



Detroit Water and Sewerage Department
735 Randolph Street, Room 806
Detroit, MI 48226
313.267.8000 | drainage@detroitmi.gov

Drainage Charge Adjustment Application
(Please fill out one form per property)

Contact Information *(Please print or type)*

Property Owner: _____

Mailing Address: _____

Street Address

City

Zip

Phone: _____ Email: _____

Must match owner name in Assessor's parcel database. If different than owner, must provide Power of Attorney or proof of tenant.

Service Location Information *(Please print or type; use back if necessary)*

Service Address: _____

Parcel ID and _____

DWSD Account No: _____

For Non-Residential Customers: Please provide copy of
Articles of Incorporation or equivalent document and EIN
or TIN Number: _____

Reason for Adjustment Request:

Feel free to provide a brief description of the adjustment(s) you are requesting in the space below. Refer to the following page for common appeal types and required back-up documentation.

Send completed application and supporting documentation to:

DWSD Drainage Charge Adjustment Program
735 Randolph Street, Room 806
Detroit, MI 48226

Alternatively, applications can be faxed to: 313.964.9110 or emailed to: drainage@detroitmi.gov

Additional questions? 313.267.8000 or email drainage@detroit.gov

Check one or more of the following and attach supporting documentation as applicable.

Ownership Adjustments:

- Incorrect Mailing Address: Current owner and mailing address for parcel, if known
- Property Sale: Copy of deed documenting property transfer
- Water Account Not Associated with Correct Parcel – Copy of water bill
- Other: _____

GIS Polygon or Impervious Area Adjustment or Impervious Classification Adjustment including Removal of Surface Classified as Impervious:

- Original Total Impervious Coverage (sq. ft.) _____
- New Total Impervious Coverage (sq. ft.) _____
- If applicable, area of Classified Impervious Surfaces Removed (sq. ft.): _____
- Description of Location of Classified Impervious Surfaces Removed:

- Drawing/Sketch/Plans (incl. photos) with Location of Classified Impervious Surfaces Removed, if applicable
- Site Photographs
- Drainage and Green Credit Program Impervious Cover Survey Form

Methods Used: (if customer removed surface classified as impervious)

- Removal of paved surface
- Tillage of soil
- Soil amendments (e.g., mulch) added
- Landscaping/Plants added

Note: Property owners may not appeal the inclusion of gravel surfaces with evidence of vehicular traffic as an impervious surface on their drainage charge. Impervious area adjustments of **435 square feet** or less cannot be adjusted.

Discharge to Surface Waters:

- Drawings/Site plans with calculations attached
- Site Photographs
- MDEQ Permit

Owner Certification and Right-Of-Entry

I certify that the above information is true to the best of my knowledge. I further understand that the DWSD drainage charge will be based on the information provided and the adjustment may result in an increase of the DWSD drainage charge. DWSD may revoke the adjustment if it later determines that the information provided is inaccurate. By signing below, I agree to allow DWSD drainage charge staff or inspectors on-site to review and verify the information above and in the case of restored soils, to visit the site periodically to confirm that restored soils remain intact and pervious.

Signature of Owner/Authorized Representative

Print Name

Date

DWSD Use Only

Drainage Charge Staff person Assigned: _____ Ext.: _____

Site Visit Conducted: Date: _____ Time: _____

Notes: _____

Corrected Impervious Surface Amount (sq. ft.): _____

Backdate Correction To: _____

Date Intermediary Correspondence Sent: _____

Date Sent to Billing for Corrections: _____ Contact: _____