Referrals 9-13-16

# PUBLIC HEALTH AND SAFETY STANDING COMMITTEE



# MAYOR'S OFFICE COORDINATORS REPORT

OVERA	ALL STATUS (p	lease	circle): 🕢 🛕	PPROVED	<u> </u>	DENIED		N/A	CANCELED	
Petition #: 1230 Event Name: Lear Innovation Center Grand Opening										
	Event Date: October 21, 2016									
Street Clo	Street Closure:									
Organizat	Organization Name: Lear Corporation									
Street Address: 21557 Telegraph Road										
Date of Ci Due date	Receipt date of the COMPLETED Special Events Application:  Date of City Clerk's Departmental Reference Communication:  Due date for City Departments reports:  Due date for the Coordinators Report to City Clerk:									
Event Elei	ments (check all	that app	oly):							
Walkat	thon C	arnival/	Circus	Conce	rt/Perfor	mance	П	Run/Marati	non	
Bike R	ace R	eligious	Ceremony	Politica	al Cerem	юпу		Festival		
Filming	P	arade		·	/Recreat			Rally/Demo	onstration	
Firewoo	rks C	onventi	on/Conference	✓ Other:	Gran	d Open	ning			
<b>√</b> 24-Hou	ır Liquor Licens	e								
ſ		Da	Heion Communi							
Neighbort Park	Petition Communications (include date/time)  Neighborhood Event to celebrate Lear's grand Opening of the Innovation Center studio in Capitol Park									
	** ALL perm	its and	license requirem	ante muet l	ha fulfilla					
Date	Department	N/A	APPROVED	DENIED	Je Tulline	d ior an aj Addit	oprov t <mark>iona</mark>	ai status ** I Commen	ts	
	DPD		<b>✓</b>		No DP	D impact				
	DFD/ EMS		<b>7</b>		No priv	/ate medi	cal s	ervices re	quired	
	DPW		<b>V</b>		ROW a	and Valet	pem	nits require	ed	
	Health Dept.		<b>7</b>			Priva	ate c	atered eve	ent	

# City of Detroit OFFICE OF THE CITY CLERK

Janica M. Wintray
City Clark

Vivian A Hudson Ceputy City Clark

# DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, August 03, 2016

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT
POLICE DEPARTMENT FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING BUSINESS LICENSE CENTER

Lear Corporation, request to host "Lear Innovation Center Grand Opening" at 119 State St. on October 21, 2016 from 7:00 am to 7:00 pm with temporary street closure on Shelby St. between Grand River Avenue and State Street.

# City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. The City of Detroit will be strictly adhering to the special events guidelines, please print them out for reference. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office at least <u>60 days</u> prior to the first day of the event. If submitted later than 60 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Sec	ction 1- GENERAL EVENT IN	NFORMATION
Event Name: FBD	a contract with the contract of the contract o	Grand Opening
		ER STUDIO.D & CAPITOL PARK
	ORGANIZATION/APPLICA	ANT INFORMATION
Organization Name: LEAR CORP	ORATION	
Organization Mailing Address: 2155	7 TELEGRAPH ROAD, SOU	THFIELD, MI, 48033
Business Phone: (248) 447-1500		Business Fax:
Federal Tax ID # 13-3386776		
If registered as a not	n-profit, indicate non-profit ID number	and attach a copy of the certificate.
Applicant Name: TERRI TAHNO	DOSE	
Title/Role: VICE PRESIDENT	, GLOBAL PRODUCT MARK	KETING & COMMUNICATIONS
Email Address: TTAHNOOSE@	LEAR.COM	
Mailing Address: 21557 TELEG	RAPH ROAD, SOUTHFIELD,	MI, 48033
Business Phone: (248) 447-5310,	(248) 877-2488	Business Fax::
Event On-Site Contact Person: TER	RI TAHNOOSE & DOUG DA	UGHERTY
Mailing Address: 21557 TELEGF	RAPH ROAD, SOUTHFIELD,	MI, 48033
Business Phone: (248) 877-2488	/ (248) 755-2754	Business Fax:
List name/phone number of person(s) a	authorized to make decisions for the or	ganization/event (indicate role/responsibility).
		CORPORATION FOR INVITED GUESTS
List Event Sponsors.	DE OF ONOONED DE LEAN	CONTINUED GOESTS
Event Elements (check all that apply)		
[ ] Walkathon	[ ] Carnival/Circus	[ ] Concert/Performance
[ ] Run/Marathon	[ ] Bike Race	[ ] Religious Ceremony
[ ] Political Event	[ ] Festival	[ ] Filming
[ ] Parade	[ ] Sports/Recreation	[ ] Rally/Demonstration
[ ]Convention/Conference	[ ] Fireworks	[X] Other: BLOCK/PARK PARTY

Provide a brief description of your event:  NEIGHBORHOOD EVENT TO CELEBRATE LEAR'S GRAND OPENING OF							
THE INNOVATION CENTER STUDIO.D IN CAPITOL PARK.							
ATTENDEES OF THE EVENT WILL BE BY INVITE ONLY.							
THE STATE OF THE S							
What are the projected set-up, event and tear down dates and times (must be completed)?							
Begin Set-up Date & Time: 10/16/16 Complete Set-up Date & Time: 10/20/16							
Event Start Date & Time: 10/21/16 7am Event End Date & Time: 10/21/16 7pm							
Begin Tearing Down Date: 10/21/16 Complete Tear Down Date: 10/22/16							
Event Times (If more than one day, give times for each day): BLOCK PARTY WILL BE 10/21/16 FROM 12-5PM							
Is this the first time you have held this event in the City of Detroit?   ☑ Yes □ No							
If no, what years has the event been held in Detroit?							
When was the event last held in Detroit?							
Where was the event last held in Detroit?							
What were the hours last year?							
Project Attendance This Year (Minimum – Maximum)? EST. 100-250, MAX 600 - PENDING INVITE LIST							
What is the basis for your projected attendance? EST. BASED ON INVITED NEIGHBORHOOD/COMMUNITY							
MEMBERS AND LEAR EMPLOYEES							
Please describe your anticipated/ target audience:							
Is this going to be an annual event?  \(\sigma\) Yes  \(\sigma\) No							
If yes, do you have a preferred/proposed for next year?							
If a parade is planned. Indicate elements (check all that apply):  [ ] People [ ] Balloons							
[ ] Floats [ ] Animals							
[ ] Vehicles [ ] Other:							
[ ] Bands							
If animals included, specify type, number and how used.							
Name of business supplying animal(s):							
Contact Person:							
Address: Phone:							
City/State/Zip:							

## Section 3- LOCATION/SITE INFORMATION Location of Event: 119 STATE ST. CAPITOL PARK Facilities to be used (circle): Street Sidewalk X Park X City Facility Please attach a site plan which illustrates the anticipated layout of your event including the following: -Public entrance and exit -Location of First Aid -Location of merchandising booths -Location of fire lane -Location of food booths -Proposed route for walk/run -Location of garbage receptacles -Location of tents and canopies -Location of beverage booths -Sketch of street closure -Location of sound stages -Location of bleachers -Location of hand washing sinks -Location of press area -Location of portable restrooms -Sketch of proposed light pole banners **Section 4- ENTERTAINMENT** What type of entertainment will be used? (check all that apply) [X] Singers [ ] Magician [x] Musicians [ ] Story Telling [x] Other: LIVE ART/INTERACTIVE - TBD [ ] Comedians Describe the entertainment for this year's event: LIVE LOCAL DJ, MUSICIANS TO PLAY SETS, LIVE ART INTERACTIONS List proposed entertainers and/or bands performing at the event: TBD - PENDING PROPOSALS Will a sound system be used? X Yes □ No TBD If yes, what type of sound system? [ ] Acoustic-audible, sound heard within natural range [X] Amplified-augmented, sound increased to broaden range The amplified sound will be used: Will the event consist of a musical concert? Yes X No If yes, what type of music? (check all that apply) [X] Live [ ] Recorded [ ] Karaoke/Lip-synch Describe specific power needs for entertainment and/or music: **TBD** How many generators will be used? EST. 3-4 OVERALL How will the generators be fueled? GENERATORS WILL BE ELECTRICAL Name of vendor providing generators: BOS STRUCTURES & EVENTS - ROGER BOS Contact Person:

Address: 478	15 WEST ROAD, SUITE D112	Phone:	(248) 670-5405
City/State/Zip:	WIXOM, MI 48393		

# Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describ	be the type of promotion you plan to use to attract participants:
[ ] Radio (Specify stations):	
[ ] Television (Specific stations):	
[ ] Newspapers (specify papers):	
[ ] Web site (identify web address):	
[ ] Public Relations or Marketing Fire	n (Specify):
Contact Info: [ ] Raffle (List Item(s)):	
[ ] Billboards	
[X] Flyers /INVITE SAVE THE DAT	TES
[ ] Street Banners	
[X] Other (specify): PRINTED	INVITATIONS AND EMAILS
NOTE: All raffles subject to laws of	State/City.
	Section 6- SALES INFORMATION
Will there be advanced ticket sales? If yes, please describe:	□ Yes 🖾 No
Will there be on-site ticket sales? If yes, list price(s):	□ Yes 🗷 No
Will food be sold? If yes, please pick up Special Events V	☐ Yes ☒ No endor Packet in Suite 105:
Will merchandise be sold? If yes, describe:	□ Yes ☑ No
Will a percentage of the proceeds be di	stributed to a charitable organization?
If yes, describe:	
If the event is a fundraiser, identify cha	rity or recipient of funds:
Will there be vending or sales? If yes, check all that apply:	□ Yes ⊠ No
[ ] Food	[ ] Merchandise
[ ] Non-Alcoholic Beverages [ ] Other (specify): Indicate type of items to be sold:	[ ] Alcoholic Beverages

Will these be exclusive vendors	or outside vendors? (please describe):	NO	
	Annual		
Se	ction 7- PUBLIC SAFETY &	PARKING INFORMATI	ION
Name of Private Security Con	npany: Existing park contract security will	be used.	
Contact Person:	DOUG DAUGHERTY & REGO	GIE REDDING	
Address: 119 STATE STF	REET	Phone: 248-447	-5379
City/State/Zip: DETROIT	MI, 48226		
Number of Private Security Pe	ersonnel Hired Per Shift: TBD		
Are the private security person	anel (check all that apply):		
[X] Licensed	[X] Armed		[X] Bonded
Describe the emergency evacu	ation plan: GUESTS WILL HAVE ACCES WILL HAVE REQUIRED EME	S TO LEAR 119 STATE ST IF PER RGENCY EXITS AND SIGNAGE PO	MANENT COVER IS NEEDED. TENT
Describe the parking plan to a	ccommodate anticipated attendance: SHUTT	LE FOR LEAR EMPLOYEES, PUBLIC PARKING LOCATI	ION LIST TO BE PROVIDED TO INVITED GUESTS.
How will you advise attendees	of parking options? <u>EVENT INVITATION</u>	I AND WEBSITE AND ON-SITE SIG	NAGE
Are you seeking a group parki	ng rate? NO		
How will your event impact th pedestrian traffic, sound carryo	ver safety)?	CARRYOVER, STREET PARKING, C, PARK USE.	
Have local neighborhood group	os/businesses approved your event?	<b>⊠</b> Yes □ No	**************************************
Indicate what steps you have o	r will take to notify them of your event:	NOTIFICATION LETTERS WILL BE	SENT TO AFFECTED PROPERTY
OWNERS AND CAPITOL PARK	BUSINESSES IN THE COMING WEEKS,	INITIAL CONVERSATIONS HAVE A	ALREADY TAKEN PLACE AROUND
Indicate contact names and pho	one numbers (for verification) or attach app	roved letter(s):	
PLEASE SEE ATTACHED.	P0000111		
	C : A FVEN		
Complete the appropriate categ	Section 9- EVEN	NT SET-UP	
Structure Structure	ories that apply to the event.		
How Many?	4		
Size/Height	SIZES & LOCATION ON ATTACH	ED SHEET.	
Booth	N/A		
Tent (enclosed on 3 sides)	FULL SIDES WITH DOORS		

Canopy (open on all sides)	EXIT DOORS	
Staging/Scaffolding		
Bleachers		
Company:		
Grill [ ] Gas [ ] Charcoal	[X] Electrical	[x] Propane
Fireworks (Pyrotechnics) [ ] Aerial [ ] Stage		
Provide Sketch:		
PLEASE SEE OVERALL PARK L	AYOUT INCLUDED.	
Portable Restrooms: [X] Standard [X] ADA Ac	ccessible	
Vehicles		
Type/Weight:	TBD	
Other:		
NOTE: Specific requirements must	t be met and special approval must b	e received by the Detroit Fire Department.
Will additional electrical wiring new YES, TBD	ed to be installed? Specify location:	s, voltage, amperage, and phase.
	sed (power, water, etc.)? Please des	cribe.
Do you plan a fireworks display? I_NO	List dates, time, location, vendor, and	

\*BOS STRUCTURES AND EVENTS WILL MANAGE TENTING AND HEATERS (PROPANE)

BOS STRUCTURES AND EVENTS 47815 WEST ROAD SUITE D112 WIXOM, MI 48393

CONTACT: ROGER BOS 248-670-5405

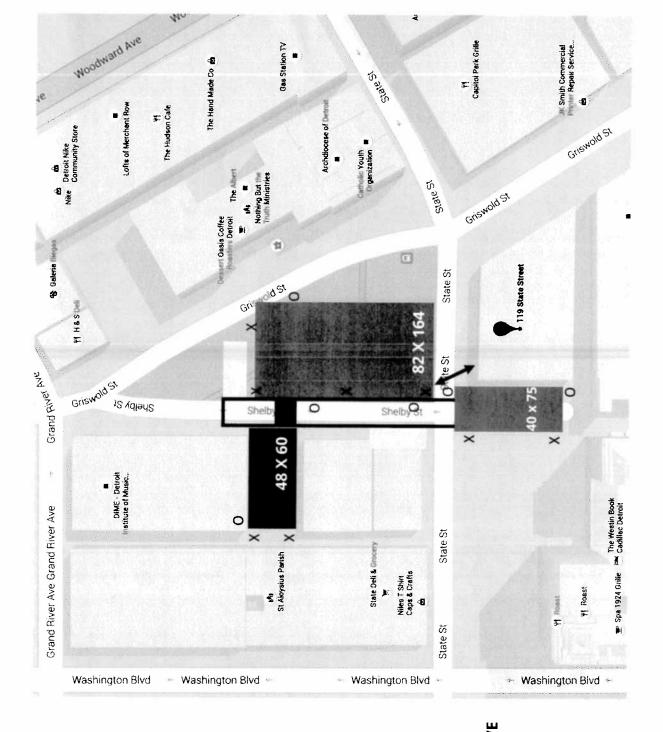
	Section 10-CON	MPLETE ALL THAT APPLY
Name of Sanitatio	n Company collecting refuse and garba	page?
Contact Person:	N/A - PROPOSAL OF VENDOR PENDING	G
Address:		Phone:
City/State/Zip		
Name of company	providing emergency medical services	s?
Contact Person:	DMC (MANAGED BY MIKE BRUGGERMA	AN & QUICKEN SECURITY TEAM) /ARC - AMERICAN RED CROSS
Address:		
City/State/Zip:		
Name of company	providing porta-johns. PARKWAY F	PORTABLE TOILETS
Contact Person:	DAVE	
Address: 415	25 TYLER ROAD	Phone: 734-564-9134
City/State/Zip: Y	'PSILANTI, MI 48198	
Name of private ca	atering company? PROPOSALS PE	ENDING
Contact Person:		
Address:		Phone:
City/State/Zip:		
SPECIAL USE RE	EQUESTS	
List any streets or p Neighborhood Signa	ossible streets you are requesting to be cleatures must be submitted with application	losed. Include the day, date, and time of requested closing and reopening.  n for approval.
Attach a map or sk	etch of the proposed area for closure.	
STREET NAME:	SHELBY STREET	
FROM	GRAND RIVER AVENUE	_
ТО	STATE STREET	
Closure Dates:	10/21/16 7AM	
Beg. Time: End Time:	7PM	
Reopen Date:	10/21/16	_
Time:	7PM	

FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  FROM TO  Closure Dates: Beg. Time: Closure Date: Closure Closures:  X] Posting no parking signs  [ ] Light pole [ ] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK. TENTS, VENDORS AND EQUIPMENT WILL BE LUSSE LEAR IS WORKING AND PARTNERING WITH CCS, DP. BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILLAR WITH THE NEEDS OF THE EVENT IN ORDER TO CORDY WITH THE	STREET NAME:		Section Control of the Control of th	
Closure Dates: Beg. Time: End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  Requested City Equipment Provided In: (year)  Current Request: (year)  Street Closures:  [X] Posting no parking signs [] Light pole	***************************************			
Beg. Time: Reopen Date: Time:  STREET NAME:  FROM 10  Closure Dates: Beg. Time: Reopen Date: Time:  STREET NAME:  FROM 10  Closure Dates: Beg. Time: Reopen Date: Time:  STREET NAME:  FROM 10  Closure Dates: Beg. Time: Reopen Date: Time:  FROM 10  Closure Dates: Beg. Time: Reopen Date: Time:  FROM 10  Closure Dates: Beg. Time:	·		College Colleg	
End Time:  Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Bog. Time: End Time:  STREET NAME:  FROM TO  Closure Dates: Bog. Time: End Time:  STREET NAME:  FROM TO  Closure Dates: Bog. Time: End Time:  Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Bog. Time: End Time:  Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Bog. Time: End Time:  Reopen Date: Time:  Street Closure:  XI Posting no parking signs        Light pole     Storage for Trailers/Trunks  Sarricades are not available from the City of Detroit.  NDDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE COS WINE AUCTION IN CAPITOL PARK.  FENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK.  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE COS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK.			**************************************	
Reopen Date:  FROM  TO  Course Dates: Beg. Time: Beg. T			MANAGEMENT CONTRACTOR	
Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time:  Reopen Date: Time:  Requested City Equipment  Provided In:  Current Request: (year)  Street Closures:  X] Posting no parking signs  [] Light pole [] Electrical Services  [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  XADDITIONAL INFORMATION  Sthere any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNEMING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE COS WINE AUCTION IN CAPITOL PARK  FIENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILLAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE HE	Reopen Date:			
FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  FROM TO  Closure Dates: Beg. Time: Closure Dates: Beg. Time: FROM TO  Closure Dates: Beg. Time: Closure Dates:	Time:		***************************************	
FROM TO  Closure Dates: Beg. Time: End Time: Recepen Date: Time:  Closure Dates: Beg. Time: Time:  FROM TO  Closure Dates: Beg. Time: Closure Dates: Firme:  Requested City Equipment Provided In:  (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs  [] Light pole [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED LEAR IS WORKING AND PARTNERING WITH CCS, D.P. REDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILLAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE				
TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  Reopen Date: Time:  Reopen Date: Time:  Street Closures:  X] Posting no parking signs  [] Light pole [] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK. TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH COS, DDP, BEDBOCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN OPDER TO COMPLY WITH THE	STREET NAME:	***************************************	The state of the s	
Closure Dates: Beg. Time: End Time: Reopen Date: Time:  STREET NAME: FROM TO  Closure Dates: Beg. Time: End Time: Requested City Equipment Provided In: (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs [ ] Light pole	FROM			
Beg. Time: End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: Reopen Date: Time: Reopen Date: Time: Reopen Date: Time: Requested City Equipment Provided In: (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs [] Light pole ] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  NDDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DP. BEDROCK  ND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	ТО			
Beg. Time: End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: Reopen Date: Time:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs [] Light pole ] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DIP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Closure Dates:			
End Time: Reopen Date: Time:  STREET NAME:  FROM TO  Closure Dates: Beg., Time: End Time: Reopen Date: Time:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs [] Light pole ] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE			ortification of the second sec	
Time:  STREET NAME:  FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Itime:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  X} Posting no parking signs [] Light pole ] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILLAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	End Time:		<del>Michaeller Controller Controller</del>	
STREET NAME:  FROM TO  Closure Dates: Beg. Time: Reopen Date: Time:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs [] Light pole [] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CGS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK  AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE				
FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs [] Light pole ] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  Steer any additional information that you feel is important to mention regarding your event or additional requests?  FIHE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Time:			
FROM TO  Closure Dates: Beg. Time: End Time: Reopen Date: Time:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  X] Posting no parking signs [] Light pole ] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  Steer any additional information that you feel is important to mention regarding your event or additional requests?  FIHE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE				
Closure Dates: Beg. Time: End Time: Reopen Date: Time:    Requested City Equipment   Provided In: (year)	STREET NAME:		**************************************	
Closure Dates: Beg. Time: End Time: Reopen Date: Time:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  [X] Posting no parking signs [] Light pole [] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  sthere any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	FROM			
Beg. Time: End Time: Reopen Date: Time:    Requested City Equipment	TO			
Beg. Time: End Time: Reopen Date: Time:    Requested City Equipment	Closure Dates:			
End Time:  Reopen Date: Time:  Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  [X] Posting no parking signs [] Light pole  [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  st there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Reg Time:			
Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  [X] Posting no parking signs [] Light pole [] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  sthere any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	End Time:			
Requested City Equipment  Provided In: (year)  Current Request: (year)  Street Closures:  [X] Posting no parking signs [] Light pole [] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  sthere any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE				
Provided In: (year)  Current Request: (year)  Street Closures:  [X] Posting no parking signs [] Light pole [] Electrical Services [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  Is there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	I ime:			
Street Closures:  [X] Posting no parking signs  [] Light pole  [] Electrical Services  [] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE		nent		
Street Closures:  [X] Posting no parking signs  [] Light pole  [] Electrical Services  [] Storage for Trailers/Trunks  [ADDITIONAL INFORMATION  Sthere any additional information that you feel is important to mention regarding your event or additional requests?  [THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  [TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE		(year)		
[ ] Light pole [ ] Electrical Services [ ] Storage for Trailers/Trunks  Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In:			
Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  Is there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In: Current Request:			
Barricades are not available from the City of Detroit.  ADDITIONAL INFORMATION  Is there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In: Current Request:			
ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In: Current Request: Street Closures:	(year)	] Light pole	
ADDITIONAL INFORMATION  s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In: Current Request: Street Closures:	(year)		runks
s there any additional information that you feel is important to mention regarding your event or additional requests?  THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK  AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In:  Current Request:  Street Closures:  [X] Posting no parking si	(year)	] Storage for Trailers/T	runks
THE LEAR GRAND OPNENING BLOCK PARTY IN CAPITOL PARK WILL FOLLOW THE CCS WINE AUCTION IN CAPITOL PARK.  TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK  AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In:  Current Request:  Street Closures:  [X] Posting no parking si	(year)	] Storage for Trailers/T	runks
TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In:  Current Request:  Street Closures:  [X] Posting no parking si  ] Electrical Services  Barricades are not avail	(year) igns [ lable from the City of Detroit	] Storage for Trailers/T	runks
TENTS, VENDORS AND EQUIPMENT WILL BE USED. LEAR IS WORKING AND PARTNERING WITH CCS, DDP, BEDROCK AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In:  Current Request:  Street Closures:  [X] Posting no parking si  ] Electrical Services  Barricades are not avail	(year)  igns [ lable from the City of Detroit  MATION	] Storage for Trailers/T	
AND ADDITIONAL INDIVIDUALS WHO ARE FAMILIAR WITH THE NEEDS OF THE EVENT IN ORDER TO COMPLY WITH THE	Provided In:  Current Request:  Street Closures:  [X] Posting no parking si  ] Electrical Services  Barricades are not avail  ADDITIONAL INFORI	(year)  igns  [ lable from the City of Detroit  MATION  formation that you feel is import	] Storage for Trailers/T t.	g your event or additional requests?
DITY OF DETROIT REQUIREMENTS.	Provided In:  Current Request:  Street Closures:  [X] Posting no parking si  ] Electrical Services  Barricades are not avail  ADDITIONAL INFORI  s there any additional interpretable of the services  THE LEAR GRAND OPN	(year)  igns  [ lable from the City of Detroit  MATION  formation that you feel is important that you feel is important to the composition of the	] Storage for Trailers/T	g your event or additional requests?  OW THE CCS WINE AUCTION IN CAPITOL PARK.
	Provided In:  Current Request:  Street Closures:  [X] Posting no parking si  ] Electrical Services  Barricades are not avail  ADDITIONAL INFORM  s there any additional interpretation of the services of the	(year)  igns  [ lable from the City of Detroit  MATION  formation that you feel is import  ENING BLOCK PARTY IN CAP EQUIPMENT WILL BE USED.	] Storage for Trailers/Tt.  rtant to mention regardin  PITOL PARK WILL FOLLO  LEAR IS WORKING AND	g your event or additional requests?  DW THE CCS WINE AUCTION IN CAPITOL PARK.  D PARTNERING WITH CCS, DDP, BEDROCK

## **AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

costs and lees that may be incurred by or on benair of the E	vent, to the City of Detroit.
Signature of Applicant	7/15/16
Signature of Applicant	Date
NOTE: Completion of this form does not constitute approval of your ever	at Panding ravious by the Casaiel Fronts Management Town
will be notified of any requirements, fees, and/or restrictions pertaining to	your event.



# LEAR BLOCK PARTY PROPOSED SET-UP

# INCLUDES:

- **MAIN EVENT TENT**
- 2 X RESTROOM TRAILERS **FOOD PREP TENT**
- **MUSIC/DJ STAGE**
- **CAPITOL PARK TENT MAIN TENT** 82 X 164

# SHELBY TENT

· 40 X 75

# **FOOD PREP TENT** · 48 X 60

**RESTROOM TRAILERS (2)** 

TBD

# STREET CLOSURE · SHELBY

\*BETWEEN STATE & GRAND RIVER AVE

STATE ST. CROSSWALK \*PARK TO 119

X - EXITS | O - HEATER

## "Neighborhood Letter - Impact List"

Ms. Arlene J. Frank Executive Director Isaac Agree Downtown Synagogue 1457 Griswold Detroit, MI 48226

Mr. Scott Collins Bedrock Detroit 1092 Woodward Ave. Detroit, MI 48226

Mr. Paul Hagopian 405 N. Vermont Royal Oak, MI 48067

Mr. Richard Karp Karp and Associates 40 I S. Washington Square Lansing, MI 48933

Mr. Todd Sachse Sachse Construction & Development 200 East Brown Street, Suite 200 Birmingham, MI 48009

Mr. Michael McInerney Archdiocese of Detroit

Mr. Bob Mazur Western Waterproofing

Mr. Don Bailey Triton Investment Company

Mr. Richard Hosey Bank of America / Merrill Lynch

Ms. Mary Jane Constant Syncora

Mr. John Ferchill The Ferchill Group



Lear Corporation World Headquarters 21557 Telegraph Road Southfield, MI 48033 USA

Phone: (248) 447-5330

Matthew J. Simoncini
President and Chief Executive Officer

July 1, 2016

Ms. Arlene J. Frank Executive Director Isaac Agree Downtown Synagogue 1457 Griswold Detroit, MI 48226

Dear Ms. Frank,

I am writing to share some news as the neighborhood continues to develop.

As you know, Lear Corporation is excited to be renovating our building at 119 State Street. We plan to transform the site into a world-class Innovation Center. We will be offering collaborative work-study programs for students from the Wayne State University School of Engineering and the College for Creative Studies to work with our Engineers and Product Development people on advanced designs and new concepts for our Automotive Seating and Electrical products.

As part of the celebration of our move to Capitol Park, my wife Mona and I are chairing the College for Creative Studies' (CCS) 35th Detroit International Wine Auction. This event is the major fundraiser for CCS. This year, the Wine Auction will be held in Capitol Park on Saturday, October 15, 2016. We hope you will attend the event that draws 500-600 people, and raised \$3 million last year.

To support the grand opening of our new Innovation Center and the Wine Auction Event, we will be putting up a series of tents in and around the Park. These temporary structures will also be used for various events to promote Capitol Park, provide additional details on our plans for Detroit as well as host the Wine Auction. A complete outline for the Wine Auction Event is listed below, and more details can be found on the attached document.

October 15: 6:00-8:00 p.m. Vintner's Private Reception (Sponsors and Benefactors only) and Silent Auction Reception (Griswold St.)

October 15: 8:15-10:30 p.m. Gala dinner and Live Auction (In a tent in the park)

October 15: 10:30 p.m. Live Auction and Gala Dinner begins (Shelby St. and park)

October 16: Midnight - Event concludes

We are working closely with the City and Downtown Detroit Partnership to coordinate other activities and uses in/around the park. We recognize the opportunity to use the infrastructure we will be installing and media attention to support the continued overall transformation of this unique neighborhood. Through the DDP, we will begin exploring ways all of us in the neighborhood can participate as well as stay up-to-date on the event planning. But most of all we hope you and your partners will support the main event and CCS as we raise a glass to all our efforts around the park.



Please feel free to contact, Mel Stephens (Lear Corporation <a href="mailto:mstephens@lear.com">mstephens@lear.com</a>), Scott Collins (Bedrock <a href="mailto:scottcollins@bedrockdetroit.com">scottcollins@bedrockdetroit.com</a>), Eric Larson (Downtown Detroit Partnership elarson@downtowndetroit.org), or Nina Holden (College for Creative Studies <a href="mailto:nholden@collegeforcreativestudies.edu">nholden@collegeforcreativestudies.edu</a>) with any input or questions you might have.

We are excited to be able to highlight Capitol Park area, and the transformation of this area of the city and we thank you in advance for your support.

Sincerely,

Momor

MJS:ml Attachment

cc: Nina Holden Mel Stephens

Eric Larson

## Key City Invitees

- Mayor Duggan
- Tom Lewand Detroit Lions
- Tom Lewand Jr. Detroit Lions
- Paul W Smith- WRJ Radio
- Sandy Pierce CEO FirstMerit Michigan
- Rick Rogers CCS President
- Roy Wilson Wayne State University President
- Matt Cullen President of Rock Ventures
- Jacques Panis- Shinola President

## 35<sup>th</sup> Detroit International Wine Auction Community Impact Notification List

Arlene J. Frank
Executive Director
Isaac Agree Downtown Synagogue
1457 Griswold
Detroit, MI 48226
(313) 962-4047
ajfrank@downtownsynagogue.org

Richard Karp
Karp and Associates
401 S. Washington Square
Lansing, MI 48933
517-708-3003
rkarp@karpandassociates.com

Paul Hagopian 405 N. Vermont Royal Oak, MI 48067 248-632-4962 hagopianpaul@aol.com

Todd Sachse
Sachse Construction & Development
200 East Brown Street, Suite 200
Birmingham, MI 48009
tsachse@sachseconstruction.com
248-647-4200

Scott Collins
Bedrock Detroit
1092 Woodward Ave.
Detroit, MI 48226
scottcollins@bedrockdetroit.com
313-373-8742 W
586-703-1045 M

Richard Hosey <u>richard.hosey@baml.com</u> Bank of America / Merrill Lynch

Don Bailey <u>dbailey@tritonproperties.com</u> Triton Investment Company

# 35<sup>th</sup> Detroit International Wine Auction Community Impact Notification List

Mary Jane Constant; <u>maryjane.constant@scafg.com</u> Syncora

Bob Mazur <u>rmazur@westernwp.com</u> Western Waterproofing

John Ferchill <u>iferchill@ferchillgroup.com</u> The Ferchill Group

Mike McInerney McInerney.Michael@aod.org
Archdiocese of Detroit



# **MAYOR'S OFFICE COORDINATORS REPORT**

OVERA	LL STATUS (p	ease c	ircle): 🕢 AP	PROVED	DENIED	N/A	CANCELED			
Petition #: 1265 Event Name: The Drone Racing League-Level 5 Championship										
Event Date: October 8-9, 2016										
	Street Closure:									
	Organization Name: The Drone Racing League									
	<sub>tress:</sub> 40 Wes				′ 10001					
<b></b>										
Receipt da	ite of the COMPL by Clerk's Depart	ETED	Special Events A	Application:		September 1, 2016				
	or City Departme			numcation.						
	or the Coordinate									
Event Elen	nents (check all t	hat app	ly):							
Walkati		arnival/(		Concer	t/Performance	Run/Marat	thon			
Bike Ra			L							
	<u> </u>	•	Ceremony [	Politica	I Ceremony	Festival				
Filming		arade			Recreation	Rally/Dem	onstration			
Firewor	ks C	onventio	on/Conference [	✓ Other:	Ariel Racin	g				
24-Hou	r Liquor Licens									
<b></b>	•									
	······································	Pet	ition Communi	cations (in	clude date/time)					
			Market a salarum de suma sangu salar kanisti da ka salar salar		Marie Avenue and a second and a					
	** ALL _perm	its and i	license requirem	ents must b	e fulfilled for an	approval status *	<del>1 *</del>			
Date	Department	N/A	APPROVED	DENIED		ditional Comme				
	DPD		<b>V</b>		Private event the event	Tricon Security	will secure			
	DFD/ Based upon the scope of the event and the number of attendees private medical coverage is not required.									
	DPW		$\checkmark$		No ROW perm	nit required				
	Health Dept.		<b>7</b>		Pending subm	nission of caterin	ng information			

	T	Т	r		<u> </u>			
Date	Department	N/A	APPROVED	DENIED	Additional Comments			
	TED		<b>7</b>		No street closures			
	Recreation	<b>✓</b>						
	Bldg & Safety		<b>✓</b>		3 generators, Bleacher set require temporary use permits			
	Bus. License		<b>V</b>		No Jurisdiction			
	Mayor's Office		<b>V</b>		All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.			
	Municipal Parking	V						
	DDOT		<b>7</b>		No impact on buses			
MAYOR'S OFFICE								
Signature:	- A-	Y~	A V					
Date:	9-8-	16						

# City of Detroit

Janice M. Winfrey City Clerk OFFICE OF THE CITY CLERK

Vivian A. Hudson Deputy City Clerk

## DEPARTMENTAL REFERENCE COMMUNICATION

Thursday, September 01, 2016

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING BUSINESS LICENSE CENTER

1265 The Drone Racing League, request to hold "The Drone Racing League - Level 5 Championship" at the Cadillac Stamping Plant on October 8-9, 2016 from 7:00am-8:00pm.

**City of Detroit Special Events Application** 

Successful events are the result of advance planning, effective communication and teamwork. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office. There is a 90 day review process. At the end of the 90 days, the petition could either be approved or denied by departments. Please take into consideration the amount of time it will take to plan the event when submitting the application. If submitted later than 90 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: The Drone Racing League - Level 5 Championship						
Event Location: Cadillac Stamping Plant - 9501 Conner St. 48213						
Section 2- ORGANIZATION/APPLICANT INFORMATION						
Organization Name: The Drone Rac						
Organization Mailing Address: 40 W.27	th st New York, NY 10	001				
Business Phone: 517 281 9119		Business Fax:				
Federal Tax ID # 473754253						
If registered as a nor	n-profit, indicate non-profit ID	number and attach a copy of the certificate.				
Applicant Name: James Slider						
Title/Role: Operations Manager						
Email Address: james@drl.io						
Mailing Address: 40 w.27th st New	v York, NY 10001					
Business Phone: 517 281 9119		Business Fax::				
Event On-Site Contact Person:						
Mailing Address: Same as above						
Business Phone:		Business Fax:				
List name / hone work or of more of	water at a day on the desire of C					
List name/phone number of person(s) a	uunorizea to make aecisions fo	r the organization/event (indicate role/responsibility).				
List Event Sponsors:						
Event Elements (check all that apply)						
Walkathon	Carnival/Circus	Concert/Performance				
Run/Marathon	Bike Race	Religious Ceremony				
Political Event	Festival	Filming				
Parade	Sports/Recreation	Rally/Demonstration				
Convention/Conference	Fireworks	Dther:				

Begin Set-up Date & Time: 10/5 7am	Complete Set-up Date & Time: 10/7 8pm
Event Start Date & Time: 10/8 7am	Event End Date & Time: 10/9 8pm
Begin Tearing Down Date: 10/10 8am	Complete Tear Down Date: 10/10 6pm
Event Times (If more than one day, give times	for each day):
ay 1 race filming 10/8 7am-8pm, [	
s this the first time you have held this e	event in the City of Detroit? Yes No
f no, what years has the event been held in De	troit?
When was the event last held in Detroit?	
Where was the event last held in Detroit?	
What were the hours last year?	
Project Attendance This Year (Minimum – Ma	
What is the basis for your projected attendance	$_{?}$ Crewing average for prior projects and number of invited audience
members. Setup days approx 4	40 crew members.
Please describe your anticipated/ target	audience:
s this going to be an annual event?	es No
f yes, do you have a preferred/proposed for ne	xt year? Still TBD - May repeat
f a parade is planned. Indicate elements (check People Balloons	all that apply):
Floats Animals	
Vehicles Other:	
Bands	
f animals included, specify type, number an	d how need
	u now useu.
Vame of business supplying animal(s):	
Contact Person:	
Address:	Phone:
City/State/Zip:	

ocation of Event: Cadillac Stamping Pla	ant				
ocation of Event: Cadillac Staffping Pla	4f 1L				
acilities to be used (circle): Street	Sidewalk		Park		City Facility
lease attach a site plan which illustrates the anticip	pated layout of your	event includi	ng the followir	ng:	
Public entrance and exit			of First Aid		
Location of merchandising booths Location of food booths		-Location		ton on	
Location of garbage receptacles			route for walk of tents and ca		
Location of beverage booths		-Sketch of	street closure		
Location of sound stages Location of hand washing sinks			of bleachers of press area		
Location of portable restrooms			proposed light	pole banners	
	Section 4- ENT	FRTAIN	MENT		
		LICIALIN			
What type of entertainment will be used? (check al					
Singers Ma <sub>1</sub>	gician				
Musicians Stor	y Telling				
Comedians	er:	ing playback and i	nformational videos	·	
Describe the entertainment for this year's event:					
ist proposed entertainers and/or bands performing	g at the event:				
Vill a sound system be used?	No	eakers,	small m	nixing bo	pard
Vill a sound system be used?  Ves fyes, what type of sound system?	] <sub>No</sub>	eakers,	small m	nixing bo	oard
Vill a sound system be used?  Ves   f yes, what type of sound system?  Acoustic-audible, sound heard within natural ra	No 8-10 sp	eakers,	small m	nixing bo	oard
Vill a sound system be used?  Yes  Yes  Yes  Yes  Acoustic-audible, sound heard within natural ra  Amplified-augmented, sound increased to broa	No <u>8-10 sp</u>				
Vill a sound system be used?  Yes  Yes  Yes  Yes  Acoustic-audible, sound heard within natural ra  Amplified-augmented, sound increased to broa	No <u>8-10 sp</u>				
Vill a sound system be used?  Yes  Yes  Yes  Yes  Acoustic-audible, sound heard within natural ra  Amplified-augmented, sound increased to broatinge the amplified sound will be used:  Sound syst	8-10 sp ange den tem for safety				
Vill a sound system be used?  Yes  Yes  Yes  Acoustic-audible, sound heard within natural ratinge Amplified-augmented, sound increased to broatinge the amplified sound will be used:  Sound syst  Vill the event consist of a musical concert?	8-10 sp ange den tem for safety				
Vill a sound system be used?  If yes, what type of sound system?  Acoustic-audible, sound heard within natural range  Amplified-augmented, sound increased to broat system.  Sound system?	8-10 sp ange den tem for safety	announce			
Vill a sound system be used?  If yes, what type of sound system?  Acoustic-audible, sound heard within natural range Amplified-augmented, sound increased to broat single the amplified sound will be used:  Sound system of the amplified sound will be used:  Vill the event consist of a musical concert?  Yes, what type of music? (check all that apply)	8-10 sp ange den tem for safety  Ses No  Karaoke/Lip	announce p-synch	ements ar	nd racing o	commentary, promo
Vill a sound system be used?  Yes  If yes, what type of sound system?  Acoustic-audible, sound heard within natural range Amplified-augmented, sound increased to broat system amplified sound will be used:  Sound system of musical concert?  Yes, what type of music? (check all that apply)  Live  Recorded  Describe specific power needs for entertainment and music:	8-10 sp ange den tem for safety  Ses No  Karaoke/Lip	announce p-synch	ements ar	nd racing o	
Vill a sound system be used?  Yes  Yes  Yes, what type of sound system?  Acoustic-audible, sound heard within natural ray Amplified-augmented, sound increased to broatinge the amplified sound will be used:  Sound system  Yes, what type of music? (check all that apply)  Live  Recorded  Rescribe specific power needs for entertainment and ansic:  ow many generators will be used?	8-10 sp ange den tem for safety  Tes Vo	announce p-synch r lighting, s	ements ar	nd racing o	commentary, promo
Vill a sound system be used?  Yes  If yes, what type of sound system?  Acoustic-audible, sound heard within natural ray Amplified-augmented, sound increased to broatinge the amplified sound will be used:  Sound system  Vill the event consist of a musical concert?  Yes  Yes, what type of music? (check all that apply)  Live  Recorded  Describe specific power needs for entertainment and answic:  Now many generators will be used?	8-10 sp ange den tem for safety  Tes Vo	announce p-synch r lighting, s	ements ar	nd racing o	commentary, promo
Vill a sound system be used?  If yes, what type of sound system?  Acoustic-audible, sound heard within natural range Amplified-augmented, sound increased to broat system amplified sound will be used:  Sound system of a musical concert?  Yes, what type of music? (check all that apply)  Live  Recorded  Describe specific power needs for entertainment and	8-10 sp ange den tem for safety  Tes Vo	announce p-synch r lighting, s	ements ar	nd racing o	commentary, promo

City/State/Zip: Romulus, MI 48178
Section 5- COMMUNICATION/ADVERTISING STRATEGY
Check all applicable boxes that describe the type of promotion you plan to use to attract participants:
Radio (Specify stations):
Television (Specific stations):
Newspapers (specify papers):
Web site (identify web address):
Public Relations or Marketing Firm (Specify):
Contact Info: Raffle (List Item(s)):
Billboards
Flyers
Street Banners
Other (specify): Audience members will be invited by DRL staff on an individual basis
NOTE: All raffles subject to laws of State/City.
Will there be advanced ticket sales? Yes No If yes, please describe:  Will there be on-site ticket sales? Yes No If yes, list price(s):
Will food be sold?  If yes, please pick up Special Events Vendor Packet in Suite 105:  Potential food truck sales.
Will merchandise be sold?  If yes, describe:  Yes  Vo
Will a percentage of the proceeds be distributed to a charitable organization? Yes Vo
If yes, describe:
If the event is a fundraiser, identify charity or recipient of funds:
Will there be vending or sales? Yes ✓ No If yes, check all that apply:
Food Merchandise
Non-Alcoholic Beverages Alcoholic Beverages
Other (charifu):
Indicate type of items to be sold:
Will these be exclusive vendors or outside vendors? (please describe):

Sec	tion 7- PUBLIC SAFETY & PARKING IN	FORMATION				
Name of Private Security Comp	pany: Existing park contract security will be used.					
Contact Person:	Tricon Security - Andrew Bernardi					
Address: 1056 Dix Hwy.	y. Phone: 877-641-2600					
City/State/Zip: Lincoln Par	k, Michigan 48146					
Number of Private Security Per	sonnel Hired Per Shift: Average of 5					
Are the private security person	nel (check all that apply):					
Licensed	Armed	Bonded				
Describe the emergency evacua	All crew and audience members will exist through the building's east entrance door or staircase in the trion plan:	e case of an emergency evacuation, if the east egress is blocked, they will move through the b				
Describe the parking plan to according	commodate anticipated attendance: Guests will park in the southeas	it parking lot and proceed on foot to the east building entranc				
How will you advise attendees	of parking options? Through an instructional e	email and on site security staff				
Are you seeking a group parkin						
***************************************						
pedestrían traffic, sound carryo	No No					
Have local neighborho∞d group	s/businesses approved your event?	Yes No				
Indicate what steps you have or	will take to notify them of your event: No notifications	s conducted yet - all of filming				
	vate property well away from areas that r					
Indicate contact names and pho	ne numbers (for verification) or attach approved letter(s):					
	,(c)					
	Section 9- EVENT SET-UP					
Complete the appropriate catego	ories that apply to the event.					
How Many?	8 gates for drones to fly through					
Size/Height	Various from 10"x10 to 30"x40" total footgetest, Clattee hold lightling and ar					
Booth						
Tent (enclosed on 3 sides)	5					
Canopy (open on all sides)						
Staging/Scaffolding	1 (16'x8'x8" tall) as part of a set piece					

Company:  Graff Gas	Bleachers	1 x 50 person bleacher	
Gas Charcoal Electrical Propane  Fireworks (Pyrotechnics) Aerial Stage  Provide Sketch:  Corrable Restrooms: Standard ADA Accessible  Vehicles  Fype/Weight:  1 6 bathroom trailer unit, 3 individual ground level bathroom units  Other:  NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.  Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.  All wiring will be based on distribution from the generators at the east side of the event setup. No building infrastructure will be modified or drawn from.  Will additional utility services be used (power, water, etc.)? Please describe.  Power provided by generators. Water provided for bathrooms trailers will be brought in by that vendor.	Company:		
Portable Restrooms: Standard ADA Accessible Vehicles  Type/Weight:  1 6 bathroom trailer unit, 3 individual ground level bathroom units  Other:  NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.  Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.  All wiring will be based on distribution from the generators at the east side of the event setup. No building infrastructure will be modified or drawn from.  Will additional utility services be used (power, water, etc.)? Please describe.  Power provided by generators. Water provided for bathrooms trailers will be brought in by that vendor.	Gas Char Fireworks (Pyrotechnics) Aerial Stage	oal Electrical	Propane
Type/Weight:  Other:  Other:  NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.  Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.  Will wiring will be based on distribution from the generators at the east side of the event setup. No building infrastructure will be modified or drawn from  Will additional utility services be used (power, water, etc.)? Please describe.  Power provided by generators. Water provided for bathrooms trailers will be brought in by that vendor.	Portable Restrooms:  Standard  A	DA Accessible	
NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.  Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.  All wiring will be based on distribution from the generators at the east side of the event setup. No building infrastructure will be modified or drawn from.  Will additional utility services be used (power, water, etc.)? Please describe.  Power provided by generators. Water provided for bathrooms trailers will be brought in by that vendor.	Vehicles		
NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.  Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.  All wiring will be based on distribution from the generators at the east side of the event setup. No building infrastructure will be modified or drawn from.  Will additional utility services be used (power, water, etc.)? Please describe.  Power provided by generators. Water provided for bathrooms trailers will be brought in by that vendor.	Γype/Weight:	1 6 bathroom trailer unit, 3 i	ndividual ground level bathroom units
Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.  All wiring will be based on distribution from the generators at the east side of the event setup. No building infrastructure will be modified or drawn from.  Will additional utility services be used (power, water, etc.)? Please describe.  Power provided by generators. Water provided for bathrooms trailers will be brought in by that vendor.	Other:		
All wiring will be based on distribution from the generators at the east side of the event setup. No building infrastructure will be modified or drawn from.  Will additional utility services be used (power, water, etc.)? Please describe.  Power provided by generators. Water provided for bathrooms trailers will be brought in by that vendor.	NOTE: Specific requiremen	s must be met and special approval must be received l	by the Detroit Fire Department.
to you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.	NI wiring will be based on dist		
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from
	Will additional utility servic Power provided by generator	s be used (power, water, etc.)? Please describe.  . Water provided for bathrooms trailers will be brought in	rtup. No building infrastructure will be modified or drawn from

Name of Sanitation	Section 10- COMPLETE ALL THAT APPLY on Company collecting refuse and garbage?
Contact Person:	on company conceening relate and garbage.
Address:	Phone:
City/State/Zip	
Name of company	y providing emergency medical services?
Contact Person:	
Address:	
City/State/Zip:	
Name of company	y providing porta-johns.
Contact Person:	
Address:	Phone:
City/State/Zip:	
Name of private c	atering company?
Contact Person:	
Address:	Phone:
City/State/Zip:	
SPECIAL USE R	EQUESTS
List any streets or p Neighborhood Sign	possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening, natures must be submitted with application for approval.
Attach a map or sl	ketch of the proposed area for closure.
STREET NAME:	
FROM TO	
Closure Dates: Beg. Time: End Time: Reopen Date: Time:	

STREET NAME:		
FROM		
***************************************		
ТО		
Closure Dates:		
Beg. Time:	**************************************	
End Time:		
Reopen Date:		
Time:		
WOODAN CO. Commission of the C		
STREET NAME:		
FROM		
ТО		
Clasura Datasi		
Closure Dates:Beg. Time:		
End Time:		
Pagnan Data:	ANN (MINISTER) (MINIST	
Time:		
Out of the second secon	Manufacture of the Control of the Co	
STREET NAME:		
EDOM		
FROM		
10		
Closure Dates:		
Beg. Time:		
End Time:		
Reopen Date:		
Time:		
Requested City Equipment		
requested City Equipment		
	(year)	
Provided In:		
	(year)	
Current Request:		
Current Request:		
Current Request:		
Current Request: Street Closures:	(year)	
Current Request:		
Current Request:  Street Closures:  Posting no parking signs	(year)  Light pole	's/Trunks
Current Request:  Street Closures:  Posting no parking signs  Electrical Services	(year)  Light pole  Storage for Trailer	rs/Trunks
Current Request:  Street Closures:  Posting no parking signs  Electrical Services	(year)  Light pole  Storage for Trailer	rs/Trunks
Current Request:  Street Closures:  Posting no parking signs  Electrical Services	(year)  Light pole  Storage for Trailer	rs/Trunks
Current Request:  Street Closures:  Posting no parking signs  Electrical Services  Barricades are not available from	(year)  Light pole  Storage for Trailer  om the City of Detroit.	rs/Trunks
Current Request:  Street Closures:  Posting no parking signs  Electrical Services  Barricades are not available from	(year)  Light pole  Storage for Trailer  om the City of Detroit.	rs/Trunks
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs  Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	
Current Request:  Street Closures:  Posting no parking signs Electrical Services  Barricades are not available fro	(year)  Light pole  Storage for Trailer  om the City of Detroit.	

AUTHORIZATION & AFFADAVIT OF APP
----------------------------------

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the City of Detroit

gnature of Applicant	Dai	te	
OTE: Completion of this form does not constitute ill be notified of any requirements, fees, and/or res	approval of your event. Pen	ding review by the Special Evo	ents Management Team, you
in oe notified of any requirements, rees, and/of res	rictions pertaining to your e	event.	

MedVCotering SPace DPL Wu/h Space Cockpet Ф

Gate: O North Pass

Camera Intel F3

(Camera Number, Camera Type, Floor of Location)

Mab Key:

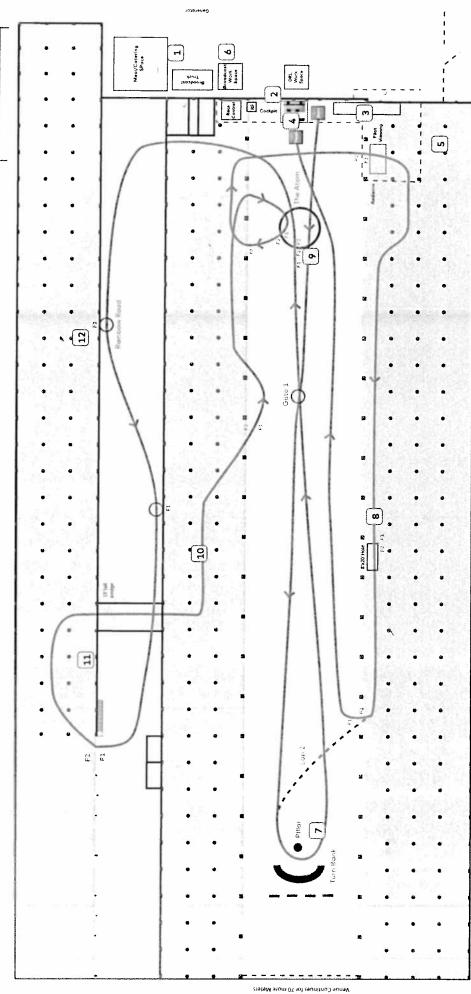
Camera Types
HH = Handheld
HC = Hard Camera
JI = Jib
GP = GoPro
CC = CableCam

Course Route: -

# Detroit Championship Course V2 - 8/8/2016

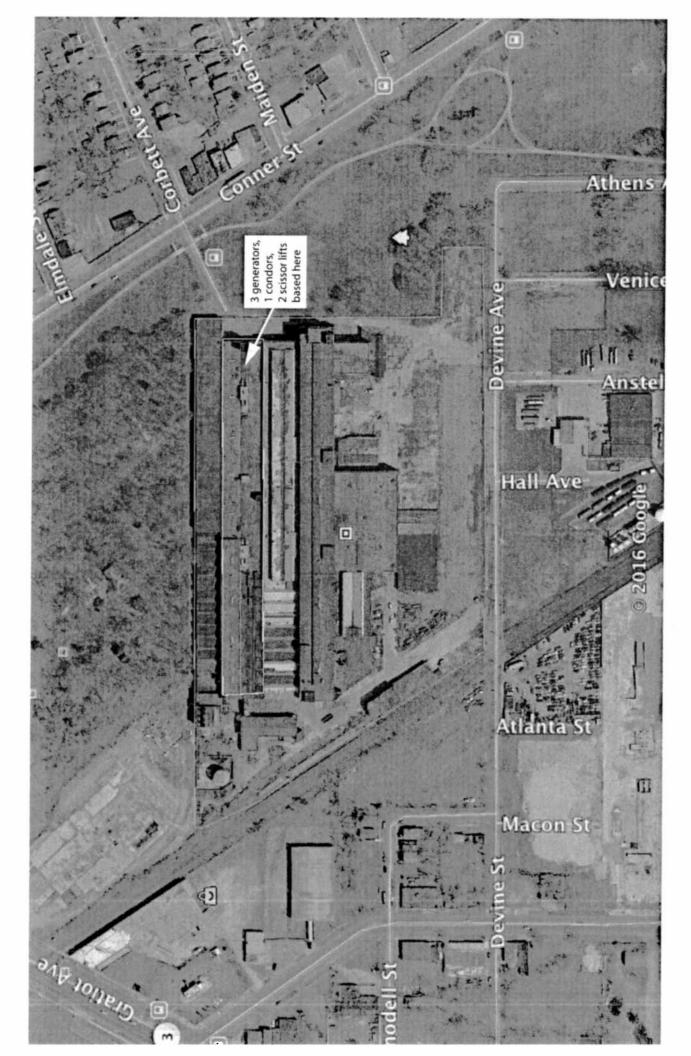
# Detroit Championship Course Prelim Power Map





- 1) Broadcast Truck 200amp, 208v, 3 phase
- 2) CableCam 50 amp, 208v, 3 phase Lvl 2
- 3) Audience, Pilot Viewing, Finish line 3  $\times\,20\text{amp},\,110v$  each space LvI 2
- 4) Cockpit, Pit, Race Control 3 x 20amp, 110v each space -Lvl 2
- 5) Interview Rooms and Lighting  $5 \times 20$ amp, 110v Lvl 2,  $5 \times 20$ amp, 110v Lvl 3
- 6) Ambient light, Broadcast, DRL, Legacy work areas 3 x 20amp, 110v Outside

- 7) Gate Lighting-  $3 \times 20$ amp, 110v
- 8) Gate Lighting  $3 \times 20$ amp, 110v Lvl 2
- 9) Atom Gate, misc lighting  $3 \times 20$ amp, 110v
- 10) Course, Ambient lighting  $6 \times 20$ amp, 110v Lvl 2
- 11) Misc lighting  $4 \times 20$ amp, 110v LvI 2
- 12) Misc lighting  $4 \times 20$ amp, 110v





# **MAYOR'S OFFICE COORDINATORS REPORT**

OVERAL	_L STATUS (pl	ease c	ircle): 🗸	API	PROVED		DENIED		<u>N/A</u>		CANCELED
Petition #: 1254 Event Name: 4Star 4Mile Race											
Event Date	. Novembe	er 6, 2	2016								
Street Closure:											
Organization Name: 4 Star 4 Mile											
Street Address: 21918 Shady Lane Ave. St Clair Shores, Mi 48080											
Date of Cit	Receipt date of the COMPLETED Special Events Application:  Date of City Clerk's Departmental Reference Communication:  Due date for City Departments reports:  Due date for the Coordinators Report to City Clerk:										
	nents (check all t							1		**************************************	
Walkath	non C	amival/(	Circus	Γ	Concer	t/Perfo	ormance	7	Run/N	larat	thon
Bike Ra	nce R	eligious	Ceremony	ſ	Politica	l Cere	mony		Festiv		
Filming	P:	arade		Ē	Sports/	Recre	ation		Rally/l	Dem	onstration
Firewor	ks C	onventio	on/Conferen	се [	Other:				· · · · · · · · · · · · · · · · · · ·		
24-Hou	r Liquor Licens	е									
Fundraisin	Petition Communications (include date/time) Fundraising race for the Veteran Day Parade										
<del></del>	** ALL perm					e fulfi					
Date	Department	N/A	APPROV	ED	DENIED	Polic	Add e assiste	************	al Con	nme	nts
	DPD		<b>✓</b>			Fonc	æ assiste	u eve	:1 IL		
	DFD/ EMS		V			ł	EXRESS trage for the			ovidi	ing medical
and the second s	DPW		<b>V</b>			No F	•	nit red	quired	DPI	D will secure
	Health Dept.										

Date	Department	N/A	APPROVED	DENIED	Additional Comments			
	TED		<b>V</b>		DPD assisted route			
	Recreation	<b>✓</b>						
	Bldg & Safety		<b>V</b>		Nothing required as presented			
	Bus. License		V		No Jurisdiction			
	Mayor's Office		<b>V</b>		All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.			
	Municipal Parking	<b>✓</b>						
	DDOT		<b>✓</b>		Will work with DPD to re-route buses			
MAYOR'S OFFICE								
Signature:	Q 0	//						
Date:	1-8	16	4.00.04					

in the state of th

# City of Detroit

Janice M. Winfrey
City Clerk

OFFICE OF THE CITY CLERK

Vivian A. Hudson Deputy City Clerk

## DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, August 23, 2016

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
TRANSPORTATION DEPARTMENT MUNICIPAL PARKING DEPARTMENT
BUILDINGS SAFETY ENGINEERING BUSINESS LICENSE CENTER

4 Star 4 Mile, request to hold "4 Star 4 Mile" at Bates, Atwater and E. Jefferson on November 6, 2016 from 11:00am to 3:00pm with temporary street closures.

## City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office. There is a 90 day review process. At the end of the 90 days, the petition could either be approved or denied by departments. Please take into consideration the amount of time it will take to plan the event when submitting the application. If submitted later than 90 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

A STATE OF THE STA	Section 1- GENERAL EVE	NT INFORMATION
Event Name:	4 Star 4 Mile R	zce
Event Location:	Detvoit, M	Ţ
	Section 2- ORGANIZATION/APP	PLICANT INFORMATION
Organization Name:	4 Star 4 Mi	f.e.
Organization Mailing Ad	dress: 21918 Shady	Lene Ave St clair Shores ME 480
Business Phone:	786 943 3697 1	Business Fax:
Federal Tax ID#	81-3500066	
If reg	gistered as a non-profit, indicate non-profit ID	number and attach a copy of the certificate.
Applicant Name:	Douglas Hower	<u> </u>
Title/Role:	Race Director	A. 4. A.
Email Address:	douglas bhowell	@ guid - com
Mailing Address: 2	1918 Shady Love Ave	St Clair Shoves MI 48080
Business Phone:	586 943 3697	Business Fax::
Event On-Site Contact	Person:	
Mailing Address:	21918 Shady lone Ave	St. Clair Shores MI 48080
Business Phone:	586 943 3697	Business Fax:
List name/phone numb	er of person(s) authorized to make decisions fo	or the organization/event (indicate role/responsibility).
List Event Sponsors:		
Event Elements (theck	all that annly)	
Walkathon	[ ] Carnival/Circus	[ ] Concert/Performance
` ' /	[ ] Bike Race	[ ] Religious Ceremony
[ Run/Marathon	• •	
[ ] Political Event	[ ] Festival	[ ] Filming
[ ] Parade	[ ] Sports/Recreation	[ ] Rally/Demonstration
[ ]Convention/Conferen	ice [] Fireworks	[ ] Other:

What are the projected set-up, event and tear down dates and times (must be	Notes:
Begin Set-up Date & Time: 11/19 Tan Complete Set-up Date & Time: 11/16 10 (4)	
Event Times (If more than one day, give times for each day):	
Is this the first time you have held this event in the City of Detroit? XYes No	
If no, what years has the event been held in Detroit?	<u> </u>
When was the event last held in Detroit?	,
Where was the event last held in Detroit?	
What were the hours last year?	India series di la companya yang yang yang yang yang yang yang
Project Attendance This Year (Minimum - Maximum)? 1000-2000	
What is the basis for your projected attendance? ## of postlesponts in similar caces	
	ver de production :
Please describe your anticipated/ target audience:  Is this going to be an annual event? Yes \( \text{No} \)  If yes, do you have a preferred/proposed for next year? \( \text{A} \)  If a parade is planned. Indicate elements (check all that apply):  [ ] People [ ] Balloons  [ ] Floats [ ] Animals  [ ] Vehicles [ ] Other:	
[ ] Bands	
If animals included, specify type, number and how used.	
Name of business supplying animal(s):	
Contact Person:	and the second s
Address: Phone:	
City/State/Zip:	eleggeden er maar vijke dan en enjiel de le
I have directed races in downtown Detroit before, but this the first war of the 4star 4 mile race, designed to rouse fund	Š

to support the veterans day parada.

- Day Horell

	Section 3- LOCA	TION/SITE INF	ORMATION	
ocation of Event: Hart	Plaza, Jello	usun Ave		
		lewalk	Park	City Facility
lease attach a site plan which ill	ustrates the anticipated layout	of your event including	the following:	
Public entrance and exit Location of merchandising boot Location of food booths Location of garbage receptacles Location of beverage booths Location of sound stages Location of hand washing sinks Location of portable restrooms	hs	-Location of -Sketch of s -Location of -Location of	fire lane oute for walk/run ftents and canopies treet closure f bleachers	ners
	Section 4	- ENTERTAIN	MENT	
What type of entertainment will	be used? (check all that apply)	)		
[ ] Singers	[ ] Magician			
[ ]Musicians	[ ] Story Telling			
[ ] Comedians	[ ] Other:		was a summer of the summer of	
List proposed entertainers and/c		11.		
Will a sound system be used?	Yes   No	Mobile	1. 0.	
If yes, what type of sound syste		MONNE	Augio	
[ ] Acoustic-audible, sound her [ ] Amplified-augmented, sour range The amplified sound will be use	nd increased to broaden	nt vace è	nd zunov	nce finishers
Will the event consist of a musi	cal concert?   Yes	No		•
If yes, what type of music? (che	eck all that apply)			
[ ]Live [ ]Reco	orded [ ] Ki	araoke/Lip-synch		
Describe specific power needs music:	for entertainment and/or			
How many generators will be u	sed?			
How will the generators be fuel	ed?			100 A
Name of vendor providing ge	nerators:			
Contact Person:				
Address:			Phone:	

Address:

Section	5- COMMUNICATION/ADVERTISING STRATEGY
heck all applicable boxes that descri	ribe the type of promotion you plan to use to attract participants;
Radio (Specify stations):	
] Television (Specific stations):	
] Newspapers (specify papers):	
Web site (identify web address):	
] Public Relations or Marketing F	irm (Specify):
ontact Info: ] Raffle (List Item(s)):	
] Billboards	
U Flyers	
] Street Banners	
1 Other (specify):	-acebook
NOTE: All raffles subject to laws	of State/City.
	Section 6- SALES INFORMATION
Vill there be advanced ticket sales?	Yes No
f yes, please describe: Will there be on-site ticket sales?	Yes No
f yes, please describe:	□ Yes □ No
f yes, please describe:  Will there be on-site ticket sales?  f yes, list price(s):	□ Yes □ No
f yes, please describe:  Will there be on-site ticket sales? f yes, list price(s):  Will food be sold? f yes, please pick up Special Event  Will merchandise be sold? If yes, describe:	□ Yes □ No □ Yes □ No □ Ses Vendor Packet in Suite 105:
f yes, please describe:  Will there be on-site ticket sales? f yes, list price(s):  Will food be sold? f yes, please pick up Special Event  Will merchandise be sold? If yes, describe:	□ Yes □ No  See Vendor Packet in Suite 105:  □ Yes □ No  The distributed to a charitable organization? □ Yes □ No  Wind for warriors
f yes, please describe:  Will there be on-site ticket sales?  f yes, list price(s):  Will food be sold?  If yes, please pick up Special Event  Will merchandise be sold?  If yes, describe:  Will a percentage of the proceeds by	□ Yes □ No  So Vendor Packet in Suite 105:  □ Yes □ No  The distributed to a charitable organization? □ Yes □ No  Wind for warriors
f yes, please describe:  Will there be on-site ticket sales? If yes, list price(s):  Will food be sold? If yes, please pick up Special Event  Will merchandise be sold? If yes, describe:  Will a percentage of the proceeds be  If yes, describe:	□ Yes □ No  See Vendor Packet in Suite 105:  □ Yes □ No  The distributed to a charitable organization? □ Yes □ No  Wind for warriors
f yes, please describe:  Will there be on-site ticket sales? f yes, list price(s):  Will food be sold? f yes, please pick up Special Event  Will merchandise be sold? If yes, describe:  Will a percentage of the proceeds be  If yes, describe:  If the event is a fundraiser, identify  Will there be vending or sales?	Pyes No  Yes No  See Vendor Packet in Suite 105:  Yes No  The distributed to a charitable organization?  Wind for Warriors  Charity or recipient of funds:  MNC, Wins for Warriors
f yes, please describe:  Will there be on-site ticket sales? If yes, list price(s):  Will food be sold? If yes, please pick up Special Event  Will merchandise be sold? If yes, describe:  Will a percentage of the proceeds be  If yes, describe:  If the event is a fundraiser, identify  Will there be vending or sales?  If yes, check all that apply:	□ Yes □ No  Solvendor Packet in Suite 105:  □ Yes □ No  The distributed to a charitable organization? □ Yes □ No  Wind for warriors  The charity or recipient of funds:  □ Yes □ No
f yes, please describe:  Will there be on-site ticket sales? f yes, list price(s):  Will food be sold? If yes, please pick up Special Event  Will merchandise be sold? If yes, describe:  Will a percentage of the proceeds be  If yes, describe:  Will there be vending or sales?  If yes, check all that apply:  [ ] Food	Yes   No   No   No   No   No   No   Yes   No   No   No   No   No   No   No   N

	on 7- PUBLIC SAFETY & PARKI	NG INFORMATION	
lame of Private Security Compa	y: Existing park contract security will be used.		
Contact Person:			
Address;		Phone:	*
City/State/Zip:			
Number of Private Security Person	nnel Hired Per Shift:		
Are the private security personne	(check all that apply):		
[ ] Licensed	[ ] Armed	[ ] Bonded	
Describe the emergency evacuati	on plan: Out cloor	event	
	mmodate anticipated attendance:	a avoitable Lots	
Describe the parking plan to zoot	parking options? Race vegistrata	on Site and Email.	
	•		
Are you seeking a group parking	rate?		····
	/businesses approved your event?  will take to notify them of your event:	1 advertising	
Indicate contact names and phor	e numbers (for verification) or attach approved let	ter(s):	
			Annual Communication (Communication Communication Communic
	Section 9- EVENT SE	Γ-UP	
Complete the appropriate categoristic catego		Structions	
How Many?	Start line / Finish line	TINUCIUVES	
Size/Height	12-15 ft.		
Booth	· + +	• _	
Tent (enclosed on 3 sides)	one-on site vigistrati	x1/1	
Canopy (open on all sides)	Ţ		
Staging/Scaffolding			

Bleachers	
Company:	
Grill [ ] Gas [ ] Charcoal [ ] Electrical	[ ] Propane
Fireworks (Pyrotechnics) [ ] Aerial [ ] Stage	
Provide Sketch:	
Porjable Restrooms:	
Standard ADA Accessible	
Vehicles	
Type/Weight:	
Other:	
NOTE: Specific requirements must be met and special approval must be r	eceived by the Detroit Fire Department.
Will additional electrical wiring need to be installed? Specify locations, we see that the second finish is	roltage, amperage, and phase.
Will additional utility services be used (power, water, etc.)? Please descr	ibe. No
Do you plan a fireworks display? List dates, time, location, vendor, and	attach certificate of insurance.

: 47

and the second s

Section 10- COMPLETE ALL THAT APPLY  Name of Sanitation Company collecting refuse and garbage?
Contact Person:  Phone:
Address:
City/State/Zip
Name of company providing emergency medical services?
Contact Person: Duc Care Express
Address: SSS E. J La Payette
City/State/Zip: Detvoit, Mi
Name of company providing porta-johns.
Contact Person:
Address: Phone:
City/State/Zip:
Name of private catering company?
Contact Person:
Address: Phone:
City/State/Zip:
SPECIAL USE REQUESTS
List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening.  Neighborhood Signatures must be submitted with application for approval.
Attach a map or sketch of the proposed area for closure.
STREET NAME: Bates, Atwater, E. Sefferson Please See attached
FROM TO Vace Course Map
Closure Dates: Lt. le. 16  Beg. Time: LL. Aun  End Time: 139 pm  Reopen Date: Time: 7:00
- pm

	St. Antone			1
FROM TO				
Beg. Time:	11. Co. 16 11 Aus			
End Time: Reopen Date:	130 pm	<del>4.4</del>		
Time:	2 pm			
STREET NAME:	Chane, Frankli	in McDougall		
FROM TO		**************************************		
	11-6.16	CONTRACTOR		
Beg. Time: End Time:	130 000			
Reopen Date: ] Time:	2 pur			
STREET NAME: _		ddenlefer delefe i deser samme en som en		
FROM TO		TOTA DE LA CATA PRIMA DE LA CATA		
Closure Dates:		Mark Anna and a state of the st		appropries
Beg. Time: End Time:				1
				1
Reopen Date:				
Reopen Date:				
Reopen Date: Time:	típment			
Reopen Date: Time:  Requested City Equ	típment (yea	r)		
Reopen Date: Time: Requested City Equ				
Reopen Date: Time: Requested City Equ Provided In: Current Request:	(yea			
Reopen Date: Time:  Requested City Equ Provided In: Current Request: Street Closures:	(yea			
Reopen Date: Time:  Requested City Equipole Provided In: Current Request: Street Closures:	(year (year ng signs	2)	s/Trunks	
Reopen Date: Time:  Requested City Equ Provided In: Current Request: Street Closures:  [ ] Posting no parki [ ] Electrical Service	(year (year ng signs	[ ] Light pole [ ] Storage for Trailers	s/Trunks	
Reopen Date: Time:  Requested City Equivalent Request:  Current Request:  Street Closures:  [ ] Posting no parki [ ] Electrical Service  Barricades are not  ADDITIONAL INF	(year (year  ng signs es available from the City of December 1985)	f)  [ ] Light pole  [ ] Storage for Trailers etroit.		
Reopen Date: Time:  Requested City Equivalent Request:  Current Request:  Street Closures:  [ ] Posting no parki [ ] Electrical Service  Barricades are not  ADDITIONAL INF	(year (year  ng signs es available from the City of December 1985)	f)  [ ] Light pole  [ ] Storage for Trailers etroit.	s/Trunks	
Reopen Date: Time:  Requested City Equivalent Request:  Current Request:  Street Closures:  [ ] Posting no parki [ ] Electrical Service  Barricades are not  ADDITIONAL INF	(year (year  ng signs es available from the City of December 1985)	f)  [ ] Light pole  [ ] Storage for Trailers etroit.		
Reopen Date: Time:  Requested City Equivalent Request:  Current Request:  Street Closures:  [ ] Posting no parki [ ] Electrical Service  Barricades are not  ADDITIONAL INF	(year (year  ng signs es available from the City of December 1985)	f)  [ ] Light pole  [ ] Storage for Trailers etroit.		
Reopen Date: Time:  Requested City Equivalent Request:  Current Request:  Street Closures:  [ ] Posting no parki [ ] Electrical Service  Barricades are not  ADDITIONAL INF	(year (year  ng signs es available from the City of December 1985)	f)  [ ] Light pole  [ ] Storage for Trailers etroit.		

### **AUTHORIZATION & AFFADAVIT OF APPLICANT**

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Langue	8.16.16	
Signature of Applicant	Date	

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

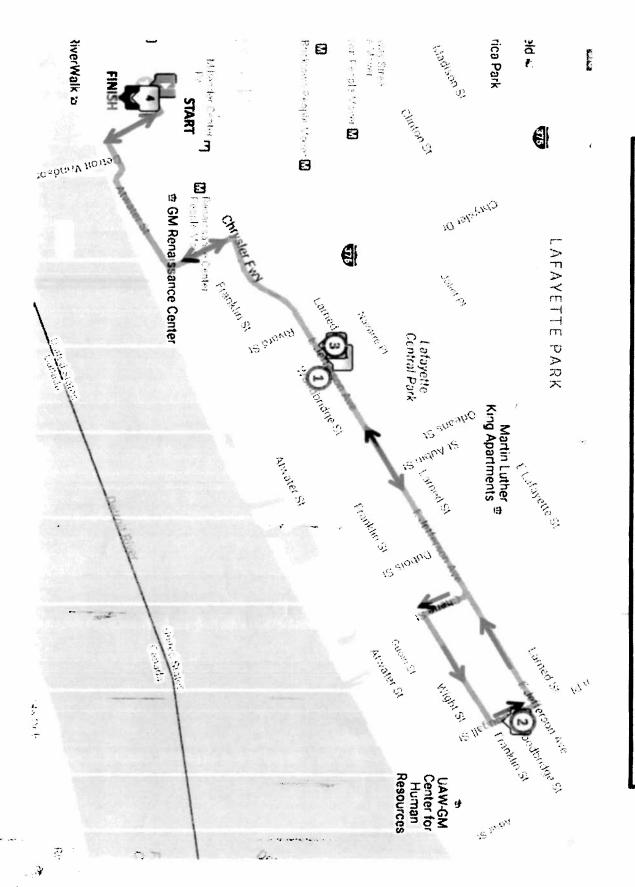
### HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

Event Name: 4 Stan	4 Mile Race	Event Date: 11.6.16
Event Organizer:  Applicant Signature:	Mercell	Date:8-/6-//6
5		

# **VETERANS PARADE 4 MILE COURSE PROPOSAL - E**



# VETERANS PARADE 4 MILE COURSE PROPOSAL - E

# **TURN BY TURN DIRECTIONS**

- curb) facing east -Start on Jefferson at Woodward (south
- -Turn right onto Bates St.
- -Turn left onto Atwater St.
- -Turn left onto St. Antoine St
- -Turn right onto Chene St -Turn right onto Jefferson Ave.
- -Turn left onto Franklin St
- -Turn left onto McDougall St
- -Turn left onto Jefferson Ave
- -At Rivard St, keep to south curb, continuing on Eastbound Jefferson lanes.
- -Turn left onto St. Antoine St.
- -Turn right onto Atwater St.
- Turn right onto Bates St.
- -Turn left onto Jefferson Ave
- into Hart Plaza. -Turn left at Woodward Ave (northbound),
- -Keep left of pillar.
- Finish in Hart Plaza

