

5. Pursuant to Fed. R. Civ. P. 65(d)(2), this injunction is binding on the Defendant, her officers, agents, servants, employees, attorneys, and other persons who are in active concert or participation with them. This does not preclude a future amendment to Michigan's Campaign Finance Act.

6. Pursuant to Fed. R. Civ. P. 41(a)(2), Plaintiff's claim against Defendants is dismissed with prejudice and without cost or fees.

7. This is a final judgment that resolves all pending claims and closes the case.

SO ORDERED.

Date: April 28, 2016

s/John Corbett O'Meara
United States District Judge

Approved for entry:

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City of Detroit

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TO: The Honorable Detroit City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: March 23, 2015

RE: **VOTER EDUCATION MAILERS REGARDING BALLOT PROPOSALS**

This memo from the Legislative Policy Division (LPD) is in response to an inquiry by Council Member Castañeda-López regarding the propriety of using funds from her office budget to disseminate voter education materials to residents of her district.

Is there a legal issue raised by Council passing a resolution on an item that is on the ballot?

Generally, determining social policy is the job of the legislative body. *Van v Zahorik*, 460 Mich 320, 327 (1999). Detroit City Council, as the legislative body of the City of Detroit, is afforded the right guaranteed by Michigan's Constitution to "freely speak, write, express and publish [its] views on all subjects, being responsible for the abuse of such right . . ." Const. 1963, Art. I, § 5. It is, therefore, appropriate for the Council as a legislative body to endorse a position on a ballot question affecting the City.

The resolution recently passed by Council endorsing a "No" vote on Proposal E is, in essence, no different than the previous resolutions passed by Council addressing the Detroit Public Schools takeover issue. Although the question is now pending on the upcoming election ballot, the issue has been imminent as a *future* ballot question since the takeover legislation was enacted in 1999. The DPS governance issue is clearly a public policy concern within the sphere of Council's interest. Similarly, the Governor and the Speaker of the Michigan House of Representatives have publicly endorsed and widely published their positions with respect to Proposal 1, and a prominent Detroit Congressman has endorsed a Michigan Supreme Court candidate.

The Michigan Campaign Finance Act (MCFA), MCL 169.201 *et seq.*, which regulates campaign financing, prohibits public bodies from **contributing** to candidate and ballot question elections while **protecting the expression of opinions** by public officials with "policy making responsibilities":

TO: The Honorable City Council

FROM: David Whitaker
Elizabeth Cabot

DATE: January 4, 2005

RE: **ASSIGNMENT OF CITY COUNCIL STAFF TO WORK ON
BALLOT PROPOSALS**

This memo from the Research and Analysis Division (RAD) is in response to the Honorable Detroit City Council's inquiry regarding the propriety of assigning Council staffers to work on ballot proposals.

The Michigan Campaign Finance Act (MCFA), MCL 169.201 *et seq.*, which regulates campaign financing, prohibits public bodies from **contributing** to candidate and ballot question elections while, at the same time, specifically protecting the expression of opinions by public officials with "policy making responsibilities":

169.257 Contributions, expenditures, or volunteer personal services; prohibitions; violation as misdemeanor; penalty.
Sec. 57.

(1) A public body or an individual acting for a public body shall not use or authorize the use of funds, personnel, office space, computer hardware or software, property, stationery, postage, vehicles, equipment, supplies, or other public resources to make a contribution or expenditure or provide volunteer personal services that are excluded from the definition of contribution under section 4(3)(a). This subsection does not apply to any of the following:

- (a) The expression of views by an elected or appointed public official who has policy making responsibilities.
- (b) The production or dissemination of factual information concerning issues relevant to the function of the public body.

TO: The Honorable City Council
FROM: David Whitaker
Elizabeth Cabot
DATE: October 26, 2004
RE: **OFFICIAL ENDORSEMENT OF BALLOT PROPOSALS**

This memo from the Research and Analysis Division (RAD) is in response to the Honorable Detroit City Council's inquiry regarding support or opposition for ballot proposals appearing on the November 2, 2004 ballot.

Is there a legal issue raised by Council passing a resolution on an item that is on the ballot?

Generally, determining social policy is the job of the legislative body. *Van v Zahorik*, 460 Mich 320, 327 (1999). Detroit City Council, as the legislative body of the City of Detroit, is afforded the right guaranteed by Michigan's Constitution to "freely speak, write, express and publish [its] views on all subjects, being responsible for the abuse of such right" Const. 1963, Art. I, § 5. It is, therefore, appropriate for the Council as a legislative body to endorse a position on a ballot question affecting the City.

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The Michigan Campaign Finance Act (MCFA), MCL 169.201 *et seq.*, which regulates campaign financing, prohibits public bodies from **contributing** to candidate and ballot question

**MICHIGAN COMMUNITIES' LEGAL CHALLENGE TO PA 269 "GAG ORDER" LAW:
FEDERAL COURT DECISION**

PROCEED WITH CAUTION

Following enactment of PA 269 restricting your ability to inform your citizens about local ballot proposals, the Michigan Municipal League's Board of Trustees responded immediately by approving participation in a coalition of local government and school associations to challenge the law in Federal District Court. League staff have simultaneously coordinated the coalition's court challenge and worked to address the frantic attempts by the Legislature to "fix" the act. League President and Dearborn Mayor Jack O'Reilly and other Trustees have been prominent in voicing our collective opposition to this unneeded, ill-advised and illegal restriction on local governance and citizens' right to be informed. Additionally, the League's Legal Defense Fund approved filing an amicus brief in the Federal Court to support the coalition's suit. Joining the League in the amicus brief were the Michigan Townships Association, Michigan Association of Counties, and the Conference of Western Wayne. With March elections looming, quick and decisive action was needed – which the Court recognized.

What the Court did: On February 5th United States District Court Judge John Corbett O'Meara issued an Opinion and Order. Because the Court determined that the Plaintiffs (the municipal and other public officials of our coalition) were likely to suffer irreparable harm and also likely to succeed in the ultimate case, the Court issued a Preliminary Injunction, which temporarily enjoins enforcement of Section 57(3) of the Michigan Campaign Finance Act.

What the Court did not do: The Court did not declare Section 57(3) unconstitutional under the 1st or 14th Amendments, but found that, because Section 57(3) likely violates the U.S. Constitution, enforcement of that provision is enjoined while the court evaluates the issue further. If the Legislature does not repeal/replace Section 57(3), there likely will be further proceedings in this case to decide whether to grant a permanent injunction and/or declare the law unconstitutional.

Where that leaves the statute: The state cannot enforce Section 57(3), but all other provisions of the Michigan Campaign Finance Act, including those passed in the same bill, remain intact and enforceable. That means government units must still comply with the statute's express advocacy prohibition as they have done prior to PA 269.

Caution advised: The Court's issuance of a Preliminary Injunction is very significant. However, while the provisions of PA 269 regarding Section 57(3) may not be enforced by the State...municipal officials should be aware that the restrictions that were already in place within the Michigan Campaign Finance Act, remain and must be adhered to in conveying information regarding local ballot proposals. As an additional cautionary note, you should assume that those groups that were proponents of PA 269 will be especially focused on the conduct of local ballot elections and information distribution going forward.

Guidelines: Municipal officials should consult their municipal attorneys and other specialized legal counsel in regard to expenditure of funds, use of resources, and conveying information regarding upcoming ballot proposals. Please review and share with your municipal attorney the Michigan Secretary of State interpretations of the existing law, accessible via the links below. They are considered to be the best guidance available.

The particular circumstances in your community are most important, however, generally, public officials may convey objectively neutral, factual information about local ballot proposals, as permitted by the

Resources:

Secretary of State - Michigan Campaign Finance Act Summary and Full Text of Rulings

http://www.michigan.gov/sos/0,4670,7-127-1633_8723_66116-310251--,00.html

Murley (2005):

http://www.michigan.gov/documents/sos/Murley_2005_428421_7.pdf

Bourgin (2014):

http://www.michigan.gov/documents/sos/Bourgin_IS_472351_7.pdf

Daunt (2000):

http://www.michigan.gov/documents/2000_126235_7.pdf

BOE decision and the supporting evidence behind the complaint. Shows how BOE will view complaints beyond strict express advocacy:

<http://www.mml.org/pdf/advocacy/TFA-Final-Decision.pdf>

<http://www.mml.org/pdf/advocacy/NO-SLATE-ad.pdf>

For additional information regarding interpretation of the Campaign Finance Act, and the Michigan Municipal League and the Legal Defense Fund (LDF) filings in Federal Court, you may wish to contact Gary Gordon who wrote the LDF amicus brief (Dykema, Lansing office; GGordon@dykema.com, 517/374-9133) or Scott Eldridge who was counsel for our coalition (Miller Canfield, Lansing office; eldridge@millercanfield.com, 517/483-4918).

Federal judge halts 'gag order' ballot info law

▲▲ Jonathan Oosting, Detroit News Lansing Bureau *February 5, 2016*

Lansing – A federal judge on Friday ordered the state to stop enforcing a controversial section of a new law that prohibits local government officials from distributing information about ballot proposals. U.S. District Judge John Corbett O'Meara granted an injunction at the request of local officials, who sued the state late last month, alleging part of the law violates their free speech and due process rights. In his order, O'Meara wrote that the plaintiffs demonstrated "a strong likelihood of success on the merits of their claim that (the law) is unconstitutionally vague and thus void."

"The infringement of constitutional rights inherently causes irreparable injury," he wrote. "The balance of harms favors plaintiffs, as neither the state nor third parties would be harmed if the state is enjoined from enforcing" the law. The law, approved late last year in the Republican-led Legislature after major revisions on the House floor, prohibits local units of government from using taxpayer dollars to share information about local proposals by mail, telephone and radio or television ad within 60 days of an election.

Critics have called the law a "gag order" because existing state law already prohibited the use of taxpayer money to advocate for the outcome of an election. Supporters have denied the charge and argued that the law was a response to local officials who had blurred lines while using public resources. Someone who knowingly violates the law is guilty of a misdemeanor punishable by a maximum fine of \$1,000 or imprisonment for up to one year, or both, if the violator is an individual, according to an analysis of the bill. If the violator is not an individual, the penalty is a maximum fine of \$20,000 or a fine equal to the amount of the improper contribution or expenditure, whichever is greater. The injunction is against Michigan Secretary of State Ruth Johnson and the Michigan Secretary Of State's Office, which enforces election laws. Gisgie Gendereau, spokeswoman for the Secretary of State's Office, said the office is reviewing the order and will follow the court's direction.

House Republican spokesman Gideon D'Assandro noted that O'Meara did not rule on the free speech allegation and legislators are already working on a bill to clarify the law, as requested by Gov. Rick Snyder last month in a signing statement. "Because we're working on that clarifying bill right now, we're confident we'll address (O'Meara's) concerns in short order," D'Assandro said about the order. O'Meara said the broad language in the act "appears inconsistent" with the stated purpose of prohibiting "electioneering" with taxpayer funds. He criticized "vague" wording in the statute and said it provides "no check against arbitrary or discriminatory enforcement."

"This matter is best resolved through the legislative process, with due deliberation and debate," O'Meara wrote. "Given the fast approaching March 8, 2016, elections, however, time is of the essence and the court must act." More than 100 local governments and school boards have

<http://oaklandcounty115.com/2016/04/28/pre-election-gag-order-not-enforceable-due-to-agreement-in-federal-court/>

Michigan SOS won't enforce 'gag order' provision of new elections law

Secretary of State Ruth Johnson will not enforce part of a new election law under an agreement accepted by a federal judge.

By Emily Lawler | elawler@mlive.com

on April 28, 2016

LANSING, MI -- The Secretary of State will not enforce part of a new law that local officials have called a "gag order" based on a court agreement finalized Thursday. SB 571 ballooned in the twilight of the 2015 legislative session, growing from 12 to 53 pages. Local elected officials and education leaders didn't like the results, taking issue with a provision of the law that prohibited local schools and governments sending informational mass communications to residents in the 60 days leading up to a ballot proposal. It is already illegal for these entities to argue for or against a ballot measure.

Local school and government leaders filed a federal lawsuit over the matter, and U.S. District Judge John Corbett O'Meara on Thursday accepted an agreement between the plaintiffs and Johnson that permanently enjoins Johnson from enforcing that provision of the bill. That makes permanent the results of a temporary injunction issued in February. "We thank Judge O'Meara for moving quickly on this important issue, and allowing our local government officials to provide vital facts for voters on ballot issues that come before them," said Dan Gilmartin, Michigan Municipal League CEO and Executive Director. "Voters rely on local governments to let them know why a measure has been put on a ballot, what it does, and what, if any financial ramifications it may have to them as taxpayers. The Secretary of State's office will still enforce existing laws that prevent electioneering by local officials, a practice that it has found is rare given the hundreds of local proposals voters decide on every year." The SOS did not have an opinion on SB 571 as it was going through the legislature. Spokesperson Fred Woodhams said SOS would comply with the order that stops enforcement of that provision. "We appreciated the opportunity to work with the court and the opposing parties to resolve this case. We will fully comply with the order," Woodhams said. Rep. Lisa Lyons, who substituted the bill to add the language, did not immediately return a request for comment. She has sponsored a follow-up bill that would loosen the 60-day prohibition on mass communications about a ballot proposal. In a separate matter, the AFL-CIO is suing over another of the bill's provisions they say treats unions and corporations differently when it comes to payroll deductions.

http://www.mlive.com/news/index.ssf/2016/04/michigan_sos_wont_enforce_gag.html

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TO: Mary Sheffield, Chairperson
Neighborhood & Community Services Standing Committee

FROM: David D. Whitaker 
Legislative Policy Division Staff

DATE: July 29, 2016

RE. Fireworks Ordinance

The Legislative Policy Division (“LPD”) has drafted an amendment to the City’s Fireworks Ordinance in response to requests initially by Council Member Leland and later by Council President Jones. The draft is attached for your consideration.

In 2011, the Michigan State Legislature enacted a new Michigan Fireworks Safety Act (the “Act”) which limited any municipalities’ authority to regulate the sale, transport and use of fireworks. As such, much of the City’s existing ordinance that generally regulated the same was pre-empted. The Act, however, did enable certain cities to regulate the hours and days that consumer fireworks may be utilities. M.C.L. 28.457, *Local Ordinances*. Additionally, the Act allows municipalities to create a permitting process for the use of display fireworks and articles pyrotechnics, certain fireworks that are generally utilized by professionals. M.C.L. 28.466, *Articles pyrotechnics or display fireworks ignition; permit; competency and qualifications of operators; retention of fee*. The attached ordinance amendments have been drafted to retain the City’s current permitting process and to regulate the use of fireworks by community members to the extent allowed by the Act. LPD recommends that this draft be forwarded to the Law Department for review and approval as to form.

If there are additional inquiries, please advise.

2016 JUL 29 PM 3:05

SUMMARY

This proposed ordinance amends Chapter 19 of the 1984 Detroit City Code, *Fire Prevention and Protection*, Article I, *Detroit Fire Prevention and Protection Code*, Division 4, *Fireworks and Pyrotechnics*, by amending Sections 19-1-41 through 19-1-49, to make it comport with the Michigan Fireworks Safety Act, by removing all provisions regulating the transport and sale of fireworks, and licensing of businesses that sell fireworks.

1 For purposes of this division, the following words and phrases shall have the meanings
2 respectively ascribed to them by this section:

3 Act means the Michigan Fireworks Safety Act being MCL 28.451 et seq.

4 APA standard 87-1 means 2001 APA standard 87-1, stand for construction and approval
5 for transportation of fireworks, novelties, and theatrical pyrotechnics, published by the American
6 pyrotechnics association of Bethesda, Maryland.

7 Articles pyrotechnic means pyrotechnic devices for professional use that are similar to
8 consumer fireworks in chemical composition and construction but not intended for consumer use,
9 that meet the weight limits for consumer fireworks but are not labeled as such, and that are
10 classified as UN0431 or UN0432 under 49 CFR 172.101.

11 Consumer fireworks means any small fireworks device designed primarily to produce
12 visible effects by combustion or deflagration that complies with the construction, chemical
13 composition, and labeling regulations of the United States Consumer Products Safety
14 Commission, as set forth in Title 16, Code of Federal Regulations, Parts 1500 and 1507, and that
15 are listed in APA Standard 87-1, 3.1.2, 3.1.3, or 3.5 as defined in the Act, but does not include
16 low-impact fireworks.

17 Display fireworks means large fireworks devices intended for use in fireworks displays
18 that are presented in conformance with the provisions of this Code, are designed to produce
19 visible or audible effects for entertainment purposes by combustion, deflagration, or detonation,
20 as provided in 27 CFR 172, and APA standard 87-1 4.1, and includes 1) consumer fireworks to
21 be used in fireworks displays, 2) larger devices of similar construction and chemical composition
22 that are classed as explosives, 1.3g and described as fireworks, UN0335 by the United States
23 Department of Transportation, and 3) other devices that produce visible or audible effects for

1 *NFPA 1* means the uniform fire code, developed by NFPA.

2 *NFPA 1123* means the “Code for Fireworks Display”, developed by NFPA.

3 *NFPA 1126* means the “Standard for the Use of Pyrotechnics Before a Proximate
4 Audience”, developed by NFPA.

5 *Public display of fireworks* means the use of fireworks in a manner to provide audio
6 and/or visual entertainment.

7 *Public property* means any public park, street right-of-way including the unimproved
8 portions, City-owned property, and any other public place open to the public.

9 ~~*Pyrotechnic materials (Pyrotechnic Special Effects Material)* means a chemical mixture~~
10 ~~used in the entertainment industry to produce visible or audible effects by combustion,~~
11 ~~deflagration, or detonation. Such a chemical mixture consists predominantly of solids capable of~~
12 ~~producing a controlled, self-sustaining, and self-contained exothermic chemical reaction that~~
13 ~~results in heat, gas, sound, light, or a combination of these effects. The chemical reaction~~
14 ~~functions without external oxygen.~~

15 ~~*Pyrotechnics* means controlled exothermic chemical reactions that are timed to create the~~
16 ~~effects of heat, gas, sound, dispersion of aerosols, emission of visible electromagnetic radiation,~~
17 ~~or a combination of these effects to provide the maximum effect from the least volume.~~

18 ~~**Sec. 19-1-43. Wholesale sale within city prohibited.**~~

19 ~~The wholesale sale of fireworks and pyrotechnic materials is prohibited within the City.~~

20 **Sec. 19-1-43. Consumer fireworks.**

21 (a) A person shall not ignite, discharge or use consumer fireworks, except on the
22 day preceding, the day of, or the day after a national holiday; and

23 (b) In addition to the prohibitions contained in Subsection (a) of this section, a person

1 and devices employing them are of a type approved by the Director of Michigan State Police, are
2 not designed to break apart so as to form a missile upon explosion, are so designed as to prevent
3 contact between the cartridge and the hand when in place for explosion, and otherwise meet all
4 applicable state and federal performance and labeling requirements;

5 ~~————— (3) — Sparklers containing not more than .0125 pounds of burning portion per~~
6 ~~sparkler that otherwise meet all applicable state and federal performance and labeling~~
7 ~~requirements;~~

8 ~~————— (4) — Flitter sparklers not exceeding one-eighth-inch in diameter that otherwise~~
9 ~~meet all applicable state and federal performance and labeling requirements;~~

10 ~~————— (5) — Flat paper caps containing not more than .25 of a grain of explosive~~
11 ~~content per cap and otherwise meeting all applicable state and federal performance and labeling~~
12 ~~requirements; and~~

13 ~~————— (6) — Trick noise makers, toy canes, and toy snakes that do not containing~~
14 ~~mercury and meet all applicable state and federal performance and labeling requirements.~~

15 ~~————— (e) — No sales may be made to any person under the age of eighteen (18) of~~
16 ~~the fireworks described in subsection (b) of this section.~~

17 ~~————— (d) — No person may possess, transport, store or use more than one hundred~~
18 ~~(100) pounds gross weight of fireworks within the City of Detroit except as otherwise provided~~
19 ~~for in this Code.~~

20 ~~————— (e) — No person may possess, transport, use, store, expose for sale, or sell any~~
21 ~~fireworks in violation of Michigan or federal law.~~

22 **Sec. 19-1-45. — License for retail sales.**

23 (a) — No person shall sell, offer for sale, or expose for sale any fireworks except in

1 officers, have been convicted of any felony during the last five (5) years; and

2 (2) — To the Finance Director who shall cause an investigation to be completed
3 to determine whether any property tax, income tax, and/or special assessments are unpaid,
4 outstanding and/or delinquent.

5 (e) — A complete application shall be filed with the Buildings and Safety Engineering
6 Department Business License Center no later than February 1st, in order to engage in the
7 retail fireworks business for the following June and July. A complete application for renewal of
8 a license must be filed at least ten (10) days before expiration of the current license. The
9 Business License Center shall grant or deny any application for a license under this section
10 within ninety (90) days of the date a complete application is submitted.

11 (f) — A license issued pursuant to this section may contain reasonable record keeping
12 requirements and such other conditions as the Buildings and Safety Engineering Department
13 Business License Center shall determine are appropriate for the health, safety and welfare of
14 the people of the city. Violation of any such condition may be grounds for revocation or denial
15 of a license and/or for the imposition of penalties.

16 (g) — No more than one hundred (100) pounds gross weight of fireworks, including
17 shelf and display stock, shall be present on the premises of any retail establishment of a
18 licensed retail dealer.

19 (h) — The premises of any licensed retail dealer is subject to inspection during normal
20 business hours, without notice or probable cause, by the Fire Marshal or his or her designees,
21 police officers, or Buildings and Safety Engineering Department inspectors to ensure
22 compliance with this Code.

23 **Sec. 19-1-46.44. - Permit for public displays of display fireworks or articles pyrotechnics.**

1 display;

2 (9) A diagram of the grounds on which the display is to be held, showing the
3 point where the display fireworks are to be discharged, the location of all buildings, highways
4 and other lines of communication, the lines behind which the audience will be restrained and
5 the location of all trees, telegraph, telephone or electrical wires in the nearby vicinity or other
6 overhead obstructions; and

7 (10) The application for such permit shall be verified by affidavit.

8 (c) *Application for pyrotechnic display.* Application for a public display of articles
9 pyrotechnics shall be made in writing to the Fire Marshal at least fifteen (15) days in advance
10 of the proposed date of the display in compliance with the permit requirements and contents of
11 plans that are contained in ~~Chapter 4~~ of NFPA 1126 as well as whether the operator possesses a
12 certificate of fitness in accordance with ~~Section 1-17~~ of NFPA 1.

13 (d) *Investigation of applicant and operator.*

14 (1) The Fire Marshal shall investigate the applicant and the qualifications of
15 the proposed operator of the display fireworks that are delineated in ~~Chapter 6~~ of NFPA 1123,
16 or of the pyrotechnic display of ~~Section 4-5~~ of NFPA 1126.

17 (2) The Chief of Police, or his or her designee, shall cause an investigation
18 to be completed to determine whether the applicant, or any of the applicant's officers, have
19 been convicted of any felony during the last five (5) years; and

20 (3) The Finance Director shall cause an investigation to be completed to
21 determine whether any property tax, income tax, and/or special assessments are unpaid,
22 outstanding and/or delinquent.

23 (e) *Inspection of proposed location and fireworks or articles pyrotechnics.* The Fire

1 the acts, errors and omissions of the permittee, its agents, employees or subcontractors
2 resulting from the permitted use or display.

3 (i) Resident Agent required. A permit may only be issued to a person, firm or
4 corporation that is not a resident of the State of Michigan until the person, firm or
5 corporation has appointed a resident member of the bar of this state or a resident agent
6 to be the legal representative upon whom all process in an action or proceeding against
7 the person, firm or corporation may be served.

8 **Sec. 19-1-47. 45. Authority of the fire marshal to be present at public displays and to stop**
9 **same.**

10 Except as otherwise permitted under this Code, the Fire Marshal shall have the right to
11 be present at the firing of any permitted public display of display fireworks or articles
12 pyrotechnics, and shall have the right to cause the same to be stopped unless it is conducted in
13 strict accordance with the statements made in the application and so as not to be hazardous to
14 property or endanger any person.

15 ~~Sec. 19-1-48. Transport and storage for public display; through shipments.~~

16 (a) ~~Transport of more than one hundred (100) pounds gross weight of fireworks or~~
17 ~~pyrotechnic materials for use or storage within the city solely for the purpose of a public~~
18 ~~display permitted by the Fire Marshal under section 19-1-45 of this Code is allowed, provided,~~
19 ~~that:~~

20 (1) ~~The person making such transport has a copy of the display permit~~
21 ~~specifying the permitted items;~~

22 (2) ~~Such transportation is made in accordance with all applicable federal and~~
23 ~~state requirements;~~

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TO: The Honorable Detroit City Council

FROM: David Whitaker, Director 
Legislative Policy Division Staff

DATE: August 25, 2016

RE: **REINSTITUTING ELECTION DAY HOLIDAY FOR CITY EMPLOYEES**

Council Member Castaneda-Lopez asked the Legislative Policy Division (LPD) to address the process for “declaring a paid and unpaid city holiday.” It is LPD’s understanding that the focus of the request is access to the polls and other election day activities for City employees.

Until 2013, City of Detroit employees and appointees were entitled to paid holiday leave time for the November general election day. It was a bargained for benefit for unionized employees, and codified in chapter 13, article II of the City Code for non-union City appointees and employees. In 2013, the City Employment Terms (CETs) were imposed on the City’s unionized employees. The loss of the election day holiday was one of many austerity measures implemented at that time. Concurrently, the Code was amended to eliminate the holiday for non-union employees and appointees.

Pertinent sections of the City Code, as amended in 2013, are as follows:

Sec. 13-2-14. - Holidays.

(a) Appointees and employees under this article shall be entitled to the following seven (7) holidays: New Year’s Day, Martin Luther King, Jr., Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Where a holiday falls on a Saturday, it shall be observed on the preceding Friday and where a holiday falls on Sunday, it shall be observed on the following

Monday, except for employees assigned to six- or seven-day operations. Where a consecutive holiday and excused-time holiday fall on a Friday and a Saturday, the official holiday and excused-time day shall be designated as Friday and Monday. Where a consecutive holiday and excused-time holiday fall on a Sunday or Monday, the official holiday and excused-time day shall be designated as Friday and Monday.

Sec. 13-2-15. - Excused-time holidays.

(a) Each calendar year, appointees and employees shall be granted eight (8) hours of excused time for Good Friday, Veterans' Day, the day after Thanksgiving Day, Christmas Eve, and New Year's Eve. Where an excused-time holiday falls on a Saturday, it shall be observed on the preceding Friday and where an excused-time holiday falls on Sunday, it shall be observed on the following Monday, except for employees assigned to six or seven day operations. Where a consecutive holiday and excused-time holiday fall on a Friday and a Saturday, the official holiday and excused-time day shall be designated as Friday and Monday. Where a consecutive holiday and excused-time holiday fall on a Sunday or Monday, the official holiday and excused-time day shall be designated as Friday and Monday.

Sec. 13-2-2. - Applicability of article.

(a) The provisions of this article shall apply to all non-union City appointees and employees.

Sec. 13-5-9. - City employees covered by collective bargaining agreements.

For City employees, who are members of a collective bargaining unit:

- (1) Where the terms of their collective bargaining agreement address subject matter that is contained in this article, the collective bargaining agreement controls; and
- (2) This article only applies where the collective bargaining agreement is silent.

The Public Employment Relations Act (PERA), MCL 423.201 *et seq.*, requires that the City bargain collectively with the representatives of its unionized employees with respect to terms of employment. MCL 423.211, MCL 423.215; *Amalgamated Transit Union v Southeast Michigan Transportation Authority*, 437 Mich 441 (1991). The subject of holidays and holiday pay is included among these mandatory subjects of bargaining. *Detroit Police Officers Association v City of Detroit*, 391 Mich 44 (1974). It is therefore outside of City Council's role to address this issue for the City's represented employees. It could, however, amend Chapter 13 of the City Code to reinstate the holiday for appointees and other non-union employees. The creation of a bifurcated City holiday structure would not result in the desired outcome – more access to the polls for City employees. Additionally, whether paid or unpaid, creating an additional day of leave may have significant fiscal implications requiring further evaluation.

Of note, Michigan House Bill 5114 was introduced in December 2015 encouraging employers in Michigan to grant employees at least one-half day of paid leave on election days to

ensure “sufficient opportunity to vote”. And over the past several years, a movement has been growing nationwide to recognize such a holiday. Senator Bernie Sanders introduced a bill in 2014 to establish federal election day as a holiday, as well.

Should the Council have further questions, LPD will respond.

David Whitaker, Esq.
Director
Irvin Corley, Jr.
Executive Policy Manager
Marcell R. Todd, Jr.
Senior City Planner

LaKisha Barclift, Esq.
M. Rory Bolger, PhD, AICP
Timothy Boscarino, AICP
Elizabeth Cabot, Esq.
Janese Chapman
Tasha Cowan
Richard Drumb

City of Detroit CITY COUNCIL

LEGISLATIVE POLICY DIVISION
208 Coleman A. Young Municipal Center
Detroit, Michigan 48226

Phone: (313) 224-4946 Fax: (313) 224-4336

George Etheridge
Deborah Goldstein
Derrick Headd
Marcel Hurt
Kimani Jeffrey
Anne Marie Langan
Analine Powers, PhD
Sabrina Shockley
Thomas Stephens, Esq.
David Teeter
Theresa Thomas
Kathryn Lynch Underwood

TO: The Honorable Detroit City Council

FROM: David D. Whitaker, Director 
Legislative Policy Division Staff

DATE: August 24, 2016

**RE: RESOLUTION IN SUPPORT OF RAISING THE
MINIMUM WAGE TO FIFTEEN DOLLARS PER HOUR**

The Legislative Policy Division was requested by President Pro-Tempore Cushingberry to draft a resolution urging the U.S. Congress to increase the federal minimum wage to \$15.00 per hour. The resolution is attached for your consideration.

BY COUNCIL PRO-TEMPORE CUSHINGBERRY:

**RESOLUTION IN SUPPORT OF RAISING
THE MINIMUM WAGE TO FIFTEEN DOLLARS PER HOUR**

WHEREAS, Although, the United States is one of the wealthiest countries in the world, millions of the country's full-time workers continue to earn wages below the poverty level. These families are faced with health, education and safety concerns linked to their inability to address challenges related to educational disparities, inadequate and/or unsafe housing, and marginalized medical care all of which are directly associated with depressed income levels; and

WHEREAS, According to over 500 economists in an open letter to President Obama, "Research suggests that a minimum-wage increase could have a small stimulative effect on the economy as low-wage workers spend their additional earnings, raising demand and job growth, and providing some help on the jobs front." Accordingly, the local economy is likely to be bolstered by the increase in spending capacity in low-income households when you consider that minimum wage earners are more likely to spend their income locally. The infusion of money circulating within the local economy means more money to pay higher amounts thus mitigating the impact of the wage increases; and

WHEREAS, Currently, many minimum wage paying companies are being subsidized through corporate welfare because of the company's failure to pay its employees a higher wage. The income of these minimum wage workers put them at or below the poverty level, making the use of social welfare programs to subsidize these households necessary and prevalent. If the workers are paid higher wages then reliance on these social programs would decrease releasing federal funds that could be used for other productive purposes. This increase in the federal minimum wage would work to shift the real cost of employees to employers rather than being subsidized by taxpayers through government services; and

WHEREAS, According to the U.S. Department of Labor ("DOL"), research has shown that higher wages sharply reduce employee turnover which can reduce employment and training costs. Increasing the minimum wage would improve the attrition rate thus saving corporate entities money on training costs by reducing the high turnover rate that is associated with minimum wage jobs. Training costs would be reduced providing cost savings which would free up the funds needed to pay the higher wage; and

WHEREAS, Additionally, while many opponents of increasing of the federal minimum wage hypothesize it will decrease the number of job opportunities for lower wage workers DOL, however, indicates "Minimum wage increases have little to no negative effect on employment as shown in independent studies from economists across the country" This is further supported by the economists in their open letter support the increase writing, "In recent years there have been important developments in the academic literature on the effect of increases in the minimum wage on employment, with the weight of evidence now showing that increases in the minimum wage have had little or no negative effect on the employment of minimum-wage workers, even during times of weakness in the labor market." **NOW THEREFORE BE IT**

RESOLVED, That the Detroit City Council respectfully urges Congress to raise the current federal minimum wage of \$7.25 per hour to \$15.00 per hour; **BE IT FINALLY**

RESOLVED, A copy of this resolution be forwarded to the Michigan delegations in both houses of the U.S. Congress.

August 24, 2016



CITY OF DETROIT
OFFICE OF THE CHIEF FINANCIAL OFFICER
GRANTS MANAGEMENT

(108)

#1966

JUL 19 2016

COLEMAN A. YOUNG MUNICIPAL CENTER
2 WOODWARD AVENUE, SUITE 1012
DETROIT, MICHIGAN 48226
PHONE: 313 • 628-2158
FAX: 313 • 224 • 0542
WWW.DETROITMI.GOV

July 18, 2016

The Honorable Detroit City Council
ATTN: City Clerk Office
200 Coleman A. Young Municipal Center
Detroit MI 48226

RE: Authorization to submit a grant application to the Bloomberg Philanthropies, Doris Duke Charitable Foundation and The Kresge Foundation

The General Services Department is hereby requesting authorization from the Detroit City Council to submit a grant application to the Bloomberg Philanthropies, Doris Duke Charitable Foundation and The Kresge Foundation for hiring a full time staff member. This application is seeking a total award of \$100,000. The department will contribute \$100,000 in matching funds from the departmental budget. The total cost of the project is \$200,000.

The City Energy Project grant will enable the department to:

- To hire a full time staff person
- Additional Funding for supporting activities and travel

We respectfully request your approval to submit the grant application by adopting the attached resolution.

Sincerely,

Nichelle Hughley
Director, Office of Grants Management

APPROVED

BUDGET DIRECTOR

7/19/16

Enclosure

CC: Brad Dick Director, General Services Department
Katerli Bounds, Program Analysis Officer, Office of Grants Management

2016 JUL 19 10:52 AM

RESOLUTION

Council Member _____

WHEREAS, the General Services Department has requested authorization from City Council to submit a grant application to the Bloomberg Philanthropies, Doris Duke Charitable Foundation, and the Kresge Foundation for a grant in the amount of \$100,000 for hiring a full time staff member

WHEREAS, the General Services Department has \$100,000 available in its 2016 Departmental allocation for the City match requirement for The FY 2016 City Energy Project, now therefore be it

RESOLVED, the General Services Department is hereby authorized to submit a grant application to the Bloomberg Philanthropies, Doris Duke Charitable Foundation, and the Kresge Foundation for additional funding for supporting activities to City Energy Project.

**Office of Grants Management
Grant Application Request Form**



In order to secure the Office of Grants Management approval required under Section 18-4-2 of the Detroit City Charter, this form is to be filled out by City Departments as soon as possible upon learning of an opportunity that the Department would like to pursue. This form must be submitted not later than 20 business days prior to the application deadline.

Please submit this form to _____, Associate Director of _____, Office of Grants Management at _____@detroitmi.gov.

Agency	General Services Department
Date	May 18, 2016
Department Contact Name	Marc Tiriklan
Department Contact Phone	(313) 628-0903
Department Contact Email	TiriklanM@detroitmi.gov
Grant Opportunity Title	City Energy Project (CEP)
Grant Opportunity Funding Agency	Bloomberg Philanthropies, Doris Duke Charitable Foundation, and The Kresge Foundation
Web Link to Opportunity Information	www.cityenergyproject.org
Maximum Award Amount	Up to \$200,000 (\$100,000 per year for 2017 and 2018)
Application Due Date	June 10, 2016
Duration of Grant Award	2 - 2.5 years
Anticipated Proposed Budget Amount	\$100,000 (\$50,000 per year for 2017 and 2018)
Match Requirement	50%
Anticipated Source of Match	Internal funds. Business case in process. Match not needed until January 2017.
List of programs/services/activities to be funded and the Amount of Funding Requested for Each <i>Sample:</i> - ABC Afterschool program: \$150,000 - XYZ Youth leadership program: \$100,000 - Salary/Benefits: \$95,000 - Supplies: \$5,000	The CEP will provide funding partly support a new full-time staff person dedicated to the project, as well as additional funding to cover supporting activities and travel. - Salary/Benefits: \$100,000 (per year for 2 years)
Brief Statement of Priorities/Purpose for the Application <i>Sample: To support expansion of promising youth development programs in MNO neighborhood.</i>	To create innovative, practical solutions that cut energy waste, boost local economies, and reduce harmful pollution. Introduce a benchmarking and transparency policy that requires building owners to annually measure and report the energy and water use. Also develop, adopt, and implement a minimum of one other additional proposed building energy performance policy and program.
Key Performance Indicators to be Used to Measure the Programs/Services/Activities <i>Sample:</i> # of kids newly enrolled in ABC and XYZ # of kids who complete ABC and XYZ % of kids from ABC who demonstrate improved educational performance % of kids from XYZ who demonstrate improved leadership skills	The City Energy Project is designed to strengthen the city as a whole while transforming the buildings within it. Every dollar spent on activities to improve energy efficiency generates \$2.23 in the local economy. Every dollar spent on enforcing the energy code yields \$6 in energy savings. # of jobs created (Economic growth and improved competitiveness) % of reduction in carbon emissions and greenhouse gases (public health benefits by reducing harmful emissions locally) \$ of energy savings % of reduction in energy consumption

Janet Anderson, Deputy _____ *5-23-2016*
Director's Signature Date



MEMORANDUM

TO: Melvin Hollowell, Coporation Counsel
Law Department
David Bell, Director
Buildings, Safety Engineering and Environmental Department
James Ribbron, Director
Board of Zoning Appeals

FROM: Scott Benson
VIA: Hon. Brenda Jones, City Council President

DATE: July 12, 2016

RE: STATUS OF ENFORCEMENT OF THE “MEDICAL MARIHUNA CAREGIVER” ORDIANCE

In 2015 the Detroit City Council voted on the “Medical Marihuana Caregiver Center” ordinance, which was enacted to amend the text of Chapter 61 of the 1984 Detroit City Code, “Zoning,” by defining “Medical Marihuana Caregiver Center” and creating regulations to stem the proliferation of and otherwise regulate such establishments in the City of Detroit, I am requesting that your respective offices provide responses to the following questions and points of concern, which have arisen since the ordinance’s enactment.

If your department’s full and complete responses are of a sensitive nature and may disclose any enforcement tactics, are the subject of pending litigation or expose the City to any legal liability, please provide your responses via the Law Department through a privileged and confidential memorandum.

1. Since the enactment of the “Medical Marihuana Caregiver Center” ordinance how may applications have been submitted for licensing, change of use, etc.?
2. How many new “legally established” “Medical Marihuana Caregiver Centers” have been licensed by Buildings, Safety Engineering and Environmental Department (BSEED) since the ordinance has been enacted, and what are their addresses?
3. Since the enactment of the “Medical Marihuana Caregiver Center” ordinance how many establishments have received citations, notice to vacate or some other corrective action?
4. What type of enforcement actions have taken place since the enactment of the ordinance? Are the city’s enforcement efforts being dispersed through the city or are these efforts being targeted in certain communities; if the latter is true, please explain your enforcement strategy.



5. Based upon your method of counting these establishments, how many have opened in the city since the effective date of the “Medical Marihuana Caregiver Center” ordinance?
6. For those establishments that have not received licenses, what enforcement actions are being considered?
7. For those establishments that have opened since the enactment of the ordinance, without licensing, what enforcement actions are being considered?
8. How many “Medical Marihuana Caregiver Center” establishments have been closed since the enactment of the ordinance? Please provide the addresses of those establishments that have been closed by police action.
9. Since a “Medical Marihuana Caregiver Center” is a conditional land use and must go through the special land use process, how many special land use hearings for “Medical Marihuana Caregiver Centers” have been held to date and how many are presently scheduled to be held?
10. How many denials have been issued from BSEED for a “Medical Marihuana Caregiver Center?”
11. How many Board of Zoning Appeals (BZA) hearings have been requested for land use or dimensional variances for “Medical Marihuana Caregiver Centers?”
12. How many requests for land use or dimensional variances have been granted by the BZA?
13. How many law suits have been filed on the city’s behalf to close establishments that have allegedly violated state law or other local ordinances?

Please note that the City Planning Commission has also requested an update on Medical Marihuana enforcement through its staff. A response to the Commission is also desired.

Please reach out to my office at 313-224-1198 with any questions.

Referrals
9-6-16

**NEIGHBORHOOD
AND COMMUNITY
SERVICES STANDING
COMMITTEE**

MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 1134 Event Name: JDRF One Walk

Event Date : September 25, 2016

Street Closure: _____

Organization Name: JDRF

Street Address: 24359 Northwestern Hwy., Southfield MI

Receipt date of the COMPLETED Special Events Application:	May 10, 2016
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon
- Carnival/Circus
- Concert/Performance
- Run/Marathon
- Bike Race
- Religious Ceremony
- Political Ceremony
- Festival
- Filming
- Parade
- Sports/Recreation
- Rally/Demonstration
- Fireworks
- Convention/Conference
- Other: _____
- 24-Hour Liquor License

Petition Communications (include date/time)

Fundraising Walk to turn Type 1 Diabetes to Type 0

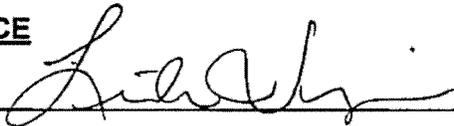
**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Police assisted event
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No ROW permit required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Police assisted closures and crossings
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Temporary use permits required for tents, generators and staging
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No impact on buses

MAYOR'S OFFICE

Signature: _____



Date: _____

8-3-16

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Tuesday, May 10, 2016

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE RECREATION DEPARTMENT
POLICE DEPARTMENT FIRE DEPARTMENT
BUILDINGS SAFETY ENGINEERING BUSINESS LICENSE CENTER
MUNICIPAL PARKING DEPARTMENT DPW - CITY ENGINEERING DIVISION

1134 *JDRF, request to hold the "JDRF One Walk" starting at Milliken State Park and Detroit River Walk on September 25, 2016 from 8:30am to 11:30am with temporary street closure on Atwater St.*



Greater Michigan Walks
 24359 Northwestern Highway, Suite 125
 Southfield, Michigan 48075
 t: 248.355.1133 · f: 248.355.1188 · www.michiganeast.jdrf.org

FAX

To: Andre Gilbert	Fax: 313-224-2075
From: Sherry Rank	Date: 5/9/2016
Re: JDRF One Walk – Special Event Application	Pages: 12 (including cover sheet)
CC:	
<input type="checkbox"/> Urgent <input checked="" type="checkbox"/> For Review <input type="checkbox"/> Please Comment <input type="checkbox"/> Please Reply	

Hello Andre,

Please find attached our Special Event Application for our 2016 JDRF One Walk – Detroit on Sunday, September 25 at Milliken State Park/Detroit RiverWalk.

We are requesting one street closure for our Walk Route along Atwater Street, if the city feels as though we need it based on the number of participants we are expecting.

I will be following up in the next day or so to confirm you have received the application and to see if you have any questions or if we need to submit any additional information.

Thank you,
 Sherry Rank
srank@jdrf.org
 248-936-1287

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office. There is a 90 day review process. At the end of the 90 days, the petition could either be approved or denied by departments. Please take into consideration the amount of time it will take to plan the event when submitting the application. If submitted later than 90 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: JDRF One Walk

Event Location: Milliken State Park/Detroit RiverWalk

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: JDRF

Organization Mailing Address: 24359 Northwestern Hwy. #125 Southfield MI 48075

Business Phone: 248-355-1133 Business Fax: 248-355-1188

Federal Tax ID # 23-1907729

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Sherry Rank

Title/Role: Development Coordinator

Email Address: srank@jdrf.org

Mailing Address: 24359 Northwestern Hwy. #125 Southfield, MI 48075

Business Phone: 248-936-1287 Business Fax: 248-355-1188

Event On-Site Contact Person: Sherry Rank

Mailing Address: 24359 Northwestern Hwy. #125 Southfield, MI 48075

Business Phone: 248-936-1287 Business Fax: 248-355-1188

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: TBD for 2016. 2015 Sponsors included: Absopure, Cambridge Consulting Group, General Dynamics, Del Taco, Applebees, Lear Corp. Wolverine Advanced Materials and many more
Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 8am day prior-9/24 Complete Set-up Date & Time: 6pm day prior-9/24

Event Start Date & Time: Sept 25 @ 8:30 am Event End Date & Time: Sept 25 @ 11:30 am

Begin Tearing Down Date: Sept 25 @ 11:30am Complete Tear Down Date: Sept 25 @ 3:00 pm

Event Times (If more than one day, give times for each day):

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? _____

When was the event last held in Detroit? _____

Where was the event last held in Detroit? _____

What were the hours last year? _____

Project Attendance This Year (Minimum – Maximum)? Expecting about 3,000 participants

What is the basis for your projected attendance? Based on last year's attendance

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? September 2017, Date TBD

If a parade is planned. Indicate elements (check all that apply): N/A

People Balloons

Floats Animals

Vehicles Other: _____

Bands

If animals included, specify type, number and how used. N/A

Name of business supplying animal(s): _____

Contact Person: _____

Address: _____

Phone: _____

City/State/Zip: _____

Section 3- LOCATION/SITE INFORMATION

Location of Event: Milliken State Park 1340 Atwater St, Detroit / Detroit RiverWalk

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers Magician
 Musicians Story Telling
 Comedians Other: _____

Describe the entertainment for this year's event: TBD for 2016. In 2015 had Face Painting, Bounce House, Rockwall

List proposed entertainers and/or bands performing at the event: TBD for 2016. In 2015 had a High school Marching Band

Will a sound system be used? Yes No

If yes, what type of sound system? _____

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

Live | Recorded | Karaoke/Lip-synch |

Describe specific power needs for entertainment and/or music:

Generators

How many generators will be used? 4

How will the generators be fueled? Gas or Propane

Name of vendor providing generators: S & R Event Rental

Contact Person: Brenda

Address: 465 Stephenson Hwy

Phone: (248) 655-6020

City/State/Zip: Troy, MI 48083

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations): WWJ, WJR

Television (Specific stations): WDIV

Newspapers (specify papers): Detroit Free Press, Observer, Heritage

Web site (identify web address): walk.jdrf.org

Public Relations or Marketing Firm (Specify): Tanner Friedman

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers

Street Banners

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No

If yes, please describe: FREE registration is offered starting March 15, 2016

Will there be on-site ticket sales? Yes No

If yes, list price(s): FREE

Will food be sold? Yes No

If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold? Yes No

If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: 100% Minus Expenses

If the event is a fundraiser, identify charity or recipient of funds:

JDRF

Will there be vending or sales? Yes No

If yes, check all that apply:

Food Merchandise

Non-Alcoholic Beverages Alcoholic Beverages

Other (specify): _____

Indicate type of items to be sold:

Will these be exclusive vendors or outside vendors? (please describe): _____

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used. Security also provided by Detroit Riverfront Conservancy

Contact Person: Timothy Short, Omega Security Service (Private security company for day before and day of event)

Address: 20845 Curie

Phone: 588-488-5920

City/State/Zip: Warren, MI 48091

Number of Private Security Personnel Hired Per Shift: 1 - 2

Are the private security personnel (check all that apply):

Licensed

Armed

Bonded

Describe the emergency evacuation plan:

Describe the parking plan to accommodate anticipated attendance: Working on securing GM parking structure and surface lots for parking

How will you advise attendees of parking options? Maps on website, Emails, Direct Mail and Word of Mouth

Are you seeking a group parking rate? Yes, at Beaubien Place Parking Garage and Port Atwater Parking Garage

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

Pedestrian Traffic, Early on Sunday morning, Sound

Have local neighborhood groups/businesses approved your event?

Yes No

Indicate what steps you have or will take to notify them of your event: Through our Corporate Sponsorship, committee reaching out to

local businesses in area and local promotion of the event on tv, radio, billboards, and distribution of brochures/posters to local businesses

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many?

approx 20 tents/canopies

Size/Height

vary in sizes

Booth

Tent (enclosed on 3 sides)

yes

Canopy (open on all sides)

yes

Staging/Scaffolding

One Stage

Bleachers _____

Company: S & R Event Rental

Grill

Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics)

Aerial Stage

Provide Sketch:

Portable Restrooms:

Standard ADA Accessible

Vehicles

Type/Weight: _____

Other: _____

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase. No

Will additional utility services be used (power, water, etc.)? Please describe. No

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance. No

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: Detroit Riverfront Conservancy for Rivard Plaza/Detroit RiverWalk, Milliken State Park for Event Site , will work with City or

Address: Waste Management for outside those designated areas along the route. Phone: _____

City/State/Zip: _____

Name of company providing emergency medical services? Unversal Ambulance

Contact Person: Tom Stewart at stew048@aol.com

Address: 37583 Mound Road Phone: 586-939-4350

City/State/Zip: Sterling Heights, MI 48310

Name of company providing porta-johns. S & R Event Rental

Contact Person: Brenda

Address: 465 Stephenson Highway Phone: 248-655-6020

City/State/Zip: Troy, MI 48083

Name of private catering company? TBD for special catering for VIP tent only

Contact Person: _____

Address: _____ Phone: _____

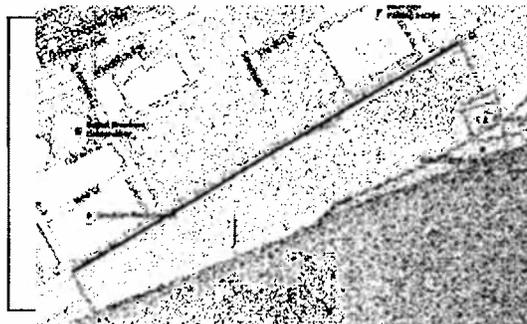
City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

Attach a map or sketch of the proposed area for closure.

STREET NAME: Atwater Street
FROM Beaubien
TO Just past Rivard Street
Closure Dates: Sunday, September 25, 2016
Beg. Time: 9:00 am
End Time: 11:00 am
Reopen Date: September 25, 2016 at 11am
Time: _____



(If city thinks we need to close Atwater due to volume of walkers or we could use the sidewalk, or only close one lane of Atwater.)

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____

Requested City Equipment

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

Posting no parking signs

Light pole

Electrical Services

Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Sherry Bank
Signature of Applicant

5/9/2016
Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

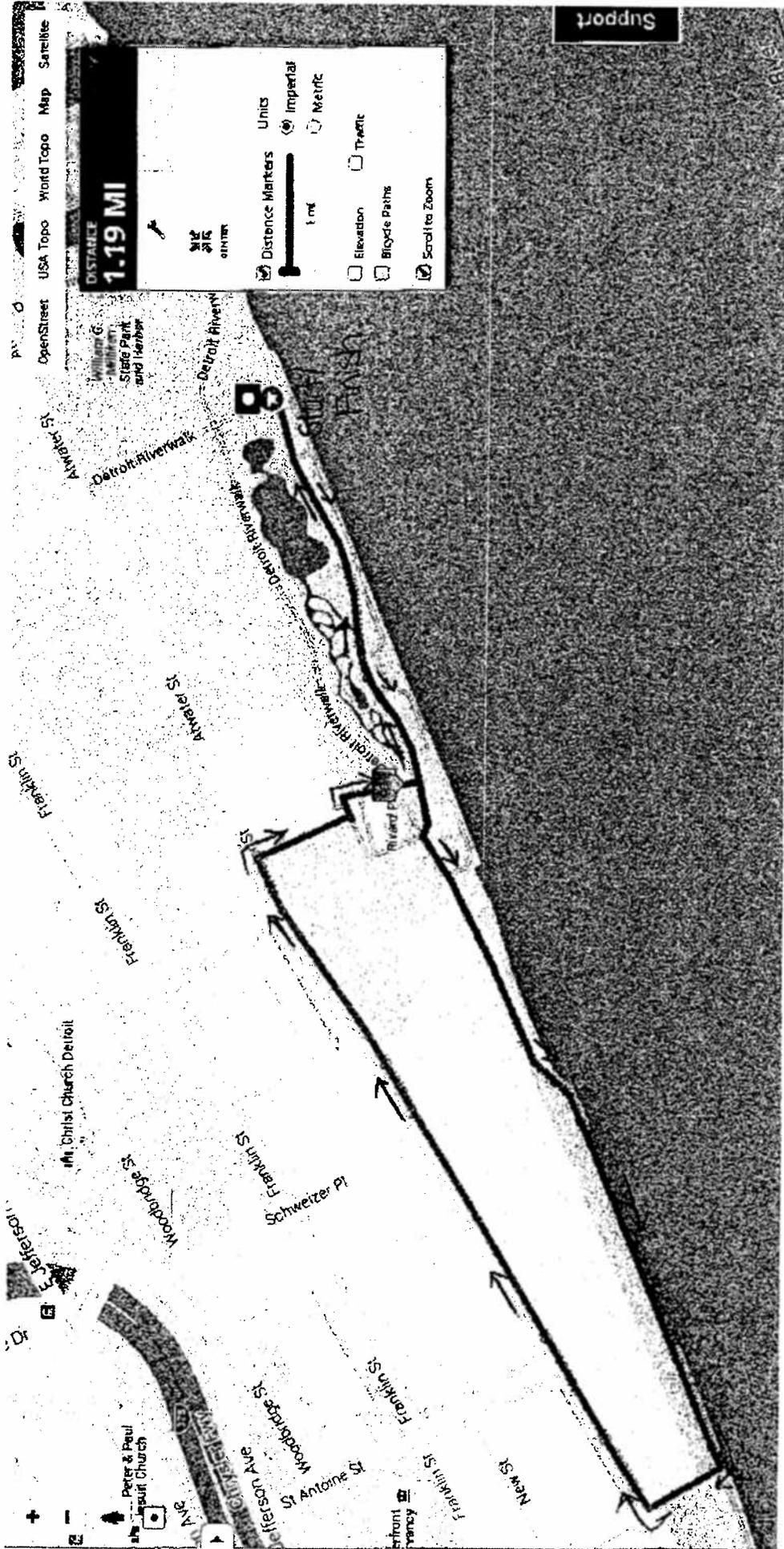
Event Name: JDRF One Walk Event Date: 9/25/2016

Event Organizer: Sherry Bank, Development Coordinator

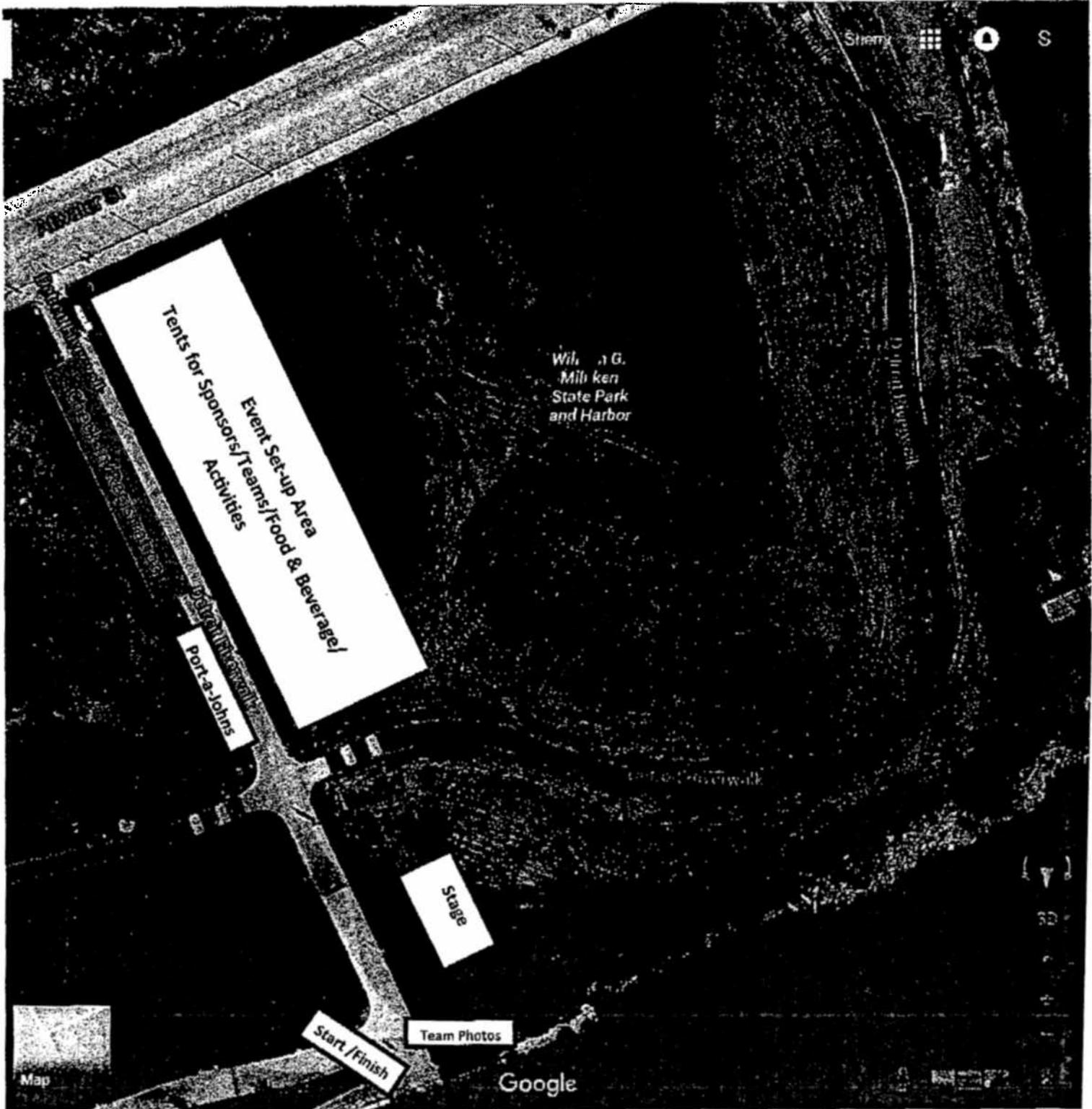
Applicant Signature: Sherry Bank Date: 5/9/2016

JDRF One Walk Detroit

Walk Route



JDRF One Walk Detroit
Milliken State Park
Draft of Site Plan/Layout (In Progress)





MAYOR'S OFFICE COORDINATORS REPORT

OVERALL STATUS (please circle): APPROVED DENIED N/A CANCELED

Petition #: 1136 Event Name: Step Out: Walk to Stop Diabetes

Event Date: September 17, 2016

Street Closure: _____

Organization Name: American Diabetes Association

Street Address: 300 Galleria, Southfield MI 48034

Receipt date of the COMPLETED Special Events Application:	May 11, 2016
Date of City Clerk's Departmental Reference Communication:	
Due date for City Departments reports:	
Due date for the Coordinators Report to City Clerk:	

Event Elements (check all that apply):

- Walkathon Carnival/Circus Concert/Performance Run/Marathon
- Bike Race Religious Ceremony Political Ceremony Festival
- Filming Parade Sports/Recreation Rally/Demonstration
- Fireworks Convention/Conference Other: _____
- 24-Hour Liquor License

Petition Communications (include date/time)

Fundraising walk to stop diabetes

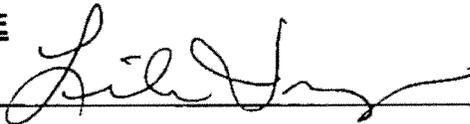
**** ALL permits and license requirements must be fulfilled for an approval status ****

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	DPD	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Police assisted event - walk will take place on the sidewalks
	DFD/EMS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No private medical service required
	DPW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No ROW permit required
	Health Dept.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Date	Department	N/A	APPROVED	DENIED	Additional Comments
	TED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	DPD will assist the walk - no street closures
	Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	Bldg & Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No permits required
	Bus. License	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Jurisdiction
	Mayor's Office	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	All Necessary permits must be obtained prior to event. If permits are not obtained, departments can enforce closure of event.
	Municipal Parking	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	DDOT	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No impact on buses

MAYOR'S OFFICE

Signature: _____



Date: _____

8-3-16

City of Detroit
OFFICE OF THE CITY CLERK

Janice M. Winfrey
City Clerk

Vivian A. Hudson
Deputy City Clerk

DEPARTMENTAL REFERENCE COMMUNICATION

Wednesday, May 11, 2016

To: The Department or Commission Listed Below

From: Janice M. Winfrey, Detroit City Clerk

The following petition is herewith referred to you for report and recommendation to the City Council.

In accordance with that body's directive, kindly return the same with your report in duplicate within four (4) weeks.

MAYOR'S OFFICE DPW - CITY ENGINEERING DIVISION
POLICE DEPARTMENT FIRE DEPARTMENT
MUNICIPAL PARKING DEPARTMENT BUILDINGS SAFETY ENGINEERING
BUSINESS LICENSE CENTER

1136 *American Diabetes Association, request to hold "Step Out: Walk to Stop Diabetes" at Comerica Park and surrounding area on September 17, 2016 from 8:30am to 1:00pm with temporary street closures.*



American Diabetes Association

300 Galleria Officentre, Suite 111
Southfield, MI 48034

Phone: (248) 433-3830

Fax: (248) 352-0261

Or toll free at 1-888-DIABETES

My Extension is: 6699

FAX

To: Andre Gilbert
Fax: (313) 224-2075
Phone: 313 224 2019
Re: Special Event Permit

From: Kara Gazarek
Pages: 8 F/B
Date: 5/10/16
CC: _____

kgazarek@diabetes.org

Urgent

Please Reply

For Review

Comments:

Special Permit Application to hold
Step Out: Walk to Stop Diabetes.
Saturday, September 17
Comerica Park ? 1.5 mile walk @ Detroit
6am-Setup 8:30am-Reg Opens
10am-Walk Begins
12pm-Event Concludes
1pm-Tear Down Complete

The mission of the American Diabetes Association is to prevent and cure diabetes and to improve the lives of all people affected by diabetes.

For more information on diabetes, or the programs and services of the American Diabetes Association please call: 1-888-DIABETES (342-2383) or visit us at www.diabetes.org.

City of Detroit Special Events Application

Successful events are the result of advance planning, effective communication and teamwork. You are required to complete the information below so that the City of Detroit can gain a thorough understanding of the scope and needs of the event. This form must be completed and returned to the City of Detroit Clerk's Office. There is a 90 day review process. At the end of the 90 days, the petition could either be approved or denied by departments. Please take into consideration the amount of time it will take to plan the event when submitting the application. If submitted later than 90 days prior, application is subject to denial. Please type or print clearly and attach additional sheets or maps as needed.

Section 1- GENERAL EVENT INFORMATION

Event Name: Step Out: Walk to Stop Diabetes
Event Location: Comerica Park & surrounding area

Section 2- ORGANIZATION/APPLICANT INFORMATION

Organization Name: American Diabetes Association
Organization Mailing Address: 300 Galleria Officentre Ste III
Southfield, MI 48034
Business Phone: (248) 433-3830 Business Fax: (248) 352-0261
Federal Tax ID # 13-1623888

If registered as a non-profit, indicate non-profit ID number and attach a copy of the certificate.

Applicant Name: Kara Gazarek
Title/Role: Manager, Development
Email Address: kgazarek@diabetes.org
Mailing Address: 300 Galleria Officentre Ste. III Southfield, MI 48034
Business Phone: (248) 433-3830 x 6699 Business Fax: (248) 352-0201

Event On-Site Contact Person:
Mailing Address: Kara Gazarek
Business Phone: (248) 433-3830 x 6699 Business Fax: (248) 352-0201

List name/phone number of person(s) authorized to make decisions for the organization/event (indicate role/responsibility).

List Event Sponsors: Kroger, Meijer, WYCD

Event Elements (check all that apply)

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Walkathon | <input type="checkbox"/> Carnival/Circus | <input type="checkbox"/> Concert/Performance |
| <input type="checkbox"/> Run/Marathon | <input type="checkbox"/> Bike Race | <input type="checkbox"/> Religious Ceremony |
| <input type="checkbox"/> Political Event | <input type="checkbox"/> Festival | <input type="checkbox"/> Filming |
| <input type="checkbox"/> Parade | <input type="checkbox"/> Sports/Recreation | <input type="checkbox"/> Rally/Demonstration |
| <input type="checkbox"/> Convention/Conference | <input type="checkbox"/> Fireworks | <input type="checkbox"/> Other: _____ |

What are the projected set-up, event and tear down dates and times (must be completed)?

Begin Set-up Date & Time: 9/17/16 6:00am Complete Set-up Date & Time: 9/17/16 9:30am

Event Start Date & Time: 9/17/16 8:30am Event End Date & Time: 9/17/16 1:00pm

Begin Tearing Down Date: 9/17/16 Complete Tear Down Date: 9/17/16

Event Times (If more than one day, give times for each day): one day event - 9/17/16 6:00am-1:00pm

Is this the first time you have held this event in the City of Detroit? Yes No

If no, what years has the event been held in Detroit? _____

When was the event last held in Detroit? _____

Where was the event last held in Detroit? _____

What were the hours last year? _____

Project Attendance This Year (Minimum - Maximum)? 2,000 - 2,500

What is the basis for your projected attendance? Step out: Walk has been held for several years at the Detroit Zoo. Last year's attendance was 2,200.

Please describe your anticipated/ target audience:

Is this going to be an annual event? Yes No

If yes, do you have a preferred/proposed for next year? yes

If a parade is planned. Indicate elements (check all that apply): no parade

People Balloons

Floats Animals

Vehicles Other: _____

Bands

If animals included, specify type, number and how used. no animals

Name of business supplying animal(s): _____

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

Section 3- LOCATION/SITE INFORMATION

Location of Event: Comerica Park & surrounding area

Facilities to be used (circle): Street Sidewalk Park City Facility

Please attach a site plan which illustrates the anticipated layout of your event including the following:

- Public entrance and exit
- Location of merchandising booths
- Location of food booths
- Location of garbage receptacles
- Location of beverage booths
- Location of sound stages
- Location of hand washing sinks
- Location of portable restrooms
- Location of First Aid
- Location of fire lane
- Proposed route for walk/run
- Location of tents and canopies
- Sketch of street closure
- Location of bleachers
- Location of press area
- Sketch of proposed light pole banners

- Opening & Closing Ceremony / Event Activities will take place in Comerica Park.

Section 4- ENTERTAINMENT

What type of entertainment will be used? (check all that apply)

- Singers or DJ
- Musicians
- Comedians
- Magician
- Story Telling
- Other: _____

Describe the entertainment for this year's event: Main Stage with either live music or DJ at Comerica Park.

List proposed entertainers and/or bands performing at the event: WYCD provides their own band or we will hire a DJ.

Will a sound system be used? Yes No

If yes, what type of sound system? _____

Acoustic-audible, sound heard within natural range

Amplified-augmented, sound increased to broaden range

The amplified sound will be used: _____

Will the event consist of a musical concert? Yes No

If yes, what type of music? (check all that apply)

- Live
- Recorded
- Karaoke/Lip-synch

Describe specific power needs for entertainment and/or music: Comerica will provide

How many generators will be used? Comerica will provide

How will the generators be fueled? Comerica will provide

Name of vendor providing generators:

Contact Person: Jill Baran - Comerica Park Mgr Events & Guest Svs.

Address: 2100 Woodward Ave/Detroit Phone: (313)471-2403

City/State/Zip: _____

Section 5- COMMUNICATION/ADVERTISING STRATEGY

Check all applicable boxes that describe the type of promotion you plan to use to attract participants:

Radio (Specify stations): WYCD

Television (Specific stations): Fox 2

Newspapers (specify papers): local Metro Detroit Ads

Web site (identify web address): diabetes.org/stepoutdetroit

Public Relations or Marketing Firm (Specify):

Contact Info:

Raffle (List Item(s)):

Billboards

Flyers ADA posters

Street Banners ADA banners DOE

Other (specify): _____

NOTE: All raffles subject to laws of State/City.

Section 6- SALES INFORMATION

Will there be advanced ticket sales? Yes No No tickets- Advance registration online
If yes, please describe:

Will there be on-site ticket sales? Yes No Registration at gates on-site
If yes, list price(s):

Will food be sold? Yes No Food will be donated by Kroger
If yes, please pick up Special Events Vendor Packet in Suite 105:

Will merchandise be sold? Yes No Merchandise will be given out for fundraising
If yes, describe:

Will a percentage of the proceeds be distributed to a charitable organization? Yes No

If yes, describe: All proceeds will go to the American Diabetes Association

If the event is a fundraiser, identify charity or recipient of funds: American Diabetes Association

Will there be vending or sales? Yes No
If yes, check all that apply:

- Food Merchandise
- Non-Alcoholic Beverages Alcoholic Beverages

Other (specify):

Indicate type of items to be sold:

None

Will these be exclusive vendors or outside vendors? (please describe):

Exclusive- Sponsors Only

Section 7- PUBLIC SAFETY & PARKING INFORMATION

Name of Private Security Company: Existing park contract security will be used.

Contact Person: Jill Baran- Mgr Special Events @ Comerica

Address: 2100 Woodward Phone: (313) 471-2403

City/State/Zip: Detroit, MI 48201

Number of Private Security Personnel Hired Per Shift: ---

Are the private security personnel (check all that apply):

Licensed Armed Bonded

Describe the emergency evacuation plan: Will Follow Comerica's evac plan

Describe the parking plan to accommodate anticipated attendance: Comerica's parking

How will you advise attendees of parking options? Email, mail, phone

Are you seeking a group parking rate? No

Section 8- COMMUNITY IMPACT INFORMATION

How will your event impact the surrounding community (i.e. pedestrian traffic, sound carryover, safety)?

pedestrian traffic / parking

Have local neighborhood groups/businesses approved your event? Yes No

Indicate what steps you have or will take to notify them of your event:

Contact prior to event to notify & gain approval

Indicate contact names and phone numbers (for verification) or attach approved letter(s):

Will talk to Jill to get a list of surrounding businesses

Section 9- EVENT SET-UP

Complete the appropriate categories that apply to the event.

Structure

How Many?

75 volunteers

Size/Height

Booth

Tent (enclosed on 3 sides)

Canopy (open on all sides)

Staging/Scaffolding

Reg Area (outside Comerica main gate)
10x50 tent, 8 tables
10x30 tent - 4 tables
10x10 tent, 2 tables
T-shirt Area (concourse of Comerica)
10x20 tent - 5 tables
Main stage (concourse of Comerica)
stage & 30 chairs
Team Tents (inside concourse of Comerica)
2 10x20 tents - 8 tables
5 10x10 tents - 10 tables

no

Bleachers

Company: TBD

Grill no

Gas Charcoal Electrical Propane

Fireworks (Pyrotechnics) no

Aerial Stage

Provide Sketch: no

Portable Restrooms: no

Standard ADA Accessible

Vehicles -A 1 vehicle used to pick up Walkers if necessary

Type/Weight:

no

Other:

no

NOTE: Specific requirements must be met and special approval must be received by the Detroit Fire Department.

Will additional electrical wiring need to be installed? Specify locations, voltage, amperage, and phase.

no

Will additional utility services be used (power, water, etc.)? Please describe.

no

Do you plan a fireworks display? List dates, time, location, vendor, and attach certificate of insurance.

no

Section 10- COMPLETE ALL THAT APPLY

Name of Sanitation Company collecting refuse and garbage?

Contact Person: Jill Baran - Comerica Mgr Events & Guest Svcs

Address: 2100 Woodward Ave Phone: (313)471-2403

City/State/Zip: Detroit, MI 48201

Name of company providing emergency medical services?

Contact Person: We will have medical volunteers on site. However,
Address: each participant will sign a waiver to participate

City/State/Zip: & a waiver to receive medical attention from

Name of company providing porta-johns. medical volunteers.

Contact Person: NO

Address: _____ Phone: _____

City/State/Zip: _____

Name of private catering company? NO

Contact Person: _____

Address: _____ Phone: _____

City/State/Zip: _____

SPECIAL USE REQUESTS

List any streets or possible streets you are requesting to be closed. Include the day, date, and time of requested closing and reopening. Neighborhood Signatures must be submitted with application for approval.

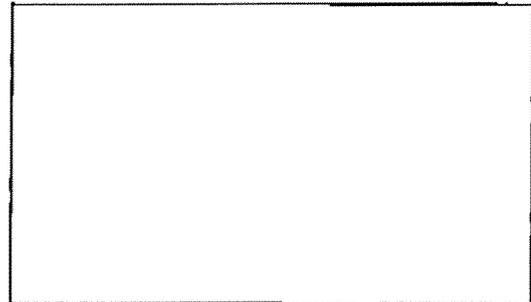
No closures needed

Attach a map or sketch of the proposed area for closure.

STREET NAME: _____

FROM _____
TO _____

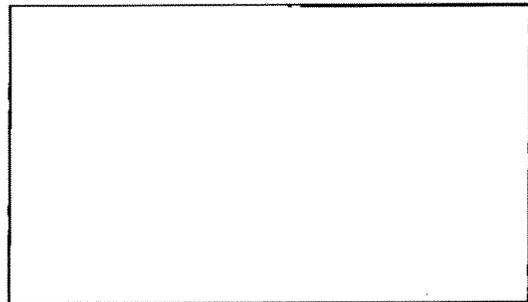
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

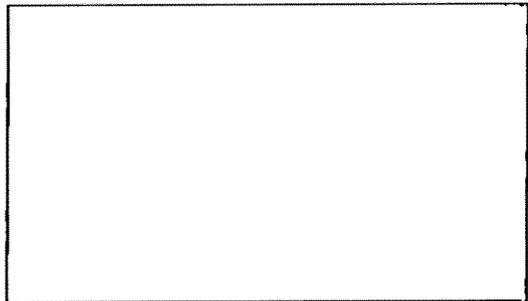
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

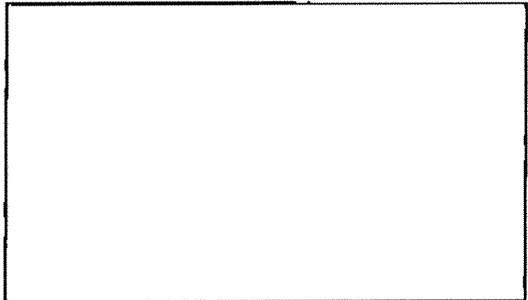
Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



STREET NAME: _____

FROM _____
TO _____

Closure Dates: _____
Beg. Time: _____
End Time: _____
Reopen Date: _____
Time: _____



Requested City Equipment no

Provided In: _____ (year)

Current Request: _____ (year)

Street Closures:

- Posting no parking signs
- Light pole
- Electrical Services
- Storage for Trailers/Trunks

Barricades are not available from the City of Detroit.

ADDITIONAL INFORMATION

Is there any additional information that you feel is important to mention regarding your event or additional requests?

Please see attached for street map.

AUTHORIZATION & AFFIDAVIT OF APPLICANT

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event, and I understand that this application is made subject to the rules and regulation established by the Mayor or the Mayor's designee. Applicant agrees to comply with all other requirements of the City, County, State, and Federal Government and any other applicable entity, which may pertain to Special Events. I further agree to abide by these rules, and further certify that I, on behalf of the Event agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event, to the City of Detroit.

Kara Gazarek 5/10/16
Signature of Applicant Date

NOTE: Completion of this form does not constitute approval of your event. Pending review by the Special Events Management Team, you will be notified of any requirements, fees, and/or restrictions pertaining to your event.

HOLD HARMLESS AND INDEMNIFICATION

The Applicant agrees to indemnify and hold the City of Detroit (which includes its agencies, officers, elected officials, appointed officials and employees) harmless from and against injury, loss, damage or liability (or any claims in respect of the foregoing including claims for personal injury and death, damage to property, and reasonable outside attorney's fees) arising from activities associated with this permit, except to the extent attributable to the gross negligence or intentional act or omission of the City.

Applicant affirms that Applicant has read and understands the Hold Harmless and Indemnification provision and agrees to the terms expressed therein.

(Please Print)

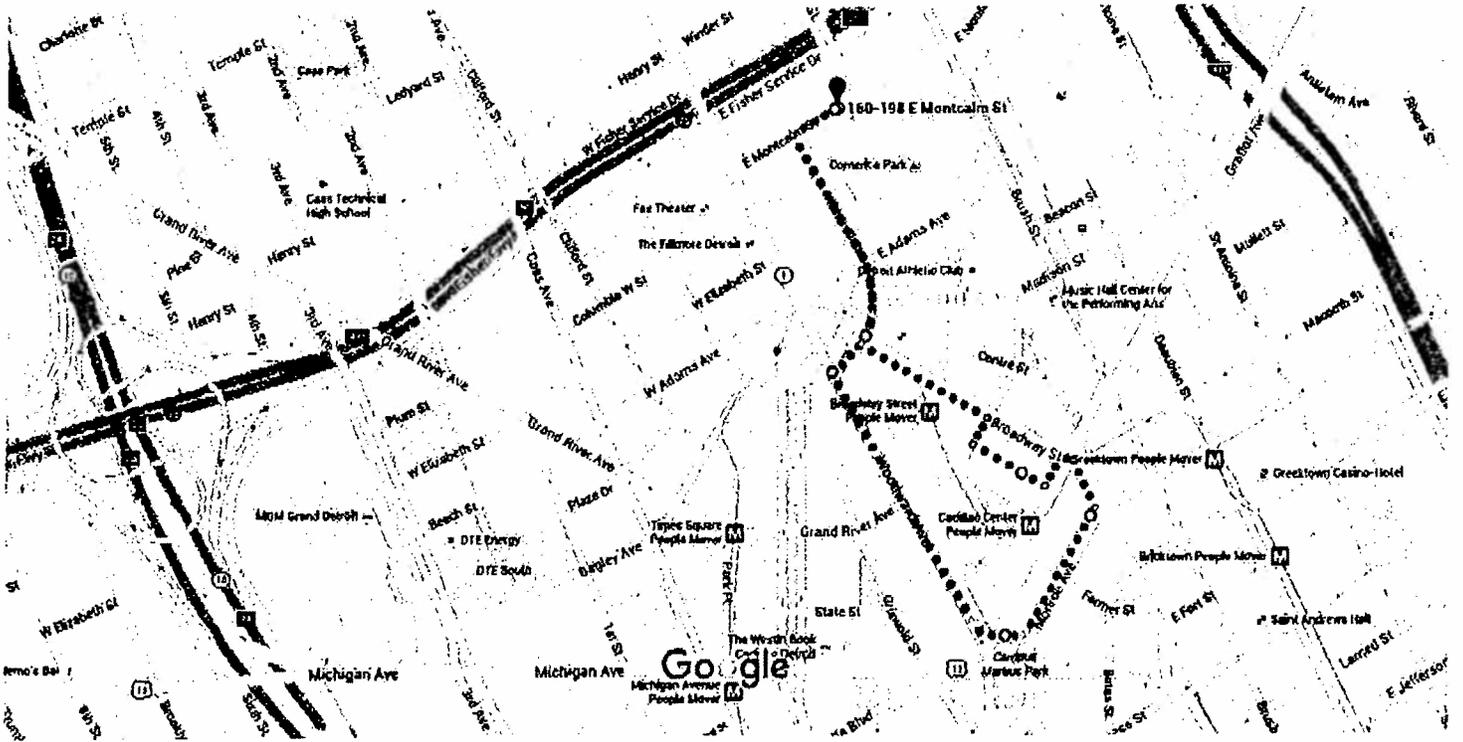
Event Name: Step Out: Walk to Stop Diabetes Event Date: 9/17/16
Event Organizer: Kara Gazarek
Applicant Signature: Kara Gazarek Date: 5/10/16

Google Maps

160-198 E Montcalm St, Detroit, MI 48226 to
160-198 E Montcalm St, Detroit, MI 48226

Walk 1.5 miles, 30 min

2016 Step Out: Walk to Stop Diabetes Proposed Map



Map data ©2016 Google 500 ft

160-198 E Montcalm St

Use caution - may involve errors or sections not suited for walking

Detroit, MI 48226

-  1. Head southwest on E Montcalm St toward Witherell St

266 ft
-  2. Turn left onto Witherell St

0.2 mi
-  3. Slight right to stay on Witherell St

404 ft
-  4. Turn left onto Woodward Ave

 Parts of this road may be closed at certain times or days

0.3 mi
-  5. Slight left to stay on Woodward Ave

 Parts of this road may be closed at certain times or days

312 ft
-  6. Turn left onto Monroe Ave

0.1 mi
-  7. Turn left onto Randolph Street

282 ft
-  8. Turn left onto Broadway St

69 ft
-  9. Turn left onto Gratiot Ave

174 ft
-  10. Turn right onto The Belt

453 ft
-  11. Turn right onto E Grand River Ave

161 ft
-  12. Turn left onto Broadway St

0.1 mi
-  13. Turn right onto Witherell St

0.2 mi
-  14. Turn right onto E Montcalm St

279 ft

160-198 E Montcalm St

Detroit, MI 48226

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

VENDORS OPEN

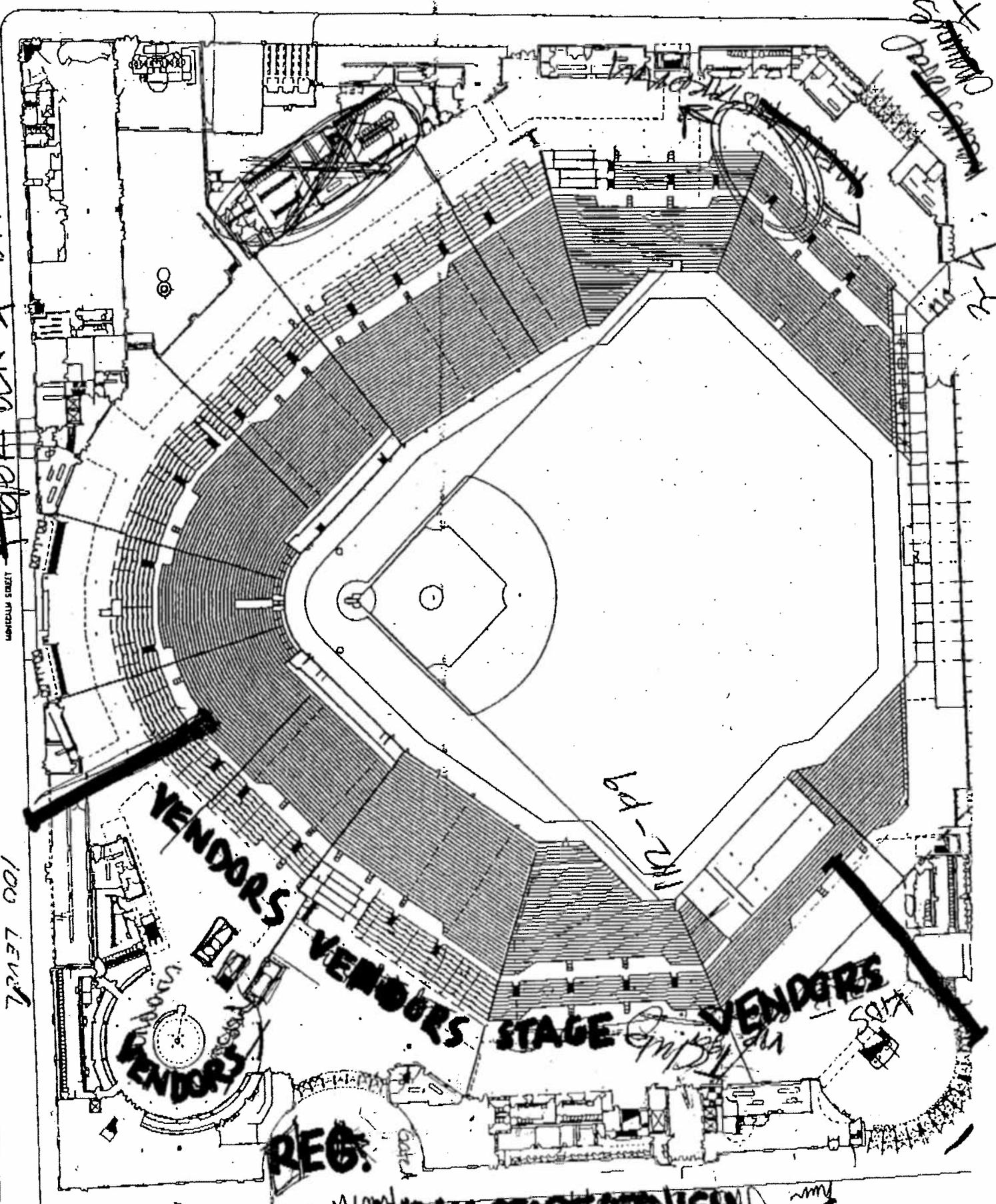
Sponsors
in-kind

no food bar
entirely covered

BRASSerie

VEN 5

STAMM
PAUL CAMP



100 LEVEL

VENDORS
VENDORS STAGE
VENDORS

REG.

WALK START VENUS



TIGERS GAMES AT COMERICA PARK 2016 SEASON PARKING MAP



Avallbltly of Lots & Rates are Subject to Change based on avallbltly & other events in the area

MAP KEY

- \$25 MONDAY-SUNDAY
- \$15-\$20 MONDAY-SUNDAY
- \$15 MONDAY-SUNDAY
- \$10-\$15 MONDAY-SUNDAY
- HANDICAP PARKING ONLY
- PARKING UNAVAILABLE

PARKING NOTICE:

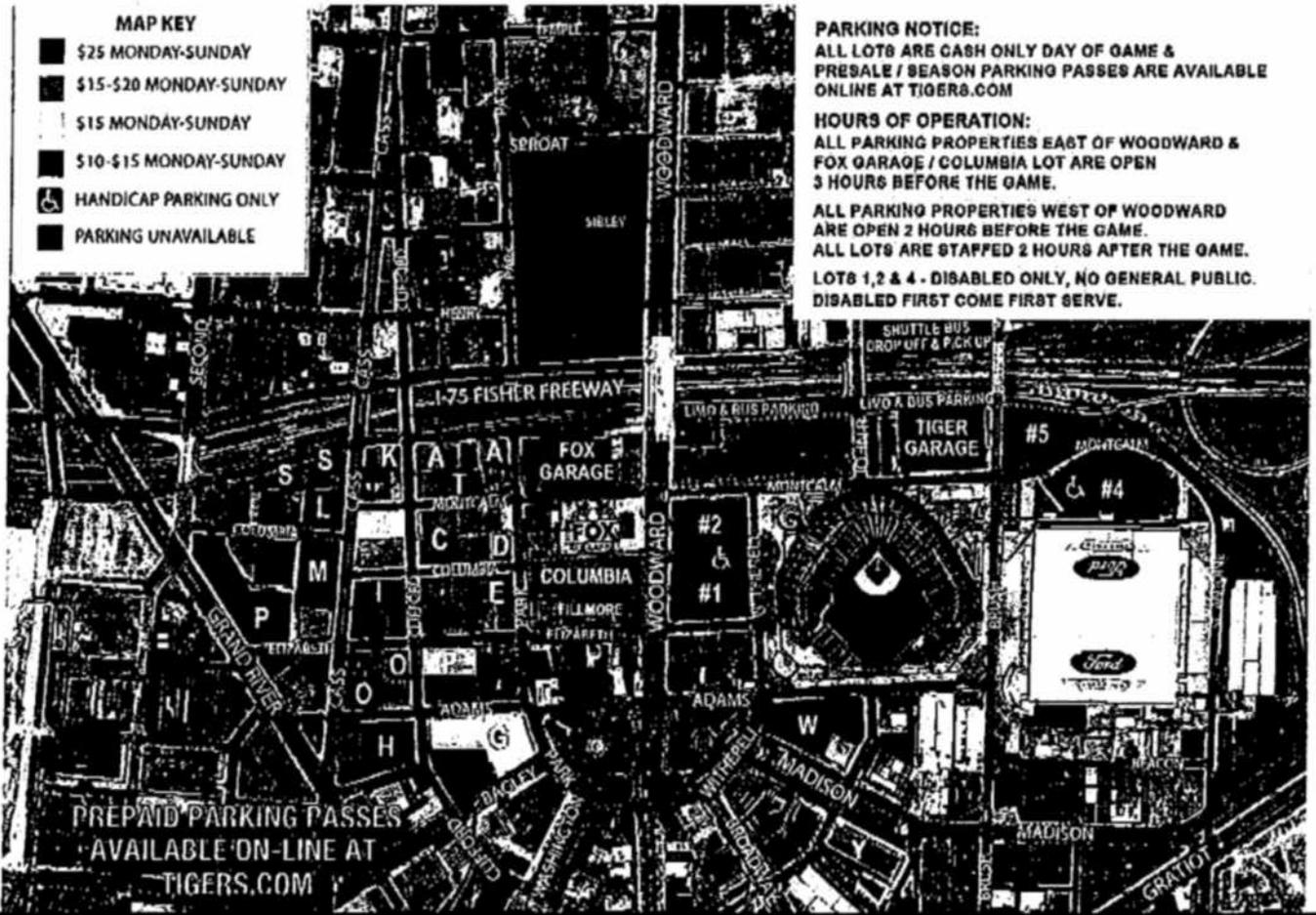
ALL LOTS ARE CASH ONLY DAY OF GAME & PRESALE / SEASON PARKING PASSES ARE AVAILABLE ONLINE AT TIGERS.COM

HOURS OF OPERATION:

ALL PARKING PROPERTIES EAST OF WOODWARD & FOX GARAGE / COLUMBIA LOT ARE OPEN 3 HOURS BEFORE THE GAME.

ALL PARKING PROPERTIES WEST OF WOODWARD ARE OPEN 2 HOURS BEFORE THE GAME.

ALL LOTS ARE STAFFED 2 HOURS AFTER THE GAME.
LOTS 1, 2 & 4 - DISABLED ONLY, NO GENERAL PUBLIC.
DISABLED FIRST COME FIRST SERVE.



PREPAID PARKING PASSES
AVAILABLE ON-LINE AT
TIGERS.COM