell Pettway

My Commission Expires: July 15, 2013

**DARNELL C. PETTWAY**  
Notary Public, State of Michigan  
County of Wayne  
My Commission Expires Jul. 15, 2013  
Acting in the County of Wayne

For Office Use Only	
Cov. Rec'd: <u>PH</u> in	Department Name: <u>General Services</u>
<input checked="" type="checkbox"/> Accepted by: <u>[Signature]</u>	<input type="checkbox"/> Rejected by: _____
Please email or fax Covenant and LOC to Director of Human Rights Department 1026 CA/MS at Human Rights: <u>CL@detroitmi.gov</u> or fax (313) 224-3434.	





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
01/02/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Marsh USA Inc. Six PPG Place, Suite 300 Pittsburgh, PA 15222 Attn: Pittsburgh.CertRequest@marsh.com  101678-GAWUP-15-16 MI	<b>CONTACT NAME:</b> <b>PHONE (A/C, No, Ext):</b> _____ <b>FAX (A/C, No):</b> _____ <b>E-MAIL ADDRESS:</b> _____	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Limbach Company LLC 926 Featherstone Road Pontiac, MI 48342	<b>INSURER A:</b> Arch Insurance Company	NAIC # 11150
	<b>INSURER B:</b> N/A	N/A
	<b>INSURER C:</b> N/A	N/A
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
<b>INSURER F:</b>		

**COVERAGES**                      **CERTIFICATE NUMBER:** CLE-003888511-12                      **REVISION NUMBER:** 1

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual <input checked="" type="checkbox"/> XCU-Indp Contractors GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC		11PKG8917610	01/01/2015	01/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		11PKG8917610 11CAB8917710 (MA)	01/01/2015	01/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coll Deductibles: \$ 1,000
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> N/A If yes, describe under DESCRIPTION OF OPERATIONS below		11WCI8917510	01/01/2015	01/01/2016	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
 On Site Maintenance at City of Detroit Madison Center Courthouse- Job No. 1998

<b>CERTIFICATE HOLDER</b>  City of Detroit Finance Department Purchasing Division 912 City-County Building Detroit, Mi 48226	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE of Marsh USA Inc.  Manashi Mukherjee <i>Manashi Mukherjee</i>

Hiring Policy Compliance Affidavit

I, Kris Thorne, being duly sworn, state that I am the Sr. Vice President  
\_\_\_\_\_ of LimBach Company LLC  
Title Name of Bidder Corporation or Other Business Entity

and that I have reviewed the hiring policies of this employer. I affirm that these policies are in compliance with the requirements of Article V, Division 6 of the Detroit City Code of 1984, being Sections 18-5-81 through 18-5-86 thereof. I further affirm that this employer will not inquire or consider the criminal convictions of applicants for employment needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted, until such times as the employer interviews the applicant or determines that the applicant is qualified.

In support of this affidavit, I attach a copy of the application form that will be used to hire employees needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted.

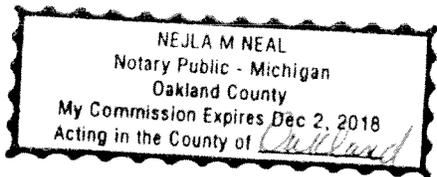
SIGNED,

[Signature]

Title: Sr. Vice President Date: 10/30/13

STATE OF Michigan )  
COUNTY OF Oakland ) SS

The foregoing Affidavit was acknowledged before me the 30th day of October, 2013,  
by Nejla M Neal



Notary Public, County of Oakland  
State of Michigan  
My commission expires: 12.2.18

## EMPLOYMENT APPLICATION

NOTE: If any clause(s) contained herein is found to be unenforceable in a particular state, such clause(s) is deemed stricken.

Position applying for: \_\_\_\_\_

### PERSONAL DATA

Name: \_\_\_\_\_ (\_\_\_\_\_)  
Last First Middle (Preferred First Name)

Current Address \_\_\_\_\_  
Street & Number City/Town State Zip

Home Phone Number: (\_\_\_\_\_) \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Other Phone Number: (\_\_\_\_\_) \_\_\_\_\_ e-mail address: \_\_\_\_\_

Contact in Case of Emergency \_\_\_\_\_  
Name Address Phone

How did you find out about this job? \_\_\_\_\_

Are you legally eligible to work in the United States? \_\_\_\_ Yes \_\_\_\_ No

### EDUCATION

	Institution Name/City, State	Course/Major	Highest Grade Completed	Degree
High School	_____	_____	_____	_____
College	_____	_____	_____	_____
Graduate School	_____	_____	_____	_____
Technical/Business	_____	_____	_____	_____

Certifications/Licenses \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Courses taken toward certification and licensure \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Professional/Technical Memberships \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Interviewed By: \_\_\_\_\_ Date Interviewed: \_\_\_\_\_

**PLEASE COMPLETE EVERY ITEM WHETHER OR NOT YOU ARE ALSO ATTACHING A RESUME**

**EMPLOYMENT HISTORY**

**Begin with current or last employer**

Employer's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ May we Contact? \_\_\_\_\_

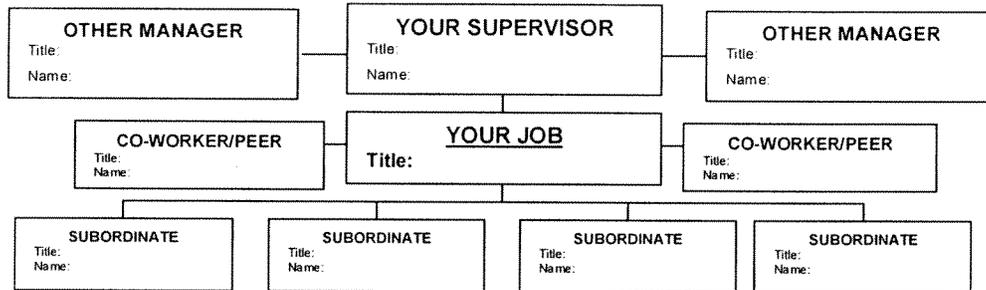
Dates of Employment: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Final Earnings: \$ \_\_\_\_\_ per \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**Your Job:** Describe below your exact function in the organization. If a technical or management position, explain types of equipment, size of crews and your position relative to the organization.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Complete the following chart. Provide your supervisor's title and name, your job title and the titles and names of people (if any) that reported to you or worked closely with you:



Employer's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ May we Contact? \_\_\_\_\_

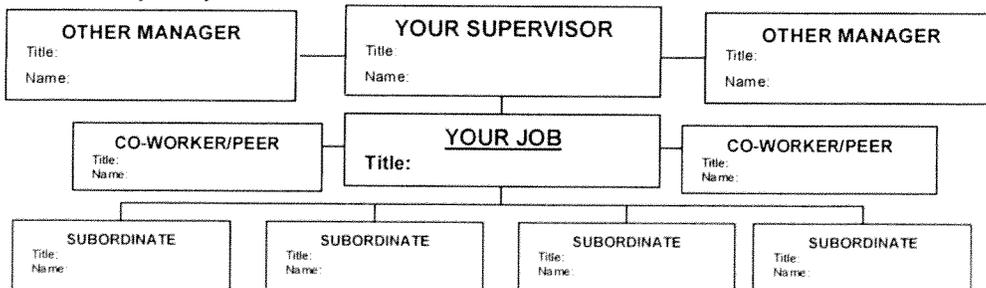
Dates of Employment: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Final Earnings: \$ \_\_\_\_\_ per \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**Your Job:** Describe below your exact function in the organization. If a technical or management position, explain types of equipment, size of crews and your position relative to the organization.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Complete the following chart. Provide your supervisor's title and name, your job title and the titles and names of people (if any) that reported to you or worked closely with you:



Employer's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ May we Contact? \_\_\_\_\_

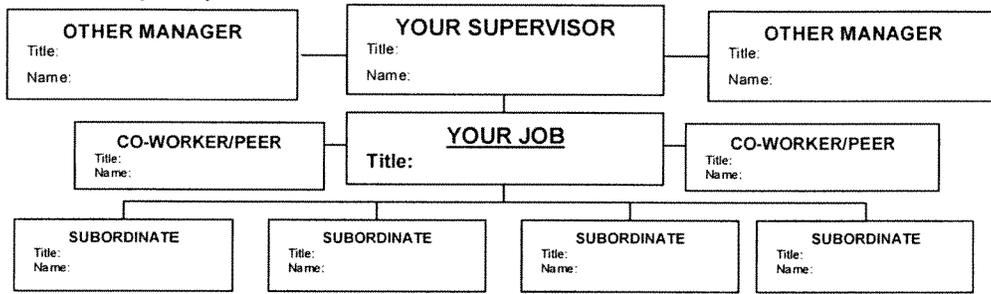
Dates of Employment: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Final Earnings: \$ \_\_\_\_\_ per \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**Your Job:** Describe below your exact function in the organization. If a technical or management position, explain types of equipment, size of crews and your position relative to the organization.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Complete the following chart. Provide your supervisor's title and name, your job title and the titles and names of people (if any) that reported to you or worked closely with you:



Employer's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ May we Contact? \_\_\_\_\_

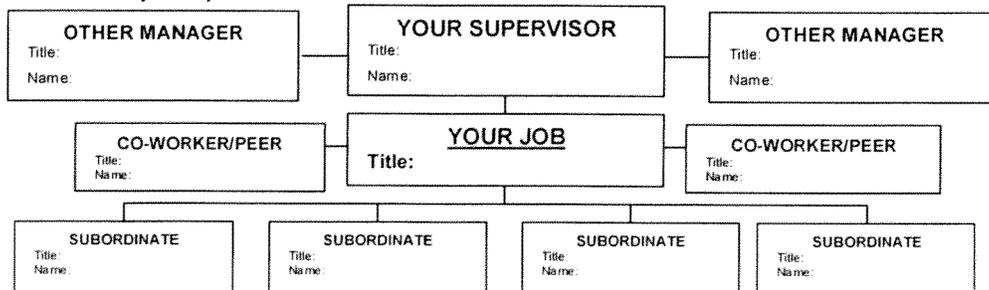
Dates of Employment: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Final Earnings: \$ \_\_\_\_\_ per \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**Your Job:** Describe below your exact function in the organization. If a technical or management position, explain types of equipment, size of crews and your position relative to the organization.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Complete the following chart. Provide your supervisor's title and name, your job title and the titles and names of people (if any) that reported to you or worked closely with you:



**MILITARY SERVICE**

Branch: \_\_\_\_\_ Dates Served: From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Highest Rank Achieved: \_\_\_\_\_ Present Status: \_\_\_\_\_

**PROFESSIONAL REFERENCES**

Industry associates, peers, subordinates or operators with whom you worked or associated that can serve as a reference regarding your capability and experience. Be specific regarding relationship, title, employer.

1.	_____	_____	_____	_____	_____
	Name	Title	Company	Address	Phone Number
2.	_____	_____	_____	_____	_____
	Name	Title	Company	Address	Phone Number
3.	_____	_____	_____	_____	_____
	Name	Title	Company	Address	Phone Number

**CERTIFICATION AND AUTHORIZATION**

**(Please read the following carefully and be sure you understand before signing.)**

I certify that the information on this application and any supporting documents is true, accurate and complete to the best of my knowledge.

I authorize Limbach Facility Services LLC ("Company") to investigate all statements contained in this application and any supporting documents. I authorize the Company to secure information about my experience from former employers, educational institutions, financial institutions or any references I have provided. I authorize these entities and persons to furnish such information, and I release these entities and persons from any liability arising in relation to such investigation. I further understand that the investigation will be conducted in accordance with the regulations of the Equal Employment Opportunity Commission.

I understand that any false statement, misrepresentation, or omission of facts made by me in connection with this application or any supporting documents, regardless of when discovered, will be considered just cause for rejection of this application or immediate dismissal from employment. I also understand that, if hired, I will be an employee-at-will and will be free to resign at any time, and that the Company will likewise be free to terminate my employment at any time, with or without cause, and with or without notice. I further understand that neither this application, nor any other communication from the Company is intended to create an employment contract and that no representative of the Company has the authority to make any assurances to the contrary.

I hereby acknowledge that should I be considered for employment with the Company, I will be required to submit to a screening for intoxicants. Should I be hired prior to this process, the company's offer of employment will be contingent upon successful completion of the required drug screen.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Limbach Facility Services LLC is an Equal Opportunity Employer dedicated to a policy of nondiscrimination in employment on any basis including race, religion, sex, national origin, age, veteran status, marital status, disability or any other basis prohibited by law.

**CITY OF DETROIT**  
**SLAVERY ERA RECORDS AND INSURANCE DISCLOSURE AFFIDAVIT**

1. Name of Contractor: Limbach Company LLC
2. Address of Contractor: 926 FEATHERSTONE RD  
PONTIAC MI 48342
3. Name of Predecessor Entities (if any): \_\_\_\_\_

4. Prior Affidavit submission?  No  Yes, on: \_\_\_\_\_  
(Date of prior submission)

If "No", complete Items 5 and 6.

If "Yes", list date of prior submission above, go to Item 6 and execute this Affidavit.

5. \_\_\_\_\_ Contractor was established in 1901 (year) and did not exist during the slavery era in the United States, is not a successor in interest to any entity that existed during such time, and therefore has no relevant records to search, or any pertinent information to disclose.

\_\_\_\_\_ Contractor has searched their records and those of any predecessor entity, and has found no records that they or any predecessor(s) made any investments in, or derived profits from the slave industry or from slave holder insurance policies.

\_\_\_\_\_ Contractor has found records that they or their predecessor(s) made investments in, or derived profits from, the slave industry or slave holder insurance policies. The nature of the investment, profits, or insurance policies, including the names of any slaves or slave holders, is disclosed in the attached document(s).

6. I declare that the representations made in this Affidavit are accurate to the best of my knowledge and are based upon a diligent search of records in the Contractor's possession or knowledge. All documentation attached to this Affidavit reflects full disclosure of all records that are required to be disclosed to the City of Detroit. I also acknowledge that any failure to conduct a diligent search, or to make a full and complete disclosure, shall render this contract voidable by the City of Detroit.

Kris THORNE (Printed Name) SR. VICE PRESIDENT (Title)

[Signature] (Signature) 10/30/13 (Date)

Subscribed and sworn to before me  
this 30th day of October, 2013

Nejla M Neal  
Notary Public, Oakland County, Michigan  
My Commission expires: 12.2.18

