

Coleman A. Young Municipal Center 2 Woodward Avenue, Suite 1100 Detroit, MI 48226

Phone: (313) 628-2535 Fax: (313) 224-2135

E-Mail: OCFO@detroitmi.gov

November 14, 2019

The Honorable Detroit City Council Coleman A. Young Municipal Center 2 Woodward Avenue Detroit, MI 48226

Re: Monthly Financial Report for the Three Months ended September 30, 2019

Dear Honorable City Council Members:

The Office of the Chief Financial Officer (OCFO) respectfully submits its monthly City of Detroit Financial Report for the Three Months ended September 30, 2019. The OCFO also publishes this report on the City's website.

The OCFO is pleased to brief the City Council on the City's finances and respectfully requests to do so at one of the upcoming regularly scheduled Budget, Finance and Audit (BFA) Standing Committee meetings. The OCFO will also meet with the Legislative Policy Division prior to the BFA Committee meeting to further invite discussion on the report.

Best regards,

David P. Massaron
Chief Financial Officer

Att: City of Detroit Financial Report for the Three Months ended September 30, 2019

Cc: Mayor Michael E. Duggan, City of Detroit
Hakim Berry, Chief Operating Officer
Katie Hammer, Chief Deputy CFO/Policy & Administration Director
John Naglick, Chief Deputy CFO/Finance Director
Eric S. Higgs, Deputy CFO/Chief Accounting Officer - Controller
Christa McLellan, Deputy CFO/Treasurer
Tanya Stoudemire, Deputy CFO/Budget Director

Stephanie Washington, City Council Liaison



FY 2020 Financial Report

For the 3 Months ended September 30, 2019

Office of the Chief Financial Officer

Submitted on November 14, 2019



Table of Contents

	Page(s)
Executive Summary	2
YTD Budget Amendments – General Fund	3
Budget vs. Actual and Projection Reports	4-5
Employee Count Monitoring	6
Income Tax Reports	7-8
Development and Grants Reports	9-11
Cash Reports	12-14
Accounts Payable Reports	15



Executive Summary

- The City, through the OCFO-Office of the Assessor, <u>recently mailed information to 188,000 households</u> encouraging homeowners to apply for the Homeowners Property Tax Assistance Program (HPTAP). The mailing was provided in English, Spanish and Arabic.
 - The HPTAP can provide either a 50% or 100% exemption from paying property taxes for the current year.
 - The HPTAP is a requirement under <u>proposed state legislation for the "Pay as You Stay"</u> <u>plan</u>, which would eliminate penalties and interest on back taxes for income-eligible residents and reduce their monthly payment to get current on their tax bills.
 - o Applications for the HPTAP are due December 10th to be considered for this year, and are available online at www.detroitmi.gov by searching for "HPTAP".
- Within the City's active grants portfolio, the most significant new awards in September were a \$7.5 million grant from the U.S. Department of Transportation to the City, in partnership with the State, the University of Michigan and the American Center for Mobility in Ypsilanti to boost research, development and testing of self-driving cars; and \$999,860 from the U.S. Department of Justice to help reduce crime in areas targeted for demolition of vacant properties. (page 9)
- Total accounts payable as of September 2019 had a net increase of \$14.4 million compared to August 19, primarily due to DPW and DDOT vendors with high dollar invoices. Net AP not on hold had a net increase of \$2.3 million 1,956 invoices were processed in September that are not on hold. (page 15)



YTD Budget Amendments – General Fund

FY 2019-2020 GENERAL FUND BUDGET AMENDMENTS (Through September 2019)							
Department	Reason for Amendment		Amount				
FY 2019 - 2020 Adopted Budget		\$	1,143,283,981				
Carry Forward Use of Assigned F	und Balance						
Recreation	Forest Park Improvements		823,054				
General Services	Wayne County Millages		470,000				
	Total		1,293,054				
Budget Amendment							
Housing and Revitalization	Small Business Development		2,700,000				
	Total		2,700,000				
Transfer From Other Funds							
N/A	N/A		N/A				
	Total		0				
FY 2019 - 2020 Amended Budget	\$	1,147,277,035					



YTD Budget vs. YTD Actual – General Fund (Unaudited)

		,	YTD	ANALYSIS							
	В	UDGET	AC	TUAL + ADJ	IUSTMENTS + EN	CUMBRAN	CES	(B	VARIANCE (BUDGET VS. ACTUAL)		
MAJOR CLASSIFICATIONS		YEAR O DATE	ADJUSTMENTS + ACTUAL ENCUMBRANCES TOTAL								
Α		В		С	D	E = C +	D	(\$)	F = E-B	% G = (F/B)	
REVENUE:											
Municipal Income Tax	\$	72.4	\$	78.2	-	\$	78.2	\$	5.8	8.0%	
Property Taxes		50.8		50.6	-		50.6		(0.2)	(0.4%)	
Wagering Taxes		45.2		46.5	-		46.5		1.3	2.9%	
Utility Users' Tax		6.7		5.1	_		5.1		(1.6)	(23.9%)	
State Revenue Sharing		0.0		0.0	_		0.0		0.0	0.0%	
Other Revenues		53.0		38.5	-	:	38.5		(14.5)	(27.4%)	
Sub-Total	\$	228.1	\$	218.9	_	\$ 2	18.9	\$	(9.2)	(4.0%)	
Budgeted Use of Prior Year Fund Balance		0.0		0.0	0.0		0.0		0.0	0.0%	
Carry forward-Use of Assigned Fund Balance		1.3		0.0	1.3		1.3		0.0	0.0%	
Transfers from Other Funds		0.0		0.0	0.0		0.0		0.0	0.0%	
Budget Amendments		2.7		0.0	2.7		2.7		0.0	0.0%	
TOTAL	\$	232.1	\$	218.9	\$ 4.0	\$ 2	22.9	\$	(9.2)	(4.0%)	
EXPENDITURES:											
Salary and Wages (Incl. Overtime)	\$	(116.2)	\$	(107.6)	_	\$ (1	07.6)	\$	8.6	(7.4%)	
Employee Benefits		(42.5)		(31.4)	_	(1	31.4)		11.1	(26.1%)	
Legacy Pension Payments		0.0		0.0	_		0.0		0.0	0.0%	
Retiree Protection Fund		(45.0)		(45.0)	_	(-	45.0)		0.0	0.0%	
Debt Service		0.0		0.0	_		0.0		0.0	0.0%	
Other Expenses		(106.4)		(66.6)	(22.6)	(39.2)		17.2	(16.2%)	
TOTAL	\$	(310.1)	\$	(250.6)	\$ (22.6)	\$ (2	73.2)	\$	36.9	(11.9%)	



Annualized Projection vs. Budget – General Fund

	ANN	UAL ANAL	YSIS				
	BUDGET		PROJECTION		VARIANCE (BUDGET VS. PROJECTION)		
	Δ.	NNUAL	ANNUAL			ANNU	AL
SUMMARY CLASSIFICATIONS	AI	MENDED	ESTIMATED		ESTIMATED		
A		В	С		(\$) D = C-B		% E = (D/B)
REVENUE:							
Municipal Income Tax	\$	324.3	\$	325.0	\$	0.8	0.2%
Property Taxes		115.3		117.3		2.0	1.7%
Wagering Taxes		184.3		185.8		1.4	0.8%
Utility Users' Tax		31.3		29.9		(1.5)	(4.7%)
State Revenue Sharing		204.5		203.1		(1.4)	(0.7%)
Other Revenues		226.4		249.1		22.7	10.0%
Sub-Total	\$	1,086.2	\$	1,110.1	\$	23.9	2.2%
Budgeted Use of Prior Year Fund Balance		57.1		57.1		0.0	0.0%
Carry forward-Use of Assigned Fund Balance		1.3		1.3		0.0	0.0%
Transfers from Other Funds		_		-		_	_
Budget Amendments		2.7		2.7		0.0	0.0%
TOTAL (F)	\$	1,147.3	\$	1,171.2	\$	23.9	2.2%
EXPENDITURES:							
Salary and Wages (Incl. Overtime)	\$	(475.4)	\$	(456.0)	\$	19.3	(4.1%)
Employee Benefits		(139.1)		(128.4)		10.7	(7.7%)
Legacy Pension Payments		(18.7)		(18.7)		0.0	0.0%
Retiree Protection Fund		(45.0)		(45.0)		0.0	0.0%
Debt Service		(79.8)		(79.8)		0.0	0.0%
Other Expenses		(389.3)		(382.9)		6.5	(1.7%)
TOTAL (G)	\$	(1,147.3)	\$	(1,110.8)	\$	36.5	(3.2%)
VARIANCE (H=F+G)			\$	60.4	\$	60.4	

Note: Projected annual revenues are based on the September 2019 Revenue Estimating Conference.



Employee Count Monitoring

	MON	TH-OVER-MONTH A	CTUAL ⁽¹⁾	BUDGE	BUDGET VS. ACTUAL Variance			
	Actual August 2019	Actual September 2019	Change August 2019 vs. September 2019	Adjusted Budget FY 2020 ⁽²⁾	Variar Under/(0 Budget Septembe	Over) vs.		
Public Safety	August 2015	oeptember zoro	Geptember 2015	1 1 2020	Сертенье	1 2013		
Police	3,098	3,125	27	3,337	212	6%		
Fire	1,204	1,201	(3)	1,275	74	6%		
Total Public Safety	4,302	4,326	24	4,612	286	6%		
Non-Public Safety								
Office of the Chief Financial Officer	432	428	(4)	525	97			
Public Works - Full Time	370	380	10	447	67			
Health and Wellness Promotion	108	109	1	143	34			
Human Resources	96	99	3	103	4			
Housing and Revitalization	105	101	(4)	108	7			
Innovation and Technology (3)	123	119	(4)	140	21			
Law	111	110	(1)	127	17			
Mayor's Office (includes Homeland Security)	81	81	0	81	0			
Municipal Parking (4)	86	88	2	95	7			
Planning and Development	39	41	2	41	0			
General Services - Full Time	537	534	(3)	559	25			
Legislative (5)	207	204	(3)	258	54			
36th District Court	324	324	0	325	1			
Other ⁽⁶⁾	157	153	(4)	196	43			
Total Non-Public Safety	2,776	2,771	(5)	3,148	377	12%		
Total General City-Full Time	7,078	7,097	19	7,760	663	9%		
Public Works - Part Time Headcount	68	60	(8)	67	7			
Recreation - Part Time Headcount	0	0	0	0	0			
General Services - Part Time Headcount	649	363	(286)	645	282			
Elections - Part Time Headcount	27	22	(5)	120	98			
Seasonal/ Part Time ⁽⁷⁾	742	445	(297)	832	387	47%		
Enterprise								
Airport	4	4	0	4	0			
BSEED	272	263	(9)	317	54			
Transportation	932	971	39	977	6			
Water and Sewerage	547	560	13	650	90			
Library	299	299	0	326	27			
Total Enterprise	2,054	2,097	43	2,274	177	8%		
Total City	9,874	9,639	(235)	10,865	1,226	11%		

- (1) Actuals are based on active employees only (both permanent and temporary) and include full-time, part-time, seasonal employees and PSCs if funded by vacant budgeted positions.
- (2) Adjusted Budget reflects amendments and other adjustments impacting approved position counts compared to the original budget. It excludes personal services contractors (PSCs).
- August 2019 positions adjusted to exclude inactive employees.
 During the development of the FY2020 FY2023 Four-Year Plan, the Municipal Parking Department was transferred to the General Fund.
- (5) Includes: Auditor General, Inspector General, Zoning, City Council, Ombudsperson, City Clerk, and Elections.
- (6) August adjusted for anticipated transfer of BOPC to Non-departmental | Includes: Civil Rights Inclusion & Opportunity, Administrative Hearings, Public Lighting Department, and Non-departmental
- (7) Includes DPW, General Services, Recreation and Elections



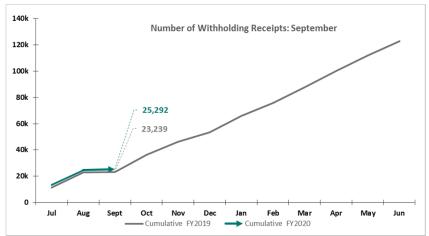
Income Tax - Collections

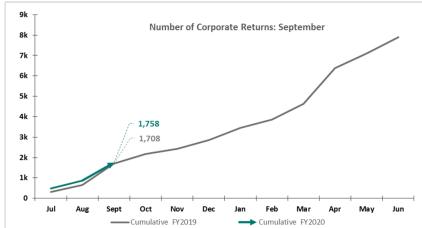
Fiscal Years 2019 - 2020

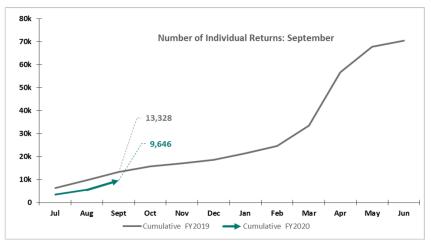
Income Tax Collections	September 2019		September 201		
Withholdings/Estimates	\$	69,612,349	\$	74,871,654	
Individuals		5,566,365		5,520,840	
Corporations		5,119,975		8,361,233	
Partnerships		1,747,175		133,376	
Assessments		582,395		938,102	
Total Collections	\$	82,628,259	\$	89,825,205	
Refunds/ Disbursements		(4,387,966)		(1,350,954)	
Collections Net of Refunds/Disbursements	\$	78,240,293	\$	88,474,251	

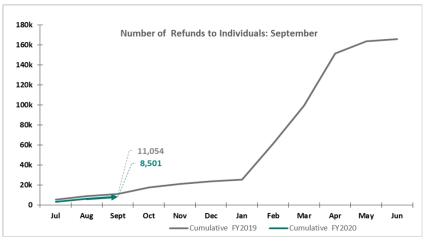


Income Tax – Volume of Returns and Withholdings











Development and Grants

Active Grants and Donations as of September 30, 2019 (\$ in millions)

	Amount Awarded – City ⁽¹⁾	Amount Awarded – Partners ⁽²⁾
Total Active	\$866.4	\$107.6
Net Change from last month(3)	\$1.6	\$15.9

New Funds – January 1 to October 29, 2019 (\$ in millions)

	Amount Awarded
Documented	\$95.4
Committed ⁽⁴⁾	\$148.6
Total New Funding	\$244.0

Net New to the City ⁽⁵⁾ \$2.5	
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- (1) Reflects public and private funds directly to City departments.
- (2) Reflects public and private funds for City projects via fiduciaries, and to third-party partners and agencies for projects prioritized by the City for which the OCFO-Office of Development and Grants has provided active support.
- (3) The most significant new awards include a \$7.5M from the U.S. Department of Transportation to the City, in partnership with the State, the University of Michigan and the American Center for Mobility in Ypsilanti to boost research, development and testing of self-driving cars, and \$999,860 from the U.S. Department of Justice to help reduce crime in areas targeted for demolition of vacant properties.
- (4) Reflects verbal and informal commitments which are secure, but for which formal agreements have not yet been finalized.
- (5) Reflects new funds to the City from organizations which have not given to the City of Detroit before.



Development and Grants

New Funds (Total) – January 1 to October 29, 2019 – By Priority Category

Priority Category	Documented	Committed	Total
Administration/General Services	\$ 2,195,678	\$ 945,000	\$ 3,140,678
Community/Culture	\$ 1,529,475	\$ 543,848	\$ 2,073,323
Economic Development	\$ 15,799,010	\$ 16,400,990	\$ 32,200,000
Health	\$ 23,330,127	\$ 180,000	\$ 23,510,127
Housing	\$ 5,504,300	\$ 20,936,809	\$ 26,441,109
Infrastructure	\$ 825,537		\$ 825,537
Parks and Recreation	\$ 3,257,274		\$ 3,257,274
Planning	\$ 441,663	\$ 25,000	\$ 466,663
Public Safety	\$ 7,361,404	\$ 579,947	\$ 7,941,351
Technology/Education	\$ 2,875,000	\$ 1,220,000	\$ 4,095,000
Transit	\$ 25,549,152	\$ 105,964,628	\$ 131,513,780
Workforce	\$ 6,703,845	\$ 1,845,000	\$ 8,548,845
Grand Total	\$ 95,372,465	\$ 148,641,222	\$ 244,013,687

Development and Grants

New Funds and City Leverage⁽¹⁾ – January 1 to October 29, 2019 – By Priority Category

Priority Category	Total	Total Funds		y Leverage ⁽¹⁾
Administration/General Services	\$	3,140,678	\$	2,076,539
Community/Culture	\$	2,073,323	\$	36,933
Economic Development	\$	32,200,000	\$	59,000,000(2)
Health	\$	23,510,127		
Housing	\$	26,441,109	\$	1,437,358(3)
Infrastructure	\$	825,537		
Parks and Recreation	\$	3,257,274	\$	194,000
Planning	\$	466,663	\$	23,664
Public Safety	\$	7,941,351	\$	1,895,941
Technology/Education	\$	4,095,000		
Transit	\$	131,513,780	\$	1,932,284
Workforce	\$	8,548,845	\$	2,000,000
Grand Total	\$	244,013,687	\$	68,596,718

⁽¹⁾ Leverage includes both match and parallel investment by the City that help make the case to external funders to co-invest.

⁽²⁾ This \$59M has leveraged all Strategic Neighborhood Fund funding to date which includes funds raised in 2018.

⁽³⁾ There is an additional \$50M in HUD funding allocated to the Affordable Housing Leverage Fund that has been critical to securing these commitments.



Cash Position

(\$ in millions)	Unre	estricted	Restricted	Septem	ber 2019 Tota
Bank Balance	\$	335.3	\$ 918.1	\$	1,253.3
Plus/minus: Reconciling items		(2.7)	17.3		14.7
Reconciled Bank Balance		332.6	935.4		1,268.0
General Ledger Cash Balances					
General Fund					
General Accounts	\$	231.1	145.4	\$	376.5
Undistributed Delinquent Taxes		-	14.2		14.2
Other		2.1	3.2		5.3
Other Governmental Funds					
Risk Management		-	70.6		70.6
Capital Projects		-	119.3		119.3
Street Fund		-	105.8		105.8
Grants		-	48.0		48.0
Solid Waste Management Fund		56.9	-		56.9
Debt Service		-	76.6		76.6
Gordie Howe Bridge Fund		-	19.0		19.0
Quality of Life Fund		-	23.8		23.8
Other		21.3	8.8		30.1
Enterprise Funds					
Enterprise Funds		2.1	2.6		4.7
Fiduciary Funds					
Undistributed Property Taxes		-	63.9		63.9
Fire Insurance Escrow		-	10.7		10.7
Retiree Protections Trust Funds		-	175.1		175.1
Other		-	48.7		48.7
Component Units					
Component Units		19.1	-		19.1
Total General Ledger Cash Balance	\$	332.6	\$ 935.4	\$	1,268.0

Note: This schedule reports total City of Detroit (excludes DSWD) cash in the bank



Operating Cash Activity: YTD Actual vs Forecast

For 3 Months Ending September 30, 2019

\$ in Millions	Fo	YTD precast	YTD Actuals	YTD riance		or YTD ctuals
Cash Receipts					.	
Property Taxes	\$	275.5	\$ 274.7	\$ (0.8)	\$	276.2
Income Taxes		86.8	83.9	(2.9)		82.3
Wagering		45.9	47.9	2.0		46.6
State Shared Revenue		35.0	34.2	(0.8)		33.9
Utility Taxes		6.4	5.2	(1.2)		6.0
Other Revenue		77.3	76.6	(0.7)		55.4
Total Cash Receipts	\$	526.9	\$ 522.5	\$ (4.4)	\$	500.4
Cash Disbursements						
Salaries & Wages	\$	(129.2)	\$ (129.9)	\$ (0.7)	\$	(126.4)
Benefits		(25.6)	(25.2)	0.4		(45.8)
Retiree Protection Trust		(45.0)	(45.0)	-		(20.0)
Accounts Payable		(130.2)	(137.6)	(7.4)		(119.6)
Property Tax Distributions		(190.4)	(175.5)	14.9		(202.7)
Debt Service		(24.9)	(24.9)	 <u>-</u>		(21.2)
Total Cash Disbursements	\$	(545.3)	\$ (538.1)	\$ 7.2	\$	(535.7)
Net Cash Flow	\$	(18.4)	\$ (15.6)	\$ 2.8	\$	(35.3)



Operating Cash Activity: Actual vs. Forecast to Year End

	2019											2020														
\$ in Millions		July	Α	ugust	Sep	tember	0	ctober	Nov	/ember	De	cember	Ja	anuary	Fe	bruary	M	larch	- 1	April	ı	Vlay		June	ı	Y2020
	Ar	ctuals	A	ctuals	Α	ctuals	Fc	recast	Fo	recast	Fo	recast	Fo	recast	Fo	recast	Fo	recast	Fo	recast	For	recast	Fo	recast		Total
Cash Receipts																										
Property Taxes	\$	58.2	\$	192.8	\$	23.7	\$	12.0	\$	3.3	\$	3.5	\$	17.5	\$	156.5	\$	12.0	\$	4.5	\$	11.4	\$	19.7	\$	515.1
Income Taxes		30.7		22.0		31.2		29.5		27.8		26.5		21.8		25.0		24.2		25.0		25.4		34.4		323.5
Wagering		15.5		17.4		15.0		13.6		18.5		20.6		14.8		14.4		17.2		14.1		13.7		15.7		190.5
State Shared Revenue		-		34.2		-		34.6		-		34.0		-		33.7		-		33.7		-		33.5		203.7
Utility Taxes		2.1		1.3		1.8		2.0		2.5		2.6		2.6		2.5		2.3		2.8		3.0		2.8		28.3
Other Revenue		33.7		28.3		14.7		18.3		18.8		16.6		23.8		19.0		20.0		16.8		23.2		24.6		257.8
Total Cash Receipts	\$	140.2	\$	296.0	\$	86.4	\$	110.0	\$	70.9	\$	103.8	\$	80.5	\$	251.1	\$	75.7	\$	96.9	\$	76.7	\$	130.7	\$	1,518.9
Cash Disbursements																										
Salaries & Wages	\$	(46.9)	\$	(46.8)	\$	(36.2)	\$	(36.0)	\$	(40.2)	\$	(36.0)	\$	(50.9)	\$	(34.7)	\$	(36.4)	\$	(37.2)	\$	(39.5)	\$	(44.3)	\$	(485.1)
Benefits		(12.6)		(6.5)		(6.0)		(13.5)		(7.7)		(7.5)		(16.1)		(7.5)		(7.5)		(14.7)		(7.7)		(7.5)		(114.8)
Retiree Protection Trust		(45.0)		-		-		-		-		-		-		-		-		-		-		-		(45.0)
Accounts Payable		(46.3)		(67.2)		(24.2)		(34.6)		(47.4)		(37.3)		(46.8)		(23.5)		(33.8)		(37.3)		(43.5)		(31.4)		(473.3)
TIF Property Tax Disbursements		-		-		-		(3.0)		(4.0)		-		-		-		-		-		-		(10.0)		(17.0)
Property Tax Distributions		(17.1)		(26.5)		(132.0)		(21.0)		(1.6)		(3.0)		(14.0)		(124.3)		(6.0)		(2.0)		(10.0)		(25.0)		(382.5)
Debt Service		(2.7)		(8.2)		(14.1)		(5.6)		(2.7)		(9.0)		(2.7)		(9.0)		(2.7)		(17.7)		(2.7)		(9.0)		(86.1)
Total Cash Disbursements	\$	(170.6)	\$	(155.2)	\$	(212.5)	\$	(113.7)	\$	(103.6)	\$	(92.8)	\$	(130.5)	\$	(199.0)	\$	(86.4)	\$	(108.9)	\$ (103.4)	\$	(127.2)	\$	(1,603.8)
Net Cash Flow	\$	(30.3)	\$	140.8	\$	(126.1)	\$	(3.7)	\$	(32.7)	\$	11.0	\$	(50.0)	\$	52.1	\$	(10.7)	\$	(12.0)	\$	(26.7)	\$	3.5	\$	(84.9)



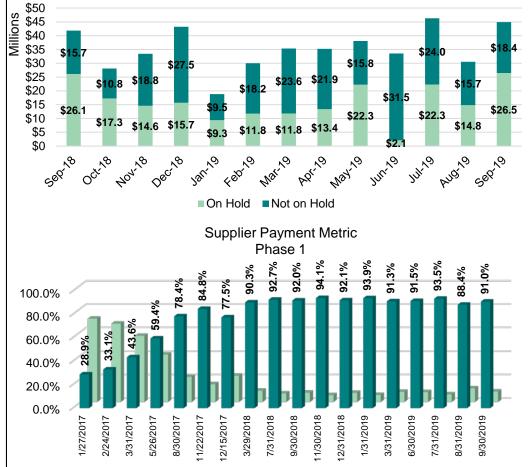
Accounts Payable and Supplier Payments

City of Detroit
Accounts Payable Analysis
\$ in millions

Accounts Payable (AP) as of Sep	-19	
Total AP (Aug-19)	\$	30.5
Plus: Sep-19 invoices processed	\$	63.7
Less: Sep-19 Payments made	\$	(49.3)
Total AP month end (Sep-19)	\$	44.9
Less: Invoices on hold ⁽¹⁾	\$	(26.5)
Less: Installments/Retainage Invoices ⁽²⁾	\$	(0.4)
Net AP not on hold	\$	18.0

AP Aging (excluding invoices on hold)

					D	Days Past Due								
	N	Net AP		urrent	1-30	;	31-60		61+					
Sep-19. Total	\$	18.0	\$	14.3	\$ 2.4	\$	0.3	\$	1.0					
% of total		100%		79%	14%		2%		6%					
Change vs. Aug-19	\$	2.3	\$	1.3	\$ 1.1	\$	(0.2)	\$	0.1					
Total Count of Invoices		2,042		1,470	354		117		101					
% of total		100%		72%	17%		6%		5%					
Change vs. Aug-19		63		94	(17)		(28)		14					
Aug-19. Total	\$	15.7	\$	13.0	\$ 1.3	\$	0.5	\$	0.9					
% of total		100%		83%	8%		3%		6%					
Total Count of Invoices		1,979		1,376	371		145		87					
% of total		100%		70%	19%		7%		4%					



ACH

Checks

Accounts Payable

(Inc. installments/retainage)

Notes:

⁽¹⁾ Invoices with system holds are pending validation. Some reasons include: pending receipt, does not match purchase order quantity/price and legal holds

⁽²⁾ Invoices on retainage are on hold until the supplier satifies all contract obligations

All invoices are processed and aged based on the invoice date