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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: January 4, 2016

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts and purchase orders recommended by the Purchasing Division and submitted to the City Council for the Regular Session of January 5, 2016.

The contracts are included on the City Council Agenda for referral to the Standing Committees for their consideration and report back to the City Council; Except for a City Council personal service contract that is on the Consent Agenda for consideration on January 5.

The comments and review of the Legislative Policy Division staff are printed in bold following each contract or purchase order.

Attachments

cc:	Janice Winfrey	City Clerk
	Mark Lockridge	Auditor General
	Aliyah Sabree	Mayor's Office
	Boysie Jackson	Purchasing Division
	Irvin Corley	Policy Division
	Marcell Todd	Policy Division

Statistics compiled for the list of Contracts and Purchases submitted for the Regular Session of January 5, 2016.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
City Wide	1	0	0	0
City Council 1 Personal Service contract	1	0	1 Extension	1
Elections	1	0	0	0
Fire 1 Personal service contract (previously with BSEED)	1	0	1	0
General Services	2	0	1 Extension 1 Contract Increase	0
Health and Wellness 3 Contracts for WIC services	3	0	3 Extensions	2
Homeland Security 1 Personal Service contract	1	0	0	1
Police 1 Lease Agreement	1	0	1 Contract Increase	1
Transportation	1	0	0	1
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Totals	12	0 Detroit-Based Business Bids	1 Renewal	7

Contracts and Purchase Orders Submitted for
Regular Session of January 5, 2016
Statistics

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This list represents appropriations totaling approximately \$ 6,812,422.46¹

Included in the total costs are the following:

City General Fund	\$ 1,869,002.00
Quality of Life Fund	\$ 155,680.00
Grant Funds	\$ 4,260,055.00
Transportation Fund	\$ 527,685.46

¹ The contract list includes: Contract amendments to increase funding, extensions for 6 months and 1 year; New contracts for terms of 2 years and 3 years; and Personal Service Contracts amended and extended for 6 months and a new personal service contract for 5 months.

TO: HONORABLE CITY COUNCIL

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: January 4, 2016

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED AT
THE FORMAL SESSION OF JANUARY 5, 2016**

CITYWIDE

2918135 100% City Funding – To Provide Fire Extinguisher Service and Repair – Contractor:
Gallagher Fire Equipment, Location: 30895 W. Eight Mile Road, Livonia, MI 48152 –
Contract Period: Upon City Council Approval through December 20, 2017 – Total
Contract Amount: \$52,000.00

Costs budgeted to 2 General Fund Accounts as follows:

General Services, for \$40,000 to Acct. 1000-470010-006004-622200-11830-0-A4510, Appropriation for Facilities & Grounds Maintenance includes available funds of \$3,589,421 as of December 18, 2015; and

Fire, for \$12,000 to Acct. 1000-240191-000087-621900-00718-0-A1040, Appropriation for Fire Fighting Operations includes available funds of \$49,817,844 as of December 18, 2015.

It was not clear from the Purchasing File if these services were bid, or if only 1 source is available to provide services to maintain and repair fire extinguishers. The contract includes the purchase of new fire extinguishers, ranging in cost from \$54.06 to \$872.50; Extinguisher parts, from \$9.29 to \$500; Sprinkler accessories, from \$18 to \$150; E-lights and accessories, from \$18 to \$300; Batteries, from \$22 to \$200; and Signage. All items priced with a discount of 30%.

Contract checklist, received December 10, 2015, indicates this contract is required to ensure fire extinguishers are functional and properly operating as required.

Covenant of Equal Opportunity Affidavit signed 12-14-14;

TAXES: Good Through 1-16-16 and 1-15-16;

Hiring Policy Compliance Affidavit signed 12-15-14, Employment application submitted complies; Slavery Era Records Disclosure Affidavit signed 8-23-13, indicating no records to disclose.

Previous contract was also with Gallagher Fire Equipment – No. 2717583 – initially approved October 2006, for a term of 5 years, through Sept. 14, 2011, for a cost of \$200,000; Renewed 3 additional years, for an increase of \$55,100. The last renewal, through Sept. 14, 2014, was approved Sept. 10, 2013.

Gallagher Fire Equipment also has Contract 2903477, approved July 7, 2015, to provide Fire Suppression System maintenance and upgrade for Transportation Dept. facilities, for a 2-year term, July 2015 through July 14, 2017, for a cost of \$240,000.

The Honorable City Council
Contracts and Purchase Orders submitted for
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ELECTIONS

2917096 100% City Funding – To Provide Billboard Advertising for the Elections Department –
Contractor: International Outdoor, Location: 28423 Orchard Lake Road, Suite 200,
Farmington Hills, MI 48334 – Contract Period: Upon City Council Approval through
December 30, 2018 – Total Contract Amount: \$900,000.00

Costs budgeted to General Fund, Acct. 1000-710013-000037-621900-00181-0-A5060, Appropriation for Conduct of Elections includes available funding of \$2,517,018 as of December 18, 2015.

This contract was approved as a Sole Source contract on Oct. 31, 2015; Billboards owned by the vendor are in the locations needed to post advertising.

The contract identifies 17 billboard locations – 16 sites are 13 feet by 48 feet; 1 site is 20 feet by 60 feet. The vendor provides 4 bonus boards; Production and posting costs for 21 billboards at \$15,700; Creative services valued at \$1,500. Total cost is indicated to be \$325,000, which appears to be an Annual cost. This proposed contract is for a period of 3 years, through Dec. 2018.

The Bid Tab provides a cost of \$125,000 per election, for 7 elections over the next 3 years, for cost of \$875,000, plus \$25,000 miscellaneous, for a total cost of \$900,000.

Contract checklist, received October 21, 2015, indicates the contract is required to obtain billboard space that is used as an Educational tool to give citizens information pertaining to upcoming elections.

Covenant of Equal Opportunity Affidavit signed 9-30-15;

TAXES: Good Through 10-27-16 and 1-15-16;

Hiring Policy Compliance Affidavit signed 9-29-15, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 9-30-15, indicating business established 1997, no records to disclose;

Political Contributions and Expenditures Statement signed 10-2-15, indicating NONE.

The previous contract for billboard advertising of elections, No. 2803327, was also with International Outdoor, approved Oct. 2009, for 3 year term through March 2012, for \$250,000 (cost was based on \$2,500 per billboard per month, 12 locations); the contract was renewed 3 additional years, through Feb. 28, 2015 for additional costs of \$413,037.50.

Costs for this contract appear to have been significantly increased, perhaps reflecting additional billboard space.

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GENERAL SERVICES

2888170 100% City Funding – To Provide Staffing Services for Fire Apparatus Mechanics –
Contractor: Aquarius Professional Staffing, Location: 11800 Conrey Road, Suite 100,
Cincinnati, OH 45249 – Contract Period: Upon City Council Approval through June 30,
2016 – Contract Increase: \$200,000.00 – Total Contract Amount: \$2,125,712.00

This Amendment #3 is for increase of funds and extension of time. Original contract amount is \$1,925,712.00 and original contract period is January 1, 2015 through December 31, 2015.

Costs budgeted to General Fund, Acct. 1000-470010-006004-617900-13336-0-A4510, Appropriation for Grounds Maintenance includes available funding of \$1,208,167 as of December 18, 2015.

This contract was initially approved by the Emergency Manager to provide Temporary Mechanical staffing for a period of 6 months, for a cost of \$360,000 - \$60,000 per month. The contract was reported to City Council March 11, 2014.

The contract has been amended twice, extending the contract a total of 18 months, through December 31, 2015, and increasing the costs by \$1,565,712, to a total of \$1,925,712 – an average of \$80,238 per month.

This 3rd Amendment extends the contract 6 months, through June 2016 for \$200,000.

Services are provided, as requested, through General Services Dept. and is used to supplement on-site mechanic work; Aquarius Services provided complete payroll services for all temporary employees, including tax withholding. Temporary staffing are required to use City's Work Brain, time and attendance system.

The Fee Schedule for this 3rd Amendment lists only, 2 Seasonal Mechanics at \$40 per hour/ \$60 per hour overtime rate. Previously, the fee scheduled included 6 full time contract staff, plus 2 Seasonal Mechanics. It appears the number of contract employees through Aquarius may be reduced with this amendment; and the only mechanical staffing will be for Fire Apparatus.

Contract checklist, received December 12, 2014, indicates contract extension is required to obtain temporary mechanical services, as needed.

Covenant of Equal Opportunity Affidavit signed 1-15-14;

TAXES: Good Through 12-12-16 and 8-31-16;

Hiring Policy Compliance Affidavit signed 1-15-14, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 1-15-14, indicating business established 2006, no records to disclose;

Political Contributions and Expenditures Statement signed, not dated, indicating NONE.

The Honorable City Council
Contracts and Purchase Orders submitted for
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General Services Department - *continued*

2895761 100% City Funding – To Provide Repair Services to HVAC Equipment – Contractor:
Systemp Corporation, Location: 3909 Industrial Drive, Rochester Hills, MI 48309 –
Contract Period: Upon FRC Approval through June 30, 2017 – Contract Increase:
\$655,680.00 – Total Contract Amount: \$3,520,680.00

This Amendment #2 is for increase of funds only. Original contract amount is \$2,865,000.00

Costs budgeted to 2 Accounts, as follows:

\$500,000 to General Fund, Acct. 1000-470010-006004-617900/621900-11830-0-A5060, Appropriation for Facilities & Grounds Maintenance includes available funds of \$3,589,421 as of December 18, 2015; and

\$155,680 to Quality of Life Fund, Acct. 3100-350143-0-628500-13824-0-0, Cost Center for Fire Facilities Repair budgeted at \$1,708,685, includes available funds of \$191,073 as of Dec. 18, 2015.

The contract is for services to maintain and repair HVAC (heating, ventilating and air conditioning) equipment in City-owned facilities.

This contract was approved the Week of August 4, 2014, for a 3-year term, through June 30, 2017, for a cost of \$2,100,000 (\$700,000 per year). Systemp was determined to be the lowest acceptable bid of 6 bids that were received, for labor costs that included: Apprentice at \$45; Journeyman at \$70 per hour; Sundays / Holidays rates increase to \$90 and \$140 per hour.

The contract was amended to increase costs by \$765,000 to a total of \$2,865,000 over the same 3-year term.

This proposed 2nd Amendment is to increase the authorized expenditures under this contract by \$655,680, to a new total cost of \$3,520,680 [\$1,173,560 per year]; and increase of 67.65% in the annual expenditures. There are no specific reasons provided in the Purchasing File to indicate why it is necessary to increase the authorized expenditures under this contract.

Contract checklist, received December 11, 2015, indicates

Covenant of Equal Opportunity Affidavit signed 6-5-14;

TAXES: Good Through 12-11-16 and 8-31-16;

Hiring Policy Compliance Affidavit signed 6-5-14, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 6-5-14, indicating business established 1993, no records to disclose.

HEALTH AND WELLNESS

2902650 100% State Funding –To Provide Women Infant and Children (WIC) Nutrition Services. This Includes Program Activities, Operations, Registration, Certifications, Reporting Activities and to Implement and Assure Program Operations and Delivery of Services – Contractor: Moms and Babes Too, Location: 5716 Michigan Avenue, Suite B202, Detroit, MI 48210 – Contract Period: Upon FRC Approval through September 30, 2016 – Contract Increase: \$2,458,234.00 – Total Contract Amount: \$4,274,230.00

This Amendment #1 is for increase of funds and extension of time. Original contract amount is \$1,815,996.00 and original contract period is January 1, 2015 through September 30, 2015

Costs budgeted to State Grant Fund, Acct. 2104-258324-000096-612110-20131-0-A1530, Appropriation for WIC Resident Services includes available funds of \$4,376,558 as of December 18, 2015.

This contract provides nutrition services, including counseling, immunizations, and assistance to the Women, Infants and Children (WI) program.

This contract was initially approved February 3, 2015, for a term of 9 months, through September 30, 2015, for a cost of \$1,815,996.

The reimbursement to the Agency base on \$11.25 per client up to 154,134 clients; \$5.75 per client paid over the threshold of 154,134 - this contract included 3,145 additional clients for the total reimbursement of \$1,752,097; plus \$63,900 for salaries and fringe benefits.

This request is to extend the contract 1 year, through Sept. 30, 2016, with an increase of \$2,458,234 in expenses. This cost is based on the reimbursement of \$11.45 per client up to 205,514 clients (98% State requirement); \$5.75 per client over the 205,514, up to 209,709 (an addition 4,195 clients); plus \$92,300 for salary and fringe benefits of 2 Customer Service Representatives.

It is also indicated that the State has changed the process of reimbursement from invoices submitted on a per client basis, to invoices submitted for actual program costs.

Contract checklist, dated November 19, 2015, indicates the extension of this contract is required to continue essential services provided to citizens.

Covenant of Equal Opportunity Affidavit signed 11-25-14;

TAXES: Good Through 10-14-16 and 1-15-16;

Hiring Policy Compliance Affidavit signed 11-25-14, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 11-25-14, indicating Agency established 1996, no records to disclose.

Health and Wellness Department - continued

2903020 100% State Funding – To Provide Women Infant and Children (WIC) Nutrition Services. This Includes Program Activities, Operations, Registration, Certifications, Reporting Activities and to Implement and Assure Program Operations and Delivery of Services – Contractor: Community Health & Social Services Center, Location: 5635 West Fort Street, Detroit, MI 48209 – Contract Period: Upon City Council Approval through September 30, 2016 – Contract Increase: \$344,125.00 – Total Contract Amount: \$598,970.00

This Amendment #1 is for increase of funds and extension of time. Original contract amount is \$254,845.00 and original contract period is January 1, 2015 through September 30, 2015

Costs budgeted to State Grant Fund, Acct. 2104-258324-000096-612110-20131-0-A1530, Appropriation for WIC Resident Services includes available funds of \$4,376,558 as of Dec 18, 2015.

This contract provides nutrition services, including counseling, immunizations, and assistance to the Women, Infants and Children (WI) program.

This contract was initially approved February 3, 2015, for a term of 9 months, through September 30, 2015, for a cost of \$254,845.

The reimbursement to the Agency base on \$11.25 per client up to 22,419 clients; \$5.75 per client paid over the threshold of 22,419 - this contract included 458 additional clients for the total reimbursement of \$254,845.

This request is to extend the contract 1 year, through Sept. 30, 2016, with an increase of \$344,125 in expenses. This cost is based on the rate of \$11.45 per client up to 29,892 clients (98% State requirement); \$5.75 per client over the 29,892, up to 30,502 (an addition 610 clients).

It is also indicated that the State has changed the process of reimbursement from invoices submitted on a per client basis, to invoices submitted for actual program costs.

Contract checklist, dated November 19, 2015, indicates the extension of this contract is required to continue essential services provided to citizens.

Covenant of Equal Opportunity Affidavit signed 1-12-15;

TAXES: Good Through 10-14-16 and 1-15-16;

Hiring Policy Compliance Affidavit signed 1-12-15, Employment application does include a question of any felony convictions or pending charges – 1-12-15 letter states based on sensitive requirements of the work, ie, dealing with children, Agency is required to conduct full criminal background for all prospective employees;

Slavery Era Records Disclosure Affidavit signed 1-12-15, indicating Agency established 1970, no records to disclose.

Health and Wellness Department - *continued*

2903113 100% State Funding – To Provide Women Infant and Children (WIC) Nutrition Services. This Includes Program Activities, Operations, Registration, Certifications, Reporting Activities and to Implement and Assure Program Operations and Delivery of Services – Contractor: Arab Americans & Chaldean Council Center, Location: 363 W. Big Beaver Road, Suite 300, Troy, MI 48084 – Contract Period: October 1, 2015 through September 30, 2016 – Contract Increase: \$1,422,696.00 – Total Contract Amount: \$2,474,105.00

This Amendment #1 is for increase of funds and extension of time. Original contract amount is \$1,051,409.00 and original contract period is January 1, 2015 through September 30, 2015

Costs budgeted to State Grant Fund, Acct. 2104-258324-000096-612110-20131-0-A1530, Appropriation for WIC Resident Services includes available funds of \$4,376,558 as of Dec 18, 2015.

This contract provides nutrition services, including counseling, immunizations, and assistance to the Women, Infants and Children (WI) program.

This contract was initially approved February 3, 2015, for a term of 9 months, through September 30, 2015, for a cost of \$1,051,409.

The reimbursement to the Agency based on \$11.25 per client up to 89,683 clients; \$5.75 per client paid over the threshold of 89,683 - this contract included 1,830 additional clients for the total reimbursement of \$1,040,884; plus \$31,950 for salary and fringe benefits for 1 customer representative.

This request is to extend the contract 1 year, through Sept. 30, 2016, with an increase of \$1,422,696 in expenses. This cost is based on the client rate of \$11.45 per client up to 119,572 clients (98% State requirement); \$5.75 per client over the 119,572, up to 122,013 (an addition 2,441 clients); plus \$46,150 for salary and fringe benefits of 1 Customer Service Representative.

Contract checklist, dated November 19, 2015, indicates the extension of this contract is required to continue essential services provided to citizens.

Covenant of Equal Opportunity Affidavit signed 11-26-14;

TAXES: Good Through 10-14-16 and 1-15-16;

Hiring Policy Compliance Affidavit signed 11-26-15, Employment application does require a criminal background check – 12-10-14 letter states based on sensitive requirements of the work, ie, dealing with children, Agency is required to conduct full criminal background for all prospective employees;

Slavery Era Records Disclosure Affidavit signed 11-26-14, indicating Agency established 1979, no records to disclose.

POLICE

2897616 100% City Funding – To Provide a Lease Agreement – Contractor: The Realty Company, Location: 2411 Vinewood, Detroit, MI 48226 – Contract Period: January 18, 2014 through January 17, 2017 – Contract Increase: \$202,962.00 – Total Contract Amount: \$562,962.00

This Amendment #1 is for increase of funds only. The original contract amount is \$360,000.00. This contract is to cover past due and future utility bills associated with the lease of the facility. Contract began January 18, 2014 through January 17, 2017.

Costs budgeted to General Fund, Acct. 1000-370677-000165-626400-00119-0-A1081, Appropriation for Support Services Bureau includes available funding of \$17,565,259 as of December 18, 2015.

This contract was approved November 25, 2014, for a term of 3 years, Jan. 18, 2014 through Jan. 17, 2017, for a cost of \$10,000 per month, a total of \$360,000 over 3 years. The lease is for 38,000 square feet of office space and 14,000 sq. feet of exterior parking at 7800 Dix Road.

Officers of The Realty Co. are: Gasper Fiore, Jennifer Fiore, and Joan Fiore.

This request is to increase the costs of the lease, by \$202,962 to pay the costs of all past due and future utility bills - gas and water costs - associated with this facility.

The lease states that the Lessor shall pay or cause to be paid the following utilities used by the City: Telephone, electric, and all janitorial services.

For 2014, the total costs include: Gas for \$11,015.61; and 2 Water accounts for a total of \$20,586.96.

For the first 3 months of 2015 – Jan. through March, the bills include: Gas at \$12,518.43; and the 2 Water accounts for \$7,489.26.

City Council may wish to inquire about the billing for Gas and Water which appear excessive.

The Purchasing File did not include information on gas and water bills from April 2015 to present, or how the utility costs through January 17, 2017 were estimated.

Contract checklist, received December 4, 2015, indicates, the increase in the contract cost is required to retain use of the space at 7800 Dix.

Covenant of Equal Opportunity Affidavit signed 4-29-14;

TAXES: Good Through 11-18-16 and 1-15-16;

Hiring Policy Compliance Affidavit signed 4-29-14, indicate the business has NO employees;

Slavery Era Records Disclosure Affidavit signed 4-29-14, indicating business established 1994, no records to disclose;

Political Contributions Statement was not included

Office and Parking space at 7800 Dix, began in July 2001, with a 10-year lease, through July 13, 2011 – Contract 2551749 - for a cost of \$4,082,264, began at \$34,018.87 per month, for a total of \$408,226.40 the first year; Lease included additional space of 22,583 sq. ft. of office space, 39,904 sq. ft. of warehouse space.

Contract 2854480, approved May 2012, was for a period of 2 years, through Jan. 17, 2014 for \$240,000 - \$10,000 per month.

TRANSPORTATION

2911316 100% Federal Funding – To Furnish Various Coach Filters – Contractor: Kirk's Automotive Inc., Location: 9330 Roselawn, Detroit, MI 48204 – Contract Period: January 15, 2016 through January 14, 2018 – Total Contract Amount: \$527,685.46

Costs budgeted to Transportation Operation Fund, Acct. 5301-200290-0-621303-00150-0-0, Appropriation for Vehicle Maintenance includes available funding of \$9,378,200 as of December 18, 2015.

These requirements for various types of Coach Filters was bid on BidSync to request cost quotations on 26 items.

2 bids were received: Kirk's Automotive, with cost quotations on all 26 items for \$263,842.73 per year; for a 2 year contract, with no renewal options. Kirk's cost quotations indicated to include a 65% discount from their list prices.

Second bid received from Wright Tool, submitting cost quotations for 13 items for a total of \$3,643.38 per year (on the 13 items, Wright Tool submitted a lower cost on 4 of the items).

An Informal Contract (less than \$25,000), No. 2917549, will be offered to Wright Tool, located at 1738 Maplelawn in Troy, MI, for \$7,286.76 for a 2-year term.

Contract checklist, received December 2, 2015, indicates this contract is required for the procurement of necessary supplies to operate coaches safely.

Covenant of Equal Opportunity Affidavit signed 3-11-15;

TAXES: Good Through 4-4-16 and 1-15-16;

Hiring Policy Compliance Affidavit signed 3-11-15, Employment application submitted complies;

Slavery Era Records Disclosure Affidavit signed 3-11-15, indicating business established 1946, no records to disclose;

Political Contributions and Expenditures Statement signed 12-2-15, indicating NONE.

Previous contract for Coach Filters, appears to have been with Cummins Bridgeway – No. 2835019 - approved Jan. 25, 2011, for a 3 year term, through January 31, 2014, for a cost of \$1,545,000 - \$515,000 per year. The contract included options to renew 2 additional years.

The Dept. also has a contract – No. 2898333 – with DPF Cleaning Specialists to provide Particulate Filters for all transit coaches, approved in June 2015, for a term of 3 years, through June 30, 2018, for a cost of \$734,992.50

The Honorable City Council
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PERSONAL SERVICE CONTRACTS:

CITY COUNCIL

87158 100% City Funding – To Provide a Legislative Assistant to Council President Pro Tem George Cushingberry – Contractor: Rachel Orange, Location: 1413 Nicolet, Detroit, MI 48207 – \$13.50 per hour – Contract Period: January 1, 2016 through June 30, 2016 – Contract Increase: \$14,040.00 – Contract Amount: \$28,296.00

This Amendment #1 is for increase of funds and extension of time. Original contract amount is \$14,256 and original contract date is July 1, 2015 through December 31, 2015.

Costs budgeted to General Fund, Acct. 1000-520320-020003-617903-13670-0-A5060, Appropriation for District 2 Council Member includes available funding of \$238,627 as of December 18, 2015.

This request is to extend this contract for a term of 6 months, continuing the same hourly rate of \$13.50, for an increase of \$14,040, for an additional 1,040 hours, from Jan. 1, thru June 30, 2016.

This contract was initially approved June 2, 2015, for the period from July 1 through Dec. 31, 2015, for \$14,256.

TAXES: Good Through 12-8-16 and 1-15-16.

PERSONAL SERVICE CONTRACTS:

FIRE

87271 100% City Funding – To Provide an Executive Fire Commissioner – Contractor: Eric Jones, Location: 48179 Milonas Drive, Shelby Township, MI 48315 – Contract Period: June 16, 2016 through June 30, 2016 – Contract Amount: \$0.00

This Amendment #1 is for extension of time only. Original contract period is June 16, 2015 through June 15, 2016.

Costs budgeted to General Fund, Acct. 1000-240010-000087-601100-00064-0-A1040, Appropriation for Executive Management & Support includes available funding of \$2,827,266 as of December 18, 2015.

This request is to Amend the current Personal Service contract with Mr. Jones, to change his title to Executive Fire Commissioner. The contract term was changed to expired June 30, 2016 [it began June 16, 2015, not as indicated above] the contract amount of \$147,000 is not changed.

This contract was initially approved June 30, 2015, for services as Director of the Building, Safety Engineering and Environmental Department, at \$70.91 per hour, a total of \$147,500, for the term from June 16, 2015 through July 15, 2016.

New contract services to include: Overseeing the complete operations of the Fire Dept., including management of executive staff, planning budgetary and operational processes, establishing goals, measurements and performance standards for the delivery of fire and medical services.

The Fire Commissioner is required to have knowledge of: Modern emergency response methods, practices, equipment and facilities; Principles of organization and general administrative practices; Law, regulations, departmental rules and contracts governing the Detroit Fire Dept.; and Municipal organization and functions.

TAXES: Good Through 5-14-16 and 8-31-16.

PERSONAL SERVICES:

HOMELAND SECURITY

DER-00941 100% City Funding – To Provide an Intel Analyst – Contractor: Derek Moss, Location: 4272 Hunters Circle W., Canton, MI 48188 – \$31.25 per hour – Contract Period: January 4, 2016 through May 31, 2016 – Contract Amount: \$35,000.00

Costs budgeted to State Grant Fund, Acct. 2105-336314-0-617903-14038-0-0, Appropriation for Urban Area Security Initiative includes available funding of \$533,206 as of December 18, 2015.

The proposed contract is for a period of 5 months, January through May 2016, at a rate of \$31.25 per hour; to provide services as an Intel Analyst.

Contract services are indicated to support the implementation of the Detroit UASI Regional Information Sharing, through the Detroit and Southeastern Michigan Information and Intelligence Center.

Specific services to include: Identify and collect information useful to predicting criminal or public safety trends, patterns or problem areas that may require planning or action; Analyze information and data from a variety of standard and electronic sources; Determine patterns of criminal activity and identify links between criminal and crime groups; Prepare criminal intelligence reports and information charts, relating to priority areas of criminal or other public safety hazards; Act as criminal intelligence liaison, resource and support to executive and operations management; Collaborate in the development, implementation and evaluation of crime response and reduction strategies, goals and objectives, measure progress; Make recommendations regarding related training and professional development; Develop and maintain system(s) for tracking,, monitoring and evaluating various criminal information and intelligence related activity.

TAXES: Good Through 12-15-16 and 8-31-16.