



**CITY OF DETROIT
BOARD OF ZONING APPEALS**

Coleman A. Young Municipal Center
2 Woodward Avenue Suite 212 - Detroit, Michigan 48226
(313) 224-3595 - (313) 224-4597 FAX
Email: boardofzoning@detroitmi.gov

**APPLICATION FOR APPEAL
(PLEASE PRINT)**

Today's Date: _____, 20 _____

(Applicant for the Appeal) (Street Address) (Zip)

(Telephone Number of the Applicant) (Email Address for the Applicant)

(Owner of Premises) (Street Address) (Zip) (Telephone)

ZONING INFORMATION:

- 1. **PROPOSED USE:** _____
- 2. **NAME OF BUSINESS:** _____
- 3. **CURRENT LEGAL USE:** _____
- 4. **PREVIOUS GRANTS (BSEED, BZA, P&DD, CPC):** _____
- 5. **ZONING DISTRICT(S):** _____
- 6. **The property in question is located at** _____
(Street and number)
between _____ **and** _____.

7. **Please provide a brief description of your daily operations.** (A separate attached letter may be used if required)

8. **I/we hereby make application for an Appeal Hearing seeking to** _____ **the**
(Reverse or Modify)
_____ **of the Buildings, Safety Engineering & Environmental Department** or
(Order or Decision)

Administrative Official dated: _____, which reads as follows: (Attach BSEED or Official letter if available)

9. **State the reason(s) for and the Section of the Ordinance** for which this application for appeal is based.

(OVER)

Information Required:

- 1. THIS APPLICATION COMPLETELY FILLED OUT.**
- 2. The appropriate Fee and or receipt for the requested Appeal**
- 3. A Site Plan, Floor Plan and Elevation Plan reduced to 11x17**
- 4. All information from the Buildings, Safety Engineering & Environmental Department related to this Appeal**
- 5. A Legal Description of the Property and documentation of your legal claim to the property**

(Signature of Applicant for Appeal)

(Date)

(Signature of BSE&ED Staff)

(Date)

(Signature of BZA Staff)

(Date)

Any decision of the Board favorable to the applicant will remain valid only as long as the information or data relating thereto are found to be correct and the conditions upon which the resolution was based are maintained.

Chapter 61 of the 1984 Detroit City Code - Sec. 61-4-73. Transmittal.

Appeals of administrative decisions shall be filed with the Buildings and Safety Engineering Department, upon the form provided, and within the time specified by the Board of Zoning Appeals. Upon receiving notice of the filing of such an appeal, the enforcing official shall transmit to the Board all papers which constitute the record upon which the action appealed from was taken.

APPEALS

