

CITY OF DETROIT

**Office of the Chief Financial Officer**

**Financial Report for the Five Months ended November 30, 2017**

January 29, 2018



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## Executive summary

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- The Office of the Controller is finalizing the FY 2017 Comprehensive Annual Financial Report (CAFR), which is expected to be issued by January 31, 2018.
- The Budget Director's Hearings with departments are underway as part of developing the FY 2019-2022 Four-Year Financial Plan. The Office of Budget is also preparing updated revenue estimates for review at the February 2018 Revenue Estimating Conference, which will be held on February 14, 2018.
- In late December, Standard and Poor's upgraded Detroit's issuer credit rating to B+ from B with a stable outlook.
- FY 2018 is currently projected to end with an operating surplus of approximately \$24.6M.
  - Revenue projections remain in line with the September 2017 Revenue Estimating Conference results, which are above the February 2017 revenue estimates used for the adopted budget. (page 3)
  - Payroll and employee benefit expenditures are trending below budget as a result of position vacancies. (page 3)
  - The General City active employee count decreased in November due to the departure of seasonal employees. (page 4)
- The November YTD General City property tax collection rate of 52% has improved over the prior year. Only a portion of the tax roll has come due to date. (page 7)
- Accounts Payable as of November had a net decrease of \$11.2M compared to October. Net AP not on hold had a net decrease of \$12.4M. The number of open invoices not on hold decreased by 1,356, of which 657 were current. (page 8)
- With respect to exit financing, one new project was approved in November for the OCFO Payroll Division. (page 9)
- In November, there was a net public funding increase for the City of \$1.4M, which includes one new grant and one grant increase for the Detroit Police Department. There was \$500,000 in new private funds to support City priorities, including \$400,000 for Project Clean Slate, an initiative to help Detroiters with prior convictions obtain employment by clearing their records. (page 10)



# FY 2018 year-to-date general ledger actuals and annualized projection

## GENERAL FUND

\$ in millions

### REVENUE:

Municipal Income Tax	\$ 98.9	\$ 119.4	\$ -	\$ 119.4	\$ 20.5	20.7%	\$ 283.3	\$ 292.1	\$ 8.9
Property Taxes	59.8	62.3	-	62.3	2.6	4.3%	124.0	124.0	-
Wagering Taxes	72.3	77.6	-	77.6	5.4	7.4%	177.8	179.0	1.2
Utility Users' Tax	14.6	8.9	4.8	13.7	(0.9)	(6.2%)	35.0	38.9	3.9
State Revenue Sharing	32.9	34.0	-	34.0	1.0	3.2%	196.7	198.8	2.0
Sales and Charges for Services	52.9	23.8	5.7	29.5	(23.3)	(44.2%)	121.1	120.6	(0.4)
Licenses, Permits, and Inspection Charges	5.8	2.9	-	2.9	(2.8)	(49.2%)	11.7	12.3	0.7
Contributions and Transfers (5)	26.1	10.3	-	10.3	(15.8)	(60.4%)	68.1	68.1	(0.0)
Grants and Other Revenues	0.6	0.3	-	0.3	(0.3)	(52.9%)	0.8	0.9	0.2
Fines, Forfeits and Penalties	10.5	8.3	-	8.3	(2.3)	(21.5%)	25.3	25.0	(0.3)
Revenues from Use of Assets	1.4	1.1	-	1.1	(0.3)	(22.3%)	3.3	3.4	0.1
Other Taxes, Assessments, and Interest	3.0	4.9	-	4.9	1.8	60.6%	7.3	6.8	(0.5)
Sales of Assets and Compensation for Losses	2.3	0.1	-	0.1	(2.2)	(94.8%)	5.6	1.9	(3.7)
Miscellaneous	5.2	4.0	-	4.0	(1.2)	(23.2%)	12.4	9.7	(2.6)
Adjust for Prior Year Carry-forward (6)	90.0	-	120.7	120.7	30.7		120.7	120.7	-

### TOTAL (L)

	YTD ANALYSIS					
	BUDGET	ACTUAL + ADJUSTMENTS + ENCUMBRANCE			VARIANCE (BUDGET VS. ACTUAL)	
	YTD	ACTUAL (2)	ADJUSTMENTS + ENCUMBRANCE (3)	TOTAL	YTD	
	AMENDED (1)				(\$ ) F = E-B	% G = (F/B)
B	C	D	E = C + D			
	\$ 476.3	\$ 358.0	\$ 131.2	\$ 489.1	\$ 12.8	2.7%

ANNUALIZED PROJECTION ANALYSIS		
BUDGET	PROJECTION	VARIANCE (BUDGET VS. PROJECTION)
ANNUAL	ANNUAL	ANNUAL
AMENDED	ESTIMATED (4)	ESTIMATED
H	I	(\$ ) J = I-H
\$ 1,192.9	\$ 1,202.3	\$ 9.4

### EXPENDITURES:

Salaries and Wages	\$ (180.9)	\$ (162.3)	\$ -	\$ (162.3)	\$ 18.7	10.3%	\$ (427.9)	\$ (418.4)	\$ 9.4
Employee Benefits	(167.3)	(149.0)	-	(149.0)	18.3	10.9%	(278.1)	(272.8)	5.3
Professional and Contractual Services	(34.6)	(20.8)	(16.4)	(37.1)	(2.5)	(7.2%)	(78.9)	(82.3)	(3.4)
Operating Supplies	(17.3)	(17.6)	(18.3)	(35.9)	(18.6)	(107.9%)	(40.1)	(39.3)	0.8
Operating Services	(53.7)	(30.8)	(7.0)	(37.9)	15.8	29.5%	(121.0)	(119.3)	1.7
Capital Equipment	(0.7)	0.6	(0.5)	0.1	0.8	118.9%	(0.9)	(0.9)	-
Capital Outlays	(12.3)	(4.0)	(4.0)	(8.0)	4.3	34.6%	(29.0)	(28.7)	0.4
Debt Service	(25.5)	(19.0)	-	(19.0)	6.5	25.5%	(61.3)	(61.3)	-
Other Expenses	(81.0)	(63.6)	(2.3)	(65.9)	15.1	18.6%	(155.7)	(154.7)	1.0

### TOTAL (M)

	\$ (573.2)	\$ (466.5)	\$ (48.5)	\$ (515.0)	\$ 58.3	10.2%
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### VARIANCE (N = L + M)

	\$ (96.9)	\$ (108.5)	\$ 82.7	\$ (25.9)	\$ 71.1	N/A
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### Notes

- (1) Amended monthly budget assumes pro rata as well as seasonal distribution of annual amended budget.
- (2) Year-to-date actuals reflect five months ending November 30, 2017.
- (3) Reflects encumbrances and pending adjustments.
- (4) Projected revenues are based on the City's September 2017 Revenue Estimating Conference results.
- (5) This revenue line also includes the use of fund balance totaling \$50M to support one-time spending on capital (\$20M) and blight (\$30M).
- (6) This revenue line reflects fund balance assigned to support prior year encumbrances and carry-forwards, for which equivalent amounts are captured within expenditures.



# Monthly active employee count compared to budget

	MONTH-OVER-MONTH ACTUAL <sup>(1)</sup>			BUDGET VS. ACTUAL		
	Actual October 2017	Actual November 2017	Change Nov. 2017 vs. Oct. 2017	Amended Budget FY 2018 <sup>(2)</sup>	Variance Under/(Over) Budget vs. November 2017	
<b>Public Safety</b>						
Police	3,053	3,065	12	3,121	56	2%
Fire	1,171	1,143	(28)	1,274	131	10%
Total Public Safety	<b>4,224</b>	<b>4,208</b>	<b>(16)</b>	<b>4,395</b>	<b>187</b>	<b>4%</b>
<b>Non-Public Safety</b>						
Office of the Chief Financial Officer	426	423	(3)	482	59	
Public Works - Regular	374	375	1	419	44	
Public Works - Seasonal	26	17	(9)	26	9	
Health	63	64	1	76	12	
Human Resources	95	95	0	108	13	
Housing and Revitalization	77	78	1	91	13	
Innovation and Technology	95	98	3	134	36	
Law	108	105	(3)	118	13	
Mayor's Office (includes Homeland Security)	71	72	1	72	0	
Planning and Development	31	31	0	41	10	
Recreation - Regular	276	265	(11)	326	61	
Recreation - Seasonal	0	0	0	264	264	
General Services - Regular	330	337	7	504	167	
General Services - Seasonal	149	25	(124)	219	194	
Legislative <sup>(3)</sup>	246	247	1	259	12	
36th District Court	315	313	(2)	331	18	
Other <sup>(4)</sup>	107	107	0	110	3	
Total Non-Public Safety	<b>2,789</b>	<b>2,652</b>	<b>(137)</b>	<b>3,580</b>	<b>928</b>	<b>26%</b>
<b>Total General City</b>	<b>7,013</b>	<b>6,860</b>	<b>(153)</b>	<b>7,975</b>	<b>1,115</b>	<b>14%</b>
<b>Enterprise</b>						
Airport	4	4	0	4	0	
BSEED	204	207	3	230	23	
Transportation	915	940	25	927	(13)	
Municipal Parking <sup>(5)</sup>	78	77	(1)	95	18	
Water and Sewerage	506	510	4	579	69	
Library	296	302	6	332	30	
<b>Total Enterprise</b>	<b>2,016</b>	<b>2,040</b>	<b>37</b>	<b>2,167</b>	<b>127</b>	<b>6%</b>
<b>Total City</b>	<b>9,029</b>	<b>8,900</b>	<b>(116)</b>	<b>10,142</b>	<b>1,242</b>	<b>12%</b>

Notes:

- (1) Actuals are based on active employees only (both permanent and temporary) and include full-time, part-time, seasonal employees and PSCs if funded by vacant budgeted positions.
- (2) Amended Budget reflects amendments and other adjustments impacting approved position counts compared to the original budget. It excludes personal services contractors (PSCs).
- (3) Includes: Auditor General, Inspector General, Zoning, City Council, Ombudsperson, City Clerk, and Elections.
- (4) Includes: Civil Rights Inclusion & Opportunity, Administrative Hearings, Public Lighting Department, and Non-departmental.
- (5) The October 2017 count for Municipal Parking has been revised.



# FY 2018 year-to-date net cash flows

For 5 Months Ending November 30, 2017

\$ in millions

## Cash Flows - General Pool Cash

	<b>FY18 Actual 5 Months</b>	<b>FY17 Actual 5 Months</b>	<b>Variance</b>
Property Taxes	\$ 76.0	\$ 73.0	\$ 3.0
Municipal Income Taxes	115.9	108.2	7.7 (1)
Utility Users Taxes	9.1	7.7	1.5
Wagering Taxes	78.0	77.4	0.6
State Revenue Sharing	67.3	97.8	(30.6) (2)
Other / Misc.	105.6	86.0	19.6 (3)
<b>Total Receipts</b>	<b>451.9</b>	<b>450.1</b>	<b>1.9</b>
Salaries and Wages	(182.4)	(171.3)	(11.1) (4)
Employee Benefits	(51.4)	(56.5)	5.1 (5)
Materials, Contracts & Other	(165.8)	(169.3)	3.5
<b>Total Disbursements</b>	<b>(399.5)</b>	<b>(397.1)</b>	<b>(2.5)</b>
<b>Operating Surplus (before Reinvestment)</b>	<b>52.4</b>	<b>53.0</b>	<b>(0.6)</b>
Debt Service	(30.6)	(34.6)	4.0 (6)
Non-Financing Adjustments	0.0	3.4	(3.4) (7)
<b>Total Adjustments to arrive at Net Cash Flow</b>	<b>(30.6)</b>	<b>(31.2)</b>	<b>0.6</b>
<b>Net Cash Flow</b>	<b>\$ 21.8</b>	<b>\$ 21.8</b>	<b>\$ 0.0</b>
<b>Beginning cash balance</b>	<b>\$ 186.3</b> (8) (9)		
Net Cash Flow	21.8		
<b>Ending cash balance</b>	<b>208.1</b> (8)		
<b>Budget Reserve Fund</b>	<b>62.3</b> (10)		
<b>Total Cash Balance</b>	<b>\$ 270.4</b>		

### Notes:

This schedule represents cash inflows and outflows during the fiscal period. It is not intended to tie to actual revenues and expenditures recorded in the general ledger due to accrual accounting and non-cash transactions.

- (1) Variance is attributed to a year over year increase in Individual and Extension payments.
- (2) June 2016 State Revenue Sharing cash receipt arrived in early FY17 instead of during FY16.
- (3) FY18 includes \$19.5m MDOT receipt for Gordie Howe Municipal Bridge Project.
- (4) Increase in FY18 payroll attributed to salary increases and additional positions filled.
- (5) The YTD amount of set aside for the Retiree Protection Fund was less in FY18 than in FY17. FY18 was \$15 million v. \$30 million in FY17.
- (6) The August 2016 refunding of the 2010 Distributable State Aid notes resulted in reduced outflow for debt service.
- (7) In FY17 the General Fund received a \$3.4m inflow of excess self-insurance dollars.
- (8) The main operating pool contains cash balances of the Risk Management Fund, Street Fund, Solid Waste Fund, General Grants and Motor Vehicle Fund.
- (9) Beginning balance has been reduced to reflect the removal of Fund 7003 (Prop Tax Distributions) and State of MI Trust Fund Balance because the balances in these accounts are not available General Fund dollars.
- (10) The Budget Reserve Fund is in excess of 5% of the annual budget and in a segregated account.



# FY 2018 year-to-date cash flow to general ledger reconciliation

For 5 Months Ending November 30, 2017

\$ in millions

Cash Flows	Cash Activity				General Fund General Ledger				Difference
	General Pool	Adjustments	General Fund		Posted	To Be Posted	(1)	Total	
Property Taxes	\$ 76.0	\$ (13.7)	\$ 62.3	(2)	\$ 62.3	\$ -		\$ 62.3	\$ 0.0
Municipal Income Taxes	115.9	3.5	119.4	(3)	119.4	-		119.4	0.0
Utility Users Taxes	9.1	(0.2)	8.9	(4)	8.9	-		8.9	0.0
Wagering Taxes	78.0	(0.4)	77.6	(5)	77.6	-		77.6	0.0
State Revenue Sharing	67.3	(33.3)	34.0	(6)	34.0	-		34.0	0.0
Other / Misc.	105.6	(44.2)	61.4	(7)	55.7	5.7		61.4	0.0
<b>Total Receipts</b>	<b>452.0</b>	<b>(88.3)</b>	<b>363.7</b>		<b>358.0</b>	<b>5.7</b>		<b>363.7</b>	<b>0.0</b>
Salaries and Wages	(182.4)	20.1	(162.3)	(8)	(162.3)	-		(162.3)	0.0
Employee Benefits	(51.4)	(97.6)	(149.0)	(9)	(149.0)	-		(149.0)	0.0
Materials, Contracts & Other	(165.8)	29.6	(136.2)	(10)	(136.2)	-		(136.2)	0.0
<b>Total Disbursements</b>	<b>(399.6)</b>	<b>(48.0)</b>	<b>(447.5)</b>		<b>(447.5)</b>	<b>-</b>		<b>(447.5)</b>	<b>0.0</b>
<b>Operating Surplus (before Reinvestment)</b>	<b>52.4</b>	<b>(136.2)</b>	<b>(83.8)</b>		<b>(89.5)</b>	<b>5.7</b>		<b>(83.8)</b>	<b>0.0</b>
Debt Service	(30.6)	11.6	(19.0)	(11)	(19.0)	-		(19.0)	0.0
Non-Financing Adjustments	-	-	-		-	-		-	-
<b>Total Adjustments to arrive at Net Cash Flow</b>	<b>21.8</b>	<b>(124.7)</b>	<b>(102.8)</b>		<b>(108.6)</b>	<b>14.7</b>		<b>(102.8)</b>	<b>0.0</b>
<b>Net Inflows /(Outflows)</b>	<b>\$ 21.8</b>	<b>\$ (115.7)</b>	<b>\$ (93.9)</b>		<b>\$ (108.6)</b>	<b>\$ 14.7</b>		<b>\$ (93.9)</b>	<b>\$ 0.0</b>

Notes:

- (1) To be posted amounts represent collections and disbursements that were not recorded as of November 30, 2017.
- (2) \$26m pertains to FY17 offset by \$12.3m of Q1 revenue either received in November or pending distribution to the General Fund.
- (3) Differences due to changes in refund liability.
- (4) \$0.2m of Utility Users Tax collected in FY2018 pertained to FY17.
- (5) \$1.0m of Wagering Taxes collected in FY2018 pertained to FY17 offset by \$0.6m collected in December.
- (6) \$33.3m State Revenue Sharing receipt pertained to FY17.
- (7) \$20.8m non-General Fund 1000 receipts, \$12.9m of collections are cash specific, and \$16.5 pertained to prior years offset by \$6m Gaming Revenue accrual.
- (8) Approximately \$18.3m of the difference relates to FY17 activity and the balance is non-General Fund disbursements.
- (9) Approximately \$1.4m of Benefits is FY17 activity & \$17.2m attributed to the timing of payments offset by \$90m relating to prior years RPF set aside & \$26.3m FY18 Pension obligation.
- (10) Approx. \$32.7m are non-General Fund, \$23.7m related to FY17 offset by \$2.7m PLD payment due to timing and \$24.1m Risk Management & insurance premium non-cash transfers.
- (11) \$6.6m represents Pledged Income Tax Trustee Capture Interest, \$5m State Revenue Sharing debt set aside.



# FY 2018 year-to-date property tax collections

For 5 months ended November 30, 2017

\$ in millions

	FY 2018			FY 2017		
	Adjusted Tax Roll	Collections YTD (1)	Collection Rate YTD	Adjusted Tax roll	Collections YTD (1)	Collection Rate YTD
General Ad Valorem		\$ 58.5			\$ 59.0	
General Special Acts		1.7			1.8	
<b>General Total</b>	<b>\$ 115.7</b>	<b>\$ 60.2</b>	<b>52.03%</b>	<b>\$ 120.7</b>	<b>\$ 60.8</b>	<b>50.37%</b>
<b>Debt Service Total</b>	<b>\$ 51.1</b>	<b>\$ 26.7</b>	<b>52.25%</b>	<b>\$ 62.0</b>	<b>\$ 31.4</b>	<b>50.65%</b>
<b>Solid Waste Total</b>	<b>\$ 52.8</b>	<b>\$ 20.4</b>	<b>38.64%</b>	<b>\$ 54.8</b>	<b>\$ 17.6</b>	<b>32.12%</b>

		FY 2018	FY 2017
General City Ad Valorem Collections YTD	(2)	\$ 58.5	\$ 59.0
Delinquent Tax Revolving Fund (DTRF) Collections YTD	(3)	3.8	5.1
<b>Total Property Tax Collections (Ad Val + DTRF)</b>		<b>\$ 62.3</b>	<b>\$ 64.1</b>
Admin Fee, Interest, Penalty YTD	(4)	\$ 2.7	\$ 2.7

Notes:

- (1) Amounts do not include collections from Wayne County settlement checks as a result of foreclosure and auction activity.
- (2) Amounts are net of property taxes collected by the City on behalf of DPS, State Education Trust, Wayne County and other non-City taxing authorities.
- (3) Wayne County monthly DTRF settlement checks.
- (4) Special Act, Admin Fee, Interest and Penalty are recorded in Budget's Other Taxes, Assessments, and Interest category.





# Accounts payable summary

- Accounts Payable as of November had a net decrease of \$11.2M compared to October. Net AP not on hold had a net decrease of \$12.4M. The number of open invoices not on hold decreased by 1,356, of which 657 were current.

**All Funds**  
\$ in millions

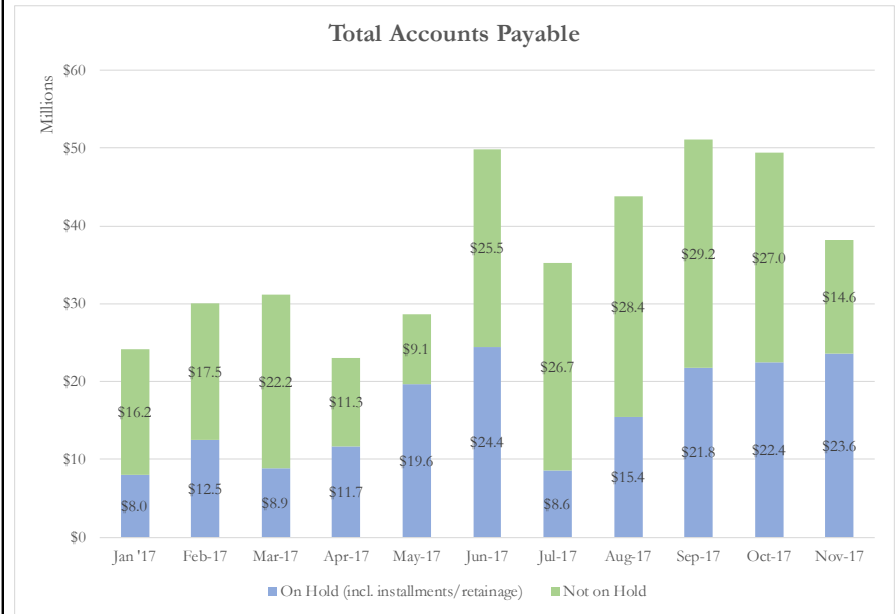
Accounts Payable (AP) as of Nov-17	
Total AP (Oct-17)	\$ 49.4
Plus: Nov-17 invoices processed	\$ 74.1
Less: Nov-17 Payments made	\$ (85.3)
Total AP month end (Nov-17)	\$ 38.2
Less: Invoices on hold (1)	\$ (22.8)
Less: Installments/Retainage Invoices(2)	(0.8)
Net AP not on hold	\$ 14.6

**AP Aging**  
(excluding invoices on hold)

	Net AP	Current	Days Past Due			
			1-30	31-60	61+	
<b>Nov-17. Total</b>	\$ 14.6	\$ 11.2	\$ 1.8	\$ 0.6	\$ 1.0	
<i>% of total</i>	100%	76%	12%	4%	7%	
<i>Change vs. Oct-17</i>	\$ (12.4)	\$ (4.9)	\$ (6.0)	\$ (0.6)	\$ (0.8)	
Total Count of Invoices	879	674	92	38	75	
<i>% of total</i>	100%	77%	10%	4%	9%	
<i>Change vs. Oct-17</i>	(1,356)	(657)	(456)	(91)	(152)	
<b>Oct-17. Total</b>	\$ 27.0	\$ 16.1	\$ 7.8	\$ 1.3	\$ 1.8	
<i>% of total</i>	100%	60%	29%	5%	7%	
Total Count of Invoices	2,235	1,331	548	129	227	
<i>% of total</i>	100%	60%	25%	6%	10%	

Notes:

- Invoices with system holds are pending validation. Some reasons include: pending receipt, does not match purchase order quantity/price and legal holds
- Invoices on retainage are on hold until the supplier satisfies all contract obligations
- Invoices are processed and aged based on the invoice date. If the invoices were aged based on the date received the aging would show improved current category values
- DWSD amount of \$14.3M payable to Great Lakes Water Authority, which remains under negotiation, is excluded above



# Exit financing utilized to jump start technology, neighborhoods, and public safety improvements

- In November, one new project was approved for the OCFO Payroll Division build-out.

*\$ in millions*

	Open and Closed Projects		
	Number of Projects	Amount of Approved and Authorized Projects	Total Amount Expensed
<b>Available Exit Financing Proceeds</b>		<b>\$233.2</b>	
<b>Project Allocation:</b>			
Department of Innovation and Technology	5	(40.6)	(37.8)
Blight	7	(25.2)	(25.2)
Police	6	(25.1)	(21.1)
Fire	11	(35.7)	(27.9)
General Services	14	(28.6)	(26.3)
Office of the Chief Financial Officer	13	(25.4)	(17.9)
Building, Safety Engineering & Environmental Department	1	(4.4)	(2.7)
Law	1	(1.1)	(1.1)
Detroit Department of Transportation	1	(1.8)	(1.8)
Recreation	1	(1.2)	(1.2)
Human Resources	2	(0.7)	(0.7)
Other	4	(0.3)	(0.3)
Subject to Reconciliation	–	–	(0.1)
<b>Subtotal Projects</b>	<b>66</b>	<b>(\$190.2)</b>	<b>(\$164.2)</b>
Post-Petition Financing Interest and Other Fees	–	(2.8)	(2.8)
<b>Totals</b>	<b>66</b>	<b>(\$193.0)</b>	<b>(\$166.9)</b>
<b>AMOUNT RESERVED FOR PROJECTS UNDER REVIEW</b>		<b>\$40.2</b>	

**Note:** 44 Closed Projects; Unaudited amounts subject to reconciliation.

**Source:** Oracle Cloud Financials, Office of Financial Planning & Analysis



## The City is leveraging funding from external sources

- In November, there was a net public funding increase for the City of \$1.4M, which includes one new grant and one grant increase for the Detroit Police Department. There was \$500,000 in new private funds to support City priorities, including \$400,000 for Project Clean Slate, an initiative to help Detroiters with prior convictions obtain employment by clearing their records.

<i>\$ in millions</i>	Amount Awarded (1)		Number of Grants
	Appropriation Approved (2)	Appropriation Pending (2)	
<b>Department/Agency</b>			
Transportation	398.6	-	21
Housing & Revitalization	207.9	-	17
Health	37.3	-	4
Fire	30.3	-	8
Public Works	30.6	-	20
Police	22.2	-	35
Homeland Security and Emergency Management	2.8	-	8
Recreation	1.7	-	5
Other (3)	1.7	-	8
<b>Active Federal/State grants</b>	<b>\$ 733.1</b>	<b>\$ -</b>	<b>126</b>
<b>Active private grants and donations</b>	<b>77.6</b>	<b>-</b>	<b>183</b>
<b>Total active grants and donations (4)</b>	<b>\$ 810.7</b>	<b>\$ -</b>	<b>309</b>

Notes:

(1) Reflects original amounts awarded and amendments for active grants as of November 30, 2017. Remaining amount available to be spent will be lower for most departments.

(2) The amounts awarded as of November 30 are separated between grant appropriations already approved and any that may be pending approval as of the date this report is presented.

(3) Other includes departments and agencies totaling less than \$1M.

(4) The City also partners with third-party agencies to directly pursue and implement grants aligned with the City's priorities. Such grants are included above for private funds but not federal/state grants.



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