



**BOARD MEMBERS**

**Keith Williams**  
Chairperson

**Robert Thomas**  
Vice-Chairperson

**Evelyn Smith**  
**Antonette McIlwain**  
**Paul Huxley**  
**Beverly B Smith**  
**Robert G. Weed**

**CITY OF DETROIT**  
**BOARD OF ZONING APPEALS**  
Coleman A. Young Municipal Building  
2 Woodward Ave  
Suite 212  
Detroit, Michigan 48226  
(313) 224-3595

**JAMES W. RIBBRON**  
DIRECTOR

**LYALL T. HOGGATT**  
Appeals Specialist

**MINUTES OF THE BOARD OF ZONING APPEALS**

A public hearing of the Board of Zoning Appeals was held on Tuesday **September 23, 2014** on the 13th Floor ERMA L. HENDERSON AUDITORIUM, Coleman A. Young Municipal Building, 2 Woodward Avenue.

The Chairman of the Board Keith Williams called the meeting to order and Appeals Specialist Hoggatt called the roll at 9:00 a.m.

**BOARD MEMBERS PRESENT:**

- (1) Keith Williams, Board Member
- (2) Robert E. Thomas, Board Member
- (3) Robert G. Weed, Board Member
- (4) Evelyn Smith, Board Member
- (5) Antonette McIlwain, Board Member
- (6) Beverly B. Smith, Board Member
- (7) Paul Huxley, Board Member

**BOARD MEMBERS ABSENT:** none

**MINUTES:**

Board Member B. Smith made a motion to approve the minutes for September 9, 2014 with corrections.

Affirmative:	Mr. Williams, Thomas Ms. McIlwain, B. Smith, E. Smith
Negative:	None

Board Member Huxley made a motion to approve the minutes for September 16, 2014 and September 16, 2014 with corrections.

Affirmative:	Mr. Williams, Thomas, Huxley Ms. McIlwain, B. Smith, E. Smith
Negative:	None

**PROCEDURAL MATTERS:**

- (A) A motion was made, seconded and carried that the Director of the Board read into the record the notices, reports, letters, or any other information pro or con, on each individual case, and be filed and made apart of the record in each case.
- (B) A motion was made, seconded and carried that the appearance slips, be filled out by property owners or parties of interest who appeared at the public hearing, be filed in the individual case file and be made a part of the record in each case.
- (C) A motion was made, seconded, and carried that the transcript of the proceedings of the various hearings, furnished by **LAFLORA COURT REPORTING**, be made part of the **MINUTES**.

9:15 a.m.

**The Board of Zoning Appeals discussion with Planning and Development Department and the Buildings, Safety, Engineering and Environmental Department on issues related to Site Plan Review for Cases before the BZA, the recent Memorandum of Understanding between the Departments for Site Plan Review and Zoning Interpretations that impact BZA Cases.**

Mr. Huxley made a motion to authorize the Director of the Board of Zoning Appeals to write on the Boards behalf a letter friendly in tone, that acknowledges we've had little or no cooperation from the Building, Safety, Engineering & Environmental Department and are prepared to use our power of subpoena to compel the Building, Safety, Engineering & Environmental Department to do proper review of cases and appear before the Board anytime a case is being held, and a copy of said letter to the Mayor and City Council, and have the letter by the next Board of Zoning meeting (October 7, 2014) so that each board member may sign the letter. Seconded by Board Member Smith.

Affirmative: Mr. Thomas, Weed, Huxley,  
Williams  
Ms. B. Smith, McIlwain, E. Smith

Negative: None

**Letter to be written by Director on behalf of the Board  
of Zoning Appeal Members authorized**

Mr. Thomas made a motion to **CONTINUE ADVISEMENTS.**

Affirmative: Mr. Thomas, Weed, Huxley,  
Williams  
Ms. B. Smith, McIlwain, E. Smith

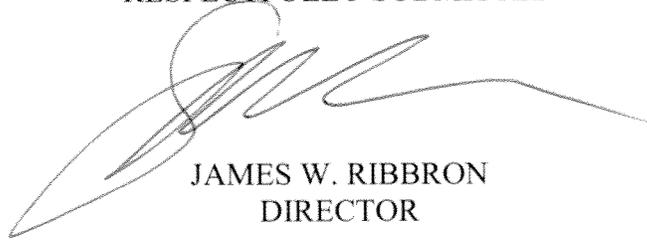
Negative: None

**ADVISEMENTS CONTINUED INDEFINITELY  
UNTIL FURTHER NOTICE.**

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There being no further business to be transacted, Board Member B. Smith motioned that the meeting be adjourned. Board Member Huxley seconded this motion which was unanimously carried and the meeting adjourned at 10:34 a.m.

RESPECTFULLY SUBMITTED



JAMES W. RIBBRON  
DIRECTOR

JWR/atp