

Establishment of Industry Standards Boards:

1. Pick up petition packet from Detroit City Clerk, 2 Woodward Ave, suite 200, Detroit, Michigan 48226, **or**
Download and print petition packet from www.detroitmi.gov/CityClerk/ISB. Packet will contain petition form and nominating form.
2. Circulate the petition throughout the identified industry and gather at least 150 signatures from workers in that industry.
3. Submit petition forms, with at least 150 valid signatures, to the Detroit City Clerk, 2 Woodward Ave, suite 200, Detroit, Michigan 48226.
4. City Clerk sends notice to City Council that petitions have been submitted for the establishment of an Industry Standards Board in an identified industry.
5. City Clerk forwards petitions to the Human Rights Department (also known as Civil Rights, Inclusion, and Opportunity) to be canvassed.
6. The Human Rights Department canvasses the petitions and provides a report of adequacy/inadequacy to City Council.
7. Within 45 days of receipt of report of adequacy of petition signatures, City Council adopts a resolution establishing an Industry Standards Board.
8. Once an Industry Standards Board has been established, nominating forms may be submitted to LPD for City Council appointments and the Mayor's Office for Mayoral appointments (specific information regarding process for nomination is on the form).