Media Services

Coleman A. Young Municipal Center
2 Woodward Avenue, Suite 333
Detroit, Michigan 48226

Phone 313•224•2100
Fax 313•224•4255
mediaservices@detroitmi.gov

PUBLIC SERVICE ANNOUNCEMENT

City where event is taking place:_____

THIS FORM MUST BE FILLED OUT COMPLETELY. PLEASE PRINT
Maximum of 8 lines and 32 characters which includes spacing, punctuation, numbers, etc.

Contact Person: _____

Organization: _____

Address: _____

City/State/Zip: _____

Phone:_____

Tax Exempt Number: _____

1.
2.
3.
4.
5.
6.
7.
8.

REQUEST MUST BE NON-PROFIT OR REQUEST WILL NOT AIR

Requirements:

1. Four weeks advance notice for all requests
2. No guarantee of announcement airing due to limited space and not enough notice. Operator will choose colors at random
3. Cannot accept pictures via email
4. Maximum airtime for generic announcements is three months. You must re-submit your announcement after that time to have it start up again.

OFFICE USE ONLY

Date Received: _____ Air in System(s): _____ Operator: _____

Start Date: _____ End Date: _____ PSA ID: _____