CITY OF DETROIT / VITAL RECORDS DIVISION
APPLICATION FOR CERTIFIED COPY OF A DEATH CERTIFICATE

11499 Conner, Detroit, Michigan 48213 • (313) 876-0417 or (313) 876-4049
Office Hours: Monday - Friday 8 a.m. - 4 p.m.

We are required by Act 368 of 1978 as amended, to collect the statutory fee before a search may be made for any record. Fee schedule is itemized below. Please make money order or certified check payable to the **City of Detroit**. — **PLEASE DO NOT SEND CASH OR PERSONAL CHECKS.**

- Minimum fee for **ONE CERTIFIED COPY**: $20.00
- **ADDITIONAL CERTIFIED COPIES** of the same record at the same time: $5.00
- When exact year is not known and more than a 3 year search is required, remit $4.00 for each year over the minimum 3 years search.

FEES PAID TO SEARCH THE FILES ARE NOT REFUNDABLE

WHEN A RECORD IS NOT FOUND, THE APPLICANT WILL RECEIVE NOTIFICATION THAT THE RECORD REQUESTED IS NOT ON FILE IN THIS OFFICE.

PLEASE PRINT

Please send a certified copy of the death certificate of:

Name of Deceased: _____
(First) (Middle) (Last)

Date of Death: _____
(Month) (Day) (Year)

If exact year is unknown: _____
(Years to be searched)

Place of Death: _____
(Township, Village, or City)

_____ _____
(Applicant's Signature) (Date)

IF THE INFORMATION REQUESTED ABOVE IS NOT KNOWN, please indicate in the box below any data which may by used for identifying the record, such as marital status, name of husband or wife if married, parent's name, age or birthplace.

PLEASE PRINT YOUR NAME AND MAILING ADDRESS BELOW:

NAME: _____

ADDRESS: _____ PHONE: _____

CITY: _____ STATE: _____ ZIP CODE: _____

Please mail your request to the above address.