



CITY OF DETROIT
 FINANCE DEPARTMENT
 PURCHASING DIVISION
 1008 COLEMAN A. YOUNG
 MUNICIPAL CENTER
 DETROIT, MICHIGAN 48226
 PHONE 313 • 224 • 4600
 FAX 313 • 224 • 4374

**IF THIS PURCHASE ORDER
 DOES NOT AGREE WITH THE
 BID YOU SUBMITTED,
 PLEASE CONTACT THE
 PURCHASING DIVISION.**

Purchase Order

PURCHASE ORDER NUMBER: 2665742 REVISION: 1 PAGE: 1

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS

SHIP TO
 243 W Congress
 Ste 1000
 Detroit, MI 48226
 United States

BILL TO
 Coleman A Young Municipal Ce
 2 Woodward Avenue
 Ste 642
 Detroit, MI 48226
 United States

SUPPLIER

COMCAST OF DETROIT
 12775 LYNDON
 DETROIT, MI 48227

SUPPLIER NO: 1075678	DATE OF ORDER / BUYER: 18-JAN-05 D SINGLETON	REVISED DATE / BUYER: 04-FEB-05 D SINGLETON
PAYMENT TERMS: Net 30	SHIP VIA: Lowest Cost Carrier	FOB: Delivered
FREIGHT TERMS: Your Delivery	REQUESTOR / DELIVER TO:	CONFIRM TO / TELEPHONE: KIMBERLY RO (313) 934-2600 X

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	CCR: 1-26-05 THIS PURCHASE ORDER WAS CREATED FROM RFQ#13459. FURNISH: CABLE AND INTERNET SERVICES INCLUDING INSTALLATION FOR THE CITY OF DETROIT DEPARTMENTS THROUGH CABLE COMMISSION FOR THREE (3) YEAR PERIOD BEGINNING JANUARY 26, 2005 THROUGH JANUARY 25, 2008. PRICE: CONTRACT PRICE ARE FIRM FOR THE ENTIRE PERIOD. RENEWAL: TWO- ONE(1) YEAR OPTIONS. INVOICING: All invoices submitted against the contract must include part or item numbers and part or item description, list price, and applicable discount. (Invoice shall be submitted for period 1st of July (City of Detroit's fiscal year starting) through 30th of June (City of Detroit's fiscal year ending). Items not properly invoiced will not be paid. It is the vendor's responsibility to ensure delivery of invoice(s) to the proper City Dept/Div/Personnel. Invoices must meet the following conditions for payment: a) Price on invoice must correspond to the pricing listed on purchase order and/or contract. b) Contractor must submit price lists in accordance with bid requirements. c) Original invoice must be submitted to the appropriate City of Detroit Account's Payable Section. d) Copy of invoice must be submitted to the department personnel identified on the purchase order as being responsible for processing payment. If a department contact person is not listed on the purchase order						

• DELIVERY SLIP MUST ACCOMPANY EACH SHIPMENT • WHEN SHIPPED VIA COMMON CARRIER MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS - CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL OR INVENTION • THIS CONTRACT IS SUBJECT TO FEDERAL, STATE AND LOCAL LAWS REGARDING EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • CHANGES AGREED UPON BY OTHER THAN THE FINANCE DEPARTMENT PURCHASING DIVISION WILL JEOPARDIZE PAYMENT • CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH ABOVE WRITTEN DESCRIPTION

Total Continued

Kimberly R. O...

PURCHASING DIRECTOR'S SIGNATURE
 NOT VALID WITHOUT PURCHASING DIRECTOR'S SIGNATURE



CITY OF DETROIT
 FINANCE DEPARTMENT
 PURCHASING DIVISION
 1008 COLEMAN A. YOUNG
 MUNICIPAL CENTER
 DETROIT, MICHIGAN 48226
 PHONE 313 • 224 • 4600
 FAX 313 • 224 • 4374

**IF THIS PURCHASE ORDER
 DOES NOT AGREE WITH THE
 BID YOU SUBMITTED,
 PLEASE CONTACT THE
 PURCHASING DIVISION.**

Purchase Order

PURCHASE ORDER NUMBER: 2665742
 REVISION: 1
 PAGE: 2

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS

SHIP TO
 243 W Congress
 Ste 1000
 Detroit, MI 48226
 United States

BILL TO
 Coleman A Young Municipal Ce
 2 Woodward Avenue
 Ste 642
 Detroit, MI 48226
 United States

SUPPLIER

COMCAST OF DETROIT
 12775 LYNDON
 DETROIT, MI 48227

SUPPLIER NO. 1075678	DATE OF ORDER / BUYER 18-JAN-05 D SINGLETON	REVISED DATE / BUYER 04-FEB-05 D SINGLETON
PAYMENT TERMS Net 30	SHIP VIA Lowest Cost Carrier	F.O.B. Delivered
FREIGHT TERMS Your Delivery	REQUESTOR / DELIVER TO	CONFIRM TO / TELEPHONE KIMBERLY RO (313) 934-2600 X

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	the vendor shall request in writing, from the Purchasing Division the name and phone number of the contact person responsible for processing payment.						
	PROMPT PAYMENT ORDINANCE						
	Payment for services provided under this Contract is governed by the terms of Ordinance No. 42-98 entitled "Prompt Payment of Vendors", being Sections 18-5-79 of the 1984 Detroit City Code.						
	The Individual responsible for accepting performance under this Contract is Christa Lloyd, who may be reached at, Cable Commission, (313) 224-2103.						
	The contact person from whom payment should be requested is Christa Lloyd, who may be reached at, Cable Commission, (313) 224-2103.						
	Purchase Agreement Effective From: 26-JAN-05 To: 25-JAN-08		Amount Agreed:		88,994.22		
1	513306 CABLE & INTERNET SERVICE			Year	29664.74		

<ul style="list-style-type: none"> • DELIVERY SLIP MUST ACCOMPANY EACH SHIPMENT • WHEN SHIPPED VIA COMMON CARRIER MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL, OR INVENTION • THIS CONTRACT IS SUBJECT TO FEDERAL, STATE AND LOCAL LAWS REGARDING EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • CHANGES AGREED UPON BY OTHER THAN THE FINANCE DEPARTMENT PURCHASING DIVISION WILL JEOPARDIZE PAYMENT • CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH ABOVE WRITTEN DESCRIPTION 	<p>Total</p> <p>88,994.22</p>
	<p>PURCHASING DIRECTOR'S SIGNATURE</p> <p>NOT VALID WITHOUT PURCHASING DIRECTOR'S SIGNATURE</p>



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313 • 224 • 4613
FAX 313 • 224 • 4374

January 18, 2005

RFQ#13459
CABLE SERVICES

TO ALL BIDDERS:

This will acknowledge and thank you for your bid on the above. A study of the bids warrants an award as follows.

TO: COMCAST OF DETROIT OF DETROIT, MI
PHONE: (313) 646-4264

ITEM

Furnish: Cable and Internet Services, which includes installation for the City of Detroit departments through Cable Commission @ \$29,664.74 per year.

PRICE(S): FIRM
F.O.B. DELIVERED
TERMS: Net 30 Days

This preliminary notice does not constitute authority to proceed. Shipment or work must not be started until a contract with written authorization or purchase order is in your possession.

If additional information is desired, please contact the purchase agent.

Sincerely,

Audrey P. Jackson, Director

By: D. Singleton
Purchase Agent

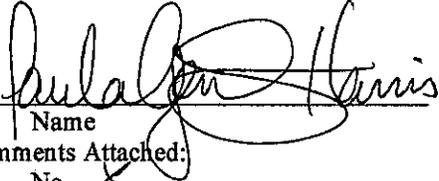
APJ/DS

KWAME M. KILPATRICK, MAYOR

REMARKS:

Include all recommendations and remarks below. Attach an additional sheet if necessary.
Your recommendation is to be based on the bid specifications and content of the bid. If the lowest bidder or bidders do not meet the specifications, list the major deviations for each. Rejections must be based on actual exceptions, or on details submitted in the bid.
Legal questions or concerns should be included in the analysis. If necessary, the Purchasing Department may request a legal opinion.
Recommendations for bids over **\$5,000** must be approved by the Department Director, Deputy Director, or the appropriate persons listed on the "City of Detroit Authorized Signature Record."

The City of Detroit Cable Communications Commission is hereby recommending that Comcast Cablevision of Detroit be awarded the contract for Request for Quote Number 13459 to provide cable services for a total amount of \$29,664.74. This amount represents the only bid amount.

Approved By  Exec-Director 313224-0364
Name Title Phone Number
Additional Comments Attached:
Yes _____ No X



CITY OF DETROIT
 FINANCE DEPARTMENT
 PURCHASING DIVISION
 1008 COLEMAN A. YOUNG
 MUNICIPAL CENTER
 DETROIT, MICHIGAN 48226
 PHONE 313 • 224 • 4600
 FAX 313 • 224 • 4374

PLEASE RETURN THIS FORM even though you cannot submit a bid and state your reason. Your name may be removed from the mailing list for failure to bid and/or failure to state reasons for not submitting a bid.

Request for Quotation

RFQ NUMBER 13459 REVISION PAGE 1

THE ABOVE NUMBER MUST APPEAR ON ALL CORRESPONDENCE

SHIP TO
 243 W Congress
 Ste 1000
 Detroit, MI 48226
 US

BILL TO
 Coleman A Young Municipal Ce
 2 Woodward Avenue
 Ste 642
 Detroit, MI 48226
 US

SUPPLIER

COMCAST OF DETROIT
 12775 LYNDON
 DETROIT, MI 48227

PAYMENT TERMS Net 30	SUPPLIER NO. 1075678	DATE OF REQUEST 27-JUL-04	REVISED DATE/BUYER 27-JUL-04 D SINGLETON
FREIGHT TERMS		SHIP VIA	F.O.B.
DUE DATE 10-AUG-04		QUOTE VIA Sealed Bid	CONFIRM TO / TELEPHONE KIMBERLY ROBINSON
			QUOTE INFORMATION VALID FROM 11-AUG-04 TO 11-NOV-04

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	<p>THIS IS A FORMAL SOLICITATION. BIDS MUST BE SUBMITTED BEFORE 4:00 P.M. ON AUGUST 10, 2004 AND WILL BE OPENED, BUT NOT READ AT 10:00 A.M. ON AUGUST 11, 2004 IN THE PURCHASING DIVISION, ROOM 1008, COLEMAN A. YOUNG MUNICIPAL CENTER (FORMERLY THE CITY-COUNTY BUILDING).</p> <p>FURNISH: CABLE SERVICES, 3 YEARS WITH/2-ONE(1) YEAR RENEWALS.</p> <p>PRICING SHALL BE PROVIDED ON THIS RFQ FORM IN THE UNIT OF MEASURE SPECIFIED.</p> <p>THE FOLLOWING DOCUMENTS ARE ATTACHED TO THIS RFQ AND ARE APART THERE OF:</p> <ol style="list-style-type: none"> 1. TERMS AND CONDITIONS 2. SPECIFICATIONS 3. SIGNATURE PAGE 4. SPECIAL CONDITIONS 5. GENERAL CONDITIONS 6. CLEARANCE FORMS 7. LIVING WAGE CERTIFICATION 8. EQUALIZATION ELIGIBILITY FORM 9. DETROIT RESIDENCE BUSINESS AFFIDAVIT <p>IF THIS RFQ PACKAGE DOES NOT CONTAIN ALL OF THE ITEMS REFERENCED ABOVE, PLEASE CONTACT THE PURCHASING DIVISION, (313) 224-4600.</p>						

This Is Not An Order
 Do Not Detach — Return All Papers



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313 • 224 • 4600
FAX 313 • 224 • 4374

For Personal or Delivery Service delivery of quotations:

The Coleman A. Young Municipal Center has increased its security measures at all points of entry and exit of the building. Please allow ample time to pass through the security checkpoints to allow for the timely submission of your bid. A list of items **not** allowed in the building is listed below for your information. For delivery by a service or individual other than the bidder, it is the responsibility of the bidder to inform the service or individual of the City of Detroit's security policy.

**NOTICE
COLEMAN A. YOUNG MUNICIPAL CENTER
PROHIBITED ITEMS**

Listed below are items that are **STRICTLY PROHIBITED** in the Coleman A. Young Municipal Center. Your cooperation in this matter is appreciated. Your non-cooperation may result in items being confiscated and possible criminal prosecution under applicable statutes or ordinances.

METAL OR RATTAIL COMBS
All KNIVES, INCL. PEN KNIVES
BULLETS (or anything similar)
RAZORS OR RAZOR BLADES
SPIKES
SCREWDRIVERS, TOOLS, ETC.
GLASS BOTTLES
ALUMINUM CANS
KNIVES, FORKS, SPOONS
CAN OPENERS
NAILS, SCREWS, BOLTS
FINGERNAIL POLISH
CORDS
HEADPHONES WITH CORDS
MEASURING TAPES
PERFUME BOTTLES
CAMERAS
VIDEO CAMERAS
SYRINGES
NEEDLES OF ANY KIND
COIL/NECK/PULL CORDS ON KEY CHAINS
GLASS PICTURE FRAMES
BODY SPRAYS
CIGARETTE LIGHTERS

GUNS(incl. Models, replicas, or toys)
TWEEZERS
BOX CUTTERS
BRASS KNUCKLES
MASTER LOCKS
MACE OR PEPPER SPRAY
SCISSORS
PC37/P38 CAN OPENERS
HAIR CLIPPERS
FLAT IRONS
NAIL FILES
MANICURE SETS/NAIL CLIPPERS
CURLING IRONS
HANDCUFFS
EXPLOSIVE OBJECTS/MATERIALS
HAIRSPRAY
TAPE RECORDERS
HAIRPICKS WITH NO TIPS
SPRAY CANS
LARGE HANGING KEY STRAPS
DENTAL FLOSS
MIRRORS OF ANY KIND
GLASS OF ANY KIND
WIRES/LOOSE BATTERIES

OTHER ITEMS DEEMED TO BE DANGEROUS BY SECURITY PERSONNEL WILL BE EXCLUDED AND CONFISCATED WHEN NECESSARY.

KWAME M. KILPATRICK, MAYOR

GENERAL CONDITIONS:

It is the responsibility of the Bidder to review General Conditions as specified pages 1 through 4. In your quotation a distinction between dollars and cents must be made. Also, illegible bids may be grounds for rejection of your bid. All changes made to the bid form altering, price, terms, quote, and/or conditions. **MUST** be crossed out and initialed. Failure to initial any changes may be grounds for rejection of your bid. **CORRECTION FLUID IS NOT ACCEPTABLE.**

SPECIAL CONDITIONS

It is the responsibility of the Bidder to review the Special Conditions attached to this RFQ and comply with all requirements therein.

QUOTATIONS/PROPOSALS:

Bidders **MUST** submit an original and one copy of the bid quotation/proposal. Additionally, duplicate copies of all descriptive literature and/or samples must be provided as requested.

MINOR DEVIATIONS:

Specifications referred to herein are used to indicate desired type, and/or construction, and/or operation. Other products and/or services may be offered if deviations from specifications are minor and if all deviations are properly outlined and stated in the bid document. Failure to outline all deviations may be grounds for rejection of your bid.

The decision of the City of Detroit, acting through the Purchasing Director, shall be final as to what constitutes acceptable deviations from specifications.

RESPONSIBILITIES:

The responsibilities under this (proposed) contract are that the City of Detroit is obligated during the period stipulated to purchase all of its **NORMAL REQUIREMENTS** of the above referenced products and/or services from the contractor, and the contractor is obligated to supply the quantities and/or services which the City of Detroit requires for its operations. Requirements stated herein are approximate but are for entire normal requirements, whether more or less. Requirements stated are not guaranteed.

ITEM 1:

FURNISH:

To provide Cable service subscriptions to Detroit Cable Communications Commission (DCCC) staff and Commissioners to monitor the cable system for quality assurance and customer service compliance for three (3) year period with 2-one (1) year renewals in accordance with attached specifications (3 pages).

<u>QTY</u>	<u>UOM</u>	<u>DESCRIPTION</u>	<u>PRICE</u>
1	YEAR	Cable services (Subscription is from July 1 fiscal year beginning through June 30 fiscal year ending) (Service Year 2003)	<u>\$29,664.74</u>

RENEWAL:

The proposed agreement may be renewed for up to two one-year periods. Both parties must agree to an extension under the same terms and conditions as exist in the then current contract.

AWARD:

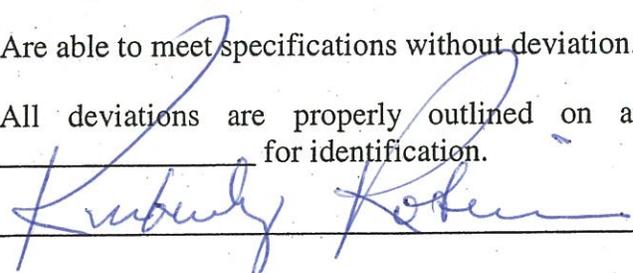
One award will be made on a low total net bid basis. Bidders shall quote on all items, leave no blanks and state "No Charge" where applicable. Blank spaces are considered to be no offer. The City of Detroit reserves the right to delete any item(s) from the award.

All awards are subject to Ordinance No. 15-00.

SPECIFICATION CHECK:

We have read the specifications thoroughly and we:

- () Are able to meet specifications without deviation.
- () All deviations are properly outlined on an attached sheet marked _____ for identification.

SIGNED: 

TITLE: Area Accounting Manager

COMPLIANCE WITH LAWS:

The contractor shall fully comply with all Local, State, and Federal laws, Ordinances, and Regulations applicable to this contract and the work to be done hereunder.

The contractor shall secure, at no extra cost to the City of Detroit, all Permits and Licenses necessary for the performance of the work and shall fully comply with all their terms and conditions.

PRICE: (If you do not check one of the following, your bid will be considered firm.)

- A. Contract prices are not subject to increase, but will be subject to reduction. (This will be considered only in case of identical prices offered.)
- B. Contract prices are FIRM for the entire contract period.
- C. Contract prices are firm for ONE YEAR and are then subject to adjustment with a maximum increase of _____ % for each subsequent year of the contract.

Percentage figure must be shown to obtain consideration under Paragraph C above. For evaluation purposes, the percentage figure shown will be added to your price for the corresponding period(s) in the contract.

The City of Detroit reserves the right to cancel the balance of any contract if any proposed increase (in writing) is considered unacceptable.

TERMS OF PAYMENT:

A discount of _____% will be allowed for payment of invoice within thirty days of delivery and acceptance of the above items and vendor's invoice. Other terms less than thirty (30) days, E.O.M., Proximo, etc., shall not be considered. Payment terms will not be considered in determining the award of the contract(s), except in the case of tie bids. However, discounts may be offered to facilitate prompt payment.

The City of Detroit reserves the unqualified right to reject any bid, which includes a provision for a service charge, levied by a vendor when payment by the City is not made within a specified time period.

This paragraph supersedes paragraph 4 of the General Conditions.

CONTRACT ACCEPTANCE:

The successful bidder shall be notified of the execution of a contract by the City of Detroit upon issuance of a "Contract Award Notice" or a Purchase Order. The "Contract Award Notice" shall contain the date the contract award was approved.

The signed, accepted bid of the successful bidder will be the contract between the bidder and the City of Detroit, containing the full description of all contractual terms and conditions. A copy of your signed bid will not be mailed to you. Each bidder shall keep a copy of his/her signed bid form for future reference.

BID WITHDRAWAL:

No bid shall be withdrawn for 90 days from submission deadline. Bidders may reduce this period if stated on bid, but such bids may be rejected on the basis of the reduced time period.

This paragraph supersedes paragraph 11 of the General Conditions.

INVOICING:

All invoices submitted against the contract must include part or item numbers and part or item description, list price, and applicable discount. (Invoice shall be submitted for period 1st of July (City of Detroit's fiscal year starting) through 30th of June (City of Detroit's fiscal year ending).

Items not properly invoiced will not be paid. It is the vendor's responsibility to ensure delivery of invoice(s) to the proper City Dept/Div/Personnel. Invoices must meet the following conditions for payment:

- a) Price on invoice must correspond to the pricing listed on purchase order and/or contract.
- b) Contractor must submit price lists in accordance with bid requirements.
- c) **Original** invoice **must** be submitted to the appropriate City of Detroit Account's Payable Section.
- d) **Copy** of invoice **must** be submitted to the department personnel identified on the purchase order as being responsible for processing payment. If a department contact person is not listed on the purchase order the vendor shall request in writing, from the Purchasing Division the name and phone number of the contact person responsible for processing payment.

DETROIT LIVING WAGE ORDINANCE:

The contractor warrants that it shall comply with the Detroit Living Wage Ordinance and executes the Living Wage Certification, attached hereto and incorporated herein.

Contract price is subject to adjustment based on changes of the federal poverty level income guidelines as adjusted periodically. Any request for increase must be submitted in writing to the Purchasing Director.

ASSIGNMENT: A Contractor shall not assign any Purchase Order or Contract or any monies due therefrom without prior approval of the Purchasing Director, the Finance Director and in some cases the City Council. Contact the Purchasing Agent for proper procedure.

UNSIGNED BIDS CANNOT BE CONSIDERED

IN THE FURTHER DESCRIPTION OF THIS PROPOSAL, WE SUBMIT INFORMATION IDENTIFIED AS FOLLOWS:

BIDDING UNDER THE NAME OF: Comcast Cable, Inc.
(PRINT FULL LEGAL NAME)

(PURCHASE ORDER WILL BE ISSUED AND PAYMENT WILL BE MADE ONLY IN THE NAME ABOVE. ALL PAYMENTS ARE TO BE MAILED. VENDOR PICK-UP OF PAYMENT IS NOT ACCEPTABLE)

MAILING ADDRESS: 12775 Lyndon St.
Detroit, MI 48227
(ZIP CODE)

PAYMENT MAILING ADDRESS: _____
(IF DIFFERENT FROM ABOVE) _____
(ZIP CODE)

BUSINESS ADDRESS: 12775 Lyndon St.
(CHECK ONE): Detroit, MI 48227
LEASE _____ RENT _____ OWN X _____
(ZIP CODE)

FEDERAL EMPLOYER ID #: 38-2653964

CHECK ONE:

CORPORATION, Incorporated Under The Laws Of The State Of Michigan

If Other Than Michigan Corporation, Licensed To Do Business In Michigan? _____ YES _____ NO

PARTNERSHIP, Consisting of (List Partners)

ASSUMED NAME (Register No.) _____

INDIVIDUAL

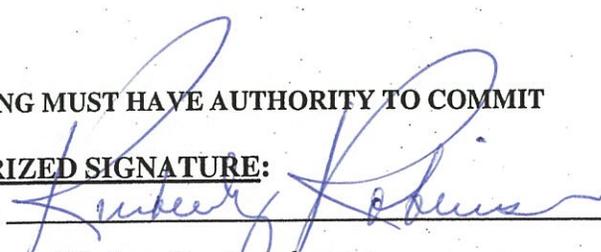
IF NOT SIGNED BY OFFICER OF FIRM, THE PERSON SIGNING MUST HAVE AUTHORITY TO COMMIT THE FIRM TO THIS BID.

DATE 08/23/04

TELEPHONE NO. (313) 646-4264

FAX NO. (313) 646-4210

AUTHORIZED SIGNATURE:

SIGNED: 

PRINTED Kimberly Robinson

TITLE Area Accounting Manager

THIS FORM MUST BE FILLED OUT IN ITS ENTIRETY. FAILURE TO COMPLETE FORM MAY BE CAUSE FOR REJECTION.

BIDDER'S INCOME TAX CLEARANCE

A. Submit To: CITY OF DETROIT
 INCOME TAX DIVISION
 COLEMAN A. YOUNG
 MUNICIPAL CENTER
 2 WOODWARD AVE., SUITE 512
 DETROIT, MI 48226

From: NAME _____
 CONTRACTOR/CITY DEPARTMENT _____
 ADDRESS _____
 CITY _____ STATE _____ ZIP _____
 PHONE NUMBER _____ FAX NUMBER _____

TELEPHONE: (313) 224-3328
 FAX: (313) 224-4588

B. NAME OF CONTRACTOR (Full Name)
Comcast Cable, Inc.

PHONE NUMBER **(313) 646-4264**
 FAX NUMBER **(313) 646-4210**

Check One: Individual Corporation Partnership

ADDRESS **12775 Lyndon St.** CITY **Detroit** STATE **MI** ZIP CODE **48227**

EMPLOYER IDENTIFICATION OR SOCIAL SECURITY NUMBER _____ SPOUSE'S SOCIAL SECURITY NUMBER _____

Note: To expedite the approval process, submit the Bidder's Income Tax Clearance request thirty (30) days in advance, before submitting a bid. The request will be accepted without the BID AMOUNT and the CONTRACT NUMBER.

NATURE OF CONTRACT: To provide Cable & Internet Services

BID/CONTRACT AMOUNT:

LABOR: \$29,664.74 (Service)
MATERIAL: \$ _____

CONTRACT NUMBER: _____

C. ALL QUESTIONS MUST BE ANSWERED TO EXPEDITE APPROVAL PROCESS. ANY QUESTION NOT ANSWERED MAY RESULT IN A DENIAL OF INCOME TAX CLEARANCE.

INDIVIDUALS ANSWER QUESTIONS 1, 2, 3, 4.

1. Has contractor filed joint returns with spouse during last five (5) years? (If yes, include Spouse's SSN above) Yes No
2. Is contractor a student, claimed as a dependent on someone else's tax return? Yes No
3. Was contractor employed during last five (5) years? Yes No
4. Was contractor a resident of Detroit during last five (5) years? Yes No

CORPORATIONS AND PARTNERSHIPS ANSWER QUESTIONS 5, 6, 7.

5. Is contractor a new business in Detroit? If yes, attach Employer Registration, Form D-SS4. Yes No
6. Does contractor have employees? Yes No
7. Does contractor use sub-contractors or independent contractors? Yes No

D. FOR INCOME TAX USE ONLY

Has the contractor complied with provisions of City Income Tax Ordinance?

Yes <input type="checkbox"/>	No <input type="checkbox"/>	Signature _____	Date _____	Expires _____
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Signature _____	Date _____	Expires _____
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Signature _____	Date _____	Expires _____
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Signature _____	Date _____	Expires _____
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Signature _____	Date _____	Expires _____
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Signature _____	Date _____	Expires _____

PURCHASING DIVISION VENDOR CLEARANCE REQUEST

SUBMIT TO: Human Rights Department
Affirmative Action Division
1026 Coleman A. Young Municipal Center
Detroit, MI 48226
(313) 224-4973 (Telephone)
(313) 224-3434 (Fax)

PLEASE REVIEW THE CONTRACT COMPLIANCE STATUS OF:

COMPANY NAME: Comcast Cable, Inc.

ADDRESS: 12775 Lyndon St.

CITY, STATE, ZIP CODE: Detroit, MI 48227

CONTACT PERSON: Kimberly Robinson

TELEPHONE NUMBER: (313) 646-4264

CONTRACT NUMBER: _____ CONTRACT AMOUNT: \$29,664.74

DESCRIPTION OF SERVICE/PRODUCTS: Provider of Cable & Internet Services

PLEASE MAIL, FAX OR DROP OFF THIS VENDOR REQUEST FORM TO THE HUMAN RIGHTS DEPARTMENT AT THE ADDRESS INDICATED ABOVE. YOU WILL BE RESPONSIBLE FOR KEEPING THE CLEARANCE CERTIFICATE AND SUBMITTING A PHOTOCOPY OF THE CLEARANCE CERTIFICATE TO THE PURCHASING DIVISION WITH YOUR BID PACKAGE.

- IF YOU HAVE BEEN CLEARED IN THE PAST SIX MONTHS, BUT HAVE NOT RECEIVED A CLEARANCE CERTIFICATE, AN AFFIRMATIVE ACTION CLEARANCE CERTIFICATE WILL BE ISSUED VIA U.S. MAIL WITHIN 48 HOURS OF RECEIPT OF THIS REQUEST.
- IF YOU HAVE NOT BEEN CLEARED IN THE PAST SIX MONTHS, YOU WILL BE ISSUED, VIA US. MAIL, AN:
 - (1) EEO-1 FORM
 - (2) EEO-2 FORM

The following must be returned with your completed EE0-1 and EE0-2 Forms:

- (3) A COPY OF YOUR FIRM'S EQUAL EMPLOYMENT OPPORTUNITY POLICY.
- (4) A SUBCONTRACTOR'S STATEMENT INDICATING THAT YOU WILL NOT HIRE ANY SUBCONTRACTORS ON ANY CITY OF DETROIT CONTRACTS BEFORE THEY HAVE BEEN CLEARED BY THE HUMAN RIGHTS DEPARTMENT.
- IF YOU ARE CURRENTLY IN PROCESSION OF A VALID CLEARANCE CERTIFICATE, MAKE A PHOTOCOPY OF YOUR CLEARANCE CERTIFICATE AND SUBMIT THE PHOTOCOPY WITH YOUR BID PACKAGE TO THE PURCHASING DIVISION.

VENDOR: NO ONE WILL BE AVAILABLE TO ANSWER QUESTIONS AT THE TIME YOUR REQUEST IS DROPPED OFF IN HUMAN RIGHTS.

PURCHASING DIVISION VENDOR CLEARANCE REQUEST

Submit to: Revenue Collections
Purchasing Vendor
1012 Coleman A. Young Municipal Center
Detroit, MI 48226
(313) 224 - 4087 (Telephone)
(313) 224 - 4238 (Fax)

Nature of Contract To provide Cable & Internet Services
Contract Amount \$29,664.74

Business Type: Corp Partnership Sole Proprietorship Personal Services

Business Name Comcast Cable, Inc.

Business Address 12775 Lyndon St. Detroit, MI 48227

Ward/Item # RP-22-20447-8, RP-22-20438, RP-17-4260-5

F.I.D. NO. 38-2653964

City Personal Property I.D. # _____

Owner(s) Name _____

Owner(s) SS# _____

Contact Person Kimberly Robinson

Phone Number (313) 646-4264

Owner(s) Home Address _____ Lease Own

Please do not write below this line for department use only.

<u>Real Property</u>	<u>Special Assessment</u>	<u>Personal Property</u>	<u>Other Receivable</u>
<input type="checkbox"/> Denied	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
<input type="checkbox"/> Approved	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved

Comments: _____

Please mail, fax or drop off this Vendor Request Form to the Revenue Collection Unit at the address indicated above. You will be responsible for keeping the clearance and submitting a photocopy to Purchasing with your bid package.

Signature (City of Detroit)

Date

Expiration Date

DETROIT LIVING WAGE ORDINANCE CERTIFICATION

By signature in the space provided below, the Contractor acknowledges receipt of a copy of the Detroit Living Wage Ordinance ("Ordinance"), which copy is attached and made a part of this Exhibit C and affirms that it will comply with this Ordinance in all respects.

A Contractor who violates the Ordinance shall pay to each employee affected the amount of the deficiency for each day the violation continues.

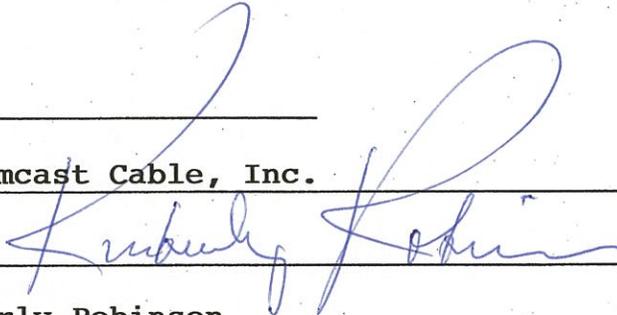
Willful or repeated violation of the Ordinance will entitle the City to terminate the Contract.

Willful violation of the Ordinance will result in a penalty paid to the City in the amount of \$50.00 per violation for each day the violation continues. The City may withhold from payments to the Contractor the amounts that are necessary to make these payments.

A Contractor who is assessed the \$50.00 penalty based on more than three (3) incidents within a two (2) year period shall be barred from entering into any contracts with the City for a period of ten (10) years from the last violation.

Date 08/23/04

Name of Company Comcast Cable, Inc.

Authorized Signature 

Print Name Kimberly Robison

Title Area Accounting Manager

RFQ# 13459



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313 • 224 • 4600
FAX 313 • 224 • 4374

For Personal or Delivery Service delivery of quotations:

The Coleman A. Young Municipal Center has increased its security measures at all points of entry and exit of the building. Please allow ample time to pass through the security checkpoints to allow for the timely submission of your bid. A list of items **not** allowed in the building is listed below for your information. For delivery by a service or individual other than the bidder, it is the responsibility of the bidder to inform the service or individual of the City of Detroit's security policy.

**NOTICE
COLEMAN A. YOUNG MUNICIPAL CENTER
PROHIBITED ITEMS**

Listed below are items that are **STRICTLY PROHIBITED** in the Coleman A. Young Municipal Center. Your cooperation in this matter is appreciated. Your non-cooperation may result in items being confiscated and possible criminal prosecution under applicable statutes or ordinances.

METAL OR RATTAIL COMBS
All KNIVES, INCL. PEN KNIVES
BULLETS (or anything similar)
RAZORS OR RAZOR BLADES
SPIKES
SCREWDRIVERS, TOOLS, ETC.
GLASS BOTTLES
ALUMINUM CANS
KNIVES, FORKS, SPOONS
CAN OPENERS
NAILS, SCREWS, BOLTS
FINGERNAIL POLISH
CORDS
HEADPHONES WITH CORDS
MEASURING TAPES
PERFUME BOTTLES
CAMERAS
VIDEO CAMERAS
SYRINGES
NEEDLES OF ANY KIND
COIL/NECK/PULL CORDS ON KEY CHAINS
GLASS PICTURE FRAMES
BODY SPRAYS
CIGARETTE LIGHTERS

GUNS(incl. Models, replicas, or toys)
TWEEZERS
BOX CUTTERS
BRASS KNUCKLES
MASTER LOCKS
MACE OR PEPPER SPRAY
SCISSORS
PC37/P38 CAN OPENERS
HAIR CLIPPERS
FLAT IRONS
NAIL FILES
MANICURE SETS/NAIL CLIPPERS
CURLING IRONS
HANDCUFFS
EXPLOSIVE OBJECTS/MATERIALS
HAIRSPRAY
TAPE RECORDERS
HAIRPICKS WITH NO TIPS
SPRAY CANS
LARGE HANGING KEY STRAPS
DENTAL FLOSS
MIRRORS OF ANY KIND
GLASS OF ANY KIND
WIRES/LOOSE BATTERIES

OTHER ITEMS DEEMED TO BE DANGEROUS BY SECURITY PERSONNEL WILL BE EXCLUDED AND CONFISCATED WHEN NECESSARY.

pending mm r - va us

PURCHASING DIVISION - CITY COUNCIL RECOMMENDATION SHEET

REJECTION EQUALIZATION ECD= \$ _____ CITY COUNCIL APPROVAL DATE: _____

BUYER'S APPROVAL: DS 1/18/05 ORACLE PO.NO 2665742 REQ. NO.(S) _____

JAN 26 2005

SUPERVISOR'S APPROVAL: _____ WAIVER OF RECONSIDERATION

INITIALS _____ DATE _____

AWARD NOTICE BY: _____ TO CITY COUNCIL BY: _____

STANDARD P.O. B.P.O. C.P.O. AWARD SHEET ATTACHED RENEWAL OPTION 2-1 YEARS

COMMODITY: CABLE AND INTERNET SERVICES

PERIOD: (IF CONTRACT) FROM JANUARY 26, 2005 TO JANUARY 25, 2008

AWARD TO: (NAME OF COMPANY) COMCAST OF DETROIT

ADDRESS 12775 LYNDON ST CITY DETROIT STATE MI ZIP 48227
(STREET ADDRESS NOT A P.O. BOX #)

PAYMENT TO AS ABOVE OR _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

EXPIRATION DATE

PENDING _____
 1-31-05 _____
 2-2-05 _____
 2-2-05 _____

HRD _____
 INCOME TAX _____
 REAL ESTATE TAX _____
 PERSONAL PROPERTY TAX _____
 EXECUTIVE ORDER 22 _____
 LIVING WAGE ORDINANCE _____
 YEAR 2000 COMPLIANCE _____

BUYER'S INITIALS

- SOLE BID
- LOWEST BID
- LOWEST TOTAL BID
- LOWEST ACCEPTABLE BID
- LOWEST EQUALIZED BID
- DETROIT BASED DBE
- OPEN
- SUB-CON

ESTIMATED COST: \$ 29,664.74/YEAR OR ACTUAL COST: \$ _____

QUANTITY: 1 OR NO. OF ITEMS: 1 UNIT PRICE RANGE FROM: \$29,664.7 TO \$ _____

USING DEPARTMENT(S): CITYWIDE

NO. OF BIDS SOLICITED	NO. OF BIDS RECEIVED	CITY FUNDS	STATE FUNDS	FEDERAL FUNDS
<u>1</u>	<u>1</u>	<u>100%</u>		

PRICE(S) IS/ARE FIRM

F.O.B.: DELIVERED TERMS: 0% -30 DAYS OR _____

RECOMMENDATION	<u>GUARANTEES</u>	<u>INSURANCE</u>
PARTICULARS	DOCUMENTS DEPOSIT <input type="checkbox"/> \$ _____	PROP. DAMAGE <input type="checkbox"/> (P/O) \$ _____
FORMAL <input type="checkbox"/>	BID DEPOSIT <input type="checkbox"/> \$ _____	PUBLIC LIABILITY <input type="checkbox"/> (B/I) \$ _____
<input type="checkbox"/> RETURN BOND(S) TO UNSUCCESSFULL BIDDER(S)	PERFORMANCE <input type="checkbox"/> \$ _____	MICH WORKER'S COM <input type="checkbox"/> STATUTORY REQ.
	PAYMENT BOND <input type="checkbox"/> \$ _____	OTHER <input type="checkbox"/> \$ _____
	OTHER BONDS <input type="checkbox"/> \$ _____	

C OF D ADDL NAME INS. P/D B/I OTHER

FOR CLERICAL USE: ABL: 1/18/05 REJLTR: _____ AWD: _____ COMPLETED: 1/18/05

BID BOND RETURNED _____

SEP-22-2004 23:25

C OF D INC TAX

313 224 4588

P.01/01

Aug-24-2004 03:51pm From-

T-008 P.002/002 F-042

BIDDER'S INCOME TAX CLEARANCE

A. Submit To:

**CITY OF DETROIT
INCOME TAX DIVISION
COLEMAN A. YOUNG
MUNICIPAL CENTER
2 WOODWARD AVE. SUITE 512
DETROIT, MI 48226**

TELEPHONE: (313) 224-3328
FAX: (313) 224-4588

FRONT NAME _____
NAME _____
CONTRACTOR/CITY DEPARTMENT _____
ADDRESS _____
CITY _____ **STATE** _____ **ZIP** _____
PHONE NUMBER _____ **FAX NUMBER** _____

B. NAME OF CONTRACTOR (Full Name) Comcast Cable Inc. *Kim Robyza*

PHONE NUMBER: (313) 646-4264
FAX NUMBER: (313) 646-4210

38-2653764 / 23-2084784

Corporation Partnership
 Check One Individual

ADDRESS 12775 Livernois St
CITY Detroit **STATE** MI **ZIP CODE** 48227

EMPLOYER IDENTIFICATION OR SOCIAL SECURITY NUMBER 23-2084784
SPOUSE'S SOCIAL SECURITY NUMBER _____

Note: To expedite the approval process, submit the Bidder's Income Tax Clearance request thirty (30) days in advance, before submitting a bid. The request will be accepted without the BID AMOUNT and the CONTRACT NUMBER.

NATURE OF CONTRACT: To provide Cable & Internet Services

CONTRACT NUMBER: _____

BID/CONTRACT AMOUNT:	
LABOR: \$29,664.74	
(Services)	
MATERIAL: \$	

C. ALL QUESTIONS MUST BE ANSWERED TO EXPEDITE APPROVAL PROCESS. ANY QUESTION NOT ANSWERED MAY RESULT IN A DENIAL OF INCOME TAX CLEARANCE.

INDIVIDUALS ANSWER QUESTIONS 1, 2, 3, 4.

1. Has contractor filed joint returns with spouse during last five (5) years? (If yes, include Spouse's SSN above) Yes No

2. Is contractor a student, retained as a dependent on someone else's tax return? Yes No

3. Was contractor employed during last five (5) years? Yes No

4. Was contractor a resident of Detroit during last five (5) years? Yes No

CORPORATIONS AND PARTNERSHIPS ANSWER QUESTIONS 5, 6, 7.

5. Is contractor a new business in Detroit? If yes, attach Employer Registration, Form D-894. Yes No

6. Does contractor have employees? Yes No

7. Does contractor use sub-contractors or independent contractors? Yes No

D. FOR INCOME TAX USE ONLY

Has the contractor complied with the requirements of City Income Tax Ordinance?

Yes No

Signature: _____ Date: _____ Expires: _____

SEP 15 2004 Expires _____

SEP 23 2004 Expires JAN 31 2005

Aug 27 04 03:17p City Detroit Collections

P.1

Aug-24-2004 03:59pm From

T-808 P.002/002 F-041

**PURCHASING DIVISION
VENDOR CLEARANCE REQUEST**

Submit to: Revenue Collections
Purchasing Vendor
1012 Coleman A. Young Municipal Center
Detroit, MI 48226
(313) 224-4087 (Telephone)
(313) 224-4231 (Fax)

Nature of Contract: To provide Cable & Internet Services
Contract Amount: \$36,765.14

Business Type: Corp Partnership Sole Proprietorship Personal Services

Business Name: Comcast Cable, Inc.

Business Address: 12775 Lyndon St., Detroit, MI 48227

Work Order #: RP-22-20447-8, RP-22-20438, RP-17-4260-5

F.I.D. NO. 38-2653964

City Personal Property I.D. # _____

Owner(s) Name _____

Owner(s) SSN _____

Contact Person: KIMBERLY ROBINSON
Phone Number: (313) 646-4264

Owner(s) Home Address _____ () Lease () Own

Please do not write below this line for department use only.

Real Property	Special Assessment	Personal Property	Other Receivable
<input checked="" type="checkbox"/> Denied <input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied <input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied <input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Denied <input checked="" type="checkbox"/> Approved

Comments: _____

Please mail, fax or drop off this Vendor Request Form to the Revenue Collection Unit at the address indicated above. You will be responsible for keeping the clearance and submitting a photocopy to Purchasing with your bid package.

Northern Robinson
Signature (City of Detroit)

08-26-04
Date

FEB 28 2005

Expiration Date

From: Christa Lloyd
To: Denise Singleton
Date: 3/10/05 11:47AM
Subject: Comcast SPO#2665742 Changes

Greetings Denise:

As discussed, can you change the amount on line #1 to \$25,010.43 to reflect the invoice amount received from Comcast. I want to make sure that we don't reserve monies that we will not be using at this time. Thank you.

Sincerely,

Christa L. Lloyd-Burnley
Office Administrator
Cable Communications Commission
243 West Congress, Suite 1000
Detroit, Michigan 48226
Lloydc@cable.ci.detroit.mi.us
(313) 224-2103 Phone
(313) 224-2411 Fax

"Always, be thankful... It could be a lot worse."

From: Christa Lloyd
To: Denise Singleton
Date: 3/11/05 3:39PM
Subject: Comcast Correct Billing Amount

Denise:

After talking with Comcast, the correct amount for the line you need to change is \$27,870.93. The invoice is attached for your review.

Please let me know when the amount has been changed so that I can process the payment. Thanks again for your dedication to helping me get this resolved. It is much appreciated. We need more people in "City" government like YOU!

Sincerely,

Christa L. Lloyd-Burnley
Office Administrator
Cable Communications Commission
243 West Congress, Suite 1000
Detroit, Michigan 48226
Lloydc@cable.ci.detroit.mi.us
(313) 224-2103 Phone
(313) 224-2411 Fax

"Always, be thankful... It could be a lot worse."

CC: Paula Gentius-Harris



CITY OF DETROIT
 FINANCE DEPARTMENT
 PURCHASING DIVISION
 1008 COLEMAN A. YOUNG
 MUNICIPAL CENTER
 DETROIT, MICHIGAN 48226
 PHONE 313 • 224 • 4600
 FAX 313 • 224 • 4374

**IF THIS PURCHASE ORDER
 DOES NOT AGREE WITH THE
 BID YOU SUBMITTED,
 PLEASE CONTACT THE
 PURCHASING DIVISION.**

Purchase Order

PURCHASE ORDER NUMBER: 2665742
 REVISION: 1
 PAGE: 1

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS

SHIP TO
 243 W Congress
 Ste 1000
 Detroit, MI 48226
 United States

BILL TO
 Coleman A Young Municipal Ce
 2 Woodward Avenue
 Ste 642
 Detroit, MI 48226
 United States

SUPPLIER

COMCAST OF DETROIT
 12775 LYNDON
 DETROIT, MI 48227

SUPPLIER NO: 1075678	DATE OF ORDER / BUYER: 18-JAN-05 D SINGLETON	REVISED DATE / BUYER: 04-FEB-05 D SINGLETON
PAYMENT TERMS: Net 30	SHIP VIA: Lowest Cost Carrier	F.O.B.: Delivered
FREIGHT TERMS: Your Delivery	REQUESTOR / DELIVER TO:	CONFIRM TO / TELEPHONE: KIMBERLY RO (313) 934-2600 X

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	CCR: 1-26-05 THIS PURCHASE ORDER WAS CREATED FROM RFQ#13459. FURNISH: CABLE AND INTERNET SERVICES INCLUDING INSTALLATION FOR THE CITY OF DETROIT DEPARTMENTS THROUGH CABLE COMMISSION FOR THREE (3) YEAR PERIOD BEGINNING JANUARY 26, 2005 THROUGH JANUARY 25, 2008. PRICE: CONTRACT PRICE ARE FIRM FOR THE ENTIRE PERIOD. RENEWAL: TWO- ONE(1) YEAR OPTIONS. INVOICING: All invoices submitted against the contract must include part or item numbers and part or item description, list price, and applicable discount. (Invoice shall be submitted for period 1st of July (City of Detroit's fiscal year starting) through 30th of June (City of Detroit's fiscal year ending). Items not properly invoiced will not be paid. It is the vendor's responsibility to ensure delivery of invoice(s) to the proper City Dept/Div/Personnel. Invoices must meet the following conditions for payment: a) Price on invoice must correspond to the pricing listed on purchase order and/or contract. b) Contractor must submit price lists in accordance with bid requirements. c) Original invoice must be submitted to the appropriate City of Detroit Account's Payable Section. d) Copy of invoice must be submitted to the department personnel identified on the purchase order as being responsible for processing payment. If a department contact person is not listed on the purchase order						

• DELIVERY SLIP MUST ACCOMPANY EACH SHIPMENT • WHEN SHIPPED VIA COMMON CARRIER, MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS - CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL, OR INVENTION • THIS CONTRACT IS SUBJECT TO FEDERAL, STATE AND LOCAL LAWS REGARDING EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • CHANGES AGREED UPON BY OTHER THAN THE FINANCE DEPARTMENT PURCHASING DIVISION WILL JEOPARDIZE PAYMENT • CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH ABOVE WRITTEN DESCRIPTION

Total Continued

Delroy...

PURCHASING DIRECTOR'S SIGNATURE
 NOT VALID WITHOUT PURCHASING DIRECTOR'S SIGNATURE



CITY OF DETROIT
 FINANCE DEPARTMENT
 PURCHASING DIVISION
 1008 COLEMAN A. YOUNG
 MUNICIPAL CENTER
 DETROIT, MICHIGAN 48226
 PHONE 313 • 224 • 4600
 FAX 313 • 224 • 4374

**IF THIS PURCHASE ORDER
 DOES NOT AGREE WITH THE
 BID YOU SUBMITTED,
 PLEASE CONTACT THE
 PURCHASING DIVISION.**

Purchase Order

PURCHASE ORDER NUMBER: 2665742
 REVISION: 1
 PAGE: 2

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS

SHIP TO
 243 W Congress
 Ste 1000
 Detroit, MI 48226
 United States

BILL TO
 Coleman A Young Municipal Ce
 2 Woodward Avenue
 Ste 642
 Detroit, MI 48226
 United States

SUPPLIER

COMCAST OF DETROIT
 12775 LYNDON
 DETROIT, MI 48227

SUPPLIER NO 1075678	DATE OF ORDER / BUYER 18-JAN-05 D SINGLETON	REVISED DATE / BUYER 04-FEB-05 D SINGLETON
PAYMENT TERMS Net 30	SHIP VIA Lowest Cost Carrier	F.O.B. Delivered
FREIGHT TERMS Your Delivery	REQUESTOR / DELIVER TO	CONFIRM TO / TELEPHONE KIMBERLY RO (313) 934-2600 X

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	the vendor shall request in writing, from the Purchasing Division the name and phone number of the contact person responsible for processing payment. PROMPT PAYMENT ORDINANCE Payment for services provided under this Contract is governed by the terms of Ordinance No. 42-98 entitled "Prompt Payment of Vendors", being Sections 18-5-79 of the 1984 Detroit City Code. The Individual responsible for accepting performance under this Contract is Christa Lloyd, who may be reached at, Cable Commission, (313) 224-2103. The contact person from whom payment should be requested is Christa Lloyd, who may be reached at, Cable Commission, (313) 224-2103.						
	Purchase Agreement Effective From: 26-JAN-05 To: 25-JAN-08			Amount Agreed:		88,994.22	
1	513306 CABLE & INTERNET SERVICE			Year	29664.74		

• DELIVERY SLIP MUST ACCOMPANY EACH SHIPMENT • WHEN SHIPPED VIA COMMON CARRIER MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL, OR INVENTION • THIS CONTRACT IS SUBJECT TO FEDERAL, STATE AND LOCAL LAWS REGARDING EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • CHANGES AGREED UPON BY OTHER THAN THE FINANCE DEPARTMENT PURCHASING DIVISION WILL JEOPARDIZE PAYMENT • CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH ABOVE WRITTEN DESCRIPTION

Total 88,994.22

Kimberly R. O...
 PURCHASING DIRECTOR'S SIGNATURE
 NOT VALID WITHOUT PURCHASING DIRECTOR'S SIGNATURE

omcast - Del
City of Detroit
Communications Commission Accounts
Monthly Billir
2004 through June 30,2004

Name		Outlets w/Account #	Upgrade Information			2004				
			Analog	Digital	Modem	January	February	March	April	
1	Beasley, James	Commissioner	124600-02	1	2	1	156.78	156.78	156.78	155.47
2	Gentius, Paula	Commissioner	321257-02		3	1	161.30	161.30	161.30	161.30
3	Hunt, Jeffery	Commissioner	433494-01		2	1	153.91	153.91	153.91	153.91
4	Johnson, Ifetayo	Commissioner	148469-02		3	1	168.69	168.69	168.69	161.74
5	Jordan, Joseph	Commissioner	314320-01		2		105.66	105.66	105.66	105.66
6	Primas, Charlie	Commissioner	125421-01		3	1	161.30	161.30	161.30	161.30
7	Schloff, Kay	Lawyer	574468-01		1		98.27	98.27	98.27	98.27
	Subtotal						1,005.91	1,005.91	1,005.91	997.65
8	Cable Commission	Office	498889-01		5	1	176.09	176.09	176.09	176.09
9	Adams, Crystal	Staff	133087-02		3	1	161.30	161.30	161.30	161.30
10	Freeman, Rachel	Staff	172446-02		3		120.45	120.45	120.45	113.50
11	Ghant, Carolyn	Staff	444214-04		3		113.05	113.05	113.05	113.05
12	Harris, Carleja	Staff	357240-02		3	1	161.30	161.30	161.30	161.30
13	Hicks, Karol	Staff	199375-02		3		113.05	113.05	113.05	113.05
14	Lloyd, Christa	Staff	436770-04		3	1	161.30	161.30	161.30	161.30
15	Lumpkin, Croffort	Staff	395582-03		2		105.66	105.66	105.66	105.66
16	Rayford, Dave	Staff	120751-02		3	1	161.40	161.40	161.40	161.40
17	Sanford, Bryan	Staff	204215-02		2	1	153.91	153.91	153.91	153.91
18	Dickens, Jamine	Staff	362292-05	2	1	1				161.30
19	Williams, Marie	Staff	154542-03		3	1	161.40	161.40	161.40	161.40
	Subtotal						1,588.91	1,588.91	1,588.91	1,743.26
	Monthly Totals						2,594.82	2,594.82	2,594.82	2,740.91

Comcast - Detroit
City of Detroit
Communications Commission Accounts
Monthly Billings
104 through December 31, 2004

Name		Account #	Outlets w/Upgrade Information			2004			
			Analog	Digital	Modem	July	August	September	October
1 Beasley, James	Commissioner	124600-02	1	2	1	157.99	157.99	157.99	157.99
2 Gentius, Paula	Commissioner	321257-02		3	1	163.92	163.92	163.92	163.92
3 Hunt, Jeffery	Commissioner	433494-01		2	1	156.52	156.52	156.52	156.52
4 Johnson, Ifetayo	Commissioner	148469-02		3	1	163.63	163.63	163.63	163.63
5 Jordan, Joseph	Commissioner	314320-01		2		108.28	108.28	108.28	108.28
6 Primas, Charlie	Commissioner	125421-01		3	1	163.92	163.92	163.92	163.92
7 Schloff, Kay	Lawyer	574468-01		1		100.88	100.88	100.88	100.88
Subtotal						1,015.14	1,015.14	1,015.14	1,015.14
1 Cable Commission	Office	498889-01		5	1	178.70	178.70	178.70	178.70
2 Adams, Crystal	Staff	133087-02		3	1	163.92	163.92	163.92	163.92
3 Freeman, Rachel	Staff	172446-02		3		108.47	108.47	108.47	108.47
4 Ghant, Carolyn	Staff	444214-04		3		115.67	115.67	115.67	115.67
5 Harris, Carleja	Staff	357240-02		3	1	163.92	163.92	163.92	163.92
6 Hicks, Karol	Staff	199375-02		3		-	-	-	-
7 Lloyd, Christa	Staff	436770-04		3	1	163.92	163.92	163.92	163.92
8 Lumpkin, Croffort	Staff	395582-03		2					
9 Rayford, Dave	Staff	120751-02		3	1	163.92	163.92	163.92	163.92
10 Sanford, Bryan	Staff	204215-02		2	1	156.52	156.52	156.52	156.52
11 Dickens, Jamine	Staff	362292-05	2	1	1	163.92	163.92	163.92	163.92
12 Williams, Marie	Staff	154542-03		3	1	164.10	164.10	164.10	164.10
Subtotal						1,364.36	1,364.36	1,364.36	1,200.00
Monthly Totals						2,379.50	2,379.50	2,379.50	2,215.14

oit Cable Commission
ng Calculations 2004

le Commission Acct# 498889-01:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	4	6.95	27.80	27.80	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	5	0.09	0.45	0.45	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		8.51	8.39	
Monthly Charge			178.70	176.09	

letayo Johnson Acct# 148469-02:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	3	6.95	13.90	20.85	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	4	0.09	0.36	0.36	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.81	8.03	
Monthly Charge			164.01	168.69	

4/04 Pay for 1 A/O \$6.95

Karol Hicks Acct# 199375-2:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	93.50	-	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	0	42.95	-	-	
Modem Rental	0	3.00	-	-	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	-	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		-	5.38	
Monthly Charge			-	113.05	

No Longer Paid by CC - Must pay 4/04

rlie Primas Acct# 125421-01:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	0.27	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.81	7.68	
Monthly Charge			163.92	161.30	

James Beasley Acct# 124600-02:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	1	6.95	6.95	6.95	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	2	1.31	1.31	1.31	
Guide	0	2.95	-	-	
Remote	4	0.09	0.27	0.36	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.52	7.40	
Monthly Charge			157.99	155.47	

4/04 Pay for 1 CFT \$1.31

Paula Gentius Acct# 321257-02:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	0.27	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.81	7.68	
Monthly Charge			163.92	161.30	

sta Lloyd Acct# 436770-4:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	0.27	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.81	7.68	
Monthly Charge			163.92	161.30	

Jeffery Hunt Acct# 433494-01:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	1	6.95	6.95	6.95	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	2	0.09	0.18	0.18	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.45	7.33	
Monthly Charge			156.52	153.91	

Rachel Freeman Acct# 172446-02:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	1	6.95	6.95	20.85	
Modem	0	42.95	-	-	
Modem Rental	0	3.00	-	-	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	4	0.09	0.36	0.36	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		5.17	5.74	
Monthly Charge			108.47	120.45	

4/04 Pay for 1 A/O \$6.95

fort Lumpkin Acct# 395582-03:

		2004		2004	
		May - Dec	Jan - Mar	May - Dec	Jan - Apr
Digital Service	1	93.50	-	93.50	
Digital Box A/O	1	6.95	-	6.95	
Modem	0	42.95	-	-	
Modem Rental	0	3.00	-	-	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	2	0.09	-	0.18	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		-	5.03	
Monthly Charge			-	105.66	

Joseph Jordan Acct# 314320-01:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	1	6.95	6.95	6.95	
Modem	0	42.95	-	-	
Modem Rental	0	3.00	-	-	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	2	0.09	0.18	0.18	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		5.16	5.03	
Monthly Charge			108.28	105.66	

Bryan Sanford Acct# 204215-02:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	1	6.95	6.95	6.95	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	2	0.09	0.18	0.18	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.45	7.33	
Monthly Charge			156.52	153.91	

ital Adams Acct# 133087-02:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	0.27	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.81	7.68	
Monthly Charge			163.92	161.30	

Dave Rayford Acct# 120751-02:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	0.27	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.81	7.68	
Monthly Charge			163.92	161.30	

Customer Pays for HD Box \$5 and A/O \$6.95

Carleja Harris Acct# 357240-2:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	1	42.95	42.95	42.95	
Modem Rental	1	3.00	3.00	3.00	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	0.27	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		7.81	7.68	
Monthly Charge			163.92	161.30	

oyan Ghant Acct# 444214-04:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	2	6.95	13.90	13.90	
Modem	0	42.95	-	-	
Modem Rental	0	3.00	-	-	
CFT Box	0	1.31	-	-	
Guide	0	2.95	-	-	
Remote	3	0.09	0.27	0.27	
Mirror Charge	1	3.95	-	-	
Franchise Tax	5%		5.51	5.38	
Monthly Charge			115.67	113.05	

Marie Williams Acct# 154542-03:

		2004		2004	
		May - Dec	Jan - Apr	May - Dec	Jan - Apr
Digital Service	1	95.99	95.99	93.50	
Digital Box A/O	4	6.95	13.90	13.90	
Modem	1	42.95	42.95		

Customer Pays for 2 A/O's \$13.80

Ine Dickens Acct# 443705-2

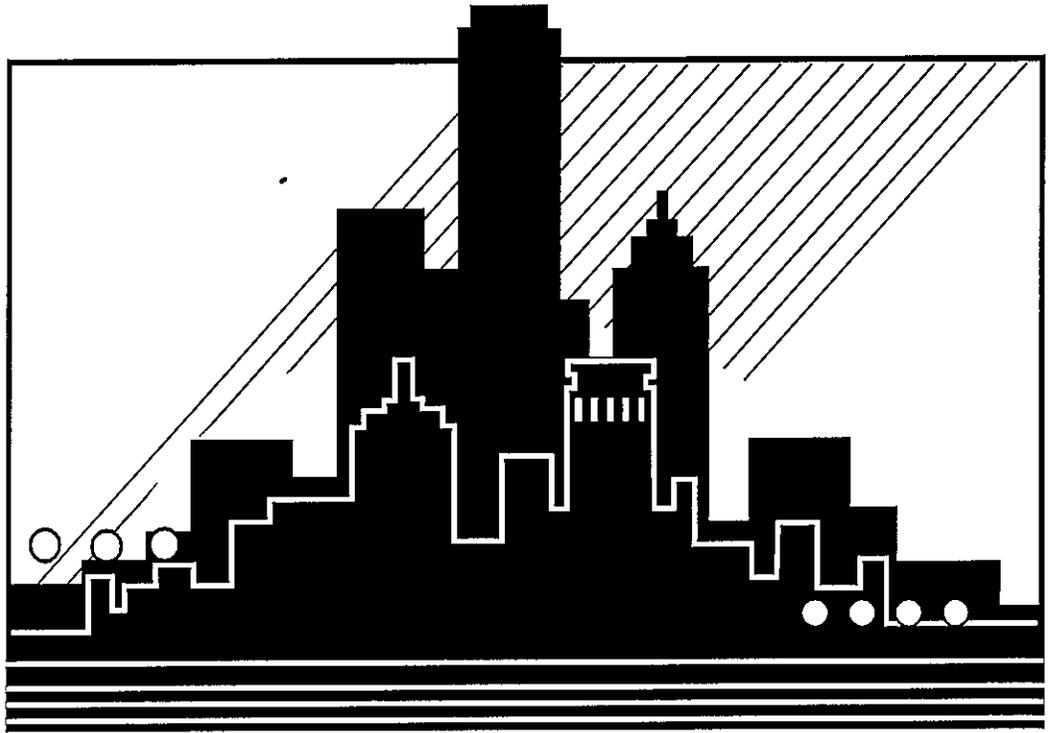
		2004		2004
		May - Dec	Jan - Apr	
al Service	1	95.99	95.99	93.50
al Box A/O	2	6.95	13.90	13.90
em	1	42.95	42.95	42.95
em Rental	1	3.00	3.00	3.00
Box	0	1.31	-	-
le	0	2.95	-	-
ote	3	0.09	0.27	0.27
or Charge	1	3.95	-	-
chise Tax	5%		7.81	7.68
Monthly Charge			153.92	151.30

2004-07-01 Bill old acct#362292 - E-Discord.com

City of Detroit
Finance Department
Purchasing Division

1008 Coleman A. Young
Municipal Center
Detroit, MI 48226

☎ (313) 224-4600



FACSMILE COVER SHEET

TO:

NAME: OPHELIA SHELTON

COMPANY: REVENUE

FAX NUMBER: 224-4238

PHONE NUMBER: _____

FROM:

NAME: DENISE SINGLETON
PURCHASING DIVISION
CITY OF DETROIT

FAX NUMBER: (313) 224-4374
PHONE NUMBER: (313) 224-4613

NUMBER OF PAGES INCLUDING COVER SHEET 2

COMMENTS

PLEASE PROCESS THIS CLEARANCE REQUEST FOR ME. PLEASE LOOK UNDER COMCAST OF
DETROIT, VENDOR# 1075678.

THANKS!

Kwame M. Kilpatrick, Mayor



Comcast Cablevision of Detroit
12775 Lyndon
Detroit, MI 48227-3982
(313) 934-2600 Ext. 371
(313) 491-0566 Fax

FAX

To: Denise Singleton, Purchasing

From: Kimberly Robinson

Fax: (313) 224-4374

Pages: 20 20

Phone:

Date: 8/23/2004

Re: Bid Request Forms

CC:

Urgent **For Review** **Please Comment** **Please Reply** **Please Recycle**

● **Comments:**

Attached are Bids for year 2003 and 2004 & 2005 combined. Please note that both bids have the same number. If you have any questions please do not hesitate to call.

Thanks ☺

243 W. Congress, Suite 1000, Detroit, Michigan 48226
(313) 224-2100 Phone
(313) 224-2411 Media Fax
(313) 964-7442 Production fax
(313) 828-2699 Regulatory Fax
(313) 628-2697 Customer Service Fax

**City of Detroit Cable
Communications
Commission**

Fax

To: *Denise Singleton*

From: *Christa Lloyd Burnley*

*place a
aged
for 1-26-05*

Re:

Sender's

Fax:

Fax:

224-2411

Sender's

Phone:

224-2103

Date:

1-12-05

ccs

Urgent For Review Please Comment Please Reply Please Recycle

*Please let me know if we can get
this scheduled & when. Thanks again.
Call me when you get this, I have
some questions.*



CITY OF DETROIT
CABLE COMMUNICATIONS
COMMISSION DEPARTMENT

243 WEST CONGRESS, STE. 1000
DETROIT, MICHIGAN 48226
PHONE (313) 224 - 2100
FAX (313) 224 - 2411
OR (313) 628 - 2699

To: Audrey Jackson, Director of Purchasing
Denise Singleton, Purchasing Agent

From: Paula Gentius-Harris, Esq., Interim Director

Date: October 21, 2003

RE: Historical Rationale for Cable Subscriptions for DCCC Staff and Commissioners

For your informational benefit, the Detroit Cable Communications Commission ("DCCC") hereby submits the following historical rationale for the cable service subscriptions provided to DCCC staff and Commissioners.

Prior to the 1994 assumption of the Cable Service Franchise Agreement by Comcast Cablevision of Detroit ("Comcast") from Barden Cablevision, select DCCC staff and Commissioners were required to monitor the cable system for quality assurance and customer service compliance. The DCCC determined at that time that the provision of cable service to its staff and Commissioners was essential because monitoring the cable system was a 24-hour obligation and frequently required non-work hours.

The rationale for this obligation stems from Section 9.5-2-2 of the Cable Ordinance in the Detroit City Code (1982) which in pertinent part requires the DCCC to:

(4) Arrange tests and analysis of equipment and performance whenever such tests are deemed necessary;

(22) Monitor operational standards as contained in this chapter;

(24) Assist in evaluating uses of access channels;

Perform any other duties assigned under the provision of this chapter or other legislation hereafter enacted by the council or such other duties as the mayor assigns; and

(27) Prepare and submit to the mayor, city council, and company, three (3) months prior to the expiration of this franchise, a report which shall include a written appraisal of the performance of the franchise over the entire length of the franchise with regard to the provision of this chapter

KWAME M. KILPATRICK, MAYOR



CITY OF DETROIT
CABLE COMMUNICATIONS
COMMISSION DEPARTMENT

243 WEST CONGRESS, STE. 1000
DETROIT, MICHIGAN 48226
PHONE (313) 224 - 2100
FAX (313) 224 - 2411
OR (313) 628 - 2699

and the franchise agreement. ... The report shall consider at least the following items: channel capacity, channels for access cable casting, two-way capability and the need for further extension of service within the franchised area based upon a reassessment of the communications needs of the city in relation to the services generally offered by the cable industry.

(Ord. No. 440-H, § 1(61A-2-1(c)), 4-29-81; Ord. No. 495-H, § 1, 3-17-82).

In addition to the local statutory requirements, the DCCC must monitor the cable system and its compliance with Federal and State requirements.

In October 1998, the Detroit City Council codified this function and amended the Cable Ordinance. The requirement in the Ordinance states:

(c) The provision of the basic and premium cable, and other telecommunication services which are the subject of the Detroit Cable Communications Commission, shall be deemed necessary expenses for each member for the commission, the executive director, and the deputy director for the commission, which shall be paid from revenues received from each franchisee providing cable or other telecommunications services in accordance with the appropriate franchise agreement under the jurisdiction of the commission.

(d) Except as otherwise provided herein, the city council shall approve by resolution the payment of any cable or other telecommunications service fees for other designated staff of the Detroit Cable Communications Commission.

(1) The commission may, by resolution, recommend to the city council which other commission staff shall be eligible for payment or reimbursement of specified cable or other telecommunications service fees;

(2) Alternatively, city council may, on its own findings and initiative, approve the payment or reimbursement of cable or other telecommunications service fees for designated staff of the Detroit Cable Commission by resolution.

KWAME M. KILPATRICK, MAYOR



CITY OF DETROIT
CABLE COMMUNICATIONS
COMMISSION DEPARTMENT

243 WEST CONGRESS, STE. 1000
DETROIT, MICHIGAN 48226
PHONE (313) 224 - 2100
FAX (313) 224 - 2411
OR (313) 628 - 2699

(e) Payment of cable and other telecommunications service fees may be made through annual appropriations from the budget of the Detroit Cable Communications Commission.

(1) For the period of July 1, 1998 through June 30, 1999, all cable and other telecommunications service fees actually incurred by members of the commission, the executive director, the deputy director and designated staff shall be reimbursable, upon submission of proof of payment, with any application and request for reimbursement, with payment to be made from the revenues generated from the franchise fees received during the 1998-1999 fiscal year from the appropriate franchisees;

(2) Alternatively, payments to commission members may be reimbursed, upon application and presentment of proof of payment;

(3) Alternatively, payment to the executive director, deputy director and designated staff may be reimbursed, upon application and presentment of proof of payment;

(4) The payment or reimbursement of actual and necessary expenses for members of the commission, the executive director, deputy director and designated staff shall be in conformance with generally accepted government accounting principles and the finance and budgetary procedures of the City of Detroit.

(Ord. No. 440-H, § 1(61A-2-2), 4-29-81; Ord. No. 38-98, § 1, 10-21-98)

In conclusion, the function of monitoring the cable system is a mandatory function required by Ordinance and other statutory and authoritative sources. If you should have any further questions, do not hesitate to contact me at 313.224.0364.

KWAME M. KILPATRICK, MAYOR



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313 • 224 • 4600
FAX 313 • 224 • 4374

DATE: December 23, 2003

TO: Paula Gentius-Harris ✓
Cable Commission Department

FROM: Louise January, Purchasing Assistant

SUBJECT: Period Agreement Request (PAR)
Cable Services

Please be advised that the subject PAR was received by the Purchasing Division on December 19, 2003. Denise Singleton (4-4613) is the buyer who will be processing your request. If you have any questions please contact the buyer.

An updated status on your Period Agreement Request can be found on **line 755** of the PAR Log. Status will be provided on a bi-weekly basis via e-mail to your department's director, deputy director and purchasing liaison.

c: , Department, Director
Kamal Amen-Ra, Cable Commission Department, Deputy Director
Purchasing Liaison
Denise Singleton, Purchases Agent

Use the name:
Comcast Contact Person 382653964 5
of Detroit Kimberly Robinson fax 10 #
934-2600 x 371
~~she can give you address~~
Send Bid to: Kimberly Robinson
Comcast
12775 LYNDON
Detroit, MI 48227



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

1008 CITY-COUNTY BUILDING
DETROIT, MICHIGAN 48226
PHONE 313 • 224 • 4600
FAX 313 • 224 • 4374

PERIOD AGREEMENT REQUEST

To: Finance Department – Purchasing Division
Buyer: Denise Singleton
From: Paula Gentius-Harris, Esq. - Interim Director

October 29, 2003

CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION
DEC 19 AM 11:22

Department: Cable Communications Commission
Phone Number: (313) 224-0364

A Period Agreement is required as follows:

New Period Agreement Information

PO Type: Contract Purchase Order (CPO)

Commodity/Service: 91524
Requested Begin Date: 1-1-03
Agreement Period: 3 years
Renewal Options: 2-1 year
Old PO #, if available:

Renew Period Agreement Information

PO Type: Blanket Purchase Order (BPO)

The following period agreement contains a 1-1 year renewal option. Do you wish to exercise this option?

Commodity/Service:
PO Number:
Supplier:
Expiration Date: (date)

- YES Indicate annual estimated requirements on the appropriate form in the event the supplier chooses not to renew the contract or Purchasing's market survey shows it not advantageous to renew.
- NO If no, please explain why you do not wish to renew the contract. Also, indicate annual estimated requirements on the appropriate form for rebidding.

The attached information (either BPO or CPO Form) must be completed in order to process the request. If current or projected estimated usage is not indicated, this form will be returned to the requestor and Purchasing will not be responsible for the interruption in the continual flow of these supplies or services.

Requests for over \$25,000.00 must be approved by the Department Director, Deputy Director or the appropriate person listed on the "City of Detroit Authorized Signature Record."

Approved by: PAULA GENTIUS-HARRIS 10-29-03
NAME Interim Director DATE 313.224.0364
TITLE Interim Director PHONE NUMBER 313.224.0364

Purchasing Use Only

Logged In By: [Signature]
Line 755

Date: 12/22

