

**CITY OF DETROIT  
BUILDINGS AND SAFETY ENGINEERING DEPARTMENT**

**FEE SCHEDULE  
EFFECTIVE, April 1, 2013**

**Please Note: The new Environmental Fees will take effect on March 1, 2013**

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**PART A: BUSINESS AND OCCUPATIONAL LICENSES AND EXAMINATION FEES**

**BUILDINGS-LICENSE AND REGISTRATIONS:**

Awning Contractor .....	\$ 136.00
Contractor Registration: (Residential Builders, Alterations, and Maintenance) .....	\$ 72.00
Moving Contractors License .....	\$ 302.00
Sign Erectors License .....	\$ 143.00
Steeplejack License.....	\$ 72.00
Welder Registration .....	\$ 72.00
Window Washer License .....	\$ 72.00
Wrecking Contractors License.....	\$ 302.00
Welders Certification Registration.....	\$ 72.00

**ELECTRICAL-LICENSES AND REGISTRATIONS:**

Data/Telecommunication Contractor registration.....	\$ 25.00
Electrical Contractor .....	\$ 55.00
Electrical Contractors Registrations.....	\$ 25.00
Electrical Master .....	\$ 55.00
Electrical Journeyman.....	\$ 45.00
Apprentice Electrician Registration .....	\$ 15.00
Fire Alarm Contractor.....	\$ 55.00
Fire Alarm Contractor Registration .....	\$ 55.00
Fire Alarm Specialty Technician .....	\$ 55.00
Apprentice Technician Registration-Fire Alarm Specialty .....	\$ 15.00
Sign Specialist Contractor.....	\$ 55.00
Sign Specialist Contractor Registration .....	\$ 55.00
Sign Specialist.....	\$ 55.00
Television Service Dealer License.....	\$ 69.00
Television Certified Technician License .....	\$ 46.00
Television Registration Fee .....	\$ 55.00
Television Identification Card .....	\$ 39.00

**PLUMBING-LICENSES AND REGISTRATIONS:**

Plumbing Contractors Registration.....	\$ 15.00
Water Treatment Operator License Registration .....	\$ 75.00
Assistant Water Treatment Operator License Registration.....	\$ 50.00

**MECHANICAL-LICENSES AND REGISTRATIONS:**

Anhydrous Ammonia Equipment Contractors.....	\$ 142.00
Elevator Contractor.....	\$ 142.00
Elevator Journeyman, Refrigeration Journeyman, Stationary Engineers, Refrigeration and Boiler Operators Renewal Fee .....	\$ 45.00
Mechanical Contractors Registration.....	\$ 15.00
Boiler Contractors Registration .....	\$ 15.00
Insurance Inspector registration .....	\$ 25.00

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**EXAMINATION FEES:**

Low Pressure Operator (Oral).....	\$ 95.00
High Pressure Boiler Operator (Oral).....	\$ 95.00
3rd Class Stationary Engineer (Written).....	\$ 81.00
(Oral) .....	\$ 186.00
2nd Class Stationary Engineer (Written) .....	\$ 81.00
(Oral).....	\$ 251.00
1st Class Stationary Engineer (Written).....	\$ 81.00
(Oral).....	\$ 251.00
3rd Class Refrigeration Operator (Oral) .....	\$ 95.00
2nd Class Refrigeration Operator (Written).....	\$ 81.00
(Oral).....	\$ 251.00
1st Class Refrigeration Operator (Written).....	\$ 81.00
(Oral).....	\$ 251.00
Refrigeration Journeyman (Written).....	\$ 81.00
Elevator Journeyman (Written).....	\$ 81.00
(Oral).....	\$ 95.00
Elevator Contractor (Written).....	\$ 81.00
(Oral).....	\$ 95.00
Drain Layer Contractor (Written).....	\$ 130.00
Electrical Contractor (Written).....	\$ 63.00
Master Electrician (Written).....	\$ 63.00
Electrical Journeyman (Written).....	\$ 55.00
T.V. Technician (Written) .....	\$ 92.00
Alarm Contractor (Written).....	\$ 63.00
Alarm Specialist (Written).....	\$ 63.00
Sign Contractor (Written) .....	\$ 63.00
Sign Specialist (Written).....	\$ 63.00
Welders (Structural or Certified Arc Fillet)	
Written Examination.....	\$ 67.00
Performance Test (Witness only).....	\$ 164.00
Special Hourly Service Fee (Min. 2 Hours).....	\$ 151.00
Each Additional one-half hour or fraction thereof.....	\$ 74.00
Wrecking Contractors.....	\$ 86.00

**Late Renewal (The examination fee will be charged in addition to the license fee).**

**PART B: CERTIFICATE, RECORD AND PRINTED PUBLICATION FEES**

**CERTIFICATE OF OCCUPANCY RESEARCH**

(Review of records for existing building only).....	\$ 126.00
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**PROPERTY CHECK STATEMENTS** (On request)

First three (3) locations – Each.....	\$ 42.00
Each additional location.....	\$ 22.00

**PROPERTY AGE CHECK STATEMENT** (On Request)

First five (5) locations .....	\$ 30.00
Each additional location.....	\$ 10.00

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**CERTIFIED DUPLICATE COPIES:**

Certified, Permits, Licenses, etc. – Each Copy .....	\$ 13.00
Minimum fee any one job .....	\$ 42.00
Certificates of Occupancy .....	\$ 42.00

**PHOTOCOPY:**

Violations, Legal Descriptions and other Misc. Records –	
Each Page over 30 .....	\$ 1.00
Minimum fee any one job (1 to 30 Pages).....	\$ 30.00

**CODE BOOKS:**

International Fuel Gas Code .....	\$ 56.00
Michigan Building Code .....	\$ 79.00
Elevator Code (City of Detroit) .....	\$ 25.00
National Electrical Code.....	\$ 64.00
Michigan Mechanical Code.....	\$ 54.00
Michigan Plumbing Code.....	\$ 50.00
Zoning Ordinance (City of Detroit) .....	\$ 75.00
Michigan Residential Code.....	\$ 45.00
Boiler and Pressure Vessel, Stationary Engineer, Boiler Operator and Refrigeration Operator Licensing Ordinance 705G and 706G .....	\$ 25.00

**CODE BOOK FEES ARE SUBJECT TO CHANGE WITHOUT NOTICE**

**Please call (313) 224-3169 for current prices and availability**

- Mail orders for codes and ordinances will be accepted with advance payment, including mailing and handling costs.

**PART C: MISCELLANEOUS SERVICE FEES**

**INSPECTION FEES**

Special Inspection (Sale of Buildings-etc.) Minimum One Hours Time .....	\$ 134.00
Each additional one-half hour or fraction thereof.....	\$ 67.00
Re-inspection Fee each inspection (Failure to Gain Access, Work Not Ready).....	\$ 134.00
Failure to obtain permits:	
Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00
Information Permit – Minimum – One Hours Time .....	\$ 134.00
Each additional one-half hour or fraction thereof.....	\$ 67.00
Special inspection not herein specifically prescribed – Minimum One Hour Time .....	\$ 134.00
Each additional one-half hour or fraction thereof.....	\$ 67.00
Special inspection of the installation of equipment not herein Specifically prescribed in Minimum – One Hour Time .....	\$ 134.00
Each additional one-half hour or fraction thereof.....	\$ 67.00

**OVERTIME INSPECTION (PLUMBING, ELECTRICAL, MECHANICAL AND BUILDINGS)**

Saturdays, Sundays and Holidays – 4 Hour Minimum

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Evenings and Saturdays:		
Hourly Rate .....	\$	166.00
Each Additional one-half hour.....	\$	84.00

Sundays and Holidays:		
Hourly Rate .....	\$	204.00
Each additional one-half hour.....	\$	102.00

The above rates are to be charged in addition to the regular licenses and permits fees.

**EXPERT WITNESS FEES:**

In half day or full day increments:		
Half day (4 hours).....	\$	345.00
Full day (8 hours) .....	\$	689.00

**INVESTIGATION OF MATERIALS AND METHODS**

Investigations for approval of material methods, systems & Products .....	\$	1,060.00
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**BOARD HEARING, ETC.**

Pre-Plan Consultation .....	\$	250.00
Administrative Advisory Committee Hearing – (Initial – One Item) .....	\$	362.00
Each Additional Item.....	\$	88.00
Rehearing.....	\$	175.00
Board of Appeals/Board of Rules		
Initial Hearing – (One Item) .....	\$	362.00
Each Additional Item.....	\$	88.00
Rehearing.....	\$	175.00
Wrecking Board Initial .....	\$	329.00
Rehearing.....	\$	159.00

The above rates are to be charged in addition to the regular licenses and permit fees.

**SPECIAL LAND USE: ZONING REVIEW AND PETITION FEES**

Special Land Use Hearing .....	\$	1,000.00
Rehearing.....	\$	750.00
Petition Process .....	\$	1,000.00
Petition Deposit .....	\$	100.00
Radius Map (Required For Petition).....	\$	100.00
Grant Extension Fee.....	\$	200.00

NOTE: The above rates are to be charged in addition to the applicable building permit fee.

Modification of existing Buildings and Safety Engineering issued Grants.....	\$	500.00
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**SITE PLAN REVIEW FEES**

One and two family residential .....	\$ 55.00
Conditional land use .....	\$ 100.00
All Other .....	\$ 160.00
Zoning Compatibility Study Per House Per Lot .....	\$ 140.00
Zoning verification letter per address per lot .....	\$ 80.00
Zoning status report of buildings for liquor license .....	\$ 80.00
Zoning and municipal approval for auto dealership (any class).....	\$ 80.00

**UTILITY ESCROW FEES**

Service fee from rental payment .....	\$ 24.00
Utility bill payment processing fee .....	\$ 30.00

TRANSFER OF PERMITS .....	\$ 50.00
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**PLAN LOAN** (For reproducing only):

Each hour or fraction thereof .....	\$ 25.00
Minimum fee.....	\$ 50.00

Delinquent fees are defined as: any inspection fees not paid within 12 months of the original invoice date.

Delinquent Fee Service Charge:

10% of Delinquent Fee

**REFUNDS**

Request for refunds on permits, licenses or certificates must be made within one year from the date of issuance.

Deductions on all fees to be refunded shall be made as follows:

An amount equal to 30% of the Building Permit Fee shall be deducted for all Building Permit Fee Refunds to cover the expenses for Zoning, Structural and building plan reviews and permit processing.

Twenty five percent (25%) shall be deducted, not to exceed \$100.00 for any permit or application to cover general overhead expenses.

An additional \$105.00 shall be deducted for each inspection prior to the refund application.

**Service fee for returned check \$35.00**

Any returned check not reimbursed with additional fee (\$35.00) within fourteen days of our receipt of Non Sufficient Funds Notice shall be subject to collection action and may result in the imposition of more fees and collection costs as authorized by law.

**BUILDING INSPECTION AND PLAN REVIEW**

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**A: BUILDING PERMITS**

**New Buildings, And Additions:**

The following general building permit fees are based on the project cost (design and-construction cost) estimated using the square foot cost table copy attached:

\$2,000 or less.....	\$ 150.00
Over \$2,000 but not over \$500,000.....	\$ 150.00
Plus \$20.00 per \$1,000 or fraction thereof over \$2,000	
Over \$500,000 but not over \$1,000,000.....	\$ 10,110.00
Plus \$16.00 per \$1,000 or fraction thereof over \$500,000	
Over \$1,000,000 BUT NOT OVER \$2,000,000.....	\$ 18,110.00
Plus \$10.00 per \$1,000 or fraction thereof over \$1,000,000	
OVER \$2,000,000.....	\$ 28,110.00
Plus \$8.00 per \$1,000 or fraction thereof over \$2,000,000	

**Alterations, Repairs, Etc.**

The building permit fees for alterations, repairs and similar work is based on a confirmed estimated project cost, using the above fees schedule for new buildings. The estimated project cost shall include design and construction costs. Where the estimated cost cannot be confirmed, the following building permit fee shall govern:

100 sq. ft. or less.....	\$ 150.00
Over 100 sq. ft. ....	\$ 150.00
Plus \$31.25 per 100 sq. ft. or fraction thereof over 100 sq. ft.	
Failure to obtain permits:	
Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00

**Note: The Permit fees enumerated to this point do not include Electrical, Mechanical or Plumbing Plan Review Fees. Plan Review Fees listed under the Plan Review Section, must accompany the above permit fee.**

**Special Event/Temporary Permits:**

Temporary Permits for Office Trailer, Carnivals, Etc.....	\$ 150.00
Stages, Grandstands, Exhibits, etc. for one hour inspections .....	\$ 150.00
Each subsequent ½ hour.....	\$ 67.00
Each subsequent hour.....	\$ 134.00

**Temporary Permit For Tents:**

If Tent Area Of each Tent is 500 sq. ft. or Less, for a Group of 5 Tents or Less, at the Same Location or for the same event.....	\$ 150.00
If tent area per Tent is Greater than 500 sq. ft. for each tent.....	\$ 150.00

**Temporary Permit for Retail Sales:**

Permit for up to 36 days per year.....	\$ 150.00
(If more than three inspections are required, additional inspection fee is required for each additional inspection over the first three)	

**Special Permits:**

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Permits because of historical district requirement (Exterior Painting of Building, fences, etc.) .....	\$ 71.00
Barrier Free Access Ramps for Residential Homes .....	\$ 71.00

**Revised Permits**

Minimum .....	\$ 150.00
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The fee for revised permits for additional work will be the difference for the new permit fee and the old permit fee, plus the fees for any required plan examination.

Surcharge for permits issued from neighborhood city halls.....	\$ 10.00
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**B: SIGN/AWNING PERMITS:**

**Awnings**

Minimum Fee.....	\$ 85.00
Fixed or Retractable Awnings .....	\$ 85.00

**Grouped installations:**

First-five Awnings .....	\$ 112.00
Each additional .....	\$ 18.00
(Providing the awnings is on one building and maintained by one owner.)	

**Wall Signs:**

First 100 sq. ft. of display area or fraction thereof.....	\$ 80.00
Each additional 50 sq. ft. of display area or fraction thereof .....	\$ 26.00

**Painted Wall Graphic (Advertising):**

First 1000 sq. ft. of display area or fraction thereof .....	\$ 210.00
Each additional 1000 sq. ft. of display area or fraction thereof .....	\$ 42.00

**Painted wall graphics (Business):**

First 100 sq. ft. of display area or fraction thereof.....	\$ 80.00
Each additional 50 sq. ft. of display area or fraction thereof .....	\$ 26.00

**Projecting Signs:**

First 32 sq. ft. in display area of fraction thereof .....	\$ 94.00
Each additional 32 sq. ft. in display area or fraction thereof.....	\$ 44.00

**Roof Signs (Including Marquee Sign):**

First 50 sq. ft. in display area or fraction thereof .....	\$ 180.00
Each additional 50 sq. ft. of display area or fraction thereof .....	\$ 32.00

**Ground Sign:**

First 50 sq. ft. of display area or fraction thereof.....	\$ 122.00
Each additional 50 sq. ft. of display area or fraction thereof .....	\$ 46.00

**Temporary signs:**

Temporary sign (Advertising) for 3 months:

First 1500 sq. ft. of display area or fraction thereof.....	\$ 400.00
Each additional 500 sq. ft. of display area or fraction thereof .....	\$ 100.00

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<u>Temporary sign (Business) for 15 days</u>	
Temporary Business Sign for 15 days .....	\$ 150.00

Signs Exempted:

(No erection permit or license is required for signs exempted by the building code unless necessitated by Board of Zoning appeals or Buildings and Safety Engineering Department Zoning Approval). \*

- Permits issued for signs normally exempted shall indicate "No Annual Inspection or Billing Required."

**C: ANNUAL SIGN/AWNING LICENSES**

**Awnings**

Fixed Awnings .....	\$ 46.00
<b>Group Maintenance Licenses:</b>	
First-three .....	\$ 76.00
Each additional .....	\$ 24.00

**Painted Wall Graphics (Advertising):**

Each 1,000 square feet of display area or fraction thereof .....	\$ 40.00
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**Painted wall graphics (business):**

Each 300 Sq. Ft. of display area or fraction thereof .....	\$ 46.00
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**Projecting Sign:**

Each 32 sq. ft. of display area or fraction thereof .....	\$ 52.00
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**Roof Sign (Including Marquee Signs):**

Each 50 sq. ft. of display area or fraction thereof .....	\$ 50.00
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**Ground Signs:**

Each 300 sq. ft. of display area or fraction thereof .....	\$ 58.00
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**Wall Signs:**

Each 300 sq. ft. of display area or fraction thereof .....	\$ 46.00
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**D: MISCELLANEOUS INSPECTIONS**

Circuses - Minimum One Hour Time .....	\$ 134.00
Amusement Parks – Minimum One Hour Time .....	\$ 134.00
Health Department-: License approval inspections – Minimum One Hour Time .....	\$ 134.00
<b>Inspections for Certificates for:</b>	
Existing Use of Land – Minimum One Hour Time .....	\$ 134.00
Existing Use of Building – Minimum One Hour Time .....	\$ 134.00
Inspections resulting from Dangerous Buildings Hearings before City Council: - Minimum One Hour Time	\$ 134.00
Each additional ½ hour or fraction thereof .....	\$ 67.00
<b>Failure to obtain permits:</b>	
Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00
<b>Inspections for house moving:</b>	
Each location, with plans .....	\$ 310.00
Each location, without plans .....	\$ 500.00



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**E: WRECKING OR DEMOLITION (No revision of wrecking permits allowed)**

Each Building or Structure:

Not exceeding 30,000 cu. Ft. – without basement.....	\$ 108.00
Not exceeding 30,000 cu. Ft. – with basement.....	\$ 238.00
Exceeding 30, 000 cu. Ft., but not exceeding 60,000 cu. Ft.....	\$ 228.00
Plus \$50.00 per 10,000 cu. Ft. or fraction thereof over 30,000 cu. Ft.	
Exceeding 60,000 cu. Ft.....	\$ 387.00
Plus \$23.60 per 10,000 cu. Ft. or fraction thereof over 60,000 cu. Ft.	
Use of explosives (plus above permit fee).....	\$ 7,120.00

**F: PLAN REVIEW**

1. As part of Building Permit Processing

A fee is charged for Electrical, Mechanical and Plumbing plan review. This fee must be prepaid when a plan review is required.

Electrical Plan Review	4%	of Building Permit Fee	Min \$35.00		Max \$ 5,000.00
Mechanical Plan Review	4%	of Building Permit Fee	Min \$35.00		Max \$ 3,000.00
Plumbing Plan Review	4%	of Building Permit Fee	Min \$35.00		Max \$ 3,000.00

**Note: Plan Review Fee for Major Projects:**

If multiple permits are to be issued from the same set of approved plans, plan review fees will be charged only once. If any revisions are made to the plans, the normal plan revision fees will be charged.

2. Revised Plans for Building Permit.

A fee is charged for the plan review of revised plans for Zoning, Building, Electrical, Mechanical and Plumbing plan review.

All disciplines (Zoning, Building, Electrical, Mechanical and Plumbing)	Each Page	35.00	Min.	\$ 105.00
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3. Plan Review not as Part of Building Permit Processing:

All Disciplines (Zoning, Building, Electrical, Mechanical and Plumbing)	Each Page	35.00	Min.	\$ 105.00
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4. Approval of Duplicate Set of Approved Plans

Each Page	30.00
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**Deposit For Plan Review And Processing:**

A non-refundable deposit is required for plan review of projects with estimated cost of construction \$50,000.00 and over.

The non-refundable deposit is the sum of 30% of the building permit fee which is the permit processing and building, structural and zoning plan review expenses, plus plan handling and routing fee plus electrical, mechanical and plumbing plan review fees. The deposit of 30% Building Permit fee is adjustable towards the full fee when a final building permit is procured.

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**SQUARE FOOT UNIT COST IN DOLLARS  
To Estimate Project Cost for Permit Fee Purposes**

USE GROUP (2003 Michigan Building Code)	TYPE OF CONSTRUCTION									
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB	
A-1 (a) Assembly, theaters, with stage	139.72	137.49	132.99	130.05	115.83	115.32	118.51	107.50	104.66	
A-1 (b) Assembly, theaters, without stage	126.37	124.12	119.64	116.70	102.57	102.07	105.26	94.29	91.39	
A-2 Assembly, nightclubs, restaurants, bars, banquet halls	110.08	108.00	104.75	101.85	90.89	90.57	98.27	80.46	78.47	
A-3 (a) Assembly, churches	131.44	126.06	124.73	121.77	109.10	108.69	111.40	95.98	93.47	
A-3 (b) Assembly, general, community halls, libraries, museums	108.98	106.89	103.63	100.88	89.77	89.47	97.27	79.34	77.26	
A-4 Assembly, arenas	98.82	95.74	92.55	89.63	82.42	82.95	86.49	75.65	73.80	
A-5 Assembly, bleachers, grandstands, stadiums	92.23	89.36	86.38	83.66	76.92	77.42	80.72	70.60	68.88	
B Business	109.11	106.60	102.67	99.63	86.41	85.35	90.15	74.12	71.56	
E Educational	107.01	104.49	100.57	96.77	84.30	83.24	88.06	74.41	71.86	
F-1 Factory and industrial, moderate hazard	61.60	59.39	56.29	53.49	44.69	44.53	45.36	36.90	34.57	
F-2 Factory and industrial, low hazard	61.60	59.39	56.29	53.49	44.69	44.53	45.36	36.90	34.57	
H-1 High Hazard, explosives	57.83	55.64	52.53	49.74	40.93	40.77	41.59	33.22	N.P.	
H2, 3,4 High Hazard	57.83	55.64	52.53	49.74	40.93	40.77	41.59	33.22	30.70	
H-5 HPM	100.45	96.81	93.73	89.34	79.97	79.50	85.93	71.42	68.69	
I-1 Institutional, supervised environment	94.98	92.80	89.23	86.58	75.31	75.20	87.54	68.09	65.90	
I-2 Institutional, incapacitated	145.32	142.81	138.88	135.84	121.47	N.P.	125.22	109.03	N.P.	
I-3 Institutional, restrained	118.51	116.00	112.07	109.03	95.80	94.74	99.56	86.54	N.P.	
I-4 Institutional, day care facilities	99.06	95.66	93.08	89.30	81.93	81.89	86.60	75.29	72.32	
M Mercantile	86.13	84.04	80.78	78.02	67.35	67.05	74.41	56.93	54.94	
R-1 Residential, hotels	103.43	100.96	97.38	94.73	83.33	83.22	95.70	73.02	70.83	
R-2 Residential, multiple family	90.99	88.83	85.41	82.58	71.88	69.54	81.84	61.60	59.55	
R-3 Residential, one- and two-family	76.55	74.52	72.18	68.74	64.79	64.50	72.75	58.10	56.07	
R-4 Residential, care/assisted living facilities	99.06	95.66	93.08	89.30	81.93	81.89	86.60	75.29	72.32	
S-1 Storage, moderate hazard	57.83	55.64	52.53	49.74	40.93	40.77	41.59	33.22	30.89	
S-2 Storage, low hazard	57.83	55.64	52.53	49.74	40.93	40.77	41.59	33.22	30.89	
U Utility, miscellaneous	43.05	40.71	38.29	36.38	31.55	31.55	34.33	25.94	24.70	

Note 1: For R-3 Garages, use Utility, miscellaneous; Unfinished Basements =20% of Table Costs

Note 2: This table is based on Square Foot Construction Cost Table published by the Bureau of Construction Codes and Fire Safety, Department of Labor and Economic Growth, State of Michigan

Note 3: HPM = Hazardous Production Material, NP = Not Permitted

Note 4: The cost figures are not intended to reflect the actual project cost, but are used as a basis for the determination of fees related to the services rendered by the City in connection with the Project.

**CITY OF DETROIT  
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**FEE SCHEDULE  
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**PROPERTY MAINTENANCE**

**ANNUAL INSPECTIONS**

**Condominium/Cooperative**

One or Two Story Structure (Exterior Mechanical and Common Areas)	
Each Building .....	\$ 185.00
Each additional story.....	\$ 40.00

Rental dwelling units located in the same building (owned by the same person) within an established condominium, loft, townhouse, cooperative.

1st Unit.....	\$ 150.00
Each Additional Unit .....	\$ 80.00

**Rental Property**

**Multi-Family Apartments, Hotels, Motels, Rooming Houses, Shelters, Terraces, Townhouses, Lofts**

Gross floor area not over 5,000 sq. ft.....	\$ 310.00
Each additional 5,000 sq. ft.....	\$ 80.00
Maximum charge for one building or structure .....	\$ 4,350.00

**One And Two Family Dwellings**

One (1) Unit.....	\$ 150.00
Two (2) Units.....	\$ 230.00
Owner occupied single with maximum of 2 sleeping rooms .....	\$ 134.00

Extension of Temporary Certificate of Compliance .....	\$ 42.00
Inspection not herein specifically prescribed	
Minimum one-hour time .....	\$ 134.00
Each additional one half hour or fraction thereof .....	\$ 67.00

**Non-Residential**

Non-Residential Includes but is not limited to Factories, Commercial, Office Buildings, Churches, Hospitals, Convalescent Homes, Institutional Buildings, Schools and Colleges:

**Gross Floor Area:**

5,000 sq. ft. or less .....	\$ 208.00
5,001 sq. ft. – 10,000 sq. ft.....	\$ 245.00
10,000 Sq. ft- 25,000 sq. ft.....	\$ 312.00
25,001 to 50,000 sq. ft. ....	\$ 342.00
50,001 sq. ft. – 75,000 sq. ft.....	\$ 372.00
75,001 sq. ft. – 100,000 sq. ft.....	\$ 402.00
\$100.00 for each additional 50,000 sq. ft. or fraction thereof	
Maximum charge for one building or structure .....	\$ 4,350.00

Review of exterior wall report.....	\$ 67.00
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Annual Inspection of Special Land Use Grants.....	\$ 134.00
Cell tower Annual Inspection with or without BZA-BSE-SLU Grants.....	\$ 134.00

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Commercial vehicular parking lots:	
Less than 10,000 sq. ft.....	\$ 185.00
10,001 thru 50,000 sq. ft.....	\$ 210.00
50,001 thru 100,000 sq. ft.....	\$ 240.00
Each additional 100,000 sq. ft. or fraction thereof .....	\$ 30.00

**Junk Yards, Scrap Yards and other Open Storage Yards:**

Gross Land Area:	
Not over 5,000 sq. ft.....	\$ 185.00
5,001 to 10,000 sq. ft.....	\$ 200.00
10,001 to 50,000 sq. ft.....	\$ 240.00
50,001 to 100,000 sq. ft.....	\$ 320.00
Over 100,000 sq. ft.....	\$ 320.00
Plus \$32.00 each additional 40,000 sq. ft. or fraction thereof	
Maximum charge for one building or structure.....	\$ 2,657.00

**Group Buildings:**

Where groups of scattered buildings owned by the same entity exist on the same or contiguous property the total floor area of all the buildings shall be used to compute the fee and \$134.00 per building shall be added.

Strip Mall – A building with tenant space, having their own entrance and exit, generally used for retail stores or service establishments.

Each tenant space under 5,000 sq. ft. ....	\$ 171.00
Over 5,000 sq. ft. will be charged according to gross floor area calculator (see above)	

**Blight Enforcement:**

Administrative fee for blighted properties .....	\$ 500.00
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**ELECTRICAL**

**PART A**

A BASE FEE of \$50.00 applied to each permit containing one or more fee items from Part A of this schedule. The minimum fee shall be \$75.00 TEMPORARY WIRING. . . . .Permits for temporary wiring SHALL:.....

1. Be prominently identified by applicant with the words “TEMPORARY WIRING” on the permit form,
2. Include all applicable fees as contained in this schedule,
3. Include no other work on the permit form,

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4. In addition to all other fees, include an additional fee per item "B2" of this schedule.

**A1 CIRCUITS**

Each circuit (New or Extended, Altered or Removed).....\$ 15.00

**A2 ROUGH INSPECTION (Concealed Wiring – Each Permit)**

Each Rough for single-family or two family dwellings only .....\$ 45.00  
(Rough inspections at all other type occupancies see B4)

**A3 FIXTURES**

1 – 10 fixtures.....\$ 2.00 ea.  
additional fixture over 10 .....\$ 1.00 ea.

Floodlights or lamps of 1,000 watts capacity each or over shall be considered as electrical units.

**A4 ELECTRICAL UNITS**

Includes motors, transformer, supplemental heating units, furnaces, power plugs, power sources other than emergency and standby generators (see item B9) rectifiers, capacitors, welders, for welders ranges dryers, heating and/or electrical units based on horsepower, KW or KVA rating.

**UNITS EACH**

**SIZE**

¼ HP, KW, or KVA to 10 HP, KW, KVA or Power Plug .....\$ 20.00  
Over 10 to 20.....\$ 30.00  
Over 20 to 40.....\$ 45.00  
Over 40 to 60.....\$ 60.00  
Over 60 to 75.....\$ 90.00  
Over 75 to 100.....\$ 135.00  
Over 100.....\$ 200.00

(ABOVE FEES include branch circuit wiring to the equipment.)

Permits for multi-motor utilization equipment such as machine tools, etc. shall include all motors, heaters, etc., on the equipment.

Fees for motors of less than ¼ HP on other than space heating furnaces shall be based on the number of circuits supplying such motors. See Item A1.

Integral units, such as HVAC Units, air conditioning units, heat pumps, consisting of motors, heaters, etc., that are labeled by an approved testing agency will be charged on the name plate horse power rating of the compressor.

**A5 SERVICE – 600 Volts or Less**

100 or less amperes .....\$ 40.00  
Over 100 to 200 amperes.....\$ 80.00  
Over 200 to 400 amperes.....\$ 120.00

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	Over 400 to 800 amperes.....	\$ 300.00
	Over 800 to 1200 amperes.....	\$ 425.00
	Over 1200 amperes.....	\$ 650.00
	 <u>SERVICE – Over 600 Volts</u>	
	200 amperes or less .....	\$ 200.00
	Over 200 amperes .....	\$ 300.00
A6	<u>INTERRUPTIBLE SERVICE</u>	
	Adding additional interruptible equipment to take advantage of special rates—	
	No units over 15 KW – each unit .....	\$ 40.00
A7	<u>DISTRIBUTION PANEL BOARDS (SUB-PANELS) AND SWITCHBOARDS (600 volts or less)</u>	
	100 amps or less .....	\$ 35.00
	Over 100 amps to 200 amps .....	\$ 50.00
	Over 200 amps to 400 amps .....	\$ 60.00
	Over 400 amps to 800 amps .....	\$ 80.00
	Over 800 amps to 1200 amps .....	\$ 120.00
	Over 1200 amps.....	\$ 200.00
	 <u>DISTRIBUTION PLANELBOARDS AND SWITCHBOARDS (Over 600 volts)</u>	
	200 amps or less .....	\$ 175.00
	Over 200 amps .....	\$ 225.00
	 <u>TRANSFER SWITCHES</u>	
	200 amps or less .....	\$ 50.00
	Over 200 to 400 amps .....	\$ 60.00
	Over 400 to 800 amps .....	\$ 80.00
	Over 800 amps .....	\$ 120.00
A8	<u>COMMERCIAL ELECTRIC RANGES, OVENS, DRYERS AND WATER HEATERS</u>	
	Each Unit (HARD – WIRED ONLY).....	\$ 35.00
	A built-in oven range top shall be considered as one unit in determining permits fees.	
A9	<u>FEEDERS</u>	
	Each 100 feet or fraction thereof .....	\$ 30.00
A10	<u>UNDERFLOOR HEADERS FOR CELLULAR FLOORS, ETC.</u>	
	Each 100 feet or fraction thereof .....	\$ 50.00
A11	<u>MOTION PICTURE APPARATUS</u>	
	Each Machine .....	\$ 100.00

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A12	<u>SIGN CONNECTION TO EXISTING CIRCUITS</u>		
	Each sign, each circuit.....	\$	15.00
A13	<u>OUTLINE NEON TUBING – (Connection)</u>		
	Each 25’ or fraction thereof.....	\$	45.00
A14	<u>RESIDENTIAL UNSUPERVISED SMOKE DETECTORS</u>		
	(Permanently connected).....	\$	2.00 ea

**PART B**

**NOTE: Base Fee does not apply to a permit containing only Part B items.**

B1	<u>REPAIRS – (General)</u>		
	Repairs and alterations not specifically covered in this schedule, each hour .....	\$	134.00
B2	<u>INSPECTION (Additional, Investigation)</u>		
	Inspections or investigations not specifically covered in this schedule, each hour or fraction thereof .....	\$	134.00
B3	<u>ELECTRICAL SERVICE RECONNECT INSPECTIONS</u>		
	(Upon request of customer)		
	Each service, 200 amps or less .....	\$	60.00
	Over 200 amps to 400 amps .....	\$	80.00
	Over 400 amps min. ....	\$	134.00
	Per additional hour, inspection time .....	\$	134.00
B4	<u>MULTI FAMILY &amp; COMMERCIAL ROUGH INSPECTIONS</u>		
	(1 – 2 Family dwellings SEE A2)		
	Inspection up to 20,000 sq. ft.....	\$	65.00
	Over 20,000 to 40,000 sq. ft. ....	\$	135.00
	Over 40,000 sq. ft. ....	\$	190.00
B5	<u>SPECIAL EVENT INSPECTIONS</u>		
	Indoor Locations		
	Per 100,000 sq .ft. Of area or fraction thereof .....	\$	266.00
	Outdoor Locations		
	Minimum fee .....	\$	380.00
	Each hour or fraction thereof.....	\$	134.00

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**B6 INDUSTRIAL & COMMERCIAL BUILDINGS**

General maintenance of electrical equipment in existing buildings based (generators, motors, welders, transformers, feeders, circuits, fixtures, etc.)

Fee per electrical personnel (per year), Up to 12.....	\$	100.00 ea
13 – 20 .....	\$	80.00 ea
21 – 100 .....	\$	70.00 ea
Over 100 .....	\$	50.00 ea

**B7 ANNUAL INSPECTIONS (Electrical)**

The inspection fee for all occupancies requiring electrical inspection for a license shall be each hour or fraction thereof, .....\$ 134.00

**B8 CERTIFICATE OF COMPLIANCE**

Such request must be in writing by owner (special Inspection requested pertaining to sale of buildings :)

Each hour or fraction thereof.....\$ 134.00

**B9 STOP PROCESSING**

Each location put on Stop.....\$ 65.00

**B10 GENERATORS**

STAND-BY (RESIDENTIAL, COMMERCIAL)

0 to 30 total KW or KVA, each.....\$ 175.00

EMERGENCY

Permits for Emergency Generators include performance testing by Electrical Division

Only, each.....\$ 325.00

Permits for Standby and/or Emergency Generators shall include no other work on the same permit application.

**NOTE: Temporary generator installations for “Events” are included in fees described in Item B5**

**PART C**

**NOTE: Base Fee does not apply to a permit containing only Part C Items.**

**C1 FIRE ALARM SYSTEMS**

**FIRE ALARM SYSTEMS SHALL BE ON SEPARATE PERMIT APPLICATIONS LISTING ONLY FIRE ALARM ITEMS.**



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Minimum Fee .....	\$ 325.00
Additional items added to existing permit item cost.	
A. Drill Station .....	\$ 31.00
B. Pull Stations:	
First Station .....	\$ 31.00
Each Additional Station.....	\$ 10.00
C. Telephone Station (2-way Communication Units-Each)	\$ 17.00
D. Combination Pull & Telephone Station	\$ 47.00
E. Fire Alarm Signal Devices (Horn, Bell voice or Visual	
First device .....	\$ 31.00
Each additional device.....	\$ 10.00
F. Heat or Smoke Detectors:	
First device .....	\$ 31.00
Each additional device.....	\$ 10.00
G. Fire Door Holders – each doorway.....	\$ 17.00
H. Combination Door Holders & Smoke Detector – each door .....	\$ 31.00
I. Building Master Panels – each .....	\$ 52.00
J. Building Master Panel – each circuit or zone .....	\$ 17.00
K. Telephone Control Panel – each circuit or zone .....	\$ 17.00
L. Exit way Door Electrical Unlocking System:	
First Door.....	\$ 31.00
Each additional door.....	\$ 17.00
M. Sprinkler System Flow Switches – each switch .....	\$ 31.00
N. Sprinkler Value Tamper Switches – each switch .....	\$ 31.00
O. Sprinkler System Dry – each .....	\$ 102.00
P. Sub Panel-enunciator – each zone (floor).....	\$ 17.00
Q. Ventilation Fan Dampers – each.....	\$ 31.00
R. Data Gathering and Reporting Panel – each panel .....	\$ 31.00
S. Central Computer.....	\$ 102.00
T. Interfacing of Fire Alarm Systems.....	\$ 52.00
U. Exhaust Hood Fire Control System – each hood.....	\$ 52.00
V. Fans Controlled by Fire Alarm System – each fan.....	\$ 34.00
W. Fire Control System-Foam Co2, Halogen, Dry Chemical-	
Each .....	\$ 52.00
X. Valves -- gas, water, and fluid .....	\$ 52.00

Alterations or additions to existing systems are considered new work and the above fees apply to all items, on the system.

**PLEASE NOTE: No inspections will be performed until the required Certificate of Completion is submitted in full. Upon inspection, if the system does not function per the submitted Certificate of Completion, the inspection will be Suspended and an additional fee of \$250.00 applied.**

**C2 FUEL PUMPS OR DISPENSING UNITS**

Fee includes circuit fee, rough inspections and final inspection fee.

Minimum Fee .....	\$ 159.00
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FIELD ALTERATION OF FUEL PUMP OR DISPENSING UNIT

Any field alteration or addition to the electrical component of a unit  
Each hour or fraction thereof .....\$ 134.00

**C3** ELECTRICAL TAG INSPECITON PERMITS

A separate permit form shall be used for tag inspection permits.

**C4** SIGNS (Tag Inspection)

Minimum Fee .....\$ 134.00

Each Sign, each circuit .....\$ 25.00

**C5** OUTLINE TUBING NEON SIGNS (Tag Inspection)

Minimum Fee .....\$ 134.00

Each sign, each circuit .....\$ 25.00

**PART D**

TELECOMMUNICATIONS CABLING

Part D of this schedule shall apply to all conductors and equipment operating at voltage from "0" volts to 120 volts. This includes: communication and signaling circuits, CATV installations, sound reproduction and broadband installations.

**D1** Dwelling Units

Single dwelling unit.....\$ 50.00  
(No rough inspection fee required)

2-4 Dwelling units .....\$ 100.00

5-20 Dwelling units .....\$ 20.00/unit

21 & Over dwelling units .....\$ 15.00/unit

**D2** All Other Occupancies

Under 1000 sq. ft. ....\$ 100.00

1001 sq. ft. to 50,000 sq. ft. ....\$ 150.00

50,001 sq. ft. to 250,000 sq. ft. ....\$ 250.00

Above 250,001 sq. ft.....\$ 250.00  
(min./126.00 hr)

**D3** Rough Inspections

Under 1000 sq. ft. ....\$ 25.00 each

1001 sq. ft. to 50,000 sq. ft. ....\$ 45.00 each

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50,001 sq. ft. to 250,000 sq. ft. ....	\$	65.00 each
Above 250,001 sq. ft. ....	\$	85.00 each

No license or inspection is required for the above listed work, but registration, a permit and inspection is offered to installers.

**PART E**

RENEWABLE ENERGY INSTALLATIONS

Part E of this schedule shall apply to all conductors and equipment installed for the purpose of utilizing renewable energy sources: solar, wind and fuel cells.

E1	Solar Photovoltaic systems		
	Systems with NO connection to utility grid.....	\$	125.00
	Systems with utility grid connection per inverter connection.....	\$	225.00
E2	Wind Generators		
	Systems 5000 watts and less.....	\$	150.00
	Systems greater than 5000 watts .....	\$	200.00
	Systems greater than 5000 watts per inverter connection.....	\$	225.00

**PLUMBING/PRE-SALE**

**SPECIAL INSPECTION FEES**

Application Fee (Non-Refundable).....	\$	50.00
Each: Stack, Stack Alteration (soil, waste, vent, conductor), Sump, Interceptor, Pump, Device, Plumbing Fixtures, Plumbing Appliance, Plumbing Appurtenance, Plus Any Other Fixture, Drain, Water Connected Appliance or Appurtenance Not specifically Listed.....	\$	30.00
Building Drain, Building Sewer (sanitary, storm, combined) each one .....	\$	90.00
Building drain to building sewer connections each one .....	\$	30.00
Manhole, Catch Basin, each one .....	\$	30.00
Medical Gas System:		
Minimum-One Hour Time or fraction thereof .....	\$	134.00
Each additional one-half hour or fraction thereof .....	\$	67.00
Water Distribution System, each one .....	\$	50.00
Septic Tank, each one .....	\$	134.00

**SPECIAL INSPECTION FEES**

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Unlisted Inspection Services:	
Minimum – One Hour Time or fraction thereof.....	\$ 134.00
Each additional one-half hour or fraction thereof.....	\$ 67.00
Each Additional Inspection (Minimum –One Hours Time or fraction thereof).....	\$ 50.00
Failure to obtain permits:	
Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00
 *Re-inspection Fee (Work not ready, no access, etc).....	 \$ 134.00

**PLUMBING SURVEY/CROSS CONNECTON CONTROL INSPECTION**

Minimum – One Hour Time or fraction thereof.....	\$ 134.00
Each additional one-half hour or fraction thereof.....	\$ 67.00

**PRE-SALE INSPECTIONS**

Single Family.....	\$ 295.00
Two (2) Family.....	\$ 355.00
Special Inspection .....	\$ 295.00
Re-inspection Fee (work not ready, no access, etc.).....	\$ 134.00

**MECHANICAL  
UNFIRED PRESSURE VESSELS  
(Air Tanks, Steam Tank, Etc.)**

**INSTALLATION PERMITS**

Unfired pressure vessels (not heated):	
16” in diameter or under – Each .....	\$ 84.00
Over 16” to 36” – Each.....	\$ 110.00
Over 36” – Each .....	\$ 131.00
Unfired pressure vessels (heated by steam or other media):	
Each .....	\$ 131.00
Major repairs to existing pressure vessels – Each .....	\$ 134.00
Supplemental Fee	
Special Inspection Failure to Obtain Permits.....	\$ 268.00

**ANNUAL LICENSES**

Unfired pressure vessels (heated by steam or other media):	
Each .....	\$ 123.00

**BIENNIAL LICENSES**

Vessels at any ONE location or plant:	
16” in diameter and under –	
First five vessels – Each .....	\$ 80.00
Each additional vessel .....	\$ 66.00
Over 16” to 36” in diameter –	

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First five vessels – Each .....	\$ 109.00
Each additional vessels .....	\$ 73.00
Over 36” in diameter – Each .....	\$ 131.00
Equipment inspected by duly recognized insurance companies covering life and property hazard:	
Each Vessel .....	\$ 63.00

**INSTALLATION PERMITS**

Chlorine, Sulfur Dioxide and Methyl Chloride; Anhydrous Ammonia:

Total quantity of premises –	
500 lbs. Or less .....	\$ 91.00
Over 500 lbs. to one ton.....	\$ 116.00
Over 1 ton to 15 tons .....	\$ 165.00
Over 15 tons .....	\$ 281.00

Other Hazardous Gases – Systems with connected containers:

2,500 cu. Ft. or less.....	\$ 91.00
2,501 to 5,000 cu. Ft.....	\$ 109.00
5,001 to 10,000 cu. Ft.....	\$ 158.00
Over 10,000 cu. Ft.....	\$ 280.00

Other Hazardous Gases – total storage on premises, not connected to a system or appliance:

2,500 cu. Ft. or less.....	\$ 91.00
Over 2,500 to 5,000 cu. Ft.....	\$ 113.00
Over 5,000 to 10,000 cu. Ft.....	\$ 165.00
Over 10,000 cu. Ft.....	\$ 261.00

Supplemental Fee

Failure to obtain permits:	
Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00
Alteration Permit .....	\$ 134.00
Subsequent Installation Inspection Visits – Each .....	\$ 134.00

**BIENNIAL LICENSES**

Chlorine, Sulfur Dioxide and Methyl Chloride; Anhydrous Ammonia:

Total quantity of premises:	
500 lbs. or less .....	\$ 75.00
Over 500 lbs. to 1 ton .....	\$ 93.00
Over 1 ton to 15 tons.....	\$ 131.00
Over 15 tons .....	\$ 173.00

Other Hazardous Gases – Systems with connected containers –

2,500 cu. Ft. or less.....	\$ 73.00
2,501 to 5,000 cu. Ft.....	\$ 93.00
5,001 to 10,000 cu. Ft.....	\$ 123.00
Over 10,000 cu. Ft.....	\$ 165.00

Other Hazardous Gases – Total storage on premises not connected to a system or appliance –

2,500 cu. Ft. or less.....	\$ 73.00
2,501 to 5,000 cu. Ft.....	\$ 93.00
5,001 to 10,000 cu. Ft.....	\$ 123.00

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**SPECIAL OR SHOP INSPECTION OF HAZARDOUS GASES EQUIPMENT**

Each inspection visit.....\$ 134.00

**LIQUEFIED PETROLEUM GAS SYSTEMS AND STORAGE**

**INSTALLATION PERMITS**

Each system, including appliances, having an aggregate connected water capacity of:

Over 250 to 500 gallons.....\$ 165.00  
Over 500 to 1,200 gallons.....\$ 236.00  
Over 1,200 gallons.....\$ 253.00

Total storage on premises, not connected to a system or appliance, having a water capacity of:

Over 250 to 1,200 gallons.....\$ 165.00  
Over 1,200 gallons.....\$ 253.00  
Alteration Permit .....\$ 134.00

Supplemental Fee

Failure to obtain permits:

Contractors... "Per Occurrence" .....\$ 268.00  
Homeowners... "Per Occurrence" .....\$ 134.00

**BIENNIAL LICENSES**

Each system, including appliances, having an aggregate connected water capacity of:

Over 250 to 500 gallons.....\$ 130.00  
Over 500 to 1,200 gallons.....\$ 165.00  
Over 1,200 gallons.....\$ 235.00

Total storage on premises, not connected to a system or appliance, having a water capacity of:

Over 250 to 1,200 gallons.....\$ 134.00  
Over 1,200 gallons.....\$ 173.00

**SPECIAL OR SHOP INSPECTION**

Each inspection visit – Each unit.....\$ 134.00

**BOILERS**

**INSTALLATION PERMITS**

Boilers up to and including 20-sq. ft. heating surface.....\$ 75.00  
Over 20 to 100 sq. ft. ....\$ 116.00  
Over 100 to 1,000 sq. ft.....\$ 156.00  
Over 1,000 to 5,000 sq. ft.....\$ 205.00  
Over 5,000 to 15,000 sq. ft. ....\$ 525.00

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Over 15,000 sq. ft.....	\$	854.00
Permit Inspections in Excess of two (2) visits (per hour or fraction thereof).....	\$	134.00
Major repairs to existing boilers – Each.....	\$	134.00
(No permit required for low-pressure boilers not exceeding 300 Sq. Ft. of heating surface.)		

Supplemental Fee

Failure to obtain permits:

Contractors... "Per Occurrence" .....	\$	268.00
Homeowners... "Per Occurrence" .....	\$	134.00

**ANNUAL LICENSES**

Boilers up to and including 20-sq. ft. of heating surface.....	\$	75.00
Over 20 to 100 sq. ft. ....	\$	125.00
Over 100 to 1,000 sq. ft. ....	\$	149.00
Over 1,000 to 5,000 sq. ft. ....	\$	190.00
Over 5,000 to 15,000 sq. ft. ....	\$	525.00
Over 15,000 sq. ft. ....	\$	854.00
(No license required for low-pressure boilers not exceeding 300-sq. ft. of heating surface.)		

**INSPECTIONS – CERTIFIED FOR**

Low-pressure steam or hot water boiler (under 300-sq. ft. heating surface, when inspection is requested): .....	\$	134.00
Shop inspections of boilers and pressure vessels:		
Each inspection visit – each unit .....	\$	134.00
Second hand boilers and second hand pressure vessels:		
Each inspection visit – each unit .....	\$	134.00

**FUEL OIL FIRED EQUIPMENT  
(Burners, Tanks & Equipment)**

**INSTALLATION PERMITS – BURNERS**

Room heaters and stoves – each .....	\$	69.00
All other oil burners (new or replacement) 5 GPH and under – Each including aboveground fuel oil storage not exceeding 550 gallons.....	\$	143.00
Heaters and tanks or drums installed in house trailer – Each.....	\$	60.00
Oil Burners (new or replacement) over 5 GPH – Each.....	\$	153.00
Combinations gas-oil burner – Each.....	\$	285.00
Failure to obtain permits:		
Contractors... "Per Occurrence" .....	\$	268.00
Homeowners... "Per Occurrence" .....	\$	134.00

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**INSTALLATION PERMITS – TANKS OR DRUMS**

Total drums, not exceeding 4 in number, each location.....	\$ 44.00
Not exceeding 550 gallons –	
Aboveground – Each Installation .....	\$ 59.00
Underground – Each Tank.....	\$ 95.00

**INSTALLATION PERMITS – HOMEOWNER**

(Includes burner connected aboveground fuel oil tank and examination.)

Central heating units, conversion burner, floor furnace – Each.....	\$ 148.00
Room heater, wall heater:	
First unit as each address .....	\$ 93.00
Each additional unit at same address .....	\$ 53.00

**CERTIFICATES OF USE – BIENNIAL**

Units with input rating not exceeding 5 gallons per hour	
At any one location, first 5 units – Each.....	\$ 100.00
Each additional unit with input rating not exceeding 5 gallons per hour, same location .....	\$ 73.00
Units with input rating over 5 gallons per hour – Each .....	\$ 165.00

Certificates of Use are not required for units maintained in a single and 2-family dwelling; or for units used exclusively for residential purposes in other buildings, where the rated hourly input of each burner does not exceed 3 gallons; nor for portable heat-vaporizing pot-type oil heaters.

**CERTIFICATES OF USE – SPECIAL**

1. When both gas and oil units are maintained at one location, the fee shall be based on the 5 largest units, plus reduced rates for any applicable additional units per input category.
2. In the case of combination gas and oil burners, the Certificate of Use fee for each combination burner shall be as for one unit, including reduced rates for any applicable additional units per input category.

**GAS FIRED EQUIPMENT**

**INSTALLATION PERMITS (NEW OR REPLACEMENT)\*\***

Burner with input rating not exceeding 50,000 BTU per hour	
First 5 units at each occupancy – Each unit.....	\$ 98.00
Each additional unit over 5 at same occupancy .....	\$ 53.00
50,001 to 75,000 BTU per hour	
First 5 units at each occupancy – Each unit.....	\$ 123.00
Each additional unit over 5 at same occupancy .....	\$ 74.00
75,001 to 500,000 BTU per hour	
First 5 units at each occupancy – Each unit.....	\$ 144.00



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Each additional unit over 5 at same occupancy .....	\$ 98.00
Over 500,000 BTU per hour –Each .....	\$ 165.00
Combination gas-oil burner or vesting system – Each.....	\$ 285.00
Alterations to existing burner, furnace installation – Each unit.....	\$ 99.00
Preliminary inspection – Each visit.....	\$ 68.00
Gas Piping System Permit – Each system.....	\$ 90.00
Failure to obtain permits:	
Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00
Special Gas Piping System Pressure Test – each hour or fraction thereof.....	\$ 90.00
Smoke Duct Detector – Each Unit.....	\$ 35.00

**CERTIFICATES OF USE BIENNIAL\*\***

Units with input rating 50,000 BTU per hour (same location)	
First 5 – Each.....	\$ 66.00
Over 5 units to 15 units – Each.....	\$ 43.00
Over 15 units – Each .....	\$ 31.00
50,001 to 75,000 BTU per hour (Same location)	
First 5 – each .....	\$ 73.00
Over 5 units to 15 units – Each.....	\$ 43.00
Over 15 units – Each .....	\$ 34.00
Over 75,000 to 500,000 BTU per hour (same location)	
First 5 – Each.....	\$ 100.00
Over 5 units to 15 units – Each.....	\$ 60.00
Over 15 units – Each .....	\$ 38.00
Over 500,000 BTU per hour – Each.....	\$ 165.00

Certificates of Use are not required for units maintained in single and 2-family dwellings; or for units used exclusively for residential purposes in other buildings, where the rated hourly input of each unit does not exceed 200,000 BTU per hour; not for portable space heating equipment.

**\*\*NOTE:** See Below for Gas Fried Infra-Red Heater Permits and Certificates of Use.

**CERTIFICATES OF USE – SPECIAL**

1. When both gas and oil units are maintained at one location, the fee shall be based on the five (5) largest units, plus reduced rates for any applicable additional units per input category.
2. In the case of combination gas and oil burners, the Certificate of Use fee for each combination burner shall be as for one unit, including reduced rates for any applicable additional units per input category.

**INSTALLATION PERMITS –GAS FIRED INFRA-RED HEATERS**

Heaters with input rating not exceeding 50,000 BTU per hour	
First 5 units as each occupancy – Each unit .....	\$ 84.00
Over 5 units to 15 units at same occupancy – Each unit.....	\$ 48.00
Over 15 units as same occupancy – Each unit.....	\$ 36.00
Heaters with input ratings over 50,000 to 75,000 BTU per hour	
First 5 units at each occupancy – Each unit.....	\$ 110.00
Over 15 units to 15 units at same occupancy – Each unit.....	\$ 60.00
Over 15 units at same occupancy – Each unit .....	\$ 50.00

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Heaters with input ratings over 75,000 BTU per hour	
First 5 units at each occupancy – Each unit.....	\$ 131.00
Over 5 units to 15 units at same occupancy – Each unit.....	\$ 99.00
Over 15 units at same occupancy – Each unit .....	\$ 53.00

**CERTIFICATES OF USE BIENNIAL – GAS FIRED INFRA-RED HEATERS**

First 5 units at each occupancy – Each unit.....	\$ 60.00
Over 5 units to 15 units at same occupancy – Each unit.....	\$ 41.00
Over 15 units at same occupancy – Each unit .....	\$ 30.00

**INSTALLATION AND ALTERATION PERMITS –SPACE HEATING**

Installation of space heating/cooling distribution system (ductwork, hot water piping, steam piping, chilled water piping if a separate system) <u>up to one hour</u> .....	\$ 134.00
Each additional hour or fraction thereof .....	\$ 134.00
Alteration of space heating/cooling distribution system in existing buildings.....	\$ 75.00
Ventilation/Exhaust System, Fire/Smoke Dampers (when not a part of an HVAC installation or alteration permit) per hour or fraction thereof .....	\$ 134.00
Installation of solid fuel-fired units (coal or wood) .....	\$ 125.00
Survey of solid fuel-fired fireplace inserts (coal or wood) .....	\$ 80.00

Supplemental Fee

    Failure to obtain permits:

Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00

**PRESSURIZATION INSPECTION**

Inspection of hoistways, stairwells, corridors, etc. for pressurization for smoke control	
Per hour .....	\$ 134.00

**FIRE SUPPRESSION / PROTECTION**

Base fee.....	\$ 134.00
Fire suppression fee (per head).....	\$ .50

**INFORMATION INSPECTION**

Information inspection of existing residential heating equipment .....	\$ 134.00
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**REFRIGERATING SYSTEMS**

**INSTALLATION PERMITS**

Self-contained systems activated by motors or engines:

2 HP – First 5 units at each occupancy – Each .....	\$ 74.00
Additional units over 5 at same occupancy – Each .....	\$ 49.00

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Over 2 HP to 10 HP – First 5 units at each occupancy – Each .....	\$ 96.00
Additional units over at same occupancy – Each .....	\$ 74.00
Remote systems activated by motors or engines:	
10 HP or less – Each.....	\$ 99.00
Systems and/or compressors activated by motors or engines:	
Over 10 HP to 50 HP – Each.....	\$ 169.00
Over 50 HP to 100 HP – Each.....	\$ 286.00
Over 100 HP – Each.....	\$ 331.00
Alterations to each system:	
(This does not include additional compressors, such requiring Installation permits based on their horsepower).....	\$ 81.00
Special or Shop Inspection of refrigeration equipment:	
Each unit – Each visit .....	\$ 134.00
Approved Inspection of Unlisted refrigeration equipment.....	\$ 821.00
Failure to obtain permits:	
Contractors... "Per Occurrence" .....	\$ 268.00
Homeowners... "Per Occurrence" .....	\$ 134.00
Preliminary inspection – Each visit .....	\$ 99.00
<b><u>BIENNIAL LICENSE</u></b>	
Class A - First 2 units at one location ( 0 HP to 5 HP) – each unit.....	\$ 90.00
Over 2 units to 5 at one location – each unit.....	\$ 43.00
Over 5 units at one location – each unit.....	\$ 23.00
Class B - First 2 units at one location (Over 5 HP – 50 HP) – each unit .....	\$ 123.00
Over 2 units at one location – each unit.....	\$ 59.00
Over (50-HP) – each unit.....	\$ 198.00
<b><u>INFORMATION INSPECTION</u></b>	
Information inspection of existing air conditioning equipment .....	\$ 134.00

**SAFETY – GENERAL FEES:  
ELEVATING DEVICES**

**INSTALLATION PERMITS**

Each elevator, passenger and freight (does not include private residence elevator:	
Base Price .....	\$ 229.00
For each floor traveled by the elevator .....	\$ 43.00
For each hoistway entrance opening.....	\$ 43.00
Maximum for any one elevator.....	\$ 1,121.00
(The number of floors traveled by the elevator shall include basement and balcony floors.)	
Counter weight safety control assembly .....	\$ 276.00

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Private Residence Elevator – Each .....	\$ 329.00
Inclined Stair Lift (residence) – Each .....	\$ 138.00
Wheelchair Elevating Device (in private residence) – Each .....	\$ 129.00
Barrier Free Lifting Device.....	\$ 551.00
Wheelchair Elevating Device (in other than private residence) – Each .....	\$ 276.00
Inclined Stair Lift (in other than private residence) – Each .....	\$ 276.00
Dumbwaiter – Each: Traveling 5 stories or less .....	\$ 16.00
Traveling more than 5 stories.....	\$ 253.00
Manlift .....	\$ 551.00
Escalator – Each.....	\$ 551.00
Personnel Hoist – Each .....	\$ 1,138.00
Powered Service Platform – Each:	
To service building up to ten (10) stories.....	\$ 681.00
For each additional ten (10) stories or portion thereof.....	\$ 345.00
Maximum Fee.....	\$ 1,177.00
Additions and alterations to existing elevating devices:	
Alterations to power supply.....	\$ 204.00
Alterations to control or type of operation:	
Base Price .....	\$ 276.00
For each hoistway entrance opening.....	\$ 43.00
Maximum fee.....	\$ 896.00
All other major alterations or additions – First.....	\$ 142.00
Each additional alteration or addition.....	\$ 90.00
Special inspection fee for failure to obtain permits .....	\$ 281.00
Replacement of valve on hydraulic elevator (2 hour standing time).....	\$ 394.00
Permit:	
Hydraulic Jack Assembly Replacement .....	\$ 594.00
Hydraulic Pipe Replacement .....	\$ 394.00
Brake Assembly Replacement.....	\$ 394.00
Safeties Replacement.....	\$ 394.00
Governor Replacement.....	\$ 394.00
Rope Gripper .....	\$ 394.00

**ANNUAL LICENSES**

Dumbwaiter – Each Traveling 5 stories or less .....	\$ 135.00
Traveling more than 5 stories .....	\$ 153.00
Escalator – Each.....	\$ 206.00

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Freight or Passenger – Each:	
Elevators traveling five (5) stories or less .....	\$ 173.00
Elevators traveling more than five (5) stories .....	\$ 200.00
Inclined lift and wheelchair elevating devices: (In other than private residences) – each .....	\$ 90.00
Manlift – Each .....	\$ 215.00
Personnel Hoist – Each .....	\$ 235.00
Powered Service Platform – Each.....	\$ 353.00

**INSPECTION – CERTIFICATES FOR**

Special or shop inspection of elevating devices: Per Hour (Minimum 1 Hours Time).....	\$ 134.00
Replacement of elevator capacity sign.....	\$ 36.00
Permanent elevator for temporary use.....	\$ 235.00
Emergency Generator/Fireman Return Service Test on regular time \$134.00 per hour per Inspector.	

**ENVIRONMENTAL RIGHT OF ENTRY**

**A. RIGHT OF ENTRY (“ROE”) PERMIT**

The following ROE Fees are based on requests and/or Scope of Work received for access onto City owned property:

BASE FEE applied to each permit.....	\$ 200.00
Draft/Final Report Retainer..... (Returned after final documents are submitted)	\$ 150.00
Site Inspection (Requested by applicant or required).....	\$ 75.00
Failure to obtain permit.....	\$ 500.00

**B. RIGHT OF WAY (“ROW”) PERMIT**

The following ROW Fees are based on requests and/or Scope of Work received for access onto the City owned Right of Way:

BASE FEE applied to each permit.....	\$ 150.00
Draft/Final Report Retainer..... (Returned after final documents are submitted)	\$ 150.00
Site Inspection (Requested by applicant or required).....	\$ 75.00
Failure to obtain permit.....	\$ 500.00

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**C. PERMIT EXTENSION & MODIFICATION**

Permit Extension.....	\$ 50.00
Permit Modification.....	\$ 50.00

**D. PHOTOCOPY**

Each Copy.....	\$ 5.00
Each Page over 8.....	\$ 1.00

**REFUNDS**

There are no refunds for Permit Fees

<b>Service fee for returned check .....</b>	<b>\$ 35.00</b>
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Any returned check not reimbursed with additional returned check fee within fourteen days of our receipt of Non Sufficient Funds Notice shall be subject to collection action and may result in the imposition of more fees and collection costs as authorized by law.

**ROE PERMIT**

Review of Scope of Work and completeness of request.....	1.5 hours
Insurance review and ownership confirmation.....	1.0 hours
Processing.....	1.5 hours

<b>Total.....</b>	<b>4.0 hours.....\$ 196.00</b>
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**ROW PERMIT**

Review of Scope of Work and completeness of request.....	1.0 hours
Insurance review.....	0.5 hours
Processing.....	1.5 hours

<b>Total.....</b>	<b>3.0 hours.....\$ 147.00</b>
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Site Inspection.....	1.5 hours.....\$ 73.50
Permit Modification or Extension.....	1.0 hours.....\$ 49.00