

S3 - SITE PLAN REVIEW APPLICATION

Date: _____ Type I: _____ Type II: _____

Property Address: _____

City: _____ State: _____ Zip: _____

Zoning District: _____

Personal Identification Number (PIN): _____

Current Use: _____

Proposed Use: _____

Project Narrative (describe exactly what you propose to do at this location; including any construction):

This proposal includes (check all that apply):

- New Construction
- Addition to existing structure
- Rehab of existing structure
- Change of Use
- Add use
- Stormwater Plan

Types of Development (check all that apply):

- Single-Family
- Multi-Family
- Industrial
- Mixed-Use
- Two-Family
- Commercial
- Institutional
- Other _____

The property is currently (check one):

- Vacant Land
- Vacant Structure
- Occupied Structure
- Other (please explain) _____

List any accessory structures or uses: _____

Is the property being rezoned? Yes No

If yes, what is the date of the rezoning application? _____

What is the proposed zoning district? _____

What was the date of your Pre-Application Meeting? _____

Does this proposal involve adding new vehicular approaches (curb cuts)? Yes No

Does this proposal require the closure of any public alley or easement? Yes No

If yes, provide City Council petition number: _____

Has an illegal use violation been issued by the City for this property? Yes No



APPLICANT

Name: _____ Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

PROPERTY OWNER (If different than applicant)

Name: _____ Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

ARCHITECT/ENGINEER/CONSULTANT

Name: _____ Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

PROPERTY INFORMATION

What is the size of the parcel/lot? _____ Feet by _____ Feet or _____ S.F. or _____ Acres

What is the size of the structure? _____ Feet by _____ Feet or _____ S.F.

Number of Stories _____ Number of Structures _____ Height of Structure _____ Feet

Proposed Number of Employees _____

Will the public right-of-way need to be utilized during the construction or operation of the proposed use? Yes No

If yes, please explain: _____

REQUIRED ATTACHMENTS

- Site Plan Review and Hearing Fee (if required)
- Completed Building Permit Application
- Drawings: Existing Conditions/ALTA-ACSM Survey; Floor Plan, Elevations (photos can be submitted for existing buildings); Landscape Plan; Utility Plan (New Construction Only)
- Proof of Interest in Property (Title, Deed, Lease Agreement, Offer to Purchase)
- Affidavit for Interested Parties to speak on behalf of the Property (if applicable)
- Copies of Any Pertinent Reports (Environmental Assessments, Market Studies, etc.)
- *Electronic Copies of All Attachments should be emailed to zoning@detroitmi.gov*

This application can also be completed online. Visit detroitmi.gov/bseed/elaps for more information.

